

## **MAIDSTONE BOROUGH COUNCIL**

### **MEMBER AND EMPLOYMENT AND DEVELOPMENT PANEL**

#### **MINUTES OF THE MEETING HELD ON THURSDAY 31 MAY 2012**

**Present:** Councillor Lusty (Chairman), and  
Councillors Burton, Daley, Hotson, McKay, Moriarty,  
Moss, Robertson, J.A. Wilson and Mrs Wilson

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. NOTIFICATION OF SUBSTITUTE MEMBERS

There were no Substitute Members.

3. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

4. ELECTION OF CHAIRMAN

RESOLVED: That Councillor Lusty be elected Chairman for the Municipal Year 2012/13.

5. ELECTION OF VICE CHAIRMAN

RESOLVED: That Councillor Mrs Wilson be elected Vice Chairman for the Municipal Year 2012/13.

6. DISCLOSURES BY MEMBERS AND OFFICERS

The Head of HR Shared Service declared a personal interest regarding Agenda Item 13 concerning Car Allowances for staff.

7. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

8. EXEMPT ITEMS

RESOLVED: That the Items on Part II of the Agenda be taken in private as proposed.

9. MINUTES

RESOLVED: That the Minutes of the Meeting held on 23 January 2012 be approved as a correct record and signed.

10. APPOINTMENT OF POLITICAL GROUP SPOKESPERSONS

RESOLVED: That the Political Group Spokespersons set out below be appointed for the Municipal Year 2012/13:-

Conservative	Councillor J A Wilson
Liberal Democrat	Councillor Mrs Wilson
Independent	Councillor Moriarty

11. APPOINTMENT OF SUB COMMITTEES

The Panel considered the report of the Head of Democratic Services regarding the appointment of the Panel's various Sub Committees.

RESOLVED:

1. That the vacancy on the Investigatory Sub Committee be filled by Councillor McKay, making this Sub Committee politically unbalanced.
2. That the membership of the Sub Committees, as set out in the attached Appendix, be agreed.

12. MEMBER DEVELOPMENT BUDGET 2012 13

The Panel considered the report of the Head of HR Shared Service setting out the proposed programme for Member Development for 2012/13.

The Panel were informed that it was proposed the remaining unallocated budget be held for emerging needs and that the Learning and Development Manager will liaise with the Cabinet Member for Corporate Services to agree the spend.

RESOLVED:

1. That the Learning and Development Manager liaise with the Cabinet Member for Corporate Services to agree the spend of the unallocated part of the Members' Development Budget 2012/13.
2. That the programme and approach for Member Development for 2012/13, as set out in Appendix 1 to the report of the Head of Human Resources Shared Service, be agreed.

13. EXCLUSION OF THE PUBLIC FROM THE MEETING

RESOLVED: That the public be excluded from the meeting for the following items of business because of the likely disclosure of exempt information for the reasons specified, having applied the Public Interest Test:-

**Head of Schedule 12A  
and Brief Description**

Car Allowances

4 = Labour Relations

14. CAR ALLOWANCES

The Panel considered the Report of the Head of HR Shared Service regarding car allowances.

15. DURATION OF MEETING

6.35 p.m. to 7.50 p.m.

# Minute Item 11

## MEMBER AND EMPLOYMENT AND DEVELOPMENT PANEL 2012/13

### PERFORMANCE SUB COMMITTEE

5 x Members

3 x Conservative, 2 x Liberal Democrat

#### **MEMBERS**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>GARLAND</b>	<b>ROBERTSON</b>
<b>LUSTY</b>	<b>MRS WILSON</b>
<b>WILSON</b>	

#### **SUBSTITUTES**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>BURTON</b>	<b>DALEY</b>
<b>GREER</b>	
<b>HOTSON</b>	
<b>MOSS</b>	

### APPEALS SUB COMMITTEE

3 x Members

2 x Conservative, 1 x Liberal Democrat

#### **MEMBERS**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>GARLAND</b>	<b>MRS WILSON</b>
<b>LUSTY</b>	

#### **SUBSTITUTES**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>BURTON</b>	<b>DALEY</b>
<b>GREER</b>	<b>ROBERTSON</b>
<b>HOTSON</b>	
<b>MOSS</b>	
<b>WILSON</b>	

**CHIEF OFFICERS APPEALS SUB COMMITTEE**

5 x Members (including at least 1 Member of the Executive)  
3 x Conservative, 2 x Liberal Democrat

**MEMBERS**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>GREER</b>	<b>DALEY</b>
<b>MOSS</b>	<b>ROBERTSON</b>
<b>WILSON</b>	

**SUBSTITUTES**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>GARLAND</b>	

**INVESTIGATORY SUB COMMITTEE**

5 x Members (including at least 1 Member of the Executive)

**Note:** Members of this Sub Committee must be different to those appointed to serve on the Chief Officers Appeals Sub Committee

3 x Conservative, 2 x Liberal Democrat

**MEMBERS**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>	<b>LABOUR</b>
<b>BURTON</b>	<b>MRS WILSON</b>	<b>MCKAY</b>
<b>HOTSON</b>		
<b>LUSTY</b>		

**SUBSTITUTES**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>
<b>GARLAND</b>	

**JOINT CONSULTATIVE SUB COMMITTEE**

8 x Members

4 x Conservative, 3 x Liberal Democrat, 1 x Independent

**MEMBERS**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>	<b>INDEPENDENT</b>
<b>BURTON</b>	<b>DALEY</b>	<b>MORIARTY</b>
<b>GREER</b>	<b>ROBERTSON</b>	
<b>HOTSON</b>	<b>MRS WILSON</b>	
<b>WILSON</b>		

**SUBSTITUTES**

<b>CONSERVATIVE</b>	<b>LIBERAL DEMOCRAT</b>	<b>INDEPENDENT</b>
<b>GARLAND</b>		
<b>LUSTY</b>		
<b>MOSS</b>		