

**You are hereby summoned to attend the
Annual Meeting of the**

MAIDSTONE BOROUGH COUNCIL

Date: Saturday 18 May 2024
Time: 9.00 a.m.
Venue: Town Hall, High Street, Maidstone

Membership:

The Mayor Mr Gordon Newton

Councillors Barwick, Burke, Cannon, Clark, Cleator, Coates, Conyard, Cooke, Couch, Cox, Dawes, English, Field, Forecast, Fort, Mrs Gooch, Greenan, Harper, Harwood, Higson, Jeffery, Jenkins-Baldock, Jones, Kehily, Khadka, McKay, Milham, D Naghi, M Naghi, Oliver, Parfitt-Reid, Perry, Riordan, Rodwell, Round, Russell, J Sams, T Sams, Spooner, Springett, Summersgill, Sweetman, M Thompson, S Thompson, Trzebinski, Wales, Wilby, D Wilkinson and J Wilkinson

AGENDA

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1. Prayers
2. Welcome to New Members
3. Apologies for Absence
4. Dispensations (if any)
5. Disclosures by Members and Officers
6. Disclosures of Lobbying
7. Announcements by the current Mayor 2023/24
8. To elect the Mayor for the ensuing Municipal Year
9. The Mayor will receive congratulations on his election from scholars representing schools in the Borough
10. To consider whether any items should be taken in private because of the possible disclosure of exempt information.

Issued on Friday 10 May 2024

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

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| 11. To approve the Minutes of the meeting of the Borough Council held on 21 February 2024 | 1 - 12 |
| 12. To approve the Minutes of the extraordinary meeting of the Borough Council held on 29 February 2024 | 13 - 14 |
| 13. To approve the Minutes of the extraordinary meeting of the Borough Council held on 20 March 2024 | 15 - 19 |
| 14. To appoint the Deputy Mayor for the ensuing Municipal Year | |
| 15. New Mayor's Announcements | |
| 16. Election of the Leader of the Council in accordance with Core Provision A2, 7.2 of the Constitution | |
| 17. To receive the report of the Leader of the Council on appointments to the Cabinet and the Delegation of Executive Functions | |
| 18. To consider any motion moved by the Leader of the Council in respect of the Administration's Programme for the Municipal Year 2024/25 | |
| 19. Report of the Director of Strategy, Insight and Governance - Review of Allocation of Seats on Committees | 20 - 25 |
| 20. Appointment of the following Committees: | |
| (a) Overview and Scrutiny Committee | |
| (b) Policy Advisory Committees | |
| (c) Planning Committee | |
| (d) Licensing Committee | |
| (e) Audit, Governance and Standards Committee | |
| (f) Democracy and General Purposes Committee | |
| (g) Employment Committee | |
| (h) Joint Transportation Board | |
| 21. To adopt the Scheme of Delegation of Non-Executive Functions | |
| 22. Appointment of the Vice-Chairman of the Joint Transportation Board for the Municipal Year 2024/25 | |
| 23. Appointment of Monitoring Officer | 26 - 30 |

NOTE: IN ACCORDANCE WITH SECTION 17 OF THE LOCAL GOVERNMENT AND HOUSING ACT 1989, ALTERNATIVE ARRANGEMENTS FOR APPOINTMENTS TO COMMITTEES OUTSIDE THE USUAL POLITICAL BALANCE REQUIREMENTS MAY BE CONSIDERED IN RELATION TO AGENDA ITEM 19

ALTERNATIVE FORMATS

If you require this information in an alternative format please contact us, call 01622 602899 or email committee@maidstone.gov.uk