

AMENDED AGENDA

GENERAL PURPOSES GROUP MEETING



Date: Monday 21 May 2012
Time: 6.30 pm
Venue: Town Hall, High Street,
Maidstone

Membership:

To be Appointed at the Annual Council Meeting on
16 May 2012

Page No.

1. Apologies for Absence
2. Notification of Substitute Members
3. Notification of Visiting Members
4. Election of Chairman
5. Election of Vice Chairman
6. Disclosures by Members and Officers

Continued Over/:

Issued on 14 May 2012

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact JANET BARNES on 01622 602242**. To find out more about the work of the Committee, please visit www.maidstone.gov.uk

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

7. Disclosures of Lobbying
8. To consider whether any items should be taken in private because of the possible disclosure of exempt information
9. Minutes of the Meeting held on 26 March 2012 1 - 2
10. Appointment of Political Group Spokespersons
11. Report of the Head of Democratic Services - Nominations to Outside Bodies 3 - 20

MAIDSTONE BOROUGH COUNCIL

GENERAL PURPOSES GROUP

MINUTES OF THE MEETING HELD ON MONDAY 26 MARCH 2012

Present: Councillor Mrs Hinder (Chairman), and
Councillors Black, Chittenden, Mrs Joy and
Mrs Stockell

53. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Vizzard.

54. NOTIFICATION OF SUBSTITUTE MEMBERS

It was noted that Councillor Mrs Joy substituted for Councillor Vizzard.

55. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

56. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members or Officers.

57. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

58. EXEMPT ITEMS

RESOLVED: That the items on the Agenda be taken in public as proposed.

59. MINUTES

RESOLVED: That the Minutes of the Meeting held on 13 February 2012 be approved as a correct record and signed.

60. NOMINATIONS TO OUTSIDE BODIES

The Group considered the report of the Head of Democratic Services regarding nominations to Outside Bodies.

RESOLVED:

1. That Councillor Vizzard be appointed to the vacancy on Age Concern with immediate effect and until 27 September 2012.

2. That Councillors Ash, Mrs Hinder, Vizzard and Yates be appointed to the vacancies on the Maidstone Beauvais Twinning Association with effect from 1 April 2012 for a period of 1 year.

61. DURATION OF MEETING

6.30 p.m. to 6.37 p.m.

MAIDSTONE BOROUGH COUNCIL

GENERAL PURPOSES GROUP

21 MAY 2012

REPORT OF HEAD OF DEMOCRATIC SERVICES

Report prepared by Jill Lucas

1. Nominations to Outside Bodies

1.1 Issue for Decision

1.1.1 To consider nominations received for Outside Bodies.

1.2 Recommendation of the Head of Democratic Services

That the nominations set out in the report be considered by the Group.

1.3 Reasons for Recommendation

1.3.1 The nominations to Outside Bodies to be made are listed below and copies of the Nomination Forms received are attached at Appendix A. Due to the election, the deadline for receiving nomination forms was put back to the 15th May, so further nominations may be received at the meeting.

1.3.2 Cutbush and Corrall Charities

Vacancy: 1 x Committee Member

The term of office starts immediately until 1 April 2016

No nominations have been received at present.

Recommended: That, if no nominations are received by the date of the meeting, nominations continue to be sought.

1.3.3 Kent Downs AONB Joint Advisory Committee

Vacancy: 1 x Committee Member

The term of office starts 21st May 2012 until 20th May 2013

A nomination has been received from Councillor Daphne Parvin.

Recommended: That the Group make an appointment to the vacancy with Kent Downs AONB Joint Advisory Group.

1.3.4 Local Government Association Rural Commission

Vacancy: 1 x non-voting and 1 x voting

The term of office starts 31st May 2012 until 30th May 2013

A nomination has been received from Councillor Peter Parvin.

Recommended: That the Group make appointments to the vacancies with Local Government Association Rural Commission.

1.3.5 Local Government Association Urban Commission

Vacancy: 1 x non-voting and 1 x voting

The term of office starts 31st May 2012 until 30th May 2013

No nominations have been received at present

Recommended: That, if no nominations are received by the date of the meeting, nominations continue to be sought.

1.3.6 Maidstone Area Arts Partnership(Formerly Maidstone Area ArtsCouncil)

Vacancy: 3 x Committee Members

The term of office starts 22nd May 2012 until 21st May 2013

Nominations have been received from Councillors Pickett and Paterson.

Recommended: That the Group make appointments to the vacancies with Maidstone Area Arts Partnership.

1.3.7 Maidstone YMCA

Vacancy: 2 x Committee Members

The term of office starts 21st May 2012 until 20th May 2013

Nominations have been received from Councillors Yates and Mortimer.

Recommended: That the Group make an appointment to the vacancies with Maidstone YMCA.

1.3.8 Mid Kent Downs Steering Group

Vacancy: 1 x Committee Member and 1 x Substitute Member

The term of office starts 21st May 2012 until 20th May 2013

Nominations have been received from Councillors Ash (Substitute Member) and Daphne Parvin (Committee Member).

Recommended: That the Group make appointments to the vacancies with Mid Kent Downs Steering Group.

1.3.9 Tourism South East

Vacancy: 1 x Committee Member and 1 x Substitute Member

The term of office starts 21st May 2012 until 20th May 2013

A nomination has been received from Councillor Peter Parvin (Committee Member).

Recommended: That the Group make appointments to the vacancies with Tourism South East.

1.3.10 Upper Medway Internal Drainage Board

Vacancy: 2 x Committee Members

The term of office starts 1st July 2012 until 30th June 2014.

Nominations have been received from Councillors Nelson-Gracie, Warner and Peter Parvin.

Recommended: That the Group make appointments to the vacancies with Upper Medway Internal Drainage Board.

1.4 Alternative Action and why not Recommended

- 1.4.1 The Group could decide not to appoint to Outside Bodies but this is not recommended as representation within the Community is an important role.

1.5 Impact on Corporate Objectives

1.5.1 Appointing to the Outside Bodies in the report will allow Councillors to act as advocates for community issues and represent the Council on bodies that make a difference to the local community. This supports the corporate priority of corporate and customer excellence and, in particular, the outcome, to ensure vulnerable people are assisted.

1.6 Risk Management

1.6.1 The Committee will need to consider the potential risk to the Council’s reputation when making appointments to the bodies listed. A Scrutiny Review of Outside Bodies identified the importance of monitoring appointments and ensuring Members are fully aware of the role required.

1.7 Other Implications

1.7.1

- 1. Financial
- 2. Staffing
- 3. Legal
- 4. Equality Impact Needs Assessment
- 5. Environmental/Sustainable Development
- 6. Community Safety
- 7. Human Rights Act
- 8. Procurement
- 9. Asset Management

1.8 Relevant Documents

1.8.1 Appendices

1.8.2 Appendix A – Nomination Forms received

1.8.3 Background Documents

None.

IS THIS A KEY DECISION REPORT?

Yes

No

If yes, when did it first appear in the Forward Plan?

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This is a Key Decision because:

.....

Wards/Parishes affected:

.....

NOMINATION FORM TO OUTSIDE BODYDate 12.4.12

NAME:	DAPHNE J. PARVIN
ADDRESS:	49 MEADOW WALK MAIDSTONE KENT ME15 7RY
TELEPHONE NO:	01622 673209.
NAME OF ORGANISATION APPLYING FOR:	KENT DOWNS A.O.N.B JOINT ADVISORY COMMITTEE
REASON FOR APPLYING:	I HAVE SERVED ON THIS COMMITTEE FOR SEVERAL YEAR. THE WHOLE ASPECT IS VERY IMPORTANT TO ME. MY WARD IS ALMOST ENTIRELY WITHIN THE A.O.N.B.
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	EXPERIENCE OF THE AREA, THE BUSINESSES WITHIN THE A.O.N.B. RESIDENTS WHO LIVE WITHIN IT. AND THEIR NEEDS. WHAT NEEDS TO BE DONE TO PRESERVE THE WUCKE AREA

Please attached further sheet if required

Attached: List of Current Vacancies on Outside Bodies & term of office
Job Specification Form
Annual Review Form

NOMINATION FORM TO OUTSIDE BODY

Date ...12.4.12.....

NAME:	PETER J. D. PARVIN
ADDRESS:	49 MEADOW WALK MAIDSTONE ME15 7RY
TELEPHONE NO:	01622 673209
NAME OF ORGANISATION APPLYING FOR:	L.G.A. RURAL COMMISSION
REASON FOR APPLYING:	I HAVE BEEN A MEMBER FOR THE LAST YEAR & FOUND SAID MEMBERSHIP TO BE BOTH USEFUL & INFORMATIVE. SUBJECTS DISCUSSED WERE VERY RELEVANT TO MY & OTHER RURAL WARDS. THIS ORGANISATION MEETS ON A NATIONAL LEVEL AND HAS THE EAR OF GOVERNMENT AND ITS DELIBERATIONS ARE CONSIDERED SERIOUSLY. I WISH TO CONTINUE TO BE A MEMBER,
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	INTER ALIA, TO ALLOW ME TO ARGUE & PUT FORWARD THE NEEDS AND ASPIRATIONS OF OUR LOCAL COMMUNITY IN RESPECT OF RURAL AFFAIRS. I REPRESENT A COUNTRY WARD & I AM FULLY COGENT WITH THE PROBLEMS AFFECTING THOSE DWELLING THERE, ESPECIALLY THE INHABITANTS OF THE SMALL VILLAGES. I AM ALSO CAPABLE OF PRESENTING SAID PROBLEMS TO THIS IMPORTANT NATIONAL

Please attached further sheet if required COMMISSION .

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NOMINATION FORM TO OUTSIDE BODY

Date ...22nd April 2012.....

NAME:	DAVID PICKETT
ADDRESS:	140 BOWER STREET. MAIDSTONE. KENT ME16 8BE
TELEPHONE NO:	01622 681889
NAME OF ORGANISATION APPLYING FOR:	MAIDSTONE AREA ARTS COUNCIL
REASON FOR APPLYING:	<p>Have sat on MAAC as Vice Chair for a number of years and would like to retain a link with this body. I have helped promote the arts in Maidstone on many levels and would like to see art, music and culture as an important part of the towns activity and to help promote the well being of its residents in this direction.</p> <p>MAAC is a driving force for art and music performance in the county town and I am keen to remain active in helping and promoting its many activities in this field.</p> <p>I have a natural interest in the arts and enjoy promoting the many organisations in the area including instigating an "Arts Showcase Event" in the Town Hall for September 2011.</p> <p>I am on the committee for Maidstone Winds Symphony and a member of Maidstone Choral Union.</p>
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	10 years of experience in belonging to MAAC and the art organisations in Maidstone and a natural flair for organisation and of staging events.

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Please attached further sheet if required

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NOMINATION FORM TO OUTSIDE BODY

Date 24.....APRIL 2012.

NAME:	JENNY PATERSON
ADDRESS:	4 THE HERONS MAIDSTONE ME14 2JW
TELEPHONE NO:	01622 679630
NAME OF ORGANISATION APPLYING FOR:	MAIDSTONE AREA ARTS PARTNERSHIP (PREVIOUSLY MAAC)
REASON FOR APPLYING:	INTEREST IN THE ARTS TRUSTEE OF KEY MUSIC I FEEL THAT I AM JUST GETTING TO GRIPS WITH THE WORK & OBJECTIVES OF THE ORGANISATION & CAN YOU BEGIN TO TAKE A MORE ACTIVE ROLE WAS MRC. REP ON SEAC, SOME YEARS AGO.
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	SEE ABOVE

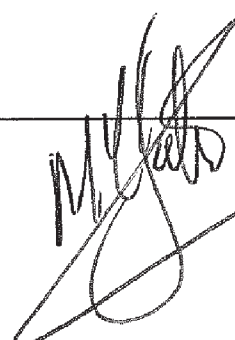
Please attached further sheet if required

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NOMINATION FORM TO OUTSIDE BODYDate ...12th April 2012.....

NAME:	Cllr Michael Yates
ADDRESS:	Inisfree 177 Loose Road Maidstone Kent ME15 7DP
TELEPHONE NO:	01622 675188
NAME OF ORGANISATION APPLYING FOR:	YMCA
REASON FOR APPLYING:	Have been a MBC appointed member of Board for over 6 years
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	Helped to nurse through the rebuild of the new Centre and involved in the Tovil project

Please attached further sheet if required



12th April 2012

NOMINATION FORM TO OUTSIDE BODY

Date

NAME:	Derek John Mortimer
ADDRESS:	6 The Tail Race Maidstone Kent ME15 6YL
TELEPHONE NO:	07825 916930
NAME OF ORGANISATION APPLYING FOR:	YMCA Maidstone
REASON FOR APPLYING:	I wish to continue my interest with the YMCA in helping to promote and assisting with their community work and services through out the Borough.
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	<p>I have been with the YMCA since the opening of the new centre in Loose and believe I can help continue the future partnership with the council.</p> <p>I have many years of experience working with this type of service and look forward to establishing the new centre proposed for Tovil.</p> <p>I am a ward and parish councillor for this area and am able to form links to all interested groups across the Borough.</p> <p>Youth services are a vital part of this organisation and believe I have the skills to promote the new changes currently proposed through out Kent.</p>

Please attached further sheet if required

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NOMINATION FORM TO OUTSIDE BODYDate 15-04-12

NAME:	RICHARD S. ASH
ADDRESS:	14 HAMPSHIRE WAY NEARSTED ME 14 4AF
TELEPHONE NO:	01622 73051
NAME OF ORGANISATION APPLYING FOR:	MK & S G KENT DOWNS STEERING GROUP
REASON FOR APPLYING:	interest in environmental matters (Chair of Beasted PC Environment Committee) this Chair of Friends of More Park I enjoy walking in the area
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	Link between MK & S G & MBC & an organisation that works in Handstead (Friends of More Park) and a parish council (Nearsted)

Please attached further sheet if required

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NOMINATION FORM TO OUTSIDE BODYDate 12.4.12

NAME:	DAPHNE J. PARVIN
ADDRESS:	49 MEADOW WALK MAIDSTONE KENT ME15 7RY
TELEPHONE NO:	01622 673209
NAME OF ORGANISATION APPLYING FOR:	MID KENT DOWNS STEERING GROUP
REASON FOR APPLYING:	I HAVE BEEN A MEMBER OF GROUP SINCE IT WAS FORMED, FOR THE LAST FEW YEARS AS CHAIRMAN. AS MY WARD IS ALMOST ENTIRELY WITHIN THE A.D.N.B. NATURALLY IT IS CLOSE TO MY HEART
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	KNOWLEDGE OF THE AREA AND CONCERN FOR ITS WELL BEING, BOTH NOW AND FOR YEARS TO COME AND ^{FOR} ALL TO SHARE.

Please attached further sheet if required

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NOMINATION FORM TO OUTSIDE BODY

Date12.4.12

NAME:	PETER S. D. PARVIN
ADDRESS:	49 MEADOW WALK MAIDSTONE ME15 7RY
TELEPHONE NO:	01622 / 673209
NAME OF ORGANISATION APPLYING FOR:	TOURISM SE.
REASON FOR APPLYING:	IF IT IS CONSIDERED TO BE ADVANTAGEOUS FOR THE BOARD TO BE REPRESENTED I HAVE, IN THE PAST HAD EXPERIENCE WITH FORMER TOURIST BOARDS & CONFERENCE ORGANISATIONS.
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	MY EXPERIENCE AS ABOUT

Please attached further sheet if required

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NOMINATION FORM TO OUTSIDE BODY

NAME:	Rodd Nelson-Gracie
ADDRESS:	The Firs, Maidstone Road, Nettlestead Green, Maidstone, Kent, ME18 5HG
TELEPHONE NO:	01622 814263
NAME OF ORGANISATION APPLYING FOR:	Upper Medway Internal Drainage Board
REASON FOR APPLYING:	I have been a Member of the Board for a number of years, representing a Ward which is part of the Board's jurisdiction. I am a substitute Member of the Joint Board (Upper and Lower Medway) Audit sub-committee.
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	I have financial and HR experience which has assisted the Board in some of its administrative functions. I also have local Ward-based knowledge of drainage and flood issues which clarifies and highlights areas of concern in dealing with planning applications referred to the Board for comment. I have recently attended a planning appeal with the Drainage Board Clerk, to assist in putting forward the Board's case

Please attached further sheet if required

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Annual Review Form

NOMINATION FORM TO OUTSIDE BODY

Date

NAME:	Mervyn Warner
ADDRESS:	283 Boxley Road. Penenden Heath Maidstone Kent ME 14 2 HB
TELEPHONE NO:	01622 753220
NAME OF ORGANISATION APPLYING FOR:	Upper Medway Internal Drainage Board
REASON FOR APPLYING:	The Board is responsible for matters which in many ways I experienced during my 40 years as a Civil Engineer, I have been the only engineer on the board for most of the ten years during which I have been a member. I bring direct experience for the type of work carried out by the Board. Most of the other member are councillors or farmers.
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	Engineering and contracting experience and as a member of the Audit Committee my experience as a contracts auditor and MBC Audit Committee Member

Please attached further sheet if required

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Annual Review Form

01622673209

APPENDIX A

F.W.O. Sub LWBQ

NOMINATION FORM TO OUTSIDE BODY

Date ... 8.5.12

NAME:	PETER J.D. PARVIN
ADDRESS:	49 MEADOW WALK HAIDSTONE MEIGRY
TELEPHONE NO:	01633 / 673209
NAME OF ORGANISATION APPLYING FOR:	UPPER MEDWAY INTERNAL DRAINAGE BOARD
REASON FOR APPLYING:	I HAVE PREVIOUSLY BEEN A MEMBER OF THIS BOARD AND UNDERSTAND ITS WORKING & REASONS FOR BEING. I FEEL THAT THIS EXPERIENCE TOGETHER WITH * WILL ALLOW ME TO ASSIST WITH THE BOARD'S PROBLEMS
WHAT BENEFITS COULD YOU BRING TO THE ORGANISATION?:	* I HAVE AN EXTENSIVE KNOWLEDGE OF COUNTRY WAYS & AT ONE TIME FARMED A SMALL HOLDING THROUGH WHICH A NUMBER OF WATERWAYS FLOWED. IN ADDITION MY WARD INCLUDES FARMERS WHO RELY & COOPERATE WITH THE BOARD. IN CONSEQUENCE OF WHICH, INTER ALIA, I AM IN A POSITION TO REPRESENT THEIR VIEWS

Please attached further sheet if required

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