

Community Right to Challenge Expressions of Interest Pro-Forma

Please refer to the accompanying guidance notes when completing this form. You are strongly encouraged to discuss your interest in taking over a service with us on an informal basis before submitting a formal expression of interest.

Section 1: About your organisation

Please provide details of the organisation which is leading on your EoI.

Organisation name:

Registered address:

Contact name:

Contact position/job title:

Telephone:

Email:

Website:

Type of organisation:

Please select one option only.

Town or parish council

Voluntary or community body

Charitable body or trust

Please provide evidence below that you are a voluntary, community or charitable body. Town and parish councils do not need to provide this evidence and should leave this section blank.

If you are leading an EoI on behalf of a consortium or, if you expect delivery of the service to involve subcontractors, please provide details of all involved organisations below.

Organisation 1

Organisation name:

Registered address:

Telephone:

Email:

Website:

Type of organisation: *Please select one option only.*

- Town or parish council
- Voluntary or community body
- Charitable body or trust
- For-profit organisation
- Other

Relationship to this EoI: *Please select one option only.*

- Consortium member
- Anticipated subcontractor
- Other (please define)

Organisation 2

Organisation name:

Registered address:

Telephone:

Email:

Website:

Type of organisation: *Please select one option only.*

- Town or parish council
- Voluntary or community body
- Charitable body or trust
- For-profit organisation
- Other

Relationship to this EoI: *Please select one option only.*

- Consortium member
- Anticipated subcontractor
- Other (please define)

Please provide the same details of any further consortium members or anticipated subcontractors on a separate sheet.

Section 2: About the service you want to run

Please describe the service you want to run.

Do you want to run this service Throughout the borough of Maidstone?
 In one or more geographical areas only?

If you want to run the service in one or more geographical areas only, please state which areas.

Do you want to Run the service on behalf of the council?
 Assist the council to run the service?

If you want to assist the council to run the service, please describe which elements of the service you want to run and how you envisage the split of responsibilities working.

Section 3: About how you want to run the service

How can you evidence that by the time of any procurement exercise you (and your consortium partners and subcontractors if applicable) will be capable of providing or assisting in providing the service?

How will you meet the needs of service users?

What outcomes would you expect to achieve in providing the service?

How will you propose to promote or improve the social, economic or environmental well-being of the area?

Section 4: Financial information

How can you demonstrate that you (and your consortium partners and subcontractors, if applicable) will be financially sustainable? Please provide your business plan, copies of accounts, references etc., and those of your consortium partners or sub-contractors, and include below references to the documents provided.

Section 5: Supporting information

If there is any documentation you would like to share with us to support your expression of interest, please provide with your application and reference the documents below.

Please submit your form, and other supporting documentation electronically to mariaangeles@maidstone.gov.uk or by post to:

Maria Angeles
Procurement Officer
Maidstone Borough Council
Maidstone House
King Street
Maidstone
Kent
ME15 6JQ

