Maidstone Borough Council
Section 106 – Approved Work Spending Checklist

Please send the completed form to: s106@maidstone.gov.uk

Section 106 Details

Site Address:

S106 Application Number:

(Please note if you are requesting funds from more than one S106 that each agreement will require a separate checklist submission)

Parties to the S106:

What is the scheme/project to be identified within the S106 which is to be delivered?

Identify which category the scheme falls under:

Highways & Transportation		Public Services Infrastructure	
Education Provision		Green & Blue Infrastructure	
Health Provision		Flood Prevention & Mitigation	
Social & Community Infrastructure		Affordable Housing	

Other (please state)	

Does the Scheme/Project identified within the S106 covenant have an approved programme of works to be carried out by the infrastructure provider and details of any relevant democratic decisions (e.g KCC reports to a cabinet member or a committee) authorising the work programme and project?

YES	
NO	

Provide further details of the works specification including a programme for delivering the scheme, include any committee decisions; start date, key milestones, and completion date.

*(Please note that you **must** include a detailed works specification **and** a proposed start date for the works or we will be unable to process your claim for the release of funds)*

Financial Details

What is the total cost of the project? Include a detailed breakdown of costs from either a quotation, estimate or invoice from the provider/installer as evidence to justify the costs.

*(Please note that you **must** include a detailed breakdown of costs **and** quotations or invoices as supporting evidence, or we will be unable to process your claim for the release of funds)*

FOR COUNCIL USE ONLY:

Is the Council satisfied that the developer contribution will be spent in accordance with the S106 Covenant by the infrastructure provider?

YES	
NO	

Release funds?
(If no, please state why)

YES	
NO	

Reasons for refusal (if applicable):

Authorised By:	
Job Title:	
Date:	