

AGENDA

COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE MEETING

(ACTING AS THE CRIME AND DISORDER OVERVIEW AND
SCRUTINY COMMITTEE)



Overview and Scrutiny

Date: Tuesday 13 September 2011

Time: 6.30 pm

Venue: Town Hall, High Street,
Maidstone

Membership:

Councillors: Ash, Mrs Blackmore (Chairman), Field,
FitzGerald (Vice-Chairman),
D Mortimer, Mrs Parvin, Paterson,
Mrs Stockell and Yates

Page No.

1. **The Committee to consider whether all items on the agenda should be web-cast.**
2. **Apologies.**
3. **Notification of Substitute Members.**
4. **Notification of Visiting Members.**

Continued Over/:

Issued on 5 September 2011

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Alison Broom

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone Kent ME15 6JQ**

5. Disclosures by Members and Officers:

- a) Disclosures of interest.
- b) Disclosures of lobbying.
- c) Disclosures of whipping.

6. To consider whether any items should be taken in private because of the possible disclosure of exempt information.

7. Minutes of the Meeting Held on 9 August 2011 **1 - 29**

8. Update: New Operational Policing Model and the revised priorities of the Safer Maidstone Partnership **30 - 45**

Interviews with:

Chief Inspector Steve Griffiths, Borough Commander for Maidstone.

Martin Adams, Chairman of the Safer Maidstone Partnership;

Barry Weeks, Manager Central Kent Youth Offending Team; and

Niki Luscombe, Chief Executive (Interim) Women's Support Services.

9. Information: Crime and Disorder Reduction Partnership Scrutiny Protocols **46 - 50**

MAIDSTONE BOROUGH COUNCIL

MINUTES OF THE COMMUNITIES OVERVIEW & SCRUTINY COMMITTEE MEETING HELD ON TUESDAY 9 AUGUST 2011

PRESENT: Councillor Mrs Blackmore (Chairman)
Councillors Ash, Field, FitzGerald, Mrs Joy,
D Mortimer, Mrs Parvin, Paterson, Mrs Stockell and
Yates

46. The Committee to consider whether all items on the agenda should be web-cast.

Resolved: That all items on the agenda be web-cast.

47. Apologies.

Apologies were received from Councillor Mortimer.

48. Notification of Substitute Members.

It was noted that Councillor Joy was substituting for Councillor Mortimer.

49. Notification of Visiting Members.

There were no Visiting Members.

50. Disclosures by Members and Officers:

There were no disclosures.

51. To consider whether any items should be taken in private because of the possible disclosure of exempt information.

Resolved: That all items be taken in public.

52. Minutes of the meeting held on 12 July 2011

Resolved: That the minutes of the meeting held on 12 July 2011 be agreed as a correct record of the meeting and duly signed by the Chairman.

53. 'Making Waste Work for Maidstone' Review

The Chairman welcomed Steve Goulette, Assistant Director of Environment & Regulatory Services and Paul Vanston, Kent Waste Partnership (KWP) Manager to the meeting. Mr Goulette gave a brief

overview of the waste and recycling arrangements, setting out the Maidstone context.

Mr Goulette explained to Members that Maidstone had been part of the waste partnership for a number of years and that to ensure they were getting the most out of the partnership Maidstone had undertaken a Best Value Review of Maidstone's waste and recycling collection services in 2009. The outcome of which was the creation of a specific waste strategy for Maidstone including an action plan. Mr Goulette mentioned that prior to the review Maidstone had performed poorly in comparison to the other Kent authorities but with £500,000 (including £300,000 from KWP) of investment to make changes to the service, including the addition of a separate food waste collection service, satisfaction had risen to around 80%. Mr Goulette told the Committee that the current waste contract was due to expire in 2013 and that they would shortly be tendering for a new contract in partnership with Swale and Ashford. He confirmed there would be opportunity for the Committee to input into the work on the new contract.

Mr Vanston explained that the KWP included all thirteen Kent authorities and took the strategic view on waste with the Kent taxpayer in mind. The Committee noted that each authority contributed £5,000 annually and that last year Maidstone had received £318,000 of value back. Mr Vanston then gave a presentation (at Appendix A) which highlighted a number of key issues including:

- There were 300 million tonnes of waste generated in Europe of which household waste made up only a small proportion.
- The amount of waste going to landfill for Kent had reduced from 90% prior to 2006 to around 40%.
- The most important element for waste management was diversion from landfill.
- There were 8.3 million tonnes of food waste generated in the UK of which 5.3 million was considered to be avoidable waste.
- The most effective way of dealing with waste was to have action plans for each waste material.
- There was an opportunity to create an income stream from waste and that anything going to landfill was a lost opportunity.

The Committee queried why it appeared from the presentation that the Midlands had high rates of recycling. Mr Vanston informed them that the areas concerned were mainly rural and that collections of garden waste had contributed significantly to the higher rates.

Members asked what was being done about the promotion of recycling in particular education around food waste. Mr Goulette told them there was an ongoing national campaign to promote food waste recycling – Love food, hate waste. The Committee also noted that education in schools was carried out on a regular basis. They felt that the amount of food waste was unnecessary and agreed that education should continue and recommended that the Borough Update feature something outlining how much food is thrown away.

The Committee questioned why compost could not be used to generate an income. Mr Vanston explained that income from waste fluctuates and has its own market, for example there is little demand for green glass in this country, but that most household waste material could be recycled back into usable products. The main issue with compost would be ensuring a high quality output that can be sold economically to balance with the cost of collection and/or processing.

Mr Vanston told the committee that there was possible income to be gained through the collection of plastic bottles and the Council had the opportunity to consider this as part of the new contract, it was noted that the collection of plastics was expensive.

The Committee asked what the biggest barrier to collecting plastics was, Mr Vanston responded that the different types of plastic made it hard for residents to identify what could be recycled and collected. The Committee queried if were KWP doing anything to lobby packaging manufacturers for the standardisation of plastics. It was explained that 60 years ago there were no plastics but they had now become commonplace being a lighter and cheaper product than glass and could extend the shelf-life of certain food stuffs. The Committee agreed that it would be easier if there was some sort of standardisation for plastics that would allow residents to easily identify what they can recycle and put this forward as a recommendation.

Members questioned the environmental impact of sending waste abroad for recycling if there was no market in the UK. Mr Vanston explained there was a proximity principle and that although there was not always a UK market there were risks associated with exporting waste as well as strict criteria. Once waste has left the country it was not possible to control what happened to it. For this reason the Allington site had agreed not to export any waste.

Members asked Mr Vanston how best to tackle the issue of people putting the wrong thing in recycling bins and how to improve access to recycling for people living in terraced properties and flats. Mr Vanston told the Committee that technology in this area was being developed so that sorting machines could read barcodes embedded in the material and then sort the waste accordingly. Mr Goulette added that work was ongoing with landlords to improve facilities for people living in flats, the Committee agreed this was positive and recommended that this work be continued.

In response to a question about putting glass in with residual waste the Committee was told that glass made up around 6% of residual waste. They asked if there were any plans to introduce a kerbside collection for glass. Mr Goulette informed them that this would be looked at as part of the new contract and the aim was for glass to be collected with the dry recyclables, the committee supported this. It was noted that recycling rates for glass banks were good.

A Member queried if it was possible to have clauses within the new contract that would allow for some flexibility around recyclables and new options as new technology becomes available. It was confirmed that this was possible and Mr Vanston advised the Committee that the contract should be flexible at the end of the process rather than changing collections. The Committee understood that this could allow additional materials to be collected in the future. The Committee concurred and said that it would be important that the new contract provided some flexibility in its terms and conditions in relation to use of new technologies and changes to collectables.

A Member asked how much councils should be doing to pick up all types of waste. It was noted by the Committee that items from the bulky and freighter services go to landfill but that a number of companies will take back packaging and in the case of some appliances, the old is removed when the new is delivered. The Committee noted that any diversion of waste from landfill would reduce costs and recommended that options are investigated for joint working with charities or social partnerships for the reuse and recycling of items.

The Chair thanked both Mr Goulette and Mr Vanston for their informative presentations and discussions and reminded Members that there was a visit to the closed-loop site on Friday.

It was resolved that as part of the new contract for waste (tender due September 2011) that:

- a) Flexibility and new options in relation to use of new technologies and changes to collectables is included in the terms of the new contract;
- b) An option for a kerbside glass collection is considered as part of the new contract;
- c) further consideration be given to properties where access to recycling is an issue such as Victorian terraces and flats to make recycling as easy as possible;

It was resolved that in relation to the OSC review of waste & recycling that:

- d) Officers should continue to lobby for the standardisation of plastics in products to make it easy for residents to recycle;
- e) Further action is explored to reuse or divert items from landfill that are collected through the bulky waste service through working with charities and other social partnerships; and
- f) There is a continued education on food wastage and promotion of recycling with a feature in the Borough Update outlining how much food is thrown away in Maidstone.

54. Future Work Programme and Scrutiny Officer Update

Members discussed their future work programme and the forward plan. The Committee debated the inclusion of the Review of Neighbourhood Forums due to Cabinet in August for September's agenda. Members considered that they had already had opportunity to comment on the Review of Neighbourhood Forums and did not feel it necessary to revisit it at this time.

The Committee noted that in October they were meeting as the Crime and Disorder Overview & Scrutiny Committee. Members requested that an update was included in the agenda from Kent Police to update the committee on the position of Kent Police in relation to the riots. It was agreed by the committee that they would request an update from the police and would formulate specific questions at the September meeting.

Resolved: That the future work programme was amended to include an update from Kent Police for the meeting of the Crime and Disorder Overview & Scrutiny Committee in October.

55. Duration of the Meeting

6:30pm to 9:00pm

**Maidstone Borough Council:
Communities Overview & Scrutiny Committee
09 August 2011**

**Paul Vanston,
Kent Waste Partnership Manager**

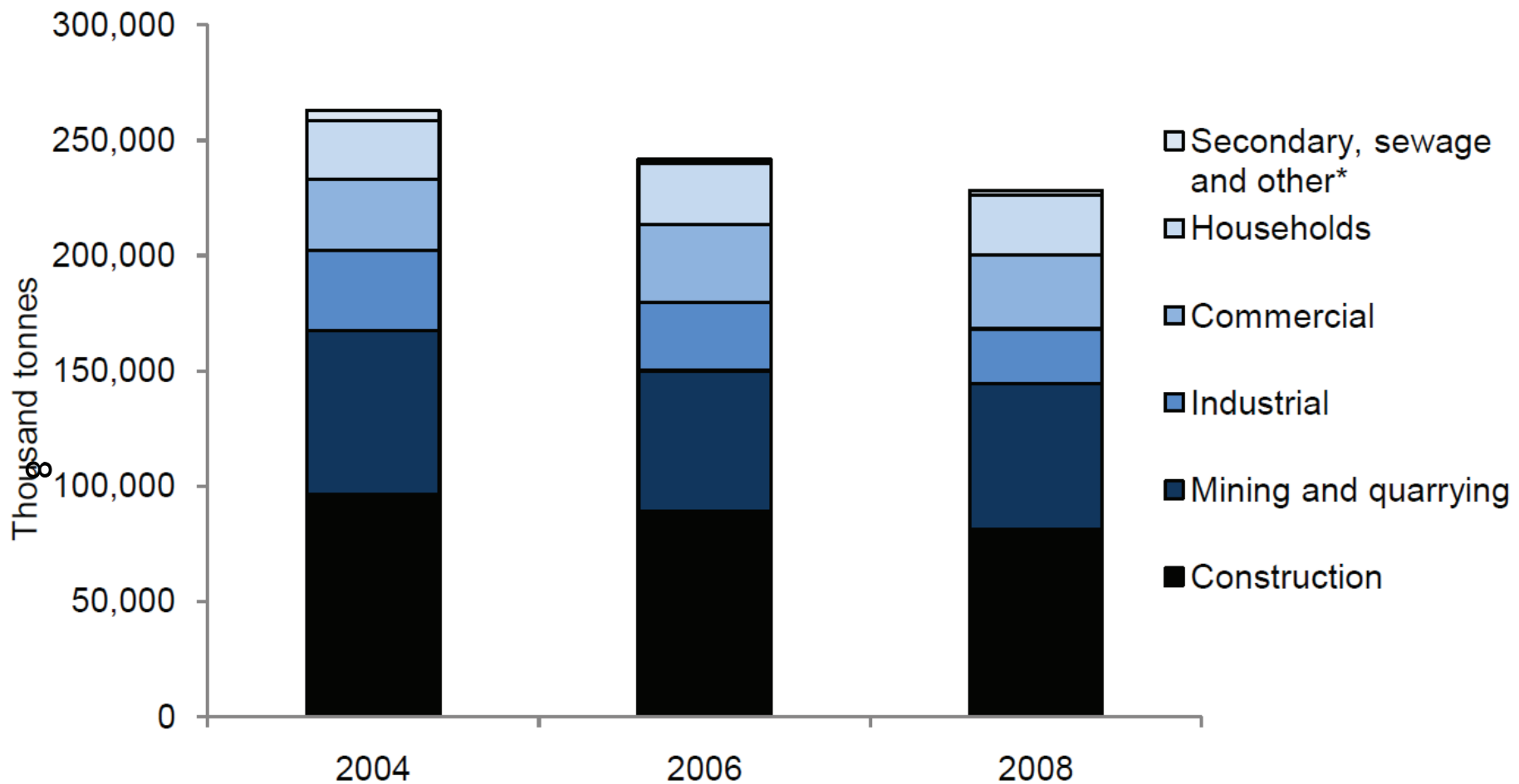
Kent Waste Partnership



EU, UK and Kent Overview

Kent Waste Partnership

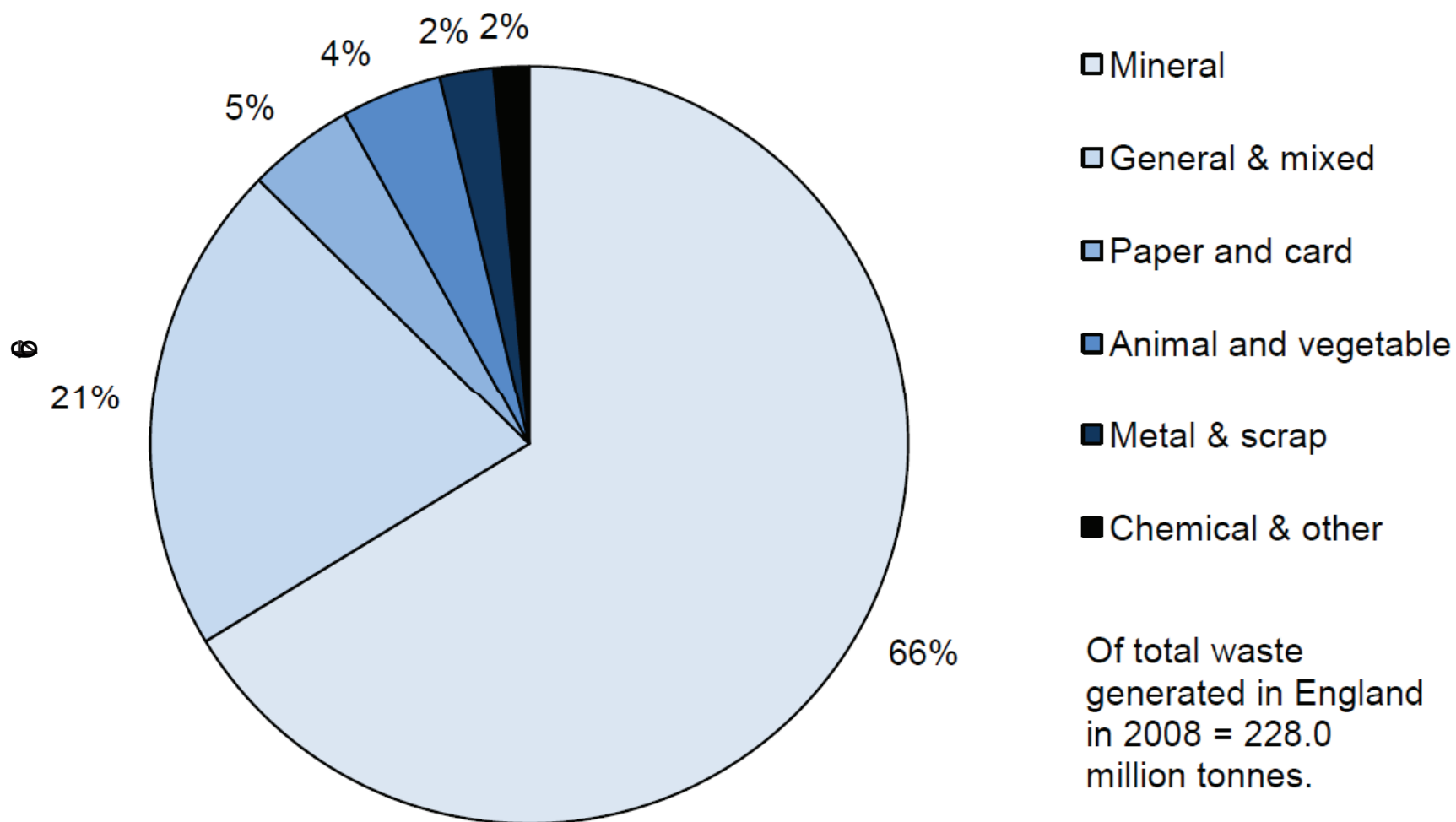
Figure 3 Total waste generation in England, by sector, 2004 to 2008



* 'Other' includes healthcare wastes, batteries & accumulators, dredging spoils and solidified/stabilised/vitrified wastes.

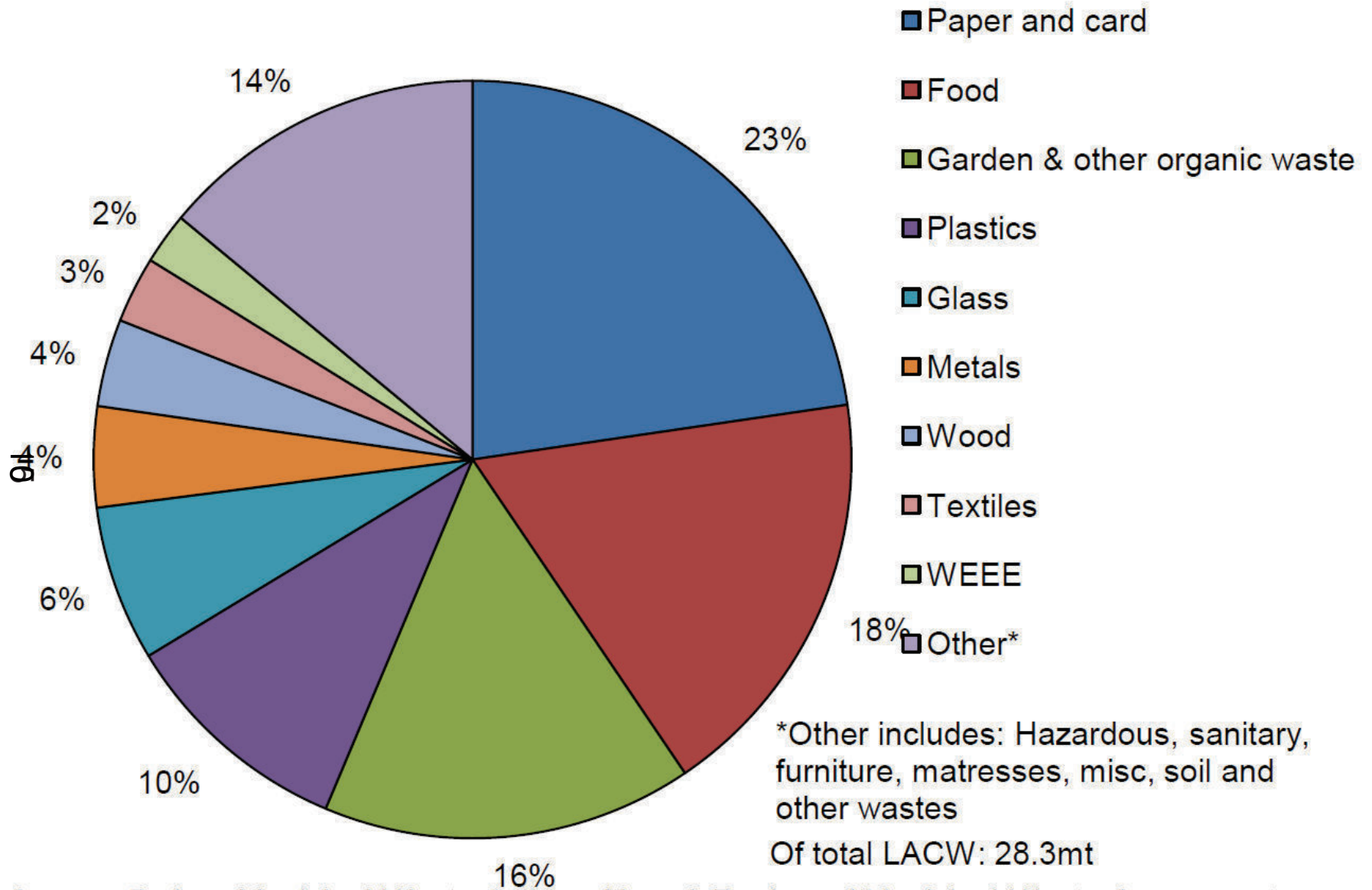
Source: Defra – Waste Statistics Regulation return to Eurostat, 2004 to 2008

Figure 4 Total waste generation in England, by waste type, 2008



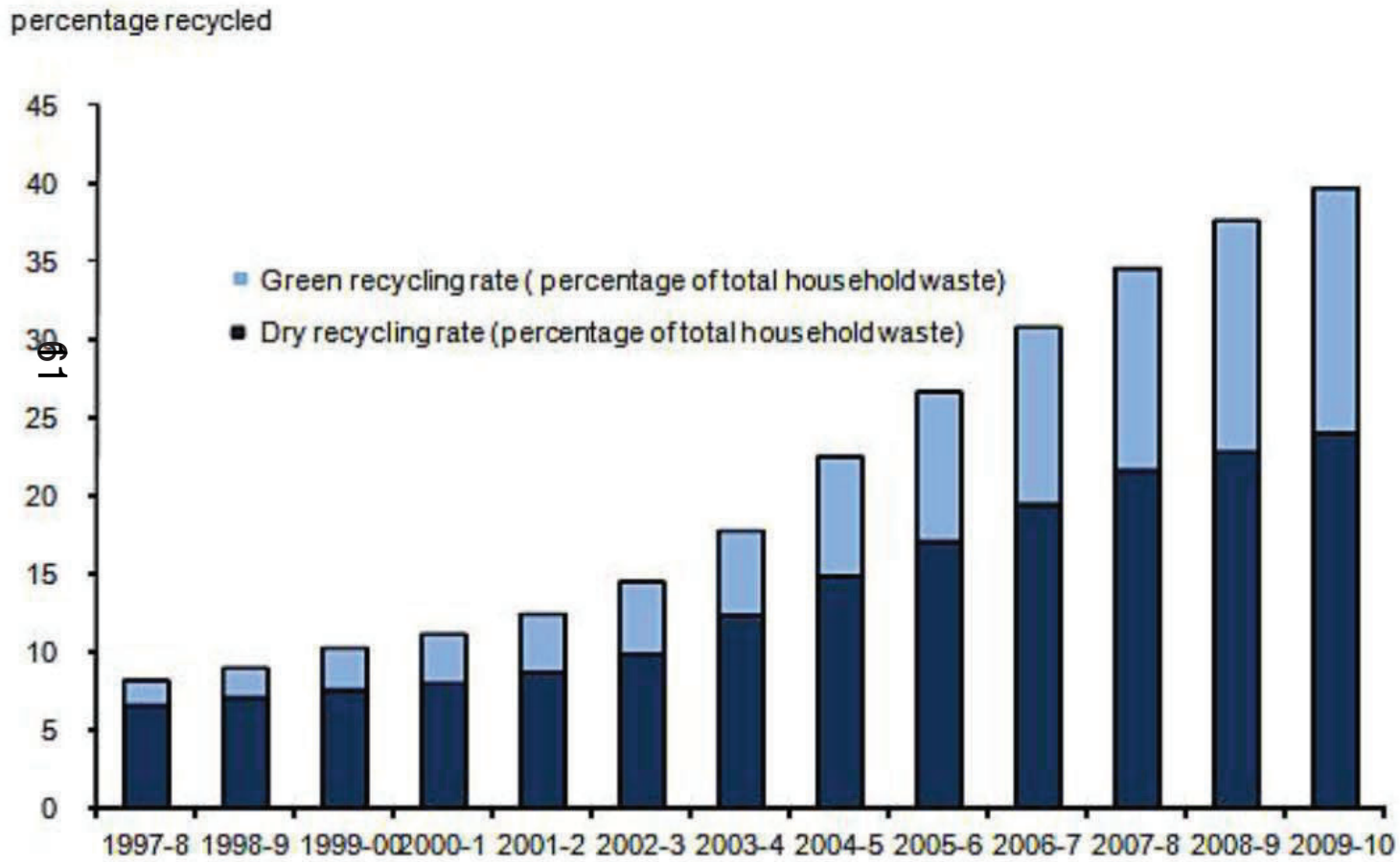
Source: Defra – Waste Statistics Regulation return to Eurostat, 2008

Figure 10 LACW composition, England 2006/07



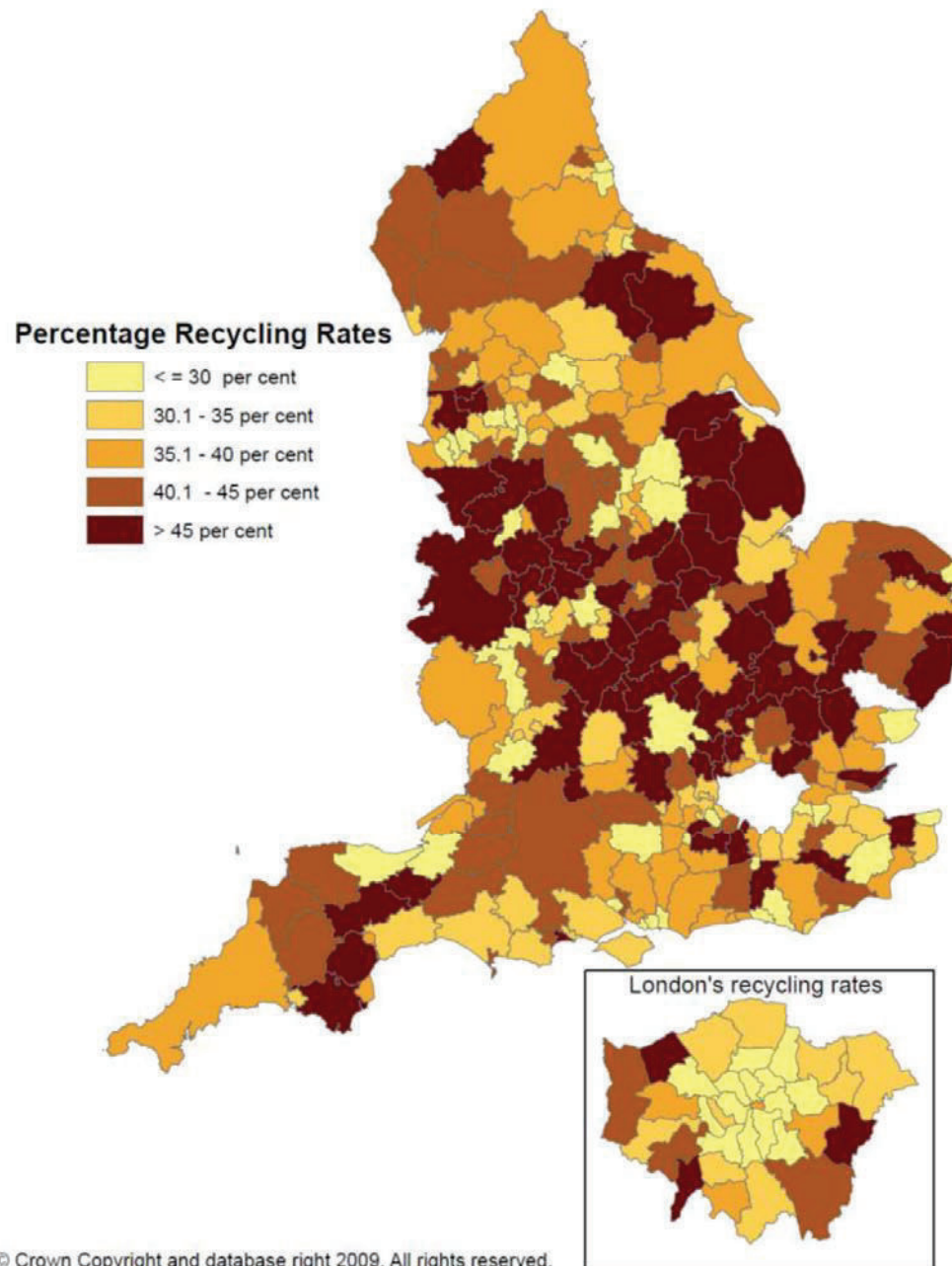
Source: Defra - Municipal Waste Composition: A Review of Municipal Waste Component Analyses 2009

Figure 12 Green and dry recycling rates of household waste, England 1997/98 to 2009/10



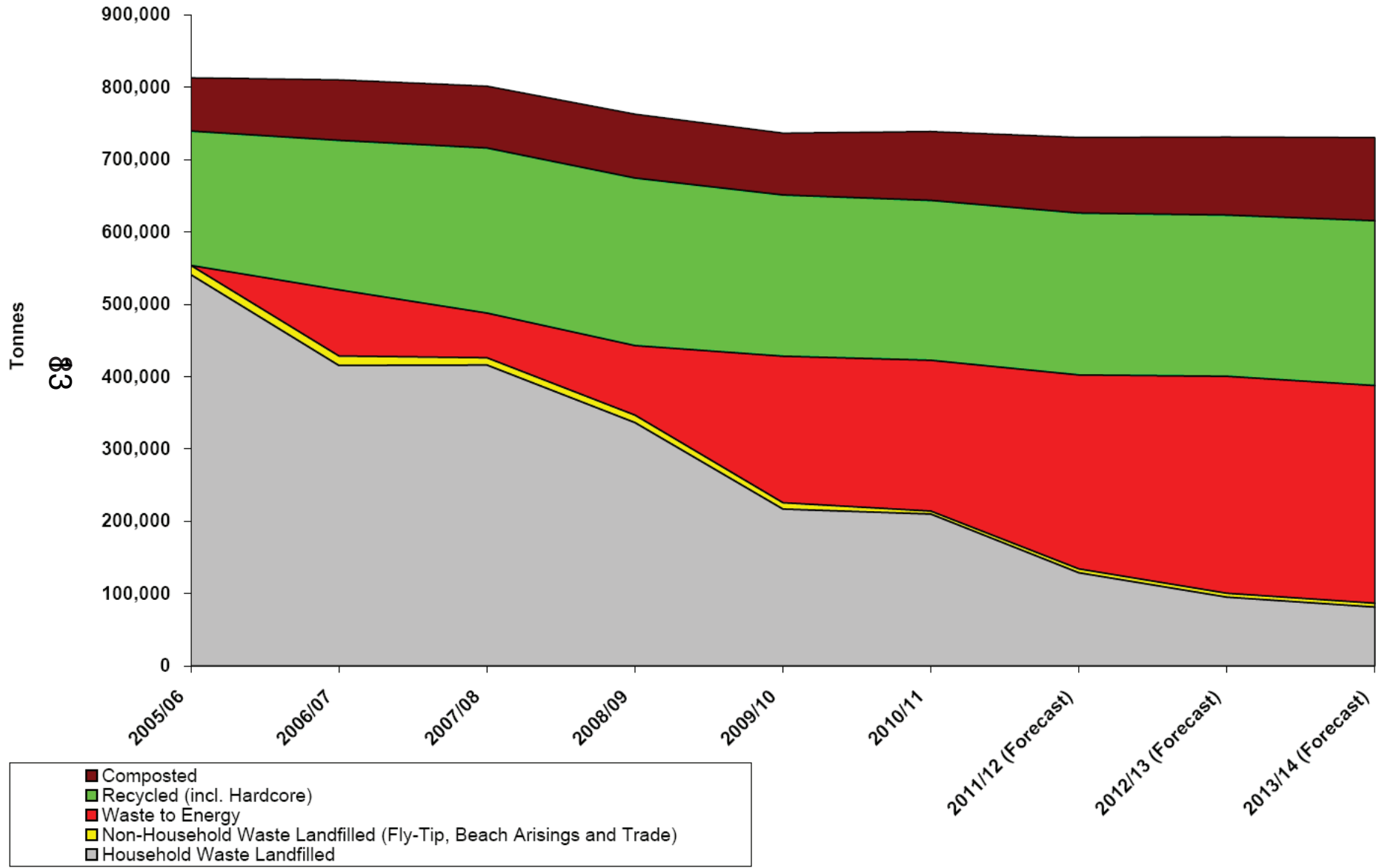
Source: Defra, WasteDataFlow

Figure 13 Local authority recycling rates, England, 2009

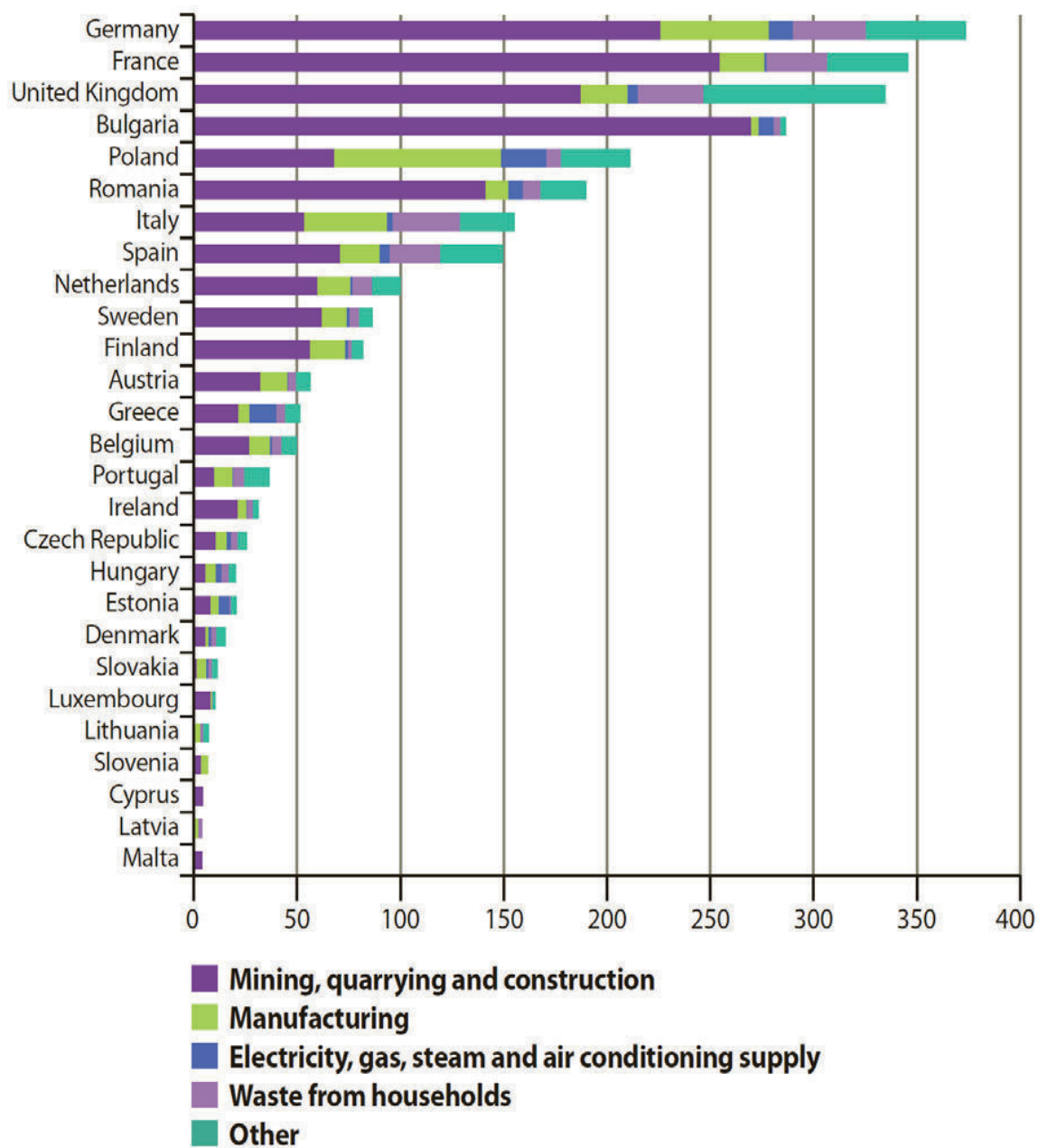


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Levels of Municipal Waste in Kent



Waste generation by economic activity (2008)



Source: Eurostat (online data code: [env_wastrt](#))

Waste generated (kg per person per year)



Source: Eurostat

Waste management

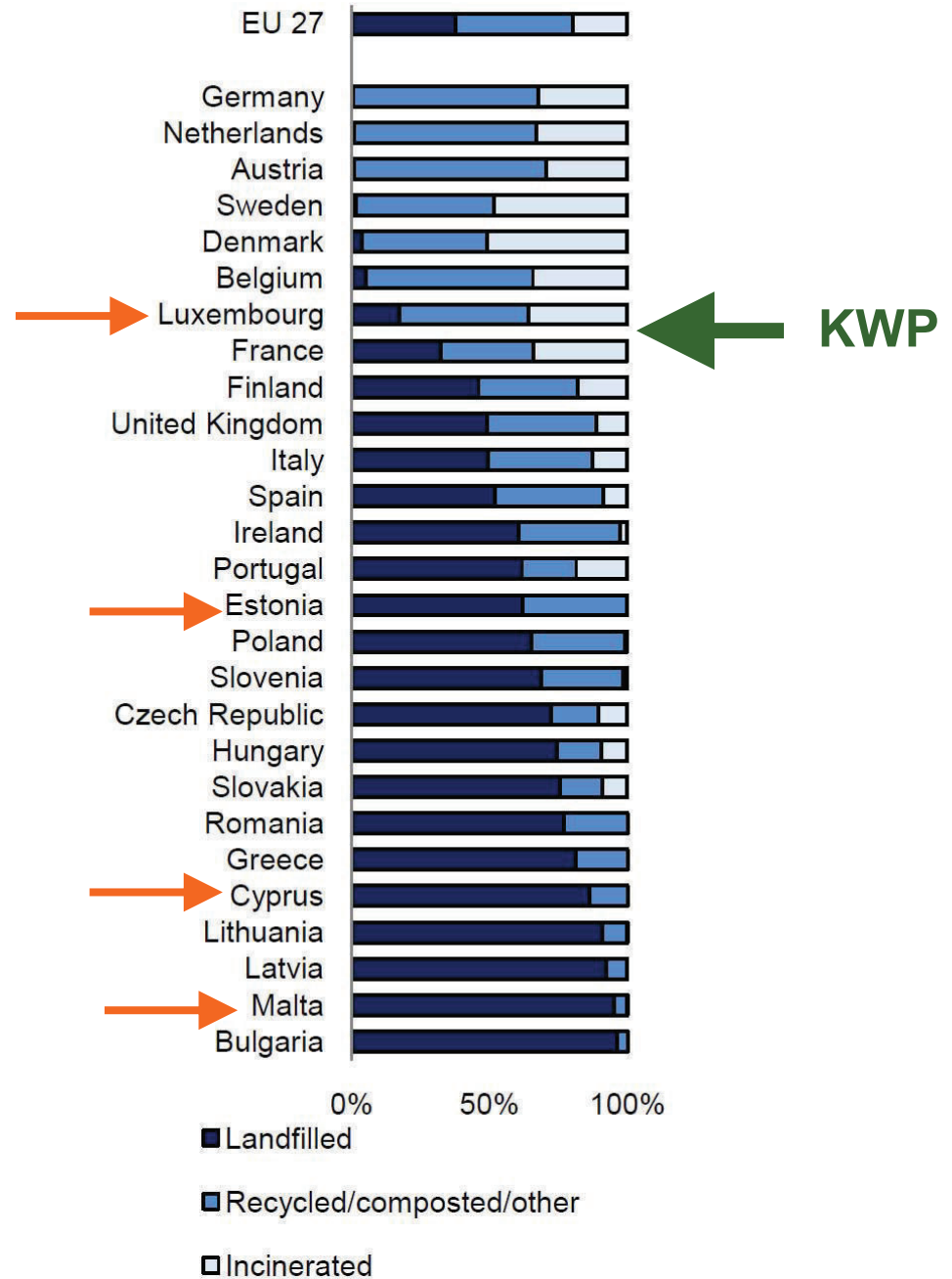
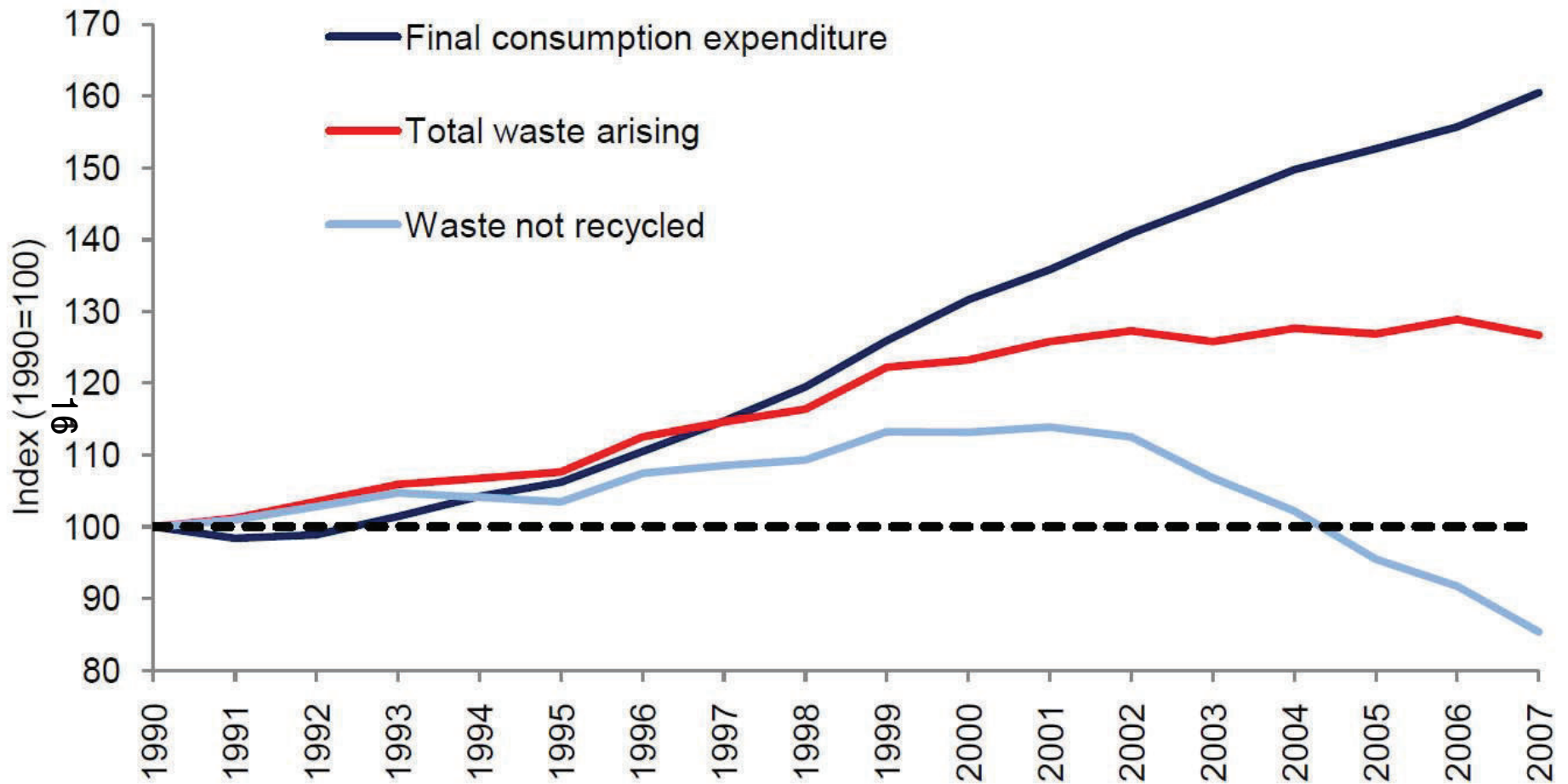


Figure 14 Household final consumption expenditure and waste arising, UK, 1990 to 2007



Source: ONS, Defra

Waste Reduction: but reduce what?

Levels of Municipal Waste in Kent

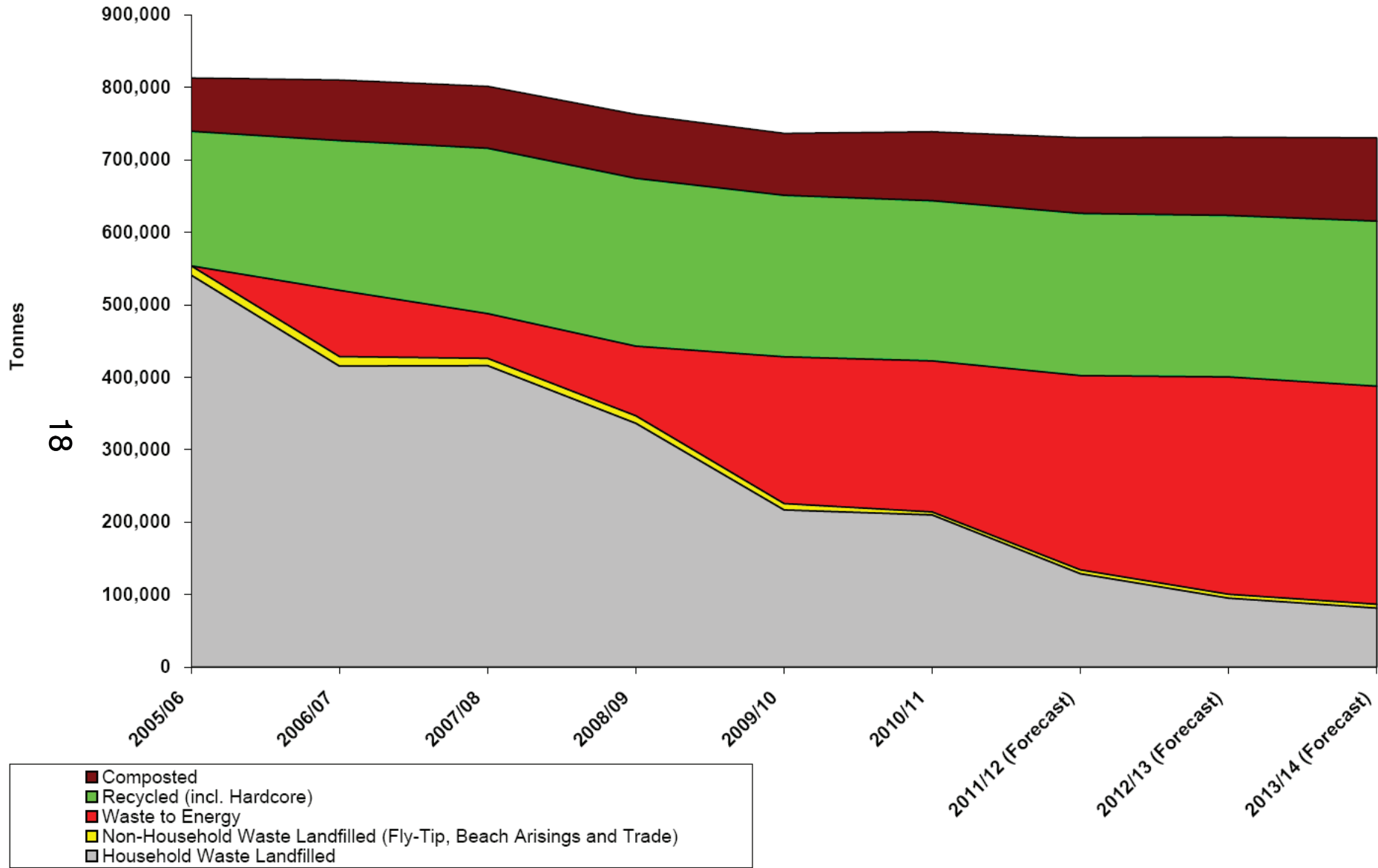
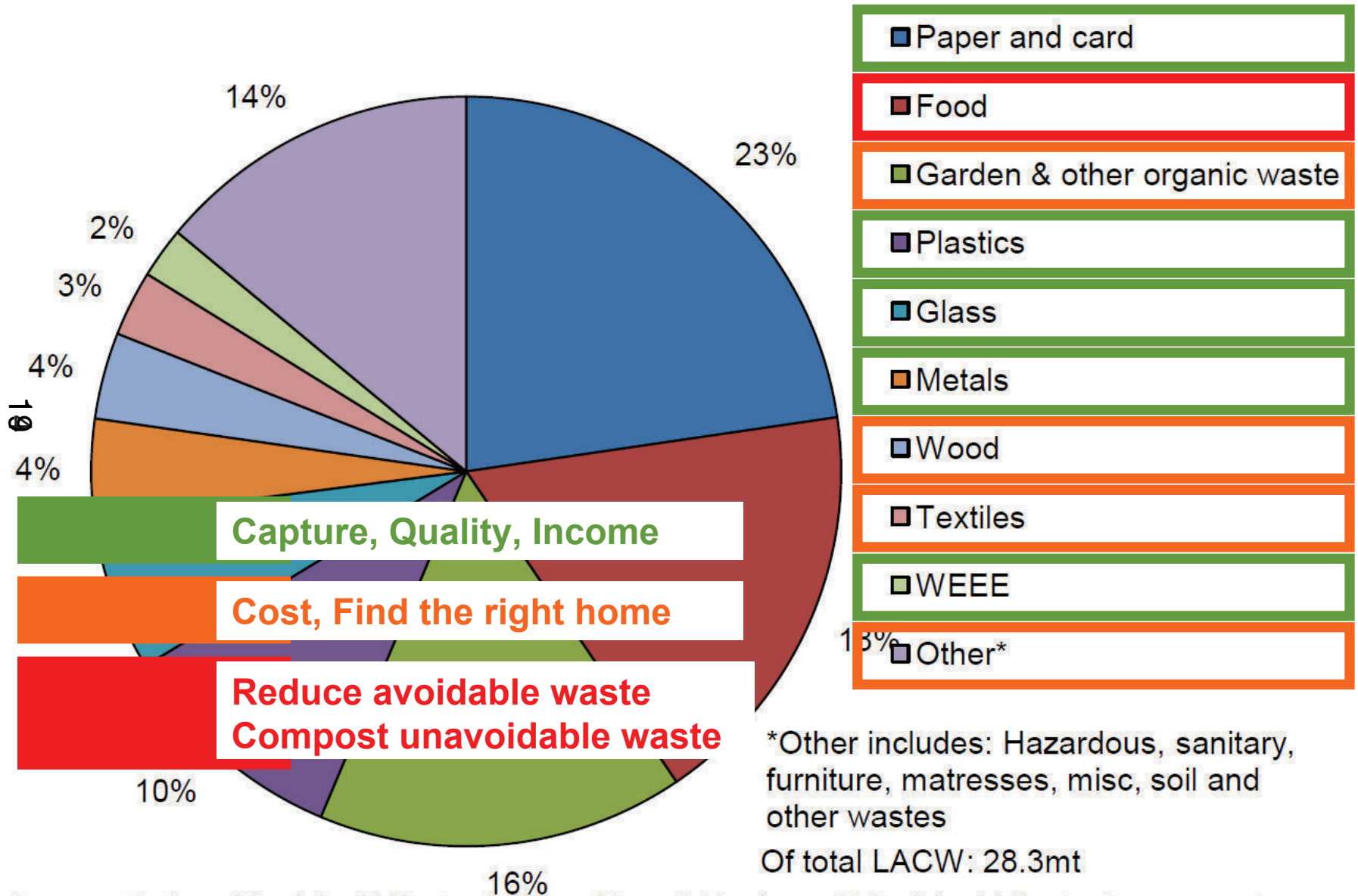
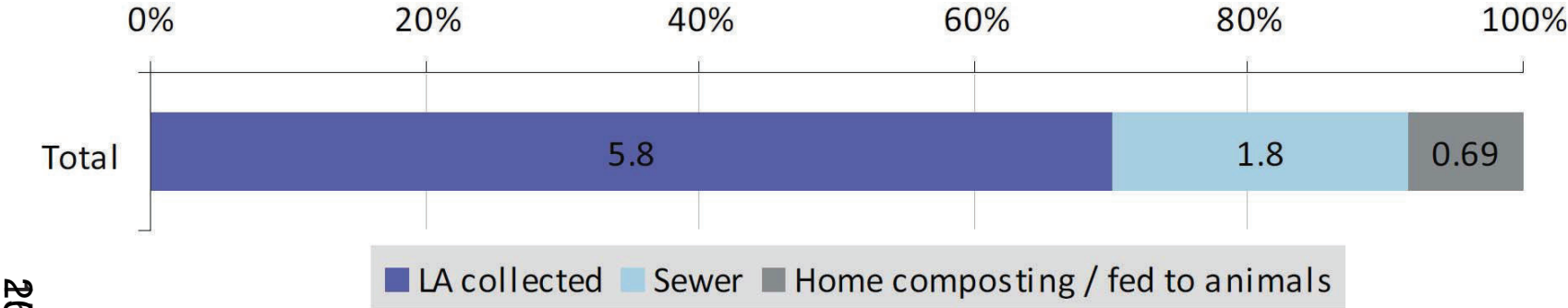


Figure 10 LACW composition, England 2006/07



Source: Defra - Municipal Waste Composition: A Review of Municipal Waste Component Analyses 2009

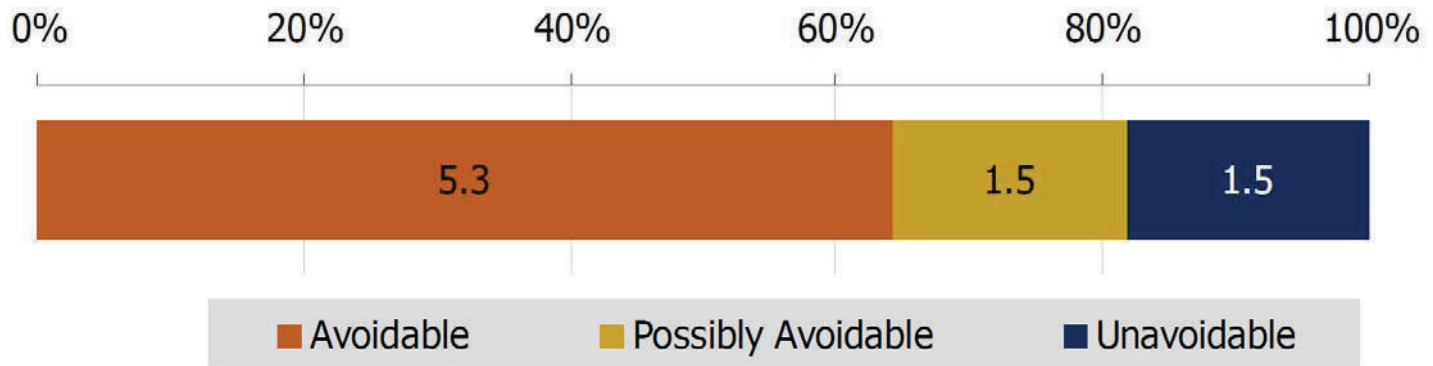
Figure C: Weight of food and drink waste generated in the UK, split by disposal route



Figures within bar state waste in millions of tonnes per year

5.3 million tonnes per year is avoidable – approximately two-thirds of the 8.3 million tonnes (Figure D). The remaining 3 million tonnes per year is split equally between unavoidable and possibly avoidable waste.

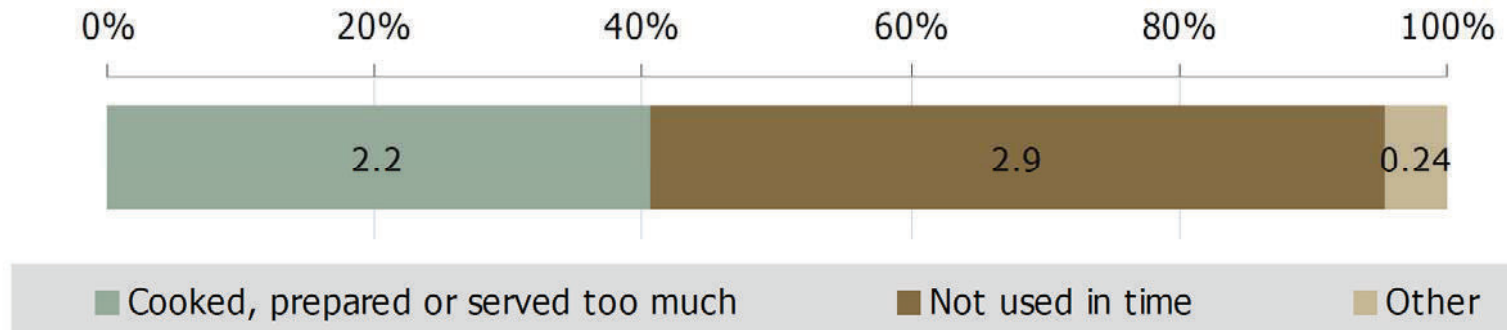
Figure D: Weight of food and drink waste generated in the UK, split by avoidability



Figures within bar state waste in millions of tonnes per year

Of the avoidable food and drink waste, 2.2 million tonnes is leftover after cooking, preparing or serving and 2.9 million tonnes is not used in time (Figure E).

Figure E: Weight of avoidable food and drink waste generated in the UK, split by reason for disposal



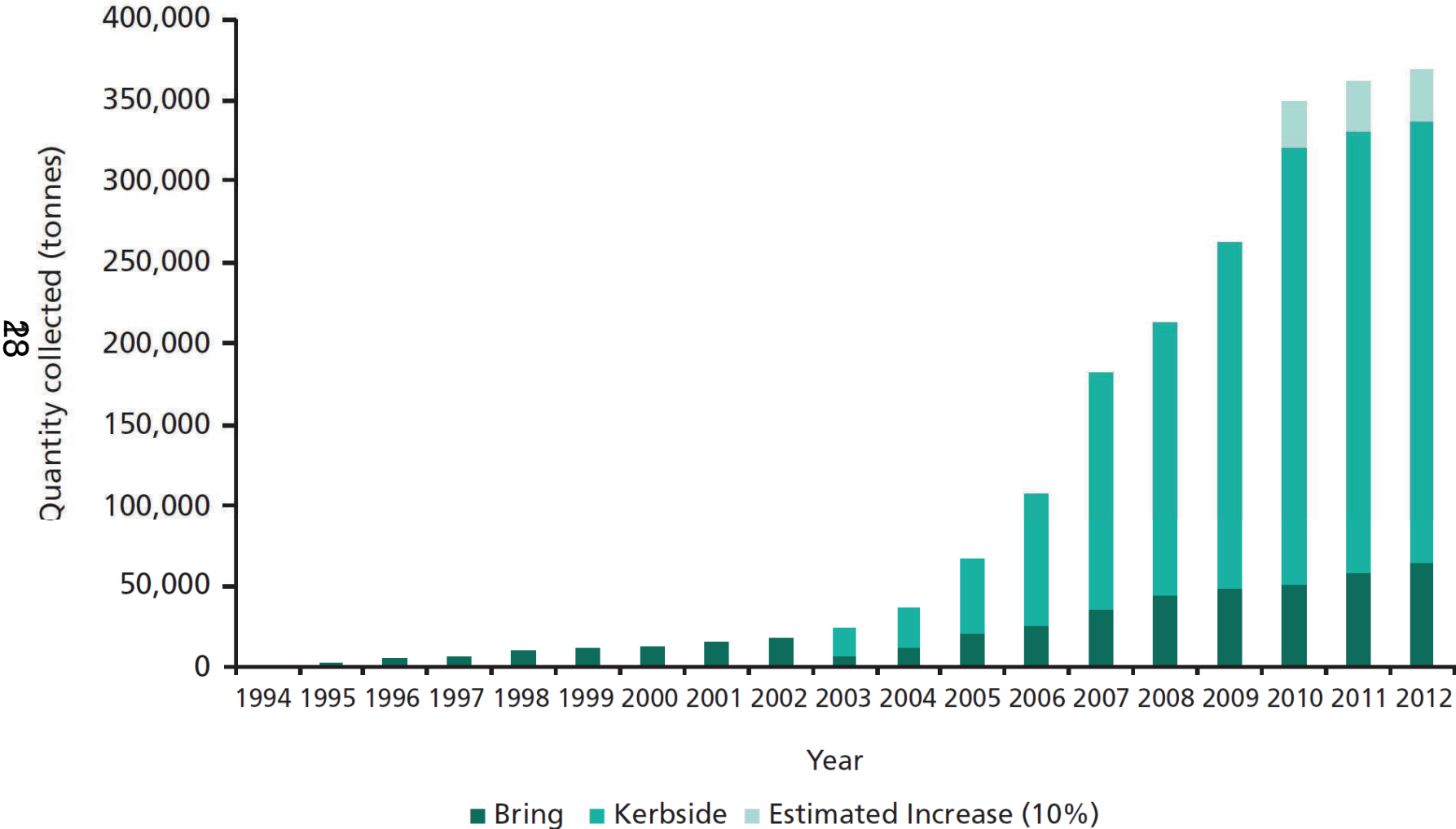
Figures within bar state waste in millions of tonnes per year

Plastics: what can we do?

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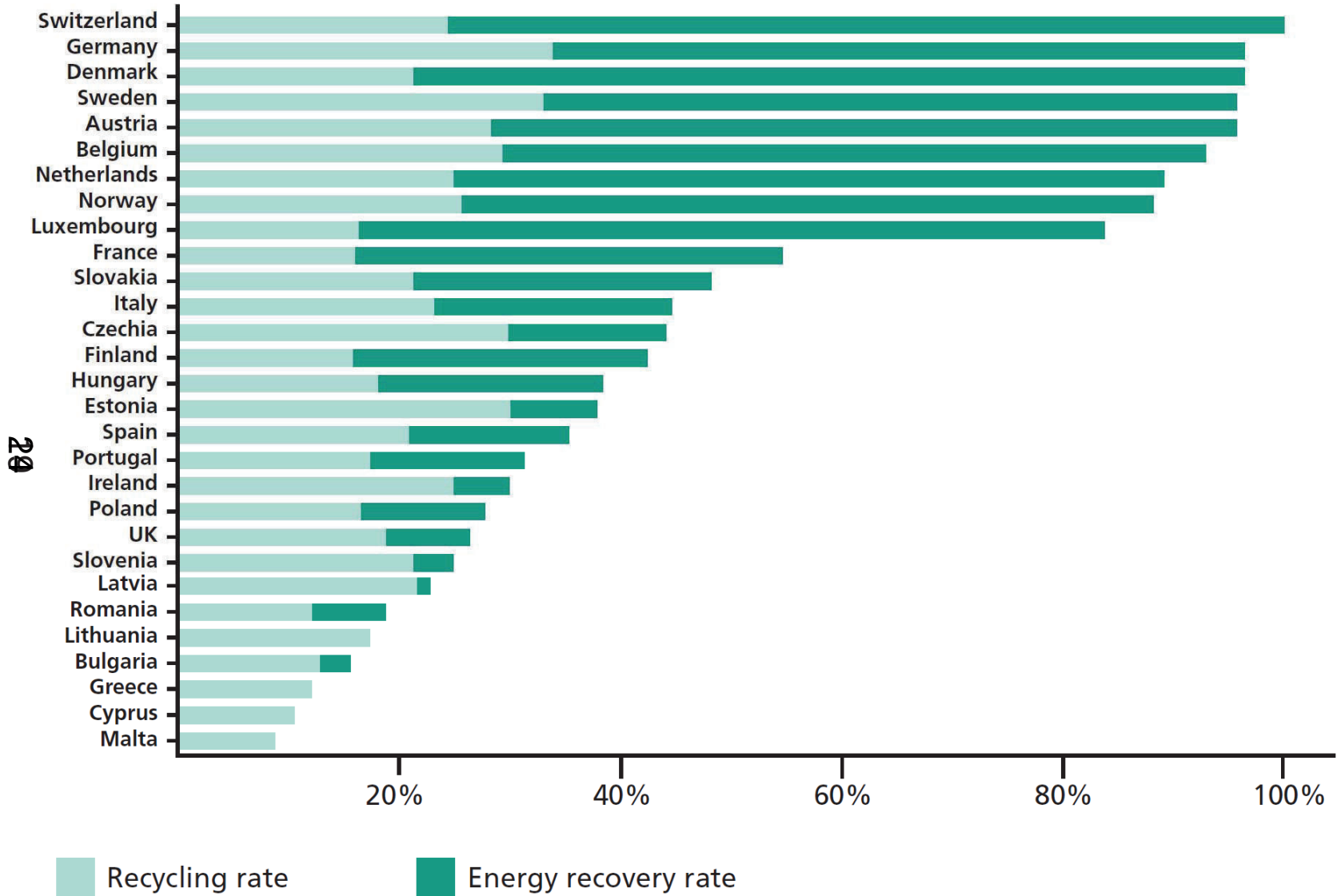
Kent Waste Partnership

Figure 1 – Growth in plastic bottle collections, by bring and kerbside schemes



Source: Recoup, UK Household Plastics Packaging Collection Survey 2010, Nov 2009

Figure 7 – Recycling and energy recovery rate per country in the EU⁹



Source: Recoup, UK Household Plastics Packaging Collection Survey 2010, Nov 2009



Polyethylene Terephthalate

Fizzy drink and water bottles. Salad trays.



High Density Polyethylene

Milk bottles, bleach, cleaners and most shampoo bottles.



Polyvinyl Chloride

Pipes, fittings, window and door frames (rigid PVC). Thermal insulation (PVC foam) and automotive parts.

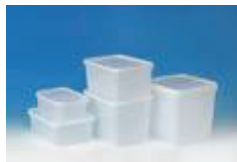


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Low Density Polyethylene

Carrier bags, bin liners and packaging films.



Polypropylene

Margarine tubs, microwaveable meal trays, also produced as fibres and filaments for carpets, wall coverings and vehicle upholstery.

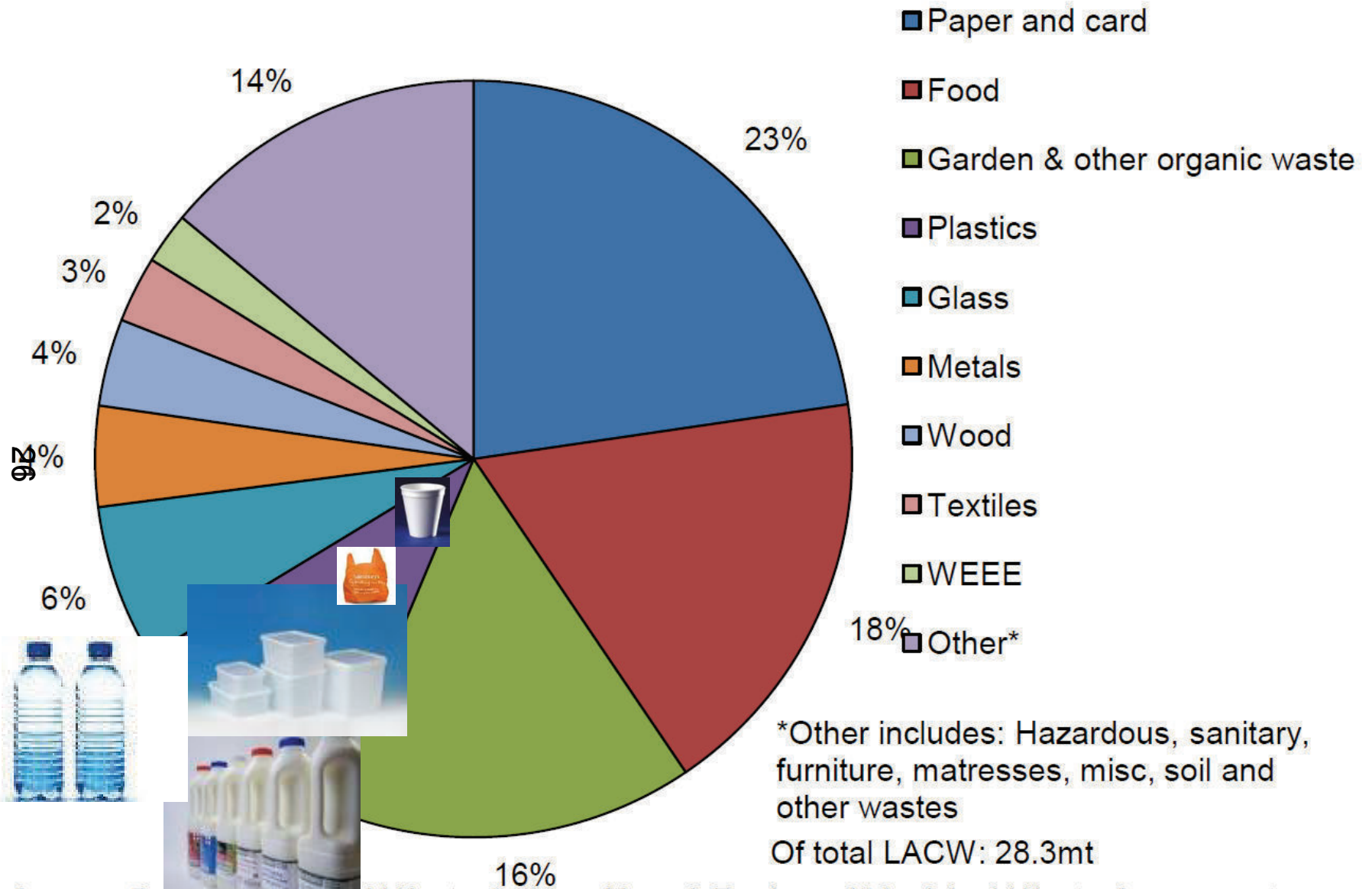


Polystyrene

Yoghurt pots, foam hamburger boxes and egg cartons, plastic cutlery, protective packaging for electronic goods and toys. Insulating material in the building and construction industry.

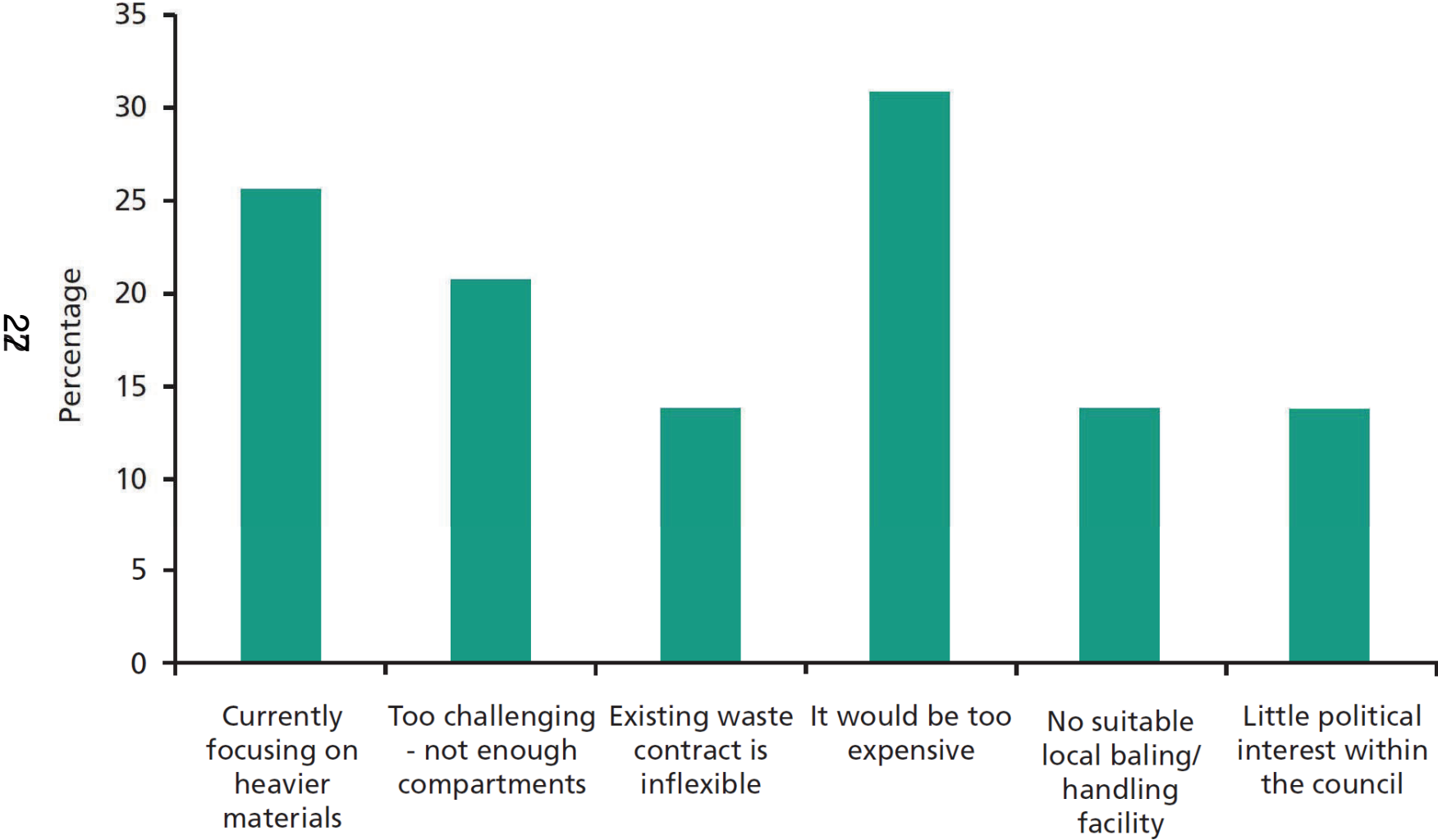


Figure 10 LACW composition, England 2006/07



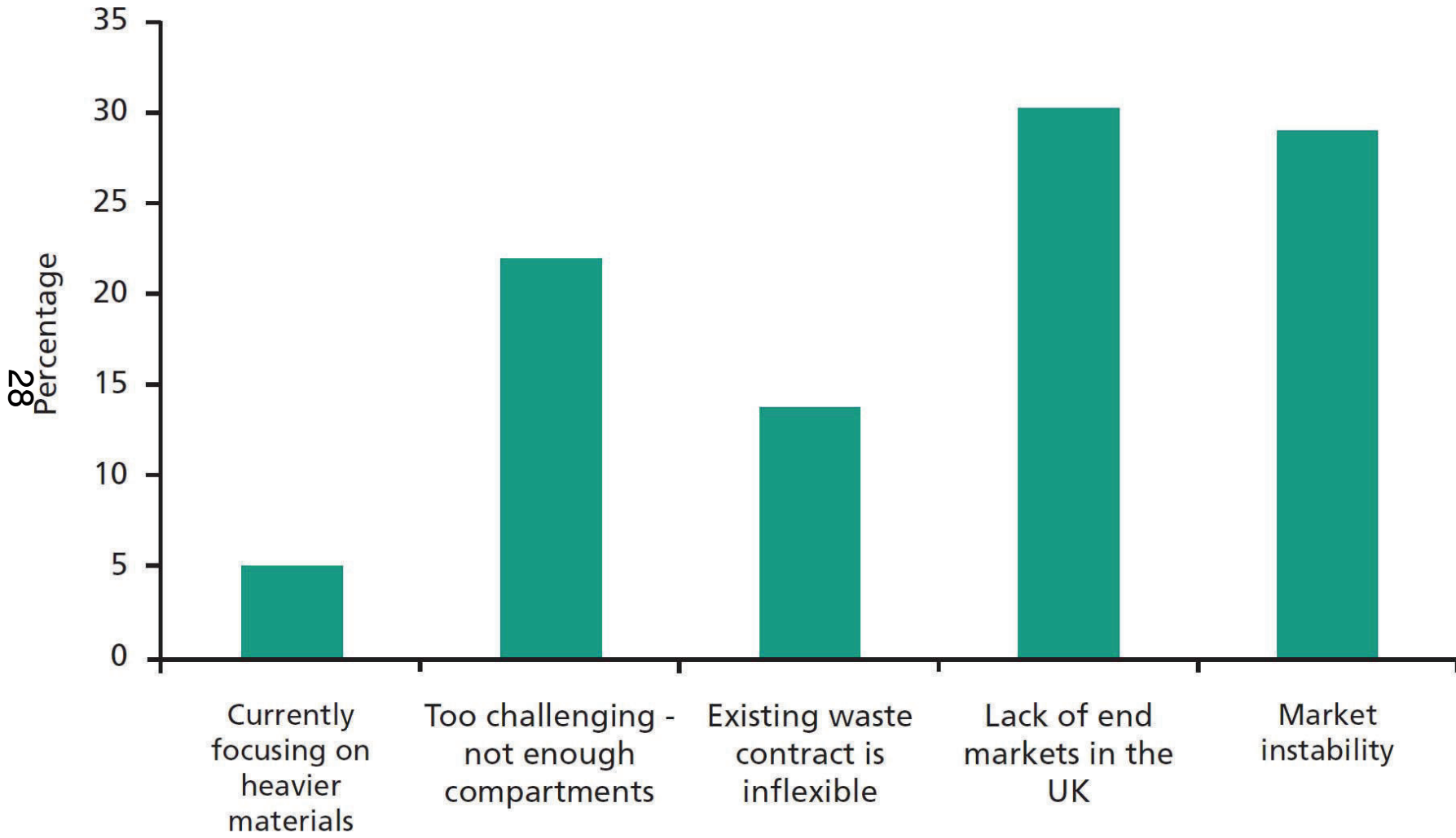
Source: Defra - Municipal Waste Composition: A Review of Municipal Waste Component Analyses 2009

Figure 23 – Factors preventing local authorities from collecting plastic bottles via kerbside



Source: Recoup, UK Household Plastics Packaging Collection Survey 2010, Nov 2009

Figure 28 – Factors preventing local authorities from collecting non-bottle household plastics



Source: Recoup, UK Household Plastics Packaging Collection Survey 2010, Nov 2009

From this



to this



and back to this



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Agenda Item 8

Maidstone Borough Council

Communities Overview & Scrutiny Committee meeting as the Crime and Disorder Scrutiny Committee

Tuesday 13 September 2011

Update: New Operational Policing Model and the revised priorities of the Safer Maidstone Partnership.

Report of: Overview & Scrutiny Officer

1. Introduction

- 1.1 Communities Overview and Scrutiny Committee has a statutory role to act as the Crime and Disorder Overview and Scrutiny Committee and scrutinise the Safer Maidstone Partnership, one of four delivery groups in the Local Strategic Partnership.
- 1.2 A new operational policing model is due to be implemented in October 2011. The Committee were advised of this at their last meeting on 14 March 2011 by Chief Superintendent Matthew Nix and were keen to be updated on this at the earliest juncture.
- 1.3 During the 2010-11 Municipal Year the Crime and Disorder Overview and Scrutiny Committee considered the priorities of the Safer Maidstone Partnership looking at Domestic Abuse and Anti Social Behaviour. The Committee were particularly impressed by the achievements of Women's Support Services and the Youth Offending Service and shared their concerns over funding and the impact that the uncertainty of future funding would have on the services offered.

2. Recommendation

- 2.1 The Committee is recommended to interview Chief Inspector Steve Griffiths, Borough Commander for Maidstone, the Chairman of the Safer Maidstone Partnership Martin Adams, Niki Luscombe, Chief Executive (Interim) Women's Support Services and Barry Weeks, Manager Central Youth Offending Team to provide an update on the new operational policing model, the Safer Maidstone Partnership and its revised priorities and the effect of these changes on two priority areas, Domestic Abuse and Anti Social Behaviour.
- 2.2 Areas of questioning could include but are not limited to:
 - What impact has the new Operational Policing Model had, if any, on the priorities of the Safer Maidstone Partnership;
 - How will the new policing model impact on front line officers;
 - Will there be any initial negative impact to overcome in the ability to deal with priority areas;

- What positive benefits will there be for those working in these areas;
- Will partnership working between service providers in Maidstone need to adapt to the new districts/division commands in order to be at their most effective;
- What impact, positive or negative, will the new districts/division commands have on partnership working tackling Anti Social Behaviour;
- What impact, positive or negative, will the new districts/division commands have on partnership working tackling Domestic Abuse;
- What services do you envisage becoming redundant as a result of the new districts/division commands with particular reference to Anti Social Behaviour and Domestic Abuse;
- What impact, if any, have the recent riots across the Country had on changes to policing in Kent, the priorities of the Safer Maidstone Partnership and the workload of service providers?
- How will the revised priorities of the SMP be communicated to the wider community to ensure engagement;
- What will happen to the organisations that were supported by the SMP under their wider set of priorities;
- Will the SMP seek to engage widely with organisations despite the narrowing in priorities;
- How will they achieve this;
- How will the SMP manage their resources to deal with other issues that transpire such as water safety; and
- How have the outcomes of the Stakeholder events held been taken forward (Domestic Abuse and Road Safety);

3. Operational Policing Model

3.1 Chief Superintendent Matthew Nix attended the last Crime and Disorder Overview and Scrutiny Committee Meeting on 14 March 2011. He explained the Operational Policing Model as a 'bottom up rebuild of staffing against demand', whilst delivering £22.7m in savings. Other areas were identified as part of the 'Change Programme' these included the Back Office, Collaborative department and Non-Pay budgets.

3.2 The Operational Policing Model would be based on

- Neighbourhood Policy and alignment with Districts and Medway;
- A broader role of frontline office duties to ensure ownership of local crime and ASB issues;
- Savings from economies of scale of reducing from six BCUs (Basic command Units) to three Divisions;
- Reinvestment in Neighbourhood Resources – Constable increase from 381 to 677 with extended availability; and
- Retention and building of partnership arrangements.

3.3 Appendix A shows the new geographical structure; three Divisions which replaces the previous six BCUs.

4. Safer Maidstone Partnership

4.1 The Safer Maidstone Partnership has reduced their priorities from nine to four priority themes:

- Anti Social behaviour;
- Domestic Abuse;
- Road Safety (Killed and seriously injured); and
- Substance Misuse.

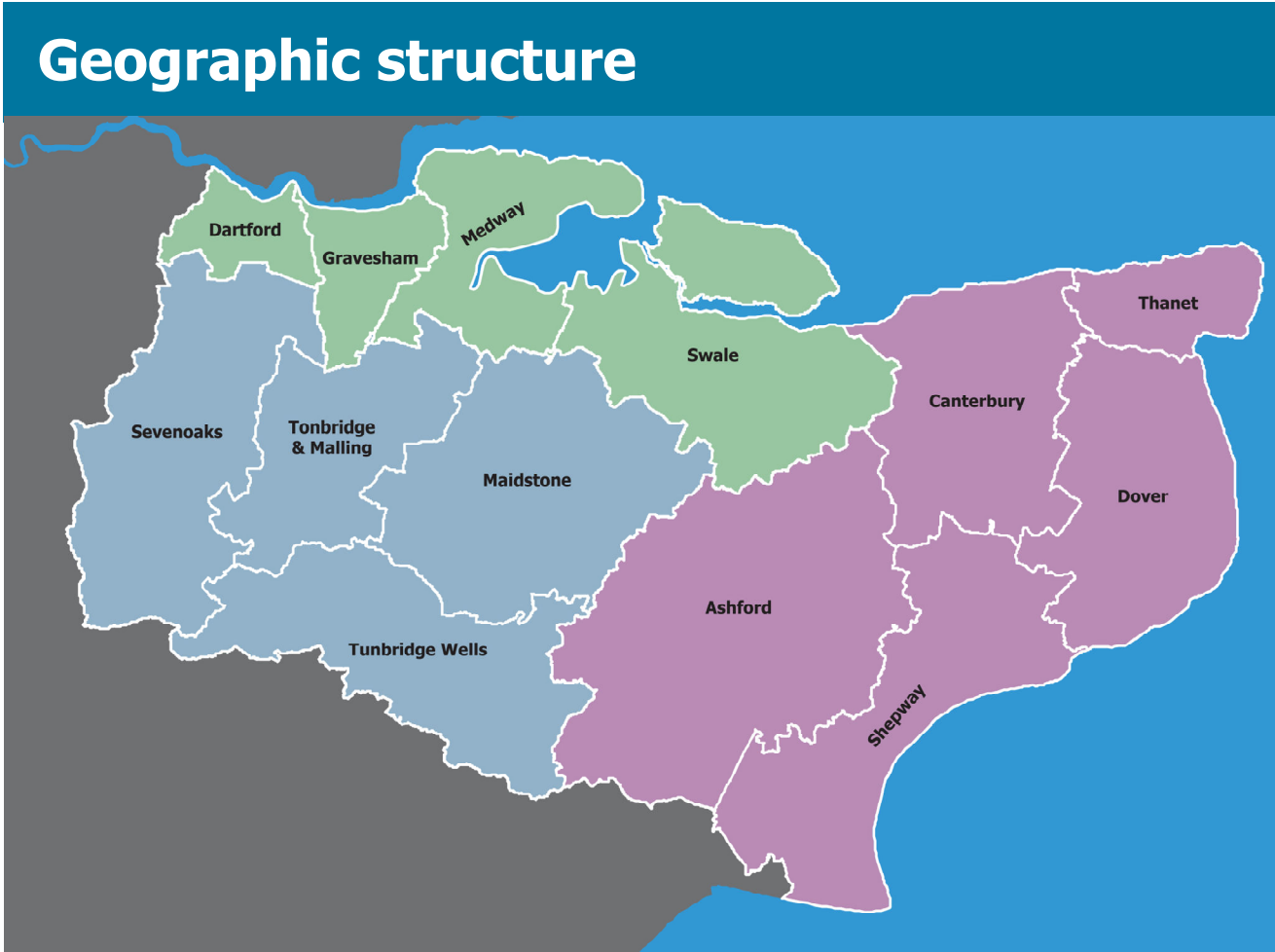
4.2 At their meeting on 16 June 2011 (appendix b) the Safer Maidstone Partnership identified particular areas of Maidstone that were suffering the effects of Anti Social Behaviour and dispersal orders being used to deal with this Other areas of concern raised included water safety, road safety, substance misuse and the issue of young people coming into the town centre intoxicated by alcohol.

4.3 The Safer Maidstone Partnership report progress against priorities/targets to the Local Strategic Partnership Board on a quarterly basis and produce an annual report. They also present emerging issues to the Board and identify actions required, as the need arises.

5. Impact on Corporate Objectives

5.1 The remit of the Safer Maidstone Partnership has relevance to many of the Council's Priorities but relates specifically to the priority '**For Maidstone to be a decent place to live**' which covers the majority of the delivery group's work and the MBC objective to make people feel safe where they live relates to the key priorities of the group.

5.2 There are no risks involved in considering the priorities and progress of the Safer Maidstone Partnership.





**MINUTES OF THE
LOCAL STRATEGIC PARTNERSHIP
Safer Maidstone Partnership Delivery Group Meeting
16 June 2011, 1pm – 3pm, Room 6D, Maidstone House**

Present:	<p>Martin Adams (MA) Zena Cooke (ZC) John Littlemore (JL) John A Wilson (Cllr) (JAW) Tracey Kadir (TK) Paul Shallcross (PS) Nick Sylvester (NS) Jillie Smithies (JS) Annette Hinton (AH) Paul Alcock (PA) Angela Painter (AP) Sarah Robson (SR) Jodie Bushell (JB) Kayleigh Nicholson (KN) Niki Luscombe (NL)</p>	<p>Chair, Borough Commander, Kent Fire & Rescue Service (KFRS) Director of Regeneration & Communities, Maidstone Borough Council, (MBC) Head of Housing & Community Services, MBC Cabinet Member for Community & Leisure Services, MBC Director, Central & West Kent, Kent Probation Preventative Services Manager, Kent County Council (KCC) Partnership Manager, KFRS Director of Operations, Golding Homes Manager, Maidstone Mediation Chairman, Maidstone Town Centre Management Chief Executive Officer, Kenward Trust Community Partnerships Manager, MBC ASB Officer, Kent Police Performance Policy Officer, Kent Police Authority & Delegate for Cllr Paulina Stockell Chief Executive (Interim), Women's Support Service</p>
Apologies:	<p>Lesleigh Bounds (LB) Terry Hall (TH) Andy Hudson (AH) Priscilla Lowney (PL) Cllr Paulina Stockell (PS1) Steve Griffiths (SG) Jacqui Bradley (JB1)</p>	<p>Commissioning Manager, Criminal Justices, KDAAT Health Inequalities Manager, West Kent Primary Care Trust Governor, HMP Maidstone Community Safety Unit Manager, KCC Councillor & Chair of Kent County Council Chief Inspector, Kent Police Kent Police</p>

	MINUTES	ACTION	DEADLINE
1.	<p>Minutes of the last meeting Apologies were noted and introductions made. TK advised that she had sent apologies for the last meeting, but was minuted as being in attendance. It was also noted that attendance/apologies of some</p>		

Appendix B

		MINUTES	ACTION	DEADLINE
		<p>other members was incorrect as well as certain job titles. ZC apologised for these errors and explained that this was due to a change in administration of this group and that Officers would ensure all details are accurate in the future.</p> <p>Apart from that noted above, the minutes were signed off as true and accurate record of the last meeting.</p>		
2.	Item 3	<p>Actions and Matters Arising MA confirmed that the web link for the quarterly KFRS reports has been circulated.</p>	Action complete	Circulated 30/6/11
	7.4	SR advised that the LSP Communication and Engagement Strategy has been reviewed and she is working with JB1 to see if they can make something more specific for the SMP and how it can be brought into the strategy. An email will be sent with the draft minutes of this meeting and will ask for member's comments and input.	JY	
	8.1	See agenda item 6 for SMP funding update.	Action complete	
	8.2	SR advised that the generic funding application process had been completed and circulated./8.3 also	Action complete	
	8.3	ZC confirmed that the grant process had been circulated.	Action complete	
		<p>Any Other Business Actions <u>Vice Chair Nominations</u> ZC advised that no vice-chair nominations had been received and that if none were received within the next week the Chair will make the selection himself. It was suggested that the replacement for Chief Insp. Robbie Graham had advised that he would be happy to do this, but would not be participating in this group until he takes up permanent role in September this year. Nominations, therefore, still need to be sent.</p> <p><u>Night Time Levy</u> ZC advised that there was no further update at the moment on the Government proposal of an additional levy to relevant businesses for the cost of additional policing infrastructure after midnight. She would hope to pick this up with Robbie's replacement when he starts his new role in September.</p>	ALL	
			Future agenda item	

Appendix B

	MINUTES	ACTION	DEADLINE
	<p><u>Tovil Action Plan</u> The draft action plan prepared for Tovil by Golding Homes has been circulated to the group.</p>	Action complete	
3.	<p>Chair Update from the LSP Board MA gave the following update on the LSP Delivery Groups:</p> <p><u>Economic Development & Regeneration Delivery Group</u> An initial focus on 'worklessness' has been agreed for the group and several potential projects will be further investigated. They have been doing a lot of work around skills and development especially for those people who are below aspirations of apprenticeship level and what can be done to improve the human relationship skills of young people. SR advised that the Economic Development & Regeneration Delivery Group met yesterday and it was agreed that they are going to focus on tackling worklessness by drilling down their priorities even more.</p> <p><u>Environmental Quality Delivery Group</u> This group is currently looking at three key areas – waste reduction, climate change adaptation and carbon reduction. This includes travel planning under the 'New Ways 2 Work' partnership headed by Kent Highways Service (KHS) which encourages everyone, including individuals, small businesses and major corporations to look at how commuting and business travel impacts on their environment, health and wellbeing, productivity and corporate image.</p> <p><u>Health & Wellbeing Delivery Group</u> At their last meeting, the Health and Wellbeing Delivery Group decided to concentrate on teenage conception, mental health and obesity as their priorities and are concentrating on allocating a lead officer to each.</p> <p>An LSP stakeholder event on tackling teenage conception is taking place on 7 July 2011 from 9.30 – 4pm at the Hazlitt Theatre and the group were asked to extend an invite to this to all their networks.</p> <p>ZC advised that Dr Singh has now joined the LSP Board.</p>		

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	<p><u>Local Children’s Trust (LCT)</u> ZC advised that the group met on Monday of this week and explained that this is a group that has been inherited to operate within the LSP and one of the challenges is the view that it is not engaging with everyone that it should do to fit in LCT agenda. The group needs to be made smaller and smarter to keep in line with the other LSP groups. There is a need to get schools actively engaged, but work will continue with teenage pregnancy etc whilst this is ongoing.</p>		
<p>4.</p>	<p>Performance Update by Kent Police JB gave an update on ASB and advised that they are joining with Maidstone and West Kent and currently looking at setting up a database that will be monitored and updated everyday so that everyone can be aware of what is going on at any one time.</p> <p>She advised that there is currently one problem area in Maidstone for ASB – Basing Close/St Phillips Avenue which is near Mote Park. A group of 15-21 year olds are causing problems in the area and lots of phone calls of complaint have been received. This has been an ongoing problem for 3 years and the Police have just had a dispersal order put in area which has been going on for 3 weeks now. She was pleased to report that only 4 calls of complaint have been received so far which indicates that this had been successful and the dispersal order will continue running until September year. The next area to be looked at will be Senacre and in the meantime, the Police are working with Golding Homes to get obstructive trees removed from CCTV cameras in readiness.</p> <p>JAW asked JB if anything has been done to try and engage with the youngsters from Basing Close. She advised that they have arranged funding for college courses, job interviews etc, but they are not showing any interest.</p> <p>She advised that the night time economy is not too bad at the moment and KN confirmed that Maidstone has seen a really good reduction in night time crime recently which is a result of good partnership networking. Kent Police are also looking at changing the way the police work to meet demand.</p> <p>PA praised the police working in the town, however he</p>		

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	<p>advised that ASB and substance misuse is still very bad by the river with fatalities occurring.</p> <p>NS advised that CSU meetings have taken place to discuss what can be done about water safety and who the responsibility falls down to during this year's River Festival. A pack about water safety is being developed with the Environmental Agency that can be handed out at the festival and also included in lectures given to children. Every boat coming through the locks will be given free smoke detectors and information as well. It was agreed that education is key and patrolling will need to be done.</p> <p>ZC questioned the group on how we link this to the very good work that is done with the Safety in Action event done with local school children. She advised that MBC officers would be happy to go away and do a mapping exercise to see which schools may be more in need of this education, especially those near water. As the Safety in Action event is oversubscribed it was agreed that this is a piece of work that should be done as all schools should be covered. This was endorsed by JAW.</p> <p>PA advised the group that the trustees of Maidstone Leisure Centre, of which he is one, have agreed to donate £5K to give swimming lessons to children who cannot swim. Kent County Council has agreed to give another £200K to get children into the leisure centre for 8 weeks.</p> <p>JAW raised the issue of the theft of river buoys. MBC provide the lifebelts etc for the river and 1000 of these go missing every year at a cost of £50 per time. JAW is looking to get CCTV cameras on the prime sites.</p> <p>ZC asked JAW how sure are we that life buoys are effective in saving lives and if it is found that they are not, could the money be used more effectively to help save lives.</p> <p>NS advised that RoSPA (The Royal Society for the Prevention of Accidents) have accident data available and this will be looked into and also find out if there are other more effective ways of saving lives that would be better placed to have the money spent on them. He stressed that this is not a cost saving</p>		

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	<p>exercise, but an exercise to help save lives.</p> <p>MA requested NS to follow this up and find out this information as he has contacts with RoSPA and feedback to the group.</p> <p>PA advised that on 30 June at 7.30pm on ITV the programme 'Baroness Helen Newlove Investigates' will be in set in Maidstone. One of the interesting statistics was a young person being treated in the Urban Blue Bus who had been heavily drinking and was dealt with which gave a good positive message.</p>		
5.	<p>Delivery Group Priorities and Action Plan Update SR advised that there have been a lot of changes within the action plans. The Road Safety Stakeholder event has been held and the KFRS report reviewed. Recommendations have been made within the report and looking at what would be feasible for the group to take ahead.</p> <p>Actions 1 and 2 MA noted that there are already a lot of very successful events that take place in the borough and we should be inviting partners to attend them – they are partnership events and will reassure partners that work is going on out there.</p> <p>SR is also looking at communications and engagement and a report which will be sent round for comment.</p> <p>It was agreed that AP will lead the Substance Misuse priority group and LB to deputise.</p> <p>SR handed out the draft Guide to Substance Misuse and JL advised that part of action plan under this topic showed an issue about young ladies coming into the town centre already intoxicated – they were not actually getting drunk in the town. He asked if there was a piece of work we need to do to educate these people better. ZC informed the group that in another area taxi drivers had been talked to about the problem and had been quite successful in not taking those customers on. She suggested the group may want to think about talking to local taxi drivers to get their help in refusing to bring these customers into town.</p> <p>PA stressed that the town really needs to see</p>	<p>JY</p> <p>ALL</p>	<p>Sent 30/6/11</p> <p>Pass comments to SR by 30/9/11</p>

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	<p>something happening on this as it has been a problem for quite some time. ZC responded that the group are aware it is a problem, but finding it difficult to get this progressed especially in view of the fact that the police have restructured and we do not have their replacements yet. JB will approach Steve Griffiths to see if we can start getting hold of the data now to give the group a heads up with the preparatory work to get things moving.</p> <p>ZC advised ideally drug & substance misuse working group, but the chair has gone and not yet replaced.</p> <p>AP will look to see who would be the appropriate person to lead on that. PA would be happy to volunteer to put a group together to get something moving forward as soon as possible. ZC will liaise with Licensing.</p> <p>MA proposed PA provide data to ZC and then set up a working group with AP and also speak to Steve Griffiths to get their perspective. AP suggested contact be made with Linda Prickett from West Kent PCT as she works across the borough.</p> <p>JAW asked, to clarify, is the problem that these young people are arriving in town intoxicated because they cannot afford to drink in the town? He stated that the ideal solution is to stop them getting into the town. They also need educating to get a full understanding of what they are drinking. This would require another round of analysis of data and JAW suggested the group sets up a working party to identify the problem and learn where to deliver to and drive it forward. He stressed that we need identification of what we are going to do and who is going to do it – a positive action plan going forward.</p> <p>The group felt that waiting until October when the new Police structure is in place is too long as has this has been going on since March, although it was agreed that the issues need to be tackled in a coordinated way.</p> <p>SR confirmed that a meeting can be set up in the next 2 weeks with AP/PA/Linda Prickett/David Coleman and Jackie Cray from street pastors.</p>		

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	<p>JL asked for clarification of who is on the ASB group and JB confirmed her capacity of Deputy Lead Officer.</p>		
<p>6.</p>	<p>Safer Maidstone Partnership Funding Update, John Littlemore, Head of Housing & Community Services, MBC</p> <p>A report which gives a summary, background and recommendations on SMP funding was circulated to the group and JL advised that this was cut last year and there will be a further cut next year.</p> <p>The report narrows down and proposes that key services not posts that are supporting the key priorities of the SMP will continue to be supported. The proposal is to then invite organisations in the future to bid for funding. MBC have contributed £20k to the SMP plus an unspent amount from last year, therefore the group do have funds available for projects and will be inviting bids for them.</p> <p>The recommendations are to adopt the following as set out in the report:</p> <ol style="list-style-type: none"> 1.1 The SMP agrees to fund those projects to the amounts set out in Appendix A for the financial year 2011/12. 1.2 The SMP agrees to invite organisations to bid for funding for the financial year 2012/13; the bidding period and methodology to be agreed. 1.3 The SMP agrees to invite written submissions from organisations who have projects that can assist the SMP tackle its four priority themes from the uncommitted SMP and MBC fund of £30,758. <p>JL advised that the priorities the group have chosen are actually part of the County's priorities.</p> <p>All agreed that whatever bidding process we have in place, it must show it is outcome focussed and makes a difference.</p> <p>NL advised that the Women's Support Service have acquired some transition fund grant to help with collating information of the victims to develop a remote access system.</p>		

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7.	<p>Improving Partnership Working to Tackle Alcohol and Substance Misuse, Presentation by Angela Painter, Chief Executive Officer, Kenward Trust</p> <p>AP informed the group that they are working together to make an improvement and the principals of partnership working are to improve outcomes.</p> <p>The Kenward Trust are working towards the same outcomes as years ago, but working differently today with a more multi agency approach. They have extended into homelessness and offenders not just alcohol and drugs. Their mission is recovery, reintegration and resettlement with the future being considered as well rather than just letting go once treatment successful.</p> <p>A new piece of work is that they have taken over a small charity called RESET which is a resettlement project for offenders. Some funding has been received from Kent Probation. 75 offenders were seen over a 9 month period and a wraparound service provided.</p> <p>This work is about detached outreach work and their particular expertise is to be out there meeting young people where they are. Work is done on a one to one basis, in small and large groups and engaging them. A new group has been put in place called IFY – Information for Youth and they are looking to join up with colleges to work with young people offering apprenticeships.</p> <p>The Chrysalis Programme, which is a holistic development and rehabilitation programme that helps offenders alter their behaviours and reduces the likelihood of re-offending through the introduction of personal effectiveness, self-awareness and a renewed work ethic, has been renamed as 'Choices'. The core aim is to reduce re-offending through behavioural development and work skills, providing participants with every opportunity to enter employment and contribute to society in a positive way.</p> <p>There is a contract for West Kent for alcohol services and there are two drop in centres in Maidstone – Marsham street and Vine street for the purpose of intervention and education.</p> <p>They also deal with alcohol treatment requirements where people are referred through court orders.</p>		

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	<p>The Kenward Trust has residential projects – their main base is in Yalding and another in West Sussex for people in crisis which is where someone has lost families/homes/jobs etc.</p> <p>JAW asked where the majority of referrals come from and AP advised that they take residents from all over the country and they usually come from Social Services although some are self referrals.</p> <p>There are three main projects they are working on:</p> <p>Developing the Yalding site as a social enterprise which is about an individualised care plan using skills that relate to people’s particular interests.</p> <p>Partnership working – building relationships with a shared agenda and working together in a really meaningful way.</p> <p>A new drug strategy was introduced from December 2010 called reducing demand which sets out the Government’s approach to tackling drugs and alcohol dependence.</p> <p>The drugs and alcohol agenda traditionally had two different funding streams, one from the Ministry of Justice whereas this new strategy deals with that.</p> <p>Payment by results scheme – Kent has just been successful in becoming the pilot area to try this and will be putting their drug and alcohol services out to tender although the service provider will not achieve on their own and will need assistance from partners.</p> <p>They will be looking at how things can be improved by way of information sharing and joint training making clear pathways for signposting to different services.</p> <p>AP stressed that team working is very important to make a real difference to individuals, families and communities.</p>		
8.	<p>Any Other Business</p> <p><u>Membership</u></p> <p>SR confirmed the change of Steve Griffiths joining the group in October under the new Police restructure. She asked if there is anyone members think may be missing or should be invited to join the group, please</p>		

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	<p>let us know. Although we want to keep the group small and tight we need to ensure we have the right people. The same applies to the working groups.</p> <p>JS, from Golding Homes will attend these meetings in future instead of Chris Blundell as her position fits in better with this group. He will continue to attend the Economic Development & Regeneration Delivery Group.</p> <p><u>Tovil Action Plan</u> JS advised the group that Golding Homes have been working on the Tovil Action Plan with partner agencies, however no one had come back to them with the endorsement of the final action plan. ZC confirmed that the action plan was endorsed and is still a live document. There is a leaflet available and they would like to use the SMP name/logo.</p> <p><u>Future agenda items</u> PA was concerned at the lack of police attendance at the meeting due to the restructuring, but does feel delegates should be found.</p> <p>ZC felt that the group needs to recognise that we have fantastic police presence in our CSU and the lack of attendance at this meeting is not reflected in that.</p> <p>TK requested that reducing re-offending be a future agenda item. She advised that Kent is below the national average for reoffending and data needs to be got beneath to make more sense of what/where/why. TK can bring the data to the next meeting for discussion.</p> <p>JL requested that the group have a discussion on integrated offender management and whether there will be integration with CSU's at a local level. There is a lean event coming up on this. There are separate units but doing similar work to CSU's around the County and it would make sense to join them up.</p> <p>ZC asked if the group were happy for people to bid for the £30K that JL referred to this year and to use the same form as used last year. This will be added to the next agenda.</p> <p>KN advised that she sits on the County CSU which</p>	<p>JY</p>	<p>Add to next agenda</p>

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	<p>holds a budget of £85k per year. They are hoping to commission infrastructure work and if anyone has anything they think would be really useful under each of the priorities, they have a lead and will be coordinating ideas.</p> <p>JAW asked why future meeting dates are no longer on a Thursday as they used to be. JY was explained that now the SMP had come under the umbrella of the LSP, meeting dates had to be arranged when the majority of key people were available and also fit in with the other four LSP Delivery Groups who meet approximately two weeks before the LSP Board. This has made it difficult to arrange meetings on set days. JAW advised that he is not free on Tuesdays so would not be able to attend on meetings set for that day. The next meeting is on a Tuesday and the group agreed that date would stand.</p>		
10.	<p>Dates of Future Meetings</p> <p>Safer Maidstone Partnership Delivery Group</p> <ul style="list-style-type: none"> • 6 September 2011, 2.00 – 4.00 pm, KFRS HQ, Conference Room, Tovil • 29 November 2011, 2.00 – 4.00 pm, room 6D, Maidstone House • 21 February 2012, 2.00 – 4.00 pm, room 6D Maidstone House • 16 May 2012, 2.00 – 4.00 pm, room 6D, Maidstone House • 5 September 2012, 2.00 – 4.00 pm, room 6D, Maidstone House • 13 November 2012, 2.00 – 4.00 pm, room 6D, Maidstone House <p>LSP Board (for info for reporting purposes)</p> <ul style="list-style-type: none"> • 28 September 2011 • 12 January 2012 • 28 March 2012 • 20 June 2012 • 19 September 2012 • 5 December 2012 		

Agenda Item 9

MAIDSTONE PROTOCOLS FOR CRIME AND DISORDER REDUCTION PARTNERSHIP OVERVIEW AND SCRUTINY

- 1.** These protocols assume:
 - The continued operation of the Police and Justice Act 2006;
 - The continued existence of a Crime and Disorder Committee within the Overview and Scrutiny Function at Maidstone Borough Council (currently the External Overview and Scrutiny Committee);
 - The existence of a Crime and Disorder Reduction Partnership for the Borough of Maidstone (currently the Safer Maidstone Partnership);
 - A partnership approach, working with responsible authorities within the Borough (and, where appropriate, beyond) as a "critical friend".

- 2.** The purpose of this protocol is to ensure effective interaction between the Safer Maidstone Partnership and the Crime and Disorder Committee to:
 - Enhance the public accountability of the Safer Maidstone Partnership;
 - Establish acceptable and appropriate ways of working between the two bodies; and
 - Develop and maintain a positive working relationship for the benefit of the residents of the Borough of Maidstone.

- 3.** The protocols are based on the following principles:
 - Overview and Scrutiny of the Safer Maidstone Partnership should focus on supporting the reduction of crime and anti-social behaviour and reducing fear of crime and anti-social behaviour in the Borough of Maidstone.
 - Safer Maidstone Partnership Overview and Scrutiny should seek to minimise any unnecessary additional administrative burdens on responsible authorities.
 - Crime and Disorder Committee agendas need to be developed in conjunction with the Safer Maidstone Partnership.
 - It is the intention of the Crime and Disorder Committee to require the Safer Maidstone Partnership to demonstrate added value in the work it does.

- 4.** The Crime and Disorder Committee has the statutory power to:
 - Consider Councillor Calls for Action made in relation to community safety matters;
 - Review or scrutinise decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions; and
 - Make reports or recommendations to the local authority with respect to the discharge of those functions.
 - "The responsible authorities" means the bodies and persons who are responsible authorities within the meaning given by section 5 of the Crime and Disorder Act 1998 (c.37) (authorities responsible for

crime and disorder strategies) in relation to the local authority's area.

5. Maidstone Borough Council has a responsibility to work with Kent County Council and other district councils on the scrutiny of community safety issues where this is possible, for example through joint development of work programmes. The Overview and Scrutiny Team will seek to identify opportunities for joint working through the Kent and Medway Overview and Scrutiny Officer Network and present proposals to the Crime and Disorder Committee and the Safer Maidstone Partnership as these develop.

6. Communication

- 6.1 The Crime and Disorder Committee and the Safer Maidstone Partnership will each nominate a named officer to be the main point of contact. That officer will direct all correspondence to the appropriate person.
- 6.2 The Overview and Scrutiny function will inform the Safer Maidstone Partnership of all Overview and Scrutiny Committee work programmes on a six monthly basis to give Partners the opportunity to comment on any items that they feel appropriate to their own work. The Safer Maidstone Partnership will also be invited to propose future work items for the Crime and Disorder Committee where it wishes to do so, though the Committee is under no obligation to take these on.
- 6.3 The Safer Maidstone Partnership will inform the Crime and Disorder Committee of its forthcoming work on a six monthly basis and consult the Committee on its work where appropriate. In particular, the Safer Maidstone Partnership should consult the Crime and Disorder Committee on its Partnership Plan.
- 6.4 Both parties will inform the other of structure changes and significant changes to priorities or future plans to ensure accuracy of information.

7. Information Sharing

- 7.1 The Safer Maidstone Partnership will distribute public minutes of full Partnership, Policy group and Strategy group meetings to members of the Crime and Disorder Committee as soon as these are agreed.
- 7.2 The Crime and Disorder Committee may also request informal notes of delivery group meetings where this is relevant to work being carried out by the Committee.
- 7.3 The Safer Maidstone Partnership is required to respond to requests for information by the Crime and Disorder Committee "as soon as reasonably possible". These requests from councillors should be well focussed and thought through.
- 7.4 Information provided to the Crime and Disorder Committee by responsible authorities should be depersonalised and should not include any

information that would be reasonably likely to prejudice legal proceedings or current or future operations of the responsible authority. These requirements cannot be bypassed by Schedule 12A of the Local Government Act 1972 i.e. by putting an item onto Part II of a committee agenda.

8. Meeting Protocols

- 8.1 The Committee has a duty to meet at least once a year and is recommended to meet at 6 monthly intervals to ensure the ongoing building and maintenance of knowledge. Review task and finish groups may meet outside of these formal meetings with the requirement to report findings in full at a Crime and Disorder designated meeting.
- 8.2 Officers or employees of responsible authorities or of co-operating persons or bodies are required to attend meetings of the Crime and Disorder Committee to answer questions or provide information. The Committee will endeavour to give at least one month's notice to persons requested to attend. The person required must attend on the specified date unless they have a reasonable excuse not too.
- 8.3 Prior to meetings between the Crime and Disorder Committee and the Safer Maidstone Partnership, the Overview and Scrutiny function will:
- Agree meeting dates as far in advance as possible;
 - Provide meeting paperwork at least 5 working days prior to the meeting;
 - Provide the Safer Maidstone Partnership with a list of proposed questions or key areas of inquiry.
- 8.4 When representatives of the Safer Maidstone Partnership are invited to attend meetings of the Crime and Disorder Committee, the following protocols will apply:
- Committee Members should endeavour not to request detailed information from representatives of the Safer Maidstone partnership at meetings of the Committee, unless they have given prior notice through the appropriate officer. If, in the course of question and answer at a meeting of the Committee, it becomes apparent that further information would be useful, the representative being questioned may be required to submit it in writing to members of the Committee through the appropriate officer.
 - In the course of questioning at meetings, representatives of the Safer Maidstone Partnership may decline to give information or respond to questions on the ground that it is more appropriate that the question be directed to a more senior representative.
 - Representatives of the Safer Maidstone Partnership may decline to answer questions in an open session of the Committee on the grounds that the answer might disclose information which would be exempt or confidential as defined in the Access to Information Act 1985. In that event, the Committee may resolve to exclude the

media and public in order that the question may be answered in private sessions.

- Committee members may not criticise or adversely comment on any individual representative of the Safer Maidstone Partnership by name.
- The Overview and Scrutiny Procedure Rules, as published in the Maidstone Borough Council Constitution, will apply to all meetings.

8.5 A record will be made of the main statements of witnesses appearing before the Committee and agreed with the witness prior to publication or use by the Committee. Committee meetings may be electronically recorded and web-cast.

9. Reporting and Recommendations

9.1 Section 19(2) of the Police and Justice Act 2006 states that where the Crime and Disorder Committee makes a report or recommendations, a copy shall be provided to each of the responsible authorities.

9.2 In accordance with Section 19(8) of the Police and Justice Act, the authority, person or body to which a copy of the report or recommendations is passed shall:

- a) Consider the report or recommendations;
- b) Respond to the Crime and Disorder Committee indicating what (if any) action it proposes to take; and
- c) Have regard to the report or recommendations in exercising its functions.

9.3 The relevant partner (or partners, including the full Safer Maidstone Partnership) will have 28 days to formally respond to any recommendations made by the Committee, or if this is not possible as soon as reasonably possible thereafter. The relevant partner(s) will inform the Crime and Disorder Committee Chairman if delays are expected.

9.4 The Overview and Scrutiny function will ensure that drafts of Committee reports are made available for comment by the Safer Maidstone Partnership Strategy Group and any adverse comments or concerns reported to the Committee before the final report is published.

9.5 The Chairmen of the Safer Maidstone Partnership will be given advance notice of the date of publication of the report and consulted on the text of any accompanying press release.

10. Co-option

10.1 The Crime and Disorder Committee may co-opt additional members as it sees appropriate. These co-optees:

- Have the same entitlement to vote as any other member;

- May not be co-opted where the committee is considering a decision or action for which that person was wholly or partly responsible, or otherwise directly involved;
- May not out-number the permanent committee members;
- Must be an employee or officer of a responsible authority or co-operating person or body; and
- Cannot be a member of the Executive.

The relevant responsible authority will be consulted as to the most suitable person prior to co-option, and the membership of the co-optee can be withdrawn at any time.

- 10.2 Home Office guidance for the scrutiny of crime and disorder matters, states that "local authorities should, in all instances, presume that the police authority should play an active part at committee when community safety matters are being discussed – and particularly when the police are to be present". In light of this guidance, Kent Police Authority will be invited to propose a member for co-option onto the committee when community safety matters are being considered.
- 11.** These protocols will be reviewed after every third meeting of the Crime and Disorder Committee by the Committee Chairman and the Safer Maidstone Partnership Chairmen to ensure that they remain fit for purpose.