

**You are hereby summoned to attend the
Annual Meeting of the**

MAIDSTONE BOROUGH COUNCIL

Date: Saturday 22 May 2021

Time: 11.00 a.m.

Venue: Maidstone Exhibition Hall, Kent Event and Exhibition Centre, Kent Showground, Detling, Maidstone

Membership:

Councillors Bartlett, Mrs Blackmore, Brice, Brindle, Bryant, D Burton, Cannon, Clark, Coates, Cooke, Cooper, Cox, Cuming, Daley, English, Eves, Fissenden, Forecast, Fort, Garten, Mrs Gooch, Mrs Grigg, Harper, Harwood, Hastie, Hinder, Holmes, Joy, Khadka, Kimmance, McKay, McKenna, Mortimer, Munford, Naghi, Newton, Parfitt-Reid, Perry, Purle, Mrs Ring (Mayor), Mrs Robertson, D Rose, M Rose, Round, Russell, J Sams, T Sams, Spooner, Springett, Trzebinski, R Webb, S Webb, de Wiggondene-Sheppard, Wilby and Young

<u>AGENDA</u>	<u>Page No.</u>
1. Prayers	
2. Apologies for Absence	
3. Dispensations (if any)	
4. Disclosures by Members and Officers	
5. Disclosures of Lobbying	
6. To elect the Mayor for the ensuing Municipal Year	
7. The Mayor will receive congratulations on her election from scholars representing schools in the Borough	
8. To consider whether any items should be taken in private because of the possible disclosure of exempt information.	
9. To approve the Minutes of the Council Meeting held on 24 February 2021	1 - 16

Issued on Friday 14 May 2021

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

10. To appoint the Deputy Mayor for the ensuing Municipal Year
11. Mayor's Announcements
12. Election of the Leader of the Council for the ensuing Municipal Year
13. Appointment of the Deputy Leader of the Council for the ensuing Municipal Year
14. Report of the Head of Policy, Communications and Governance - Review of Allocation of Seats on Committees 17 - 21
15. Appointment of the following Committees:
 - (a) Policy and Resources Committee
 - (b) Strategic Planning and Infrastructure Committee
 - (c) Communities, Housing and Environment Committee
 - (d) Economic Regeneration and Leisure Committee
 - (e) Planning Committee
 - (f) Licensing Committee
 - (g) Audit, Governance and Standards Committee
 - (h) Joint Transportation Board
 - (i) Democracy and General Purposes Committee
16. Adoption of the Council's Constitution, including the Scheme of Delegation, and the Hybrid (Public) Meetings Addendum to the Constitution

The Constitution can be viewed here:

<https://ws.maidstone.gov.uk/docs/MBCConstitution.pdf>

The Hybrid (Public) Meetings Addendum to the Constitution is set out below:

Part 3.1 (and Part 4. where applicable)

'Attend' – for the purposes of Part 3.1 rule 6 Visiting Members only, "attend" includes attending a meeting remotely provided that the Visiting Member is able, as a minimum, at that time, to hear and be heard by the other parties in attendance.

For the purposes of members of the public and non-committee Members contributing to meetings words such as 'speak', 'presented', 'ask', 'put', 'in person', 'take part' shall be construed to include being carried out remotely without needing to be physically present.

For members of the public and non-committee Members 'present' shall be construed to include attending a meeting remotely provided that the member of the public or non-committee Member is able, as a minimum, at that time, to hear and be heard by the other parties in attendance.

This addendum will be reviewed by Council before the end of July 2021

17. Report of the Democracy and General Purposes Committee held on 31 March 2021 - Appointment of Independent Person and Reserve Independent Person 22 - 29

18. Notice of Motion - Executive Arrangements

Notice of the following motion has been given by Councillor Purle, seconded by Councillor Perry:

- (1) That Council agrees, in principle, to revert to executive arrangements from its next Annual Meeting for the municipal year 2022/23 onwards.
- (2) That Council recognises the substantial work required to bring forward final proposals, to review interim arrangements and other aspects of member involvement.
- (3) That Democracy & General Purposes Committee be requested to consider the matters outlined in (2) and put a proposed executive arrangements model to Council for adoption in order to allow the executive arrangements to be adopted to meet the principle agreed in (1).

19. Notice of Motion - Whole Council Elections

Notice of the following motion had been given by Councillor Perry:

At the briefing given by the Local Government Boundary Commission it was made clear that if the current system of election by thirds were to be retained Borough Council Wards would have to comprise three Members. It was noted that there could be exceptions; but, these were rarely granted.

The Council considers that there are a number of examples in our Borough where three Member Wards would not be appropriate. Therefore, in the light of the Boundary Commission's default position, the Council requests and requires that officers produce a report on Whole Council Elections for the next Democracy and General Purposes Committee meeting to enable the Democracy and General Purposes Committee to reconsider whether the current system of election by thirds is fit for purpose and report back to the Council with its considered views.

MAIDSTONE BOROUGH COUNCIL ACTING AS CORPORATE TRUSTEE OF THE CHARITY KNOWN AS THE COBTREE MANOR ESTATE

20. Report of the Head of Policy, Communications and Governance - Review of Allocation of Seats on the Cobtree Manor Estate Charity Committee 30 - 33

21. Appointment of the Cobtree Manor Estate Charity Committee

**MAIDSTONE BOROUGH COUNCIL ACTING AS CORPORATE
TRUSTEE OF THE QUEEN'S OWN ROYAL WEST KENT
REGIMENT MUSEUM TRUST**

22. Report of the Head of Policy, Communications and Governance - 34 - 37
Review of Allocation of Seats on the Queen's Own Royal West
Kent Regiment Museum Trust Committee
23. Appointment of the Queen's Own Royal West Kent Regiment
Museum Trust Committee

**NOTE: IN ACCORDANCE WITH SECTION 17 OF THE LOCAL
GOVERNMENT AND HOUSING ACT 1989, ALTERNATIVE
ARRANGEMENTS FOR APPOINTMENTS TO COMMITTEES
OUTSIDE THE USUAL POLITICAL BALANCE REQUIREMENTS
MAY BE CONSIDERED IN RELATION TO AGENDA ITEMS 14, 20
AND 22**

ALTERNATIVE FORMATS

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

To find out more about the work of the Council, please visit www.maidstone.gov.uk.