

Council Tax Application for Reduction in respect of Disabled Facilities



Name and Address

Property Reference No:

Account Reference No:

Date of issue:

Please read the information overleaf before completing this form.

This form should be completed by the Council Taxpayer ie the person liable to pay the Council Tax for the property if he/ she considers that there are relevant facilities within the property required to meet the needs of a disabled person.

Name of disabled person

Is there:

- | | | | | | |
|-----|--|--------------------------|-----|--------------------------|----|
| i | a room which is predominantly used by and required for meeting the needs of the disabled person? | <input type="checkbox"/> | yes | <input type="checkbox"/> | no |
| ii | a second bathroom or kitchen required for meeting the needs of the disabled person? | <input type="checkbox"/> | yes | <input type="checkbox"/> | no |
| iii | a wheelchair used indoors by the disabled person? | <input type="checkbox"/> | yes | <input type="checkbox"/> | no |

Declaration

I declare that to the best of my knowledge and belief the information given is correct.

I undertake to notify the Council immediately if I believe that I am no longer eligible for a reduction granted in respect of this application.

Signature: _____ Date: _____

Contact telephone number: _____

This application will require officers of the Council visiting your property. Always ask to see their means of identification before admitting them to your home.

This form should be returned to the address below without delay.

Who can apply?

Only the Council Taxpayer (ie the person who is liable to pay the Council Tax bill) can apply, if there is at least one disabled person solely or mainly resident in the property.

How is 'disabled' defined for this purpose?

A person is a 'qualifying individual' for the purpose of this scheme if he/she is substantially and permanently disabled (whether by illness, injury, congenital deformity or otherwise).

What facilities must be present in order to obtain a reduction?

There must be special room or floorspace to permit use of a wheelchair indoors, with an additional kitchen or bathroom, which is required to meet the needs of the disabled person.

NB: A special room cannot be a kitchen or bathroom and must be used predominantly by the disabled person.

What does 'required for meeting the needs of the disabled person' mean?

Generally it means that the facility must be essential, or of major importance, to the disabled person's well-being because of the nature and extent of his/her disability.

NB: In relation to wheelchair space, the disabled person must need to use the wheelchair inside. It is not sufficient for the wheelchair to be merely stored inside.

How much is the reduction?

The reduction takes the form of charging the tax for the band below the actual band for your property.

For example: If your property is Band D, you would be charged the Council Tax applicable to Band C.

How do I apply?

Complete the form overleaf and return it without delay, to the address shown. It may be necessary for an inspector to call and verify the information given and it would, therefore, be helpful if you could supply a telephone number to contact for an appointment. Once your application has been assessed you will be notified of the Council's decision.

For how long will the reduction be allowed?

It will continue for as long as the disabled person remains solely or mainly resident in the property. If you believe that you may no longer be eligible for the reduction you must notify the Council immediately.

Data Protection Act 1998

The information you provide on this form will be used to determine whether a reduction for disabled facilities is applicable and may be recorded on a computer. Although you are not obliged to give this information, the Council will be unable to assess your eligibility for a discount unless you do so.

If you have any other queries about this application or would like any more information about Council Tax, please contact the office at the address/telephone number shown overleaf.