

OVERVIEW & SCRUTINY COMMITTEE MEETING

Date: Tuesday 15 August 2023
Time: 6.30 pm
Venue: Town Hall, High Street Maidstone

Membership:

Councillors Mrs Blackmore, Cannon, Clark, Cleator (Vice-Chairman), Conyard, Eagle, English (Chairman), Hastie, Hinder, Munford, Round, S Thompson and Webb

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

AMENDED AGENDA

Page No.

1. Apologies for Absence
2. Notification of Substitute Members
3. Urgent Items
4. Notification of Visiting Members
5. Disclosures by Members and Officers
6. Disclosures of Lobbying
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information
8. Minutes of the Meeting Held on 18 July 2023
9. Presentation of Petitions (if any)
10. Question and Answer session for Local Residents (if any)
11. Questions from Members to the Chairman (if any)
12. **Cabinet Forward Plan** **110 - 118**
13. Committee Work Programme
14. Receipt of Call-In - Relevant Procedure (Strategic CIL Assessment & Spend)

Issued on Friday 1 August 2023

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

15. Receipt of Call-In - Relevant Procedure (Archbishops Palace)

PART II

To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.

Head of Schedule 12A and Brief Description

16. Exempt Appendix to Item 15 - Receipt of 'Call-In' - Relevant Procedure, Archbishops Palace	3 – Financial/Business Affairs
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INFORMATION FOR THE PUBLIC

In order to ask a question at this meeting, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Friday 11 August 2023). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

In order to make a statement in relation to an item on the agenda, please call **01622 602899** or email committee@maidstone.gov.uk by 4 p.m. one clear working day before the meeting (i.e. by 4 p.m. on Friday 11 August 2023). You will need to tell us which agenda item you wish to speak on.

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

To find out more about the work of the Committee, please visit the [Council's Website](#).

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2023 TO 31 DECEMBER 2023

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:

110	 Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910	 Councillor Paul Cooper Deputy Leader and Cabinet Member for Planning, Infrastructure and Economic Development PaulCooper@Maidstone.gov.uk 01622 244070	 Councillor John Perry Cabinet Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741
	 Councillor Claudine Russell Cabinet Member for Communities, Leisure and Arts ClaudineRussell@Maidstone.gov.uk	 Councillor Patrik Garten Cabinet Member for Environmental Services PatrikGarten@Maidstone.gov.uk 01622 807907	 Councillor Lottie Parfitt-Reid Cabinet Member for Housing and Health LottieParfittReid@Maidstone.gov.uk 07919 360000

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

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David Burton
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Relevant Cabinet Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Kent County Council Local Transport Plan Consultation</p> <p>Report on response to Kent County Council Local Transport Plan consultation.</p> <p>112</p>	Cabinet Member for Planning, Infrastructure and Economic Development	Cabinet Member for Planning, Infrastructure and Economic Development	Not before 6 Sep 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	Kent County Council Local Transport Plan Consultation	<p>Mark Egerton, Tom Gilbert, Thom Hoang</p> <p>markegerton@maidstone.gov.uk, tomgilbert@maidstone.gov.uk, ThomHoang@Maidstone.gov.uk</p>
<p>Response to Shaping the Family Hubs and Start for Life Offer Consultation</p> <p>KCC Shaping the Family Hubs and Start for Life Offer Consultation - MBC response</p> <p>Consultation open until 13 September</p>	Cabinet Member for Communities, Leisure and Arts	Cabinet Member for Communities, Leisure and Arts	Before 13 Sep 2023	Yes	No	Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023	Response to Shaping the Family Hubs and Start for Life Offer Consultation	<p>Anna Collier, Orla Sweeney</p> <p>annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Air Quality Action Plan</p> <p>Air quality action plan developed as a result of revised air quality management area</p>	Cabinet	Cabinet Member for Environmental Services	20 Sep 2023	No	No Open	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	Air Quality Action Plan	<p>Duncan Haynes, Stuart Maxwell</p> <p>duncan.haynes@midkent.gov.uk, stuart.maxwell@midkent.gov.uk</p>
<p>Maidstone Local Plan Review: Proposed Main Modifications and Minor Changes</p> <p>Report seeking authority from Cabinet via PIED PAC to consult on the Local Plan Review Inspector's 'Main Modifications' as part of the ongoing Independent Examination. Various other matters to be published at same time and report sets these out too.</p>	Cabinet	Cabinet Member for Planning, Infrastructure and Economic Development	20 Sep 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	Maidstone Local Plan Review: Proposed Main Modifications and Minor Changes	<p>Mark Egerton, Erik Nilsen</p> <p>markegerton@maidstone.gov.uk, ErikNilsen@Maidstone.gov.uk</p>

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MBC Response to the Kent Minerals and Waste Plan Review	Cabinet	Cabinet Member for Planning, Infrastructure and Economic Development	20 Sep 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	MBC Response to the Kent Minerals and Waste Plan Review	Helen Garnett helengarnett@maidstone.gov.uk
Housing Revenue Account The report sets out the options for management and financial accounting of the 1,000 new affordable homes.	Cabinet	Cabinet Member for Housing and Health	20 Sep 2023	Yes	No Open	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	Housing Revenue Account	John Littlemore Head of Housing & Regulatory Services johnlittlemore@maidstone.gov.uk
1st Quarter Finance, Performance and Risk Monitoring Report	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023 Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	1st Quarter Finance, Performance and Risk Monitoring Report	Paul Holland paulholland@maidstone.gov.uk

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						Housing, Health and Environment Policy Advisory Committee 7 Sep 2023 Corporate Services Policy Advisory Committee 11 Sep 2023		
<p>Waste Crime Fixed Penalty Notices</p> <p>Review of the value of the FPNs for waste crime offences following the Government's increase in the maximum value.</p>	Cabinet	Cabinet Member for Environmental Services	20 Sep 2023	No	No Open	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	Waste Crime Fixed Penalty Notices	<p>Jennifer Stevens</p> <p>Head of Environmental Services & Public Realm</p> <p>jenniferstevens@maidstone.gov.uk</p>
<p>Medium Term Financial Strategy 2024 to 2029 - Capital Programme</p> <p>Detail of the 5 year capital programme for inclusion in the budget for 2024/25 onwards.</p>	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	Yes	No Open	Corporate Services Policy Advisory Committee 11 Sep 2023	Medium Term Financial Strategy 2024 to 2029 - Capital Programme	<p>Paul Holland, Adrian Lovegrove</p> <p>Head of Finance</p> <p>paulholland@maidstone.gov.uk, adrianlovegrove@maidstone.gov.uk</p>

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<p>Medium Term Financial Strategy 2024 to 2029 - Saving Proposals and Fees and Charges</p> <p style="text-align: center;">116</p>	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	Yes	No Open	<p>Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023</p> <p>Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023</p> <p>Housing, Health and Environment Policy Advisory Committee 7 Sep 2023</p> <p>Corporate Services Policy Advisory Committee 11 Sep 2023</p> <p>Overview & Scrutiny Committee 19 Sep 2023</p>	Medium Term Financial Strategy 2024 to 2029 - Saving Proposals and Fees and Charges	<p>Mark Green, Adrian Lovegrove</p> <p>Director of Finance, Resources & Business Improvement, Head of Finance</p> <p>markgreen@maidstone.gov.uk, adrianlovegrove@maidstone.gov.uk</p>

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<p>Council Tax Reduction Scheme 2024/25</p> <p>Each year the Council is required to review its annual localised Council Tax Reduction scheme. The report is required to go to Cabinet with a final approval by Full Council prior to 11 March.</p>	Cabinet	Cabinet Member for Corporate Services.	25 Oct 2023	Yes	No Open	<p>Corporate Services Policy Advisory Committee 11 Oct 2023</p> <p>We are only required to consult on schemes where changes to the scheme are recommended</p>	Council Tax Reduction Scheme 2024/25	<p>Zoe Kent</p> <p>Interim Head of Revenues & Benefits</p> <p>zoekent@swale.gov.uk</p>
<p>Tackling Anti-Social Behaviour relating to dogs Updating our enforcement tools</p> <p>The current Dog Control PSPO expires on 20th October. PSPOs have to be renewed every 3 years. A public consultation has been undertaken on a number of updated measures to tackle a range of issues, including fouling, dogs out of control and areas where dogs should be excluded or kept on a lead.</p>	Cabinet Member for Housing and Health	Cabinet Member for Housing and Health	Before 28 Oct 2023	Yes	No	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	Tackling Anti-Social Behaviour relating to dogs Updating our enforcement tools	<p>Martyn Jeynes</p> <p>martynjeynes@maidstone.gov.uk</p>

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<p>Response to Kent County Council's consultation on Household Waste Recycling Centres</p> <p>To agree the Council's response to Kent County Council's consultation on the future household waste recycling site provision including proposed closure of a Ma Midstone site.</p>	Cabinet Member for Environmental Services	Cabinet Member for Environmental Services	Before 31 Oct 2023	Yes	No	Housing, Health and Environment Policy Advisory Committee 10 Oct 2023	Response to Kent County Council's consultation on Household Waste Recycling Centres	<p>Jennifer Stevens</p> <p>Head of Environmental Services & Public Realm</p> <p>jenniferstevens@maidstone.gov.uk</p>
Equality, Diversity and Inclusion - Annual Update	Cabinet	Cabinet Member for Communities, Leisure and Arts	22 Nov 2023	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 7 Nov 2023	Equality, Diversity and Inclusion - Annual Update	<p>Anna Collier, Orla Sweeney</p> <p>annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk</p>