

# AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 15 January 2024  
Time: 6.30 pm  
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Bartlett (Vice-Chairman), Coulling (Parish Representative), Cox (Chairman), Forecast, Harper, Jones, Kimmance, Knatchbull, Titchener (Parish Representative), Trzebinski and Wilby

*The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.*

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## **AGENDA**

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1. Apologies for Absence
2. Notification of Substitute Members
3. Urgent Items
4. Notification of Visiting Members
5. Disclosures by Members and Officers
6. Disclosures of Lobbying
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information
8. Minutes of the Meeting held on 13 November 2023 - To Follow
9. Presentation of Petitions (if any)
10. Questions and answer session for Local Residents (if any)
11. Questions from Members to the Chairman (if any)
12. Member Code of Conduct & Arrangements for Dealing with Councillor Conduct Complaints 1 - 91
13. Information Governance Report – Annual Report 92 - 159
14. External Auditor’s Audit Plan 2022/23 160 - 186

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**Issued on Friday 5 January 2024**

**Continued Over/:**

*Alison Broom*

**Alison Broom, Chief Executive**

15. External Auditor's Progress Report & Sector Update	187 - 205
16. Treasury Management Strategy, Investment Strategy and Capital Strategy for 2024/25	206 - 282
17. Budget Strategy - Risk Assessment Update	283 - 300
18. Independent Member	301 - 306

## **PART II**

**To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.**

### **Head of Schedule 12 A and Brief Description**

19. Exempt Appendices to Item 18 - Independent Member - To Follow	1 – Relating to an Individual
20. Minutes (Part II) of the Meeting on 13 November 2023 - To Follow	1 – Relating to an Individual

## **INFORMATION FOR THE PUBLIC**

In order to ask a question at this meeting, please call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk) by 5 p.m. one clear working day before the meeting (i.e. by 5 p.m. on Thursday 11 January 2024). You will need to provide the full text in writing.

If your question is accepted, you will be provided with instructions as to how you can access the meeting.

In order to make a statement in relation to an item on the agenda, please call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk) by 4 p.m. one clear working day before the meeting (i.e. by 4 p.m. on Thursday 11 January 2024). You will need to tell us which agenda item you wish to speak on.

If you require this information in an alternative format please contact us, call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk).

To find out more about the work of the Committee, please visit the [Council's Website](#).