

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 13 November 2023
Time: 6.30 pm
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Bartlett (Vice-Chairman), Coulling (Parish Representative), Cox (Chairman), Forecast, Harper, Jones, Kimmance, Knatchbull, Titchener (Parish Representative), Trzebinski and Wilby

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

<u>AGENDA</u>	<u>Page No.</u>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 25 September 2023 - To Follow	
9. Any Questions on Notice from Local Residents	
10. Any Questions on Notice from Members	
11. Committee Work Programme 2023/24	1 - 2
12. External Audit	3 - 8
13. Annual Governance Statement Update and Corporate Code of Governance Refresh	9 - 36
14. Internal Audit Progress Report 2023/24	37 - 48

Issued on Friday 3 November 2023

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

15. Budget Strategy - Risk Assessment Update	49 - 67
16. Fraud and Compliance Team Report 2022/23	68 - 73
17. Independent Member	74 - 79
18. Treasury Management 2023/24 Mid Year Review	80 - 90
19. PART II	

To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.

**Head of
Schedule 12 A
and Brief
Description**

20. Exempt Appendix to Item 17 - Independent Member	1 – Relating to an Individual	91 - 98
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INFORMATION FOR THE PUBLIC

In order to ask a question at this meeting, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Thursday 9 November 2023). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

In order to make a statement in relation to an item on the agenda, please call **01622 602899** or email committee@maidstone.gov.uk by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Thursday 9 November 2023). You will need to tell us which agenda item you wish to speak on.

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

To find out more about the work of the Committee, please visit the [Council's Website](#).