

# ECONOMIC REGENERATION AND LEISURE COMMITTEE MEETING

Date: Tuesday 18 January 2022  
Time: 6.30 pm  
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Cannon, Forecast, Harper, Hinder, Naghi, Newton, Round  
(Chairman), R Webb and S Webb (Vice-Chairman)

*The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.*

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<b><u>AGENDA</u></b>	<b><u>Page No.</u></b>
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2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information.	
8. Minutes of the Meeting Held on 14 December 2021	1 - 5
9. Presentation of Petitions	
10. Question and Answer Session for Members of the Public	
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**Issued on Monday 10 January 2022**

**Continued Over/:**

*Alison Broom*

**Alison Broom, Chief Executive**

## **PUBLIC SPEAKING AND ALTERNATIVE FORMATS**

In order to ask a question at this meeting in person or by remote means, please call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk) by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Friday 14 January 2022). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

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Should you wish to refer any decisions contained in these minutes to the **Policy and Resources Committee**, please submit a Decision Referral Form, signed by **three** Councillors, to the **Head of Policy, Communications and Governance** by: **31 December 2021**

## **MAIDSTONE BOROUGH COUNCIL**

### **ECONOMIC REGENERATION AND LEISURE COMMITTEE**

#### **MINUTES OF THE MEETING HELD ON TUESDAY 14 DECEMBER 2021**

**Present:** Councillors Burton, Cannon, Forecast, Harper, Naghi, Newton, Round (Chairman) and S Webb

88. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hinder and R Webb.

89. NOTIFICATION OF SUBSTITUTE MEMBERS

Councillor Burton was present as a Substitute Member for Councillor Hinder.

90. URGENT ITEMS

The Chairman informed the Committee that an urgent update had been provided to Item 17 – Fees and Charges 2022-23 to correct an error within the charges for Maidstone Museum in Appendix 1 to the report.

91. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

92. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members or Officers.

93. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

94. EXEMPT ITEMS

**RESOLVED:** That all items be taken in public as proposed.

95. MINUTES OF THE MEETING HELD ON 16 NOVEMBER 2021

**RESOLVED:** That the Minutes of the meeting held on 16 November 2021 be approved as a correct record and signed.

96. PRESENTATION OF PETITIONS

There were no petitions.

97. QUESTION AND ANSWER SESSION FOR MEMBERS OF THE PUBLIC

There were no questions from members of the public.

98. QUESTIONS FROM MEMBERS TO THE CHAIRMAN

There were no questions from Members to the Chairman.

99. COMMITTEE WORK PROGRAMME

The Head of Regeneration and Economic Development confirmed that Economic Development Programme: Council's role within Partnership Arrangements would be a briefing paper circulated to the Committee in January 2022. The Review of Revised Museum Opening Hours and Working Arrangements was planned to take place after one year of the revised arrangements, and legal advice was required before the Governance Arrangements to deliver the Museum's 20-Year Plan could be presented.

**RESOLVED:** That the Committee Work Programme be noted.

100. REPORTS OF OUTSIDE BODIES

There were no reports of Outside Bodies.

101. PRESENTATION - ECONOMIC IMPACT OF ELMER'S BIG HEART OF KENT PARADE

Rachel Street, Chief Executive and Ann-Marie Kelly, Income Generation Director of the Heart of Kent Hospice gave a presentation on the economic impact of Elmer's Big Heart of Kent Parade. The routes organised guided participants on heritage, nature and river trails through the placement of the 50 large Elmer sculptures, and the economic model was based on participants returning to Maidstone to complete the trail in sections. Results of the survey conducted following the auction of the Elmers showed that 37% of respondents visited the trail over six days or more. 78% of respondents reported spending more time in Maidstone due to the installation, and 98% said they were proud to have the trail in their local area.

An evaluation of the economic impact showed that local day visitors to Maidstone spent on average £20.16 per person during their visit, and non-local day visitors spent £30.58 on average per person. Using the Sustrip event impact model, the total event impact was estimated to be £7,384,972.

In response to questions, the Income Generation Director explained that another event could be considered in the future but would be dependent on support to ensure a similar level of success and engagement from the Council, local businesses and the public.

**RESOLVED:** That the presentation be noted and the Committee extend their thanks to the Heart of Kent Hospice.

102. 2ND QUARTER FINANCIAL UPDATE & PERFORMANCE MONITORING REPORT

The Head of Finance introduced the report and explained that an underspend of £8,000 was forecast against the revenue budget for the Committee with some anticipated shortfalls at the leisure centre, business terrace and the market. The total capital expenditure for the year was predicted at £2.9 million, with £1.5 million slippage forecast on the capital programme which was largely attributed to the Mote Park Visitor Centre and Estate Services Building.

The Senior Business Analyst introduced the performance monitoring report and explained that both targetable key performance indicators (KPIs) missed their target by more than 10%. Footfall in the Town Centre was 11.5% higher however than the same quarter the previous year, and the number of youths unemployed (18-24) was slowly decreasing.

In response to questions, the Head of Regeneration and Economic Development confirmed that although there had been multiple vacancies during the pandemic, there was currently one vacant unit in the business terrace.

**RESOLVED:** That

1. The Revenue position as at the end of Quarter 2 for 2021/22, including the actions being taken or proposed to improve the position, where significant variances have been identified, be noted;
2. The Capital position at the end of Quarter 2 be noted; and
3. The Performance position as at Quarter 2 for 2021/22, including the actions being taken or proposed to improve the position, where significant issues have been identified, be noted.

103. MEDIUM TERM FINANCIAL STRATEGY

The Head of Finance introduced the report for the Committee's consideration and comment. It was highlighted that the Strategic Plan was still considered to be relevant, although emerging priorities had been identified including the Town Centre Strategy and the proposals for 1000 additional affordable homes. Key assumptions included a council tax increase of 2% and inflation of 2%, with some higher inflation assumptions for items such as energy costs. A further £500,000 had been allocated to cover any unforeseen pressures caused by high inflation.

The Committee considered the importance of providing premises for local businesses, particularly small industrial or commercial premises where a shortage currently existed.

**RESOLVED:** That the report be noted and the Committee request that the capital programme contains sufficient scope to speculatively bring forward employment property such as b2 and b8 classifications in support of the Economic Development Strategy.

104. FEES AND CHARGES 2022-23

The Head of Finance introduced the report and explained that this would contribute to the setting of the following year's budget. There was a requirement for charges to be reviewed annually, and information around income budgets had been included for context. It was highlighted that charges had been increased for some museum activities, and an urgent update had been provided to the Committee which corrected errors to the museum charges listed in Appendix 1 to the report.

**RESOLVED:** That the proposed amended discretionary fees and charges set out in Appendix 1 to the report be agreed.

105. PRESENTATION - MAIDSTONE MUSEUM EDUCATION AND ARTS PROGRAMME

The Public Programming Manager and the Learning and Events Officer presented Maidstone Museum's programme for education and arts, which was funded by the Arts Council. There was usually a provision of themed tours for schools to book, however during the pandemic virtual lessons and learning boxes had been developed in order that education programmes could continue remotely. Several initiatives had been developed to improve access to the museum's resources for those with special educational needs, including the roll-out of fidget backpacks and an online walk-through of the museum.

The museum had engaged with schools throughout Kent and Medway, with 86% of schools within Maidstone Borough having used the museum's services, and 48% of schools in the county. The museum also promoted engagement with people who were at risk of social isolation. A successful funding application to Golding Vision had allowed a programme to be developed whereby museum objects were taken into care homes, and a grant from Involve had enabled object-handling events for those aged over 55 or with a long-term health condition.

The Committee felt strongly that the education and arts programme should continue, and it was acknowledged that funding was essential. It was important that opportunities were taken to increase income options and ensure the continuation of the team's work.

**RESOLVED:** That the presentation be noted and that the Committee extend their thanks to the museum team.

106. MAIDSTONE LEISURE CENTRE

The Leisure Manager introduced the report and explained that the future of Maidstone Leisure Centre was a key part of the Making Maidstone More

Active initiative. Social, environmental and financial factors needed to be considered, and the three core options identified were to repeat, which would involve keeping the current arrangements in place; refurbish the building; and redevelop the centre.

The Committee provided feedback on the options presented within the report, and suggestions included bringing in other services to the sports centre, for example health and community facilities, which had been a successful model in other areas. It was acknowledged that centres which had been redeveloped had increased their footfall dramatically, but more detail was requested on the financial impact of the options. Further options were proposed including the use of land in Mote Park to build a new sports centre with the current leisure centre site used for a theatre and distributing facilities more widely across the Borough to improve access to leisure activities.

In response to comments, the Leisure Manager agreed that further modelling on borrowing costs would be included in the next report outlining the balance between revenue and capital costs. As swimming facilities were expensive to run, it was considered more financially viable to have them on the same site as gym facilities.

**RESOLVED:** That the feedback be used to inform a further report to the Committee with more detailed proposals on the future of Maidstone Leisure Centre.

107. PRESENTATION - MAIDSTONE RIVERSIDE LIGHT WALK PROGRESS UPDATE

Felix Lewis, Architect, presented ideas for the river light walk proposed within the Council's Recovery and Renewal programme. The initial concept was to raise the walkway and allow the river to ebb and flow underneath, which would both increase biodiversity by creating new habitats and also mitigate the risk of the footpath flooding. Better access to the river would be created from Maidstone Bridge and other areas of interest along the river would be linked, such as the memorial park and Archbishop's Palace. Subtle and creative lighting would increase safety and reduce antisocial behaviour.

In response to questions, the Leisure Property Manager explained that the timescale for this project would need to factor in surveys of the land, involvement from the Environment Agency and applications for funding.

**RESOLVED:** That the presentation be noted and further proposals be brought forward to a future meeting of the Committee.

108. DURATION OF MEETING

6.30pm to 10.28pm.

Note: The meeting adjourned between 9.06pm and 9.17pm.

## 2021/22 WORK PROGRAMME

	Committee	Month	Origin	CLT to clear	Lead	Report Author
Timeline for Gallery and Governance Update	ERL	15-Feb-22	Cllr Request		John Foster	Victoria Barlow
Leisure Stakeholder and Consultation Interim Update (MMMA)	ERL	15-Feb-22	Officer Update	Yes	John Foster	Mike Evans
Additional Restrictions Grant and Top Up Payment	ERL	15-Feb-22	Officer Update		John Foster	John Foster
Future of Maidstone Leisure Centre	ERL	15-Feb-22	Officer Update		John Foster	Mike Evans
Q3 Budget and Performance Monitoring 2021/22	ERL	15-Feb-22	Officer Update	No	Mark Green	Ellie Dunnet
Museum 5-year plan	ERL	15-Feb-22	Officer Update		John Foster	Victoria Barlow
Carriage Museum Options Appraisal Report	ERL	15-Mar-22	Officer Update	Yes	John Foster	Victoria Barlow
Reopening the Town Centre - Arts and Cultural Activities	ERL	15-Mar-22	Cllr Request		John Foster	
Recovery & Renewal - 4-month review of Community and Skills Hub - <i>tbc by P&amp;R</i>	ERL	19-Apr-22	Cllr Request		John Foster	John Foster
Town Centre Strategy	ERL	TBC	Officer Update		Phil Coyne	Phil Coyne/Charlotte Yarnold
Review of Revised Museum Opening Hours and Working Arrangements	ERL	TBC	Cllr Request		John Foster	Victoria Barlow
Economic Development Programme: Council's role within Partnership Arrangements briefing paper	ERL	TBC	Cllr Request		John Foster	Chris Inwood
Decommissioning Public Art Policy	ERL	TBC	Officer Update		John Foster	AnnMarie Langley
Governance Arrangements to deliver the Museum's 20-Year Plan	ERL	TBC	Cllr Request	Yes	John Foster	Victoria Barlow
Pump Track Development	ERL	TBC	Officer Update	Yes	John Foster	Mike Evans



## ECONOMIC REGENERATION AND LEISURE COMMITTEE

**18 January 2022**

### Medium Term Financial Strategy and Budget Proposals

<b>Final Decision-Maker</b>	Council
<b>Lead Head of Service/Lead Director</b>	Mark Green, Director of Finance and Business Improvement
<b>Lead Officer and Report Author</b>	Mark Green, Director of Finance and Business Improvement
<b>Classification</b>	Public
<b>Wards affected</b>	All

#### **Executive Summary**

This report forms part of the process of agreeing a budget for 2022/23 and setting next year's Council Tax. Following consideration by this Committee at its meeting on 7 December 2021 of the draft Medium Term Finance Strategy for 2022/23 – 2026/27, this report sets out budget proposals for services within the remit of the Committee. These proposals will then be considered by Policy and Resources Committee at its meeting on 9 February 2022, with a view to determining a budget for submission to Council.

#### **This report makes the following recommendations to this Committee:**

1. That the revenue budget proposals for services within the remit of this Committee, as set out in Appendix A, be agreed for submission to Policy and Resources Committee.
2. That the capital budget proposals for services within the remit of this Committee, as set out in Appendix B, be agreed for submission to Policy and Resources Committee.

#### **Timetable**

<b>Meeting</b>	<b>Date</b>
Economic Regeneration and Leisure Committee	18 January 2022
Policy and Resources Committee	9 February 2022
Council	23 February 2022

# Medium Term Financial Strategy and Budget Proposals

## 1. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off
<b>Impact on Corporate Priorities</b>	The Medium Term Financial Strategy and the budget are a re-statement in financial terms of the priorities set out in the strategic plan. They reflect the Council's decisions on the allocation of resources to all objectives of the strategic plan.	Section 151 Officer & Finance Team
<b>Cross Cutting Objectives</b>	The MTFS supports the cross-cutting objectives in the same way that it supports the Council's other strategic priorities.	Section 151 Officer & Finance Team
<b>Risk Management</b>	This has been addressed in section 5 of the report.	Section 151 Officer & Finance Team
<b>Financial</b>	The budget strategy and the MTFS impact upon all activities of the Council. The future availability of resources to address specific issues is planned through this process. It is important that the committee gives consideration to the strategic financial consequences of the recommendations in this report.	Section 151 Officer & Finance Team
<b>Staffing</b>	The process of developing the budget strategy will identify the level of resources available for staffing over the medium term.	Section 151 Officer & Finance Team
<b>Legal</b>	<p>Under Section 151 of the Local Government Act 1972 (LGA 1972) the Section 151 Officer has statutory duties in relation to the financial administration and stewardship of the authority, including securing effective arrangements for treasury management. The legal implications are detailed within the body of the report which is compliant with statutory and legal regulations such as the CIPFA Code of Practice on Treasury Management in Local Authorities.</p> <p>The Council is required to set a council tax by the 11 March in any year and has a statutory obligation to set a balanced budget. The budget requirements and basic amount of Council Tax must be calculated in accordance</p>	Interim Team Leader Contentious and Corporate Governance

	<p>with the requirements of sections 31A and 31B to the Local Government Finance Act 1992 (as amended by sections 73-79 of the Localism Act 2011).</p> <p>The Council is required to determine whether the basic amount of council tax is excessive as prescribed in regulations – section 52ZB of the 1992 Act as inserted under Schedule 5 to the Localism Act 2011. The Council is required to hold a referendum of all registered electors in the borough if the prescribed requirements regarding whether the increase is excessive are met.</p> <p>Approval of the budget is a matter reserved for full Council upon recommendation by Policy and Resources Committee on budget and policy matters.</p>	
<b>Privacy and Data Protection</b>	Privacy and Data Protection is considered as part of the development of new budget proposals. There are no specific implications arising from this report.	Policy and Information Team
<b>Equalities</b>	The MFTS report scopes the possible impact of the Council’s future financial position on service delivery. When a policy, service or function is developed, changed or reviewed, an evidence-based equalities impact assessment will be undertaken. Should an impact be identified appropriate mitigations with be identified.	Equalities and Communities Officer
<b>Public Health</b>	The resources to achieve the Council’s objectives are allocated through the development of the Medium Term Financial Strategy.	Public Health Officer
<b>Crime and Disorder</b>	The resources to achieve the Council’s objectives are allocated through the development of the Medium Term Financial Strategy.	Section 151 Officer & Finance Team
<b>Procurement</b>	The resources to achieve the Council’s objectives are allocated through the development of the Medium Term Financial Strategy.	Section 151 Officer & Finance Team
<b>Biodiversity and Climate Change</b>	The resources to achieve the Council’s objectives are allocated through the development of the Medium Term Financial Strategy.	Section 151 Officer & Finance Team

## **2. INTRODUCTION AND BACKGROUND**

### **Medium Term Financial Strategy**

- 2.1 At its meeting on 14 December 2021, this Committee considered a draft Medium Term Financial Strategy (MTFS) for the next five years. No material amendments were proposed to the Strategy by this Committee or the other Committees which considered it in December, so it will now go forward to Council for approval at its meeting on 23 February 2022.
- 2.2 The MTFS sets out in financial terms how the Strategic Plan will be delivered, given the resources available. The MTFS builds on the previous year's MTFS, but also reflects new priority initiatives including a Town Centre Strategy and a commitment to invest in 1,000 new affordable homes.
- 2.3 The financial projections underlying the MTFS were prepared under three different scenarios – adverse, neutral and favourable. All three scenarios assumed that budget proposals for future years which have already been agreed by Council will be delivered, and that Council Tax is increased by 2% in 2022/23. A further scenario will be considered that will incorporate the risk of inflation remaining at its current rate of around 5%.

### **Local Government Finance Settlement 2022/23**

- 2.4 The Provisional Local Government Finance Settlement for 2022/23 was announced on 16 December 2021. This confirmed several of the key assumptions incorporated in the MTFS.
  - The Council Tax referendum limit will be 2%.
  - The existing Business Rates regime will remain in place. Whilst the business rates multiplier will be frozen for ratepayers, local authorities will be compensated for the consequent loss of an inflationary increase.
  - There will be no negative Revenue Support Grant.
- 2.5 In addition, of the £1.5 billion increased funding previously announced in the Spending Review for local authorities, £822 million will be distributed directly to local authorities in the form of a new Services Grant. Maidstone will receive £225,000 in Services Grant.
- 2.6 There will be a new round of New Homes Bonus (NHB) payments in 2022/23, but payments will be made on the basis of two years' growth in housing numbers rather than three as in 2021/22. In Maidstone's case, because of the high number of housing completions in the borough last year, New Homes Bonus will nevertheless increase from £3.8 million in 2021/22 to £4.2 million in 2022/23. However, other authorities have seen significant reductions, so to prevent those authorities seeing an overall reduction in their Core Spending Power, the government is using the Lower Tier Services Grant (LTSG) to cushion the impact. Maidstone will receive an LTSG of £146,000.

- 2.7 The outcome for the Council's budget surplus / savings requirement of the above measures is to increase the projected budget surplus for 2022/23 previously reported to this Committee. Whilst this gives some scope for growth to accommodate new service priorities, it should be noted that much of this is one-off funding which will reverse out in 2023/24.

### **Revenue Budget Proposals**

- 2.8 The draft MTFS describes a number of new priorities and budget pressures, as follows:
- The objective of delivering 1,000 new affordable homes may require a level of revenue subsidy, which would represent budget growth.
  - Waste collection costs are likely to increase arising from the forthcoming contract relet in October 2023.
  - The Serco leisure contract comes to an end in 2024. Depending on the scope of any new contract, budget growth may be required.
  - The objective of making Maidstone Town Centre a thriving place may also require budget growth, eg to provide leisure and cultural activities in the town centre.
  - In addition to core development management and spatial planning services, there is a requirement for more extensive planning policies and a Town Centre Strategy.
  - Additional expenditure is likely to be required to support the new governance structure and to meet the Council's aspirations for better quality data analysis.
  - Measures will be required to enable the Council's carbon reduction target to be met, including retrofitting and upgrading heating systems in Council buildings and electrifying the vehicle fleet.

The Serco leisure contract and making the Town Centre a thriving place are within the remit of this Committee and the budget implications are described below. Additionally, other potential budget changes have been identified which are described below under the heading 'Other savings and growth'. All proposed revenue budget savings and growth items are also set out in Appendix A.

### 2.9 Leisure contract

The Council's current leisure contract ends in August 2024. The net annual cost, taking account of building maintenance and utilities, less a share of the operator's profit, is £449,000, which is incorporated in the ongoing revenue budget. A number of future options were considered by this Committee at its meeting on 14 December 2021. At this stage, the working assumption in the Medium Term Financial Strategy is that any future leisure provision is delivered within the existing revenue budget envelope, so no changes to the budget are proposed.

## 2.10 Town Centre

The Council has been successful over the past year in delivering a well-attended programme of events in Maidstone Town Centre and reducing the visual impact of the empty shop units in the town centre through arts projects to vacant shops frontages. Events in Brenchley Gardens and the Amphitheatre have help communities re-connect with and enjoy some of the town's under used assets. This work has been enabled through an Arts and Culture Officer, whose funding ends in August 2022, and one-off Covid-related funding.

To enable the continuation of the work carried out by the Officer and to introduce an annual programme of events in the Town Centre, delivered in partnership with the voluntary and private sector, it is proposed in add the post to the base budget and provide the post with an operational budget, leading to budget growth of £99,000. Opportunities to bid for match funding from the Arts Council and other grant making bodies will also be identified.

## 2.11 Other savings and growth

- Reduce Market income budget - £12,000 growth

Long term trends mean that the Market's income budget has not been achieved for several years. The budget has been reviewed, taking into account the decrease in income from the Tuesday market, offset by an increase in income from events, and a modest projected increase in Saturday market income. This indicates a net reduction in income compared to the budget (ie budget growth) of £12,000.

- Mote Park café - £30,000 saving (2023/24)

The Mote Park café is due to reopen in 2022. No net income growth has been assumed in 2022/23, but it is anticipated that as the café becomes established there will be additional net income from the operator of £30,000 commencing 2023/24.

- Museum reduction in running costs - £14,000 saving

This Committee agreed a package of budget savings totalling £152,000 at its meeting on 10 November 2020. £138,000 was delivered in 2021/22, leaving a balance of £14,000 to be delivered in 2022/23.

Budget proposals have been developed, following a similar approach, for services within the remit of the other Service Committees. Taken in total, it is projected that the savings proposals will allow the budget to be balanced in 2022/23.

### **Capital Budget Proposals**

- 2.12 Capital investment helps the Council to deliver its strategic priorities. Capital programme schemes falling within the remit of this Committee are as follows.

- Mote Park Visitor Centre - £1.543 million

The project is nearing completion and the amount shown in the capital programme is the final tranche of spending to be incurred in 2022/23.

- Museum Development Plan - £389,000

The project stems from the work on the Museum's 20 year plan. In 2019 Innes Architect was appointed to set out how this vision could be realised within the building. After extensive consultation, this formed the basis of a National Lottery Heritage Fund bid, which although unsuccessful, is still accepted by ERL Committee as the preferred long-term aspiration for the Museum. The vision is achievable in discrete phases. The first phase is estimated to cost £1.5m.

A report was taken to Economic Regeneration & Leisure Committee in November 2021 to identify initial proposals to progress this scheme. The preferred option is to improve a gallery space which is supported by the Maidstone Museum Foundation and Kent Archaeological Society. However more work is needed to create proposals which reflect Member ambitions for a dynamic and changing museum with high quality experiences for visitors which will drive up visitor numbers.

- Leisure Provision - £30.0 million

As described above, options are currently being considered for the future of the leisure centre, and some initial options were presented to this committee in December 2021. This is an indicative budget at this stage, allowing for either refurbishment or replacement of the centre.

- Riverside Walk - £500,000

The Economic Regeneration & Leisure Committee has considered proposals for a riverside walk alongside the Medway by the Lockmeadow Millennium Bridge. Better access to the river would be created from the Maidstone road bridge and other areas of interest along the river would be linked, such as the memorial park and Archbishop's Palace. Improvements to the riverside path would increase safety and reduce antisocial behaviour. Costings and detailed proposals are still to be developed. Third party funding will be sought for the project. Specific proposals will be brought to the Committee in due course but for the purpose of developing the capital programme an indicative budget of £500,000 has been included here.

- Cobtree Golf Course New Clubhouse - £449,000

The clubhouse is in need of major refurbishment or replacement. Responsibility for this lies with the Cobtree Manor Estate Committee, but the Council does have a 2/9ths interest in the golf course, and this indicative budget represents the contribution the Council would make towards the total cost. Again, this is an indicative budget whilst options are being considered.

- Tennis Courts Upgrade - £20,000

This funding is required to bring the courts in the parks back up to an acceptable playing standard.

Details are set out in Appendix B to this report.

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### **3. AVAILABLE OPTIONS**

- 3.1 Agree the budget proposals relating to this Committee as set out in Appendix A and B for onward submission to the Policy and Resources Committee.
  - 3.2 Propose changes to the budget proposals.
  - 3.3 Make no comment on the budget proposals.
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### **4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS**

- 4.1 The Policy and Resources Committee must recommend to Council at its meeting on 9 February 2022 a balanced budget and a proposed level of Council Tax for the coming year. The budget proposals included in this report will allow the Policy and Resources Committee to do this. Accordingly, the preferred option is that this Committee agrees the budget proposals at Appendix A.
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### **5. RISK**

- 5.1 The Council's MTFS is subject to a high degree of risk and uncertainty. In order to address this in a structured way and to ensure that appropriate mitigations are developed, the Council has developed a budget risk register. This seeks to capture all known budget risks and to present them in a readily comprehensible way. The budget risk register is updated regularly and is reviewed by the Audit, Governance and Standards Committee at each of its meetings.
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### **6. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK**

- 6.1 Policy and Resources Committee received an initial report on the MTFS at its meeting on 21 July 2021 and it agreed the approach set out in that report to development of an MTFS for 2022/23 - 2026/27 and a budget for 2022/23.
- 6.2 Service Committees and Policy and Resources Committee then considered a draft MTFS at their meetings in November and December 2021.



6.3 Public consultation on the budget has been carried out. Details were reported to this Committee at its meeting in December 2021.

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## **7. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION**

7.1 The timetable for developing the budget for 2022/23 is set out below.

<b><i>Date</i></b>	<b><i>Meeting</i></b>	<b><i>Action</i></b>
January 2022	All Service Committees	Consider 22/23 budget proposals
9 February 2022	Policy and Resources Committee	Agree 22/23 budget proposals for recommendation to Council
23 February 2022	Council	Approve 22/23 budget

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## **8. REPORT APPENDICES**

The following documents are to be published with this report and form part of the report:

- Appendix A: Revenue Budget Proposals 2022/23 – 2024/25
  - Appendix B: Capital Budget Proposals 2022/23 – 2026/27
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## **9. BACKGROUND PAPERS**

There are no background papers.

Revenue Budget Proposals 2022/23 - 2026/27

Service	Proposal	22/23	23/24	24/25	25/26	26/27	Total
		£000	£000	£000	£000	£000	£000
Regeneration and Economic	Arts and Culture officer and Operational Budget	99					99
Market	Reduce market income budget	12					12
Mote Park Café	Adjust income target		-30				-30
Museum	Reduction in running costs	-14					-14
<b>OVERALL CHANGE IN BUDGET (£000)</b>		<b>97</b>	<b>-30</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67</b>

Negative figures shown above represent a reduction in expenditure budgets, or increased income targets. Positive figures indicate increased expenditure, or a reduction in the income budget.

**Economic Regeneration and  
Leisure Committee**

**Capital Budget Proposals 2022/23 - 2026/27**

	<b>21/22</b>	<b>Five Year Plan</b>					<b>Total</b>
	<b>Projected</b>	<b>22/23</b>	<b>23/24</b>	<b>24/25</b>	<b>25/26</b>	<b>26/27</b>	
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	
Mote Park Visitor Centre	1,233						
Mote Park Lake - Dam Works	672	1,543					1,543
Mall Bus Station Redevelopment	1,006						
Museum Development Plan		389					389
Leisure Provision		100	100	500	14,300	15,000	30,000
Riverside Walk		250	250				500
Cobtree Golf Course New Clubhouse		4	111	333			449
Tennis Courts Upgrade		20					20
<b>TOTAL</b>	<b>2,910</b>	<b>2,306</b>	<b>461</b>	<b>833</b>	<b>14,300</b>	<b>15,000</b>	<b>32,901</b>