

## APPENDIX A: STRATEGIC CIL BID APPLICATION FORM

Section A: Applicant Contact Information	
<b>Contact:</b>	
<b>Organisation:</b>	
<b>Address:</b>	
<b>Phone no:</b>	
<b>Email Address:</b>	

Section B: Project Overview	
<b>Project Title:</b>	
<b>Description of the project proposal:</b>	
<b>Full Address of project location (if applicable):</b>	
<b>Landowner</b> (If landowner consent is required to deliver the project, this must be gained and evidenced as part of this bid application. Please note landowner consent is not the same as planning permission):	
<b>Identify any project partners and their role within the bid:</b>	
<p>I confirm that to the best of my knowledge this project is eligible for CIL funding; this project would use CIL to fund the provision, improvement, replacement, operation, or maintenance of infrastructure to support the development in Maidstone (Tick to confirm). <input type="checkbox"/></p>	
<p>I confirm that to the best of my knowledge this project is infrastructure as defined by <a href="#">section 216(2) of the Planning Act 2008 (as amended by Community Infrastructure Levy Regulations 2010 Pt 7 reg.63(4))</a> (Tick to confirm). <input type="checkbox"/></p>	

Section C: Project Specifics	
<b>1) How does this project support the development of Maidstone?</b>	
<b>2) Is the scheme identified in the most recently published IDP?</b>	
<p><i>If yes, please identify which category the scheme falls under: Highways &amp; transportation/Education provision/Health provision/Social &amp; community infrastructure/Public services infrastructure/Green &amp; Blue infrastructure/Flood prevention &amp; mitigation.</i></p>	
<b>3) Are you or your organisation capable of carrying out this project?</b>	
<p><i>If the applicant is not the landowner, evidence should be provided that the landowner is supportive of this project and its delivery. If the project delivery is reliant on the cooperation of other parties' evidence of a commitment to support this project should be provided.</i></p>	

**4) Will the project contribute towards the delivery of the adopted/emerging Maidstone Borough Council Local Plan?**

**5) How does this project link to the Maidstone Borough Council Corporate Strategy?**

**6) How does this project support the aims and targets of the Council's Biodiversity Climate Change Strategy?**

*When completing a bid application please ensure you have read the [https://maidstone.gov.uk/\\_data/assets/pdf\\_file/0005/380228/Biodiversity-Climate-Change-Strategy.pdf](https://maidstone.gov.uk/_data/assets/pdf_file/0005/380228/Biodiversity-Climate-Change-Strategy.pdf) and include detail on how the project will support the aims and targets of these documents. For example, include details of how the project will actively reducing emissions or utilise renewable energy.*

**7) How does this project provide a public benefit?**

*Please include detail, with evidence, of the how the public benefits will be provided. Indicate which geographical area(s) will receive this benefit. You may wish to reference published documents which demonstrate the need for this project, for example:*

**8) Is this project supported by other stakeholders?**

*You should provide evidence of any support referenced alongside this application form; without evidence it will not be considered within the Scoring Criteria. Consider providing detail and evidence of support for example from the: local community, county council, borough council, parish council, relevant service providers, and any other relevant stakeholders.*

## **Section D: Project Finances**

**1) What is the total cost of the project?**

*Please provide a breakdown of the Total Scheme Cost (TSC) inclusive of land, construction works, fees, and contingency.*

**2) What is the amount of CIL funding being sought for this project?**

*Please indicate whether the requested amount of CIL is required to deliver the project, as well as all the other funding sources and sums (for example S106) that will be required too*

**3) Provide a detailed summary of the CIL funding request and what it will be used for.**

*This must include a breakdown of what the CIL funding will be used for within the project, e.g. state specific values for feasibility works and building costs.*

**4) What funding does this project currently have?**

*If the project currently has funding, please include details of the source, amount and any conditions associated with the funding (e.g., deadlines for expenditure).*

**5) Have you previously sought or received CIL funding for this project?**

*If yes, provide details.*

**6) Has or is this project expected to receive funding through Section 106?**

*If known, please give details of the relevant planning permissions and whether these funds have been collected.*

**7) Does this project have or unlock additional funding from other sources?**

*If applicable, include further detail, e.g., status of funding, details of identified or secured sources, amount applied for, amount secured, deadlines for expenditure.*

**8) Is there a related revenue spend for this project?**

*If so, include detail or how this will be funded. Including details of funding amount, source and whether this has been agreed/secured.*

**9) In the eventuality that the full amount of CIL requested is not awarded, how would this impact the project?**

*If this Council was unable or unwilling to allocate this project the full amount of funding requested within this application form, would it still be possible to deliver this project? If only a partial award of funding were to be offered, is there an alternative amount of funding that would still allow delivery of the project (to standards specified within this application)? If the Council were to only award partial funding, how would the funding gap for this project be addressed?*

*If your project could be delivered by a lower cost option, alternative proposal, or through a phased approach, we would encourage you to submit separate application form detailing the alternative approach.*

## Section E: Project Delivery

### 1) Provide a detailed project plan

*This must include specific dates (including proposed project commencement date), key tasks and milestones, phasing, and resources required at each stage, and the project risk register.*

### 2) What is the overall timescale for delivery of this project?

### 3) Is the delivery of this project dependent on other projects?

*If so, provide further detail of this project's link's to associated projects, and how this has the potential to impact the delivery of this project.*

### 4) Is this project ready to commence once CIL funding is secured?

*If no, include details as to why this project will not be ready to commence once CIL funding is secured. For example, awaiting to secure other funding sources and/or planning permission.*

### 5) Are there any physical or environmental factors that may impact this project?

*If so, include details about the measures that will be used overcome these factors.*

### 6) Will this project require planning permission?

*If so, provide detail on the progress of such planning permission. For example, Pre-Application advice received, planning application is pending, etc. If there have been discussions with the Local Planning Authority, please include the relevant planning references.*

### 7) Are there any licences or other approvals required for this project?

*If so, provide detail including any discussions or advice that has been received from the relevant approving body.*

### 8) What measures have been explored to minimise this risk of the project not being delivered?

*Consider including details on contingency plans and the measures that have been explored to minimise the risk of the project not being delivered.*

**9) What are the arrangements for on-going operation and maintenance of the infrastructure assets after the completion of this project?**

*Consider including details on responsible parties and funding arrangements.*

## **Section F: Equality and Diversity**

**1) Will any protected group benefit or be affected by this project?**

*If the Council consider it necessary, please be aware that you may be required to complete an Equality Impact Assessment.*

## **Section G: Declaration**

To the best of my knowledge the information I have provided on this application form is correct.

I/We confirm that if Maidstone Borough Council agrees to allocate Strategic CIL funds for the project specified within this application, then these funds will be used exclusively for the purposes described within this application form.

I/We recognise the Council's statutory rights as the CIL Charging Authority, which includes provisions to reclaim unspent or misappropriated funds.

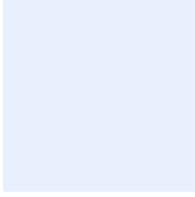
Privacy Notice: By signing this form, the applicant agrees

<https://maidstone.gov.uk/home/privacy-and-cookies/personal-information>

**All organisations involved with the application will need to sign and date the form.**

**Applicant signature:**

**Signed:**



**Organisation:**

**Date:**

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**Supporting organisation signature (if applicable):**

**Signed:**



**Organisation:**

**Date:**

Once completed, please email your application form and supporting evidence to: [cilbids@maidstone.gov.uk](mailto:cilbids@maidstone.gov.uk)