

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Wednesday 28 July 2021
Time: 6.30 p.m.
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Bartlett, Brindle, Coulling (Parish Representative), Cox, Cuming, Daley, Fissenden, Perry, J Sams, Titchener (Parish Representative) and Trzebinski

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

<u>AGENDA</u>	<u>Page No.</u>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Election of Chairman	
4. Election of Vice-Chairman	
5. Urgent Items	
6. Notification of Visiting Members	
7. Disclosures by Members and Officers	
8. Disclosures of Lobbying	
9. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
10. Minutes of the meeting held on 15 March 2021	1 - 8
11. Question and answer session for members of the public (if any)	
12. Questions from Members to the Chairman (if any)	
13. Committee Work Programme 2021/22	9 - 10
14. Revision of the Covert Surveillance and Access to Communications Data Policy and Guidance Note	11 - 40

Issued on Tuesday 20 July 2021

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

15. Annual Governance Statement 2020-21 and Refreshed Local Code of Corporate Governance 2021	41 - 87
16. Annual Internal Audit Report & Opinion 2020/21	88 - 112
17. Financial Management Code	113 - 134
18. Draft Annual Accounts 2020/21	135 - 267
19. Treasury Management Annual Review 2020/21	268 - 277
20. Budget Strategy - Risk Assessment Update	278 - 294

PUBLIC SPEAKING AND ALTERNATIVE FORMATS

In order to ask a question at this meeting in person or by remote means, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Monday 26 July 2021). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

In order to make a statement in relation to an item on the agenda, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Monday 26 July 2021). You will need to tell us which agenda item you wish to speak on.

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

To find out more about the work of the Committee, please visit www.maidstone.gov.uk.