

# AMENDED AGENDA

## REGENERATION & ECONOMIC DEVELOPMENT OVERVIEW & SCRUTINY COMMITTEE MEETING



Overview and Scrutiny

Date: Tuesday 31 July 2012  
Time: 6.30 pm  
Venue: Town Hall, High Street,  
Maidstone

Membership:

Councillors: Beerling, Black, Burton (Chair), Cox,  
Cuming, Ross, Springett, Newton and  
Paterson

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Page No.

1. **The Committee to consider whether all items on the agenda should be web-cast.**
2. **Apologies.**
3. **Notification of Substitute Members.**
4. **Notification of Visiting Members.**

**Continued Over/:**

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**Issued on 24 July 2012**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Clare Wood on 01622 602491**. To find out more about the work of the Overview and Scrutiny Committees, please visit [www.maidstone.gov.uk/osc](http://www.maidstone.gov.uk/osc)

*Alison Broom*

**Alison Broom, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone Kent ME15 6JQ**

- 5. Disclosures by Members and Officers:**
- a) Disclosures of interest.
  - b) Disclosures of lobbying.
  - c) Disclosures of whipping.
- 6. To consider whether any items should be taken in private because of the possible disclosure of exempt information.**
- 7. Minutes of the meeting held on 23 July 2012**  
Minutes to follow.
- 8. Phase 2 High Street Improvement Project** **1 - 11**  
Interview Cllr Greer, Cabinet Member for Economic and Commercial Development and Zena Cooke, Director of Regeneration and Communities.
- 9. Infrastructure Delivery Plan Update** **12 - 26**  
Interview with Rob Jarman, Head of Planning and Michael Murphy, Principal Planning Officer.
- 10. OSC Visitor Information Centre Review Scope** **27 - 30**
- 11. Future Work Programme** **31 - 37**

**PART II**

**To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.**

**Head of  
Schedule 12 A  
and Brief  
Description**

- |  |                               |    |
|--|-------------------------------|----|
| <b>12. Exempt appendix to the Report of the Assistant Director of Regeneration and Cultural Services</b> | 3- Financial/Business Affairs | 38 |
|--|-------------------------------|----|

## **MAIDSTONE BOROUGH COUNCIL**

### **REGENERATION & ECONOMIC DEVELOPMENT OVERVIEW AND SCRUTINY COMMITTEE**

**25<sup>th</sup> July 2012**

#### **REPORT OF THE ASSISTANT DIRECTOR OF REGENERATION AND CULTURAL SERVICES**

**Report prepared by John Foster**

#### **1. Phase 2 High Street Improvement Project**

##### **1.1 Issue for Decision**

##### **1.1.1 To consider whether to progress with Phase 2 of the High Street Improvement Project.**

##### **1.2 Recommendation of Assistant Director of Regeneration and Cultural Services**

- 1.2.1 That Phase 2 is progressed and the project is funded from the Council's Capital Programme with a budget total of £1.7 million.
- 1.2.2 That delegated authority be given to the Director of Regeneration and Communities, in consultation with the Cabinet Member for Economic and Commercial Development, to agree design changes to Phase 2 before and during the construction period to keep the project within budget.
- 1.2.3 That authority be given to the Head of Legal Services to enter into a contract (on terms to be agreed by the Director of Regeneration and Communities) with a contractor to undertake the construction of Phase 2.
- 1.2.4 That authority be given to the Head of Legal Services to enter into a contract (on terms to be agreed by the Director of Regeneration and Communities) for a Designer, a Project Manager, a Quantity Surveyor and Construction Design Management Coordination Services (CDMC).
- 1.2.5 That authority be given to the Head of Legal Services to enter into a Section 278 agreement with Kent County Council to undertake works to the public highway.

### 1.3 Reasons for Recommendation

1.3.1 In March 2011 the Cabinet agreed a phased approach to the High Street Regeneration Project due to the fact that the forecast of available resources at that time did not permit the completion of all projects in the capital programme. The report recommended that a further report should be brought to Cabinet to consider the implementation of Phase 2 when capital resources became available.

1.3.2 Elsewhere on this agenda the capital programme for 2013/14 onwards is considered and that report identifies resources in excess of £1.7m that are immediately available for new capital schemes. A number of possible capital projects have been proposed by Officers for the Cabinet to consider alongside the Infrastructure Delivery Plan which is separately reported on this agenda. The High Street Phase 2 project is one of these proposed for funding within the capital programme following the Cabinet decision in March 2011.

1.3.3 Phase 1 and 2 covers the areas set out in Appendix 1. The sum proposed in the capital programme for Phase 2 will require design changes to be made to the original designs for the Lower High Street to meet the new proposed allocated budget of £1.7m.

1.3.4 The design changes proposed reduce the costs and risks of delivery. These include:

- Retaining the Cannon Plinth in its current state, rather than building a new plinth.
- Retaining the three existing trees but not planting new ones.
- Retaining the existing utility cabinets.
- Reducing the amount of granite used by 33% and replacing with other material. Grass is currently proposed but long term maintenance will need to be considered.
- Retaining granite paving along the building lines to tie together Phase 1 and Phase 2.

1.3.5 Early design concepts and illustrations are shown in Appendix 2 and these will be further refined over the next few months, in consultation with the public, residents, businesses and other stakeholders including bus operators, taxi representatives and the disability focus group. It will be necessary to consider whether these design changes once agreed require planning permission.

1.3.6 Draft Project Costs are set out in the Exempt Appendix.

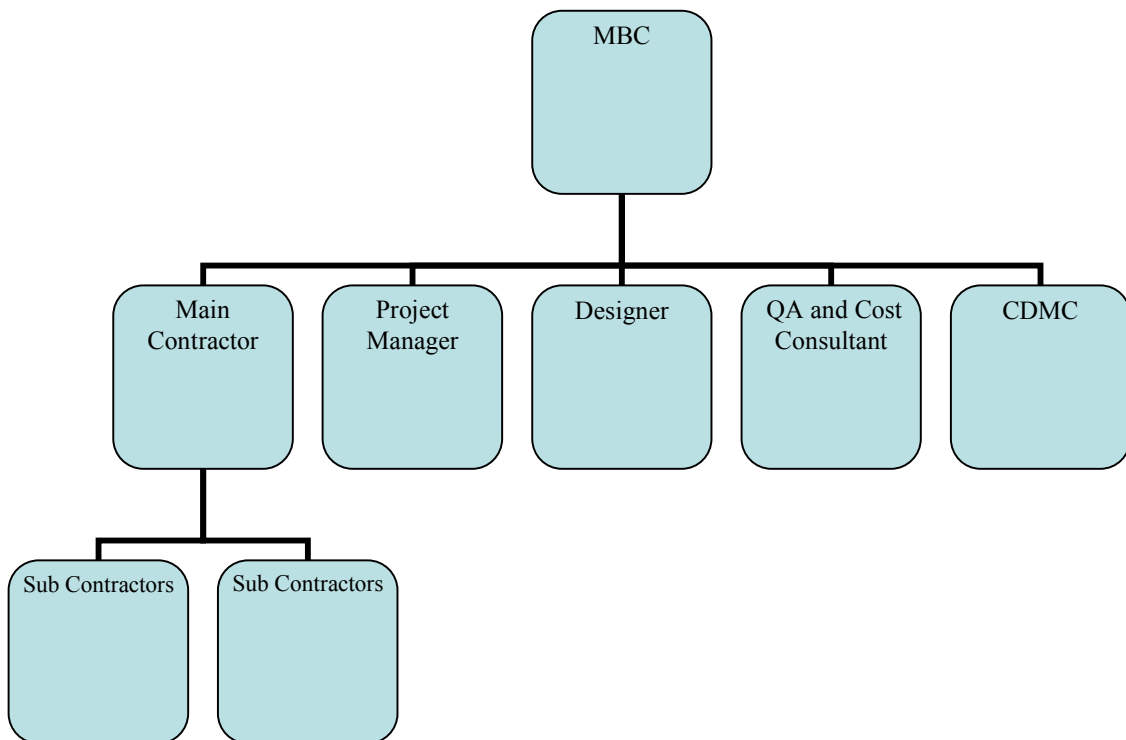
1.3.7 Procurement

1.3.8 Following an OJEU restricted tendering procedure, Eurovia was appointed as the main contractor in May 2010. It was the intention at that time to deliver the project in the whole of the High Street, including Bank Street and part of King Street. However the contract with Eurovia reflected the decision to phase the High Street works and covers the first phase only. The contract sum for the Phase 2 work is below the requirement to follow the OJEU procedure but the Council's procurement rules remain and a tender process or a waiver to the Council's contract procedure rules will be considered.

1.3.10 Contract Structure:

1.3.11 The contract structure proposed is set out below.

1.3.12 Contract Structure:

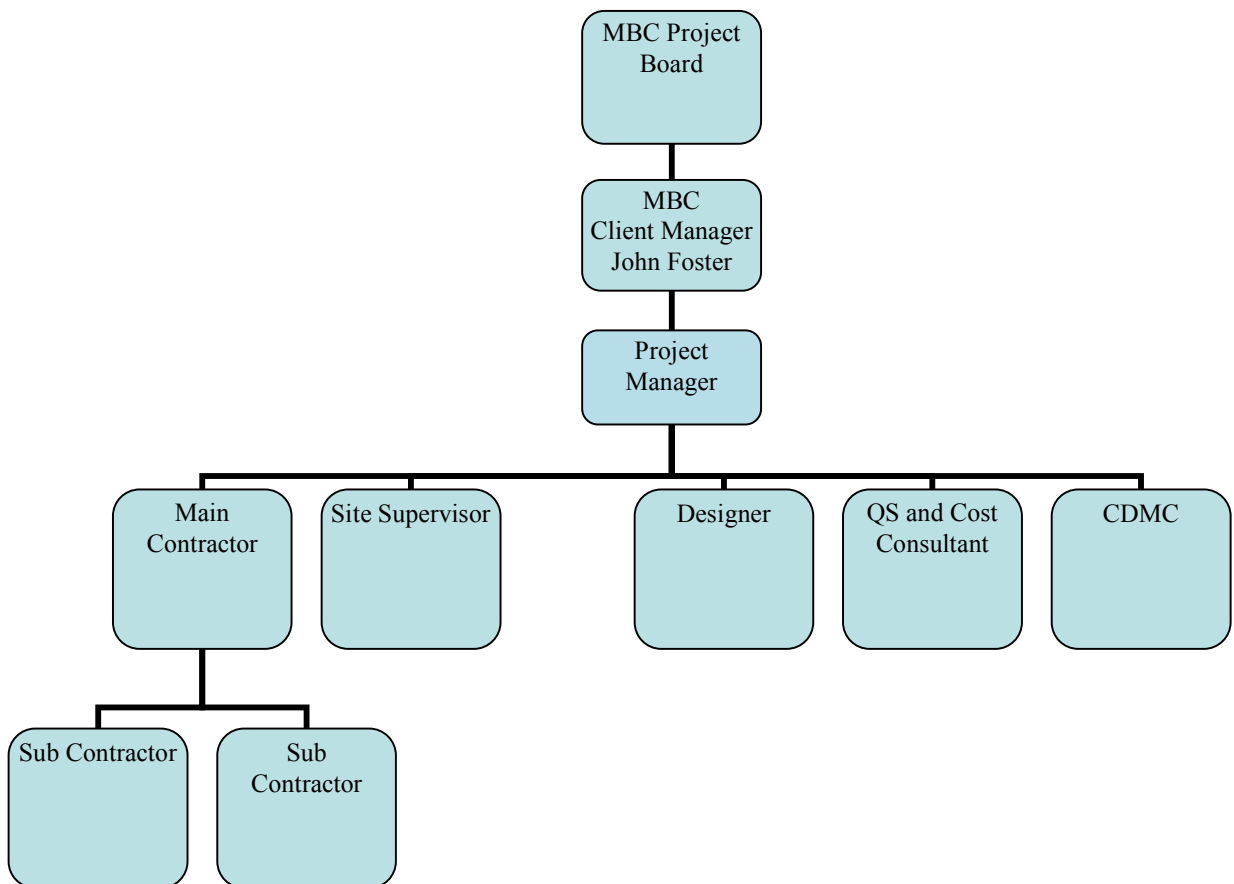


1.3.13 Project Management

1.3.14 Mid Kent Audit Partnership carried out a review of the Phase 1 Project Management arrangements in December 2011. The review aimed to

confirm the governance arrangements over delivery and management of the project; and to ensure that the planning, monitoring and control of all aspects of the project are in place to achieve the project objectives on time and to the specific cost and quality requirements. The review concluded that the controls in place over the High Street Regeneration project currently provide a substantial level of assurance. It is intended to replicate these arrangements for Phase 2, and update the Project Management Documentation accordingly.

1.3.15 Reporting lines:



1.3.16 Programme

1.3.17 A number of factors will influence the timetable up to the time when a contractor can start on site. What tender process is followed and whether a new planning application is required will be the most significant influences on the programme. Consultation with stakeholders and agreeing the works with Kent County Council, as Highway Authority, through the Section 278 Agreement also need to

be considered. As a broad indication a start on site in spring next year is likely.

1.4 Alternative Action and why not Recommended

1.4.1 The do nothing option:

1.4.2 The need for the project and the benefits have been set out in the report by Colin Buchanan and Partners. If the project does not go ahead the Lower High Street will remain in a poor physical state and opportunities to attract new footfall and visitor expenditure will be diminished.

1.4.3 Reduce the size of Project:

1.4.4 It may be possible to reduce the size of the project or phase it further. If only part of the Street were to be improved the visual impact may be lessened and the consequential projected visitor expenditure and increase in footfall may be reduced.

1.4.5 Reduce Capital Costs Option:

1.4.6 Changing the specification of the materials further may offer some savings on capital costs. However a vital element of the scheme is to raise the quality of the environment of the entire High Street complementing the existing historic architecture and features. Care must be taken not to significantly reduce the visual impact which could reduce the desired objective to increase footfall and visitor numbers.

1.5 Impact on Corporate Objectives

1.5.1 The project supports the outcome in the Strategic Plan that by 2015 Maidstone has a growing economy with rising employment, catering for a range of skill sets to meet the demands of the local economy, and specific action to complete the High Street Regeneration Project.

1.6 Risk Management

<b>Risk Description</b>	<b>Likelihood</b>	<b>Seriousness or Impact</b>	<b>Mitigation Measures</b>
The costs for the construction phase of the project are found to exceed the budget	D	2	The costs of the works have been estimated by the Quantity Surveyor and Project Manager taking into account of their experiences gained in pricing Phase 1.

Stage 2 Highways Technical Approval not granted	D	3	KCC has approved Phase 1 and much of the engineering, construction method, materials and designs will be repeated in Phase 2.
Trips and Falls	D	3	The designs will ensure that kerbs will be clearly delineated

(Likelihood: A = very high; B = high; C = significant; D = low; E = very low; F = almost impossible)

(Seriousness or Impact: 1= catastrophic; 2 = critical; 3 = marginal; 4 = negligible)

## 1.7 Other Implications

1. Financial	X
2. Staffing	X
3. Legal	X
4. Equality Impact Needs Assessment	X
5. Environmental/Sustainable Development	X
6. Community Safety	X
7. Human Rights Act	
8. Procurement	X
9. Asset Management	X

1.7.1 Financial: The capital cost for the project is set out in the Exempt Appendix and can be funded from the capital resources immediately available as set out in paragraph 1.3.2 and detailed in the report on the capital programme elsewhere on this agenda. MBC will be responsible for maintenance of the Highway in the first 12 months following which KCC will be the responsible authority. MBC will be responsible for the ongoing maintenance of street furniture, cleaning the paving and planted areas.

1.7.2 Staffing: The project will continue to require input from a range of officers across the Council to manage the design and construction phase, which will form the Project Team. In particular this has required



significant involvement of the Economic Development and Regeneration Manager, Property and Procurement Teams.

- 1.7.3 Legal: The Contractor will be appointed on the basis of the NEC3 Form of Contract. The designer, project manager, CDMC and Quantity Surveyor will need consultancy contracts. A Section 278 agreement will be required with KCC.
- 1.7.4 Equality Impact Needs Assessment: The needs of all groups to access the High Street will be taken into consideration during the detailed design stages and through consultation, and ongoing during the construction.
- 1.7.5 Environment and Sustainable Development: Environmental performance of the Contractor has been considered, reuse of materials where possible and a planting scheme will be incorporated into the design.
- 1.7.6 Community Safety: Issues surrounding lighting design, impact on CCTV and other security matters will be discussed with the Police and Community Safety Unit and changes to the location of CCTV cameras agreed if necessary.
- 1.7.7 Procurement: The Council will follow its contract procedural rules.
- 1.7.8 Asset Management: Cleansing regimes will be put in place to keep the street clean.

## 1.8 Relevant Documents

### 1.8.1 Appendices

Appendix 1 – Plan showing areas covered by Phase 1 and Phase 2 of the High Street Improvement Project

Appendix 2 – Concept design

Appendix 3 - Illustrations of Phase 2

Exempt Appendix

### 1.8.2 Background Documents

None

**IS THIS A KEY DECISION REPORT?**

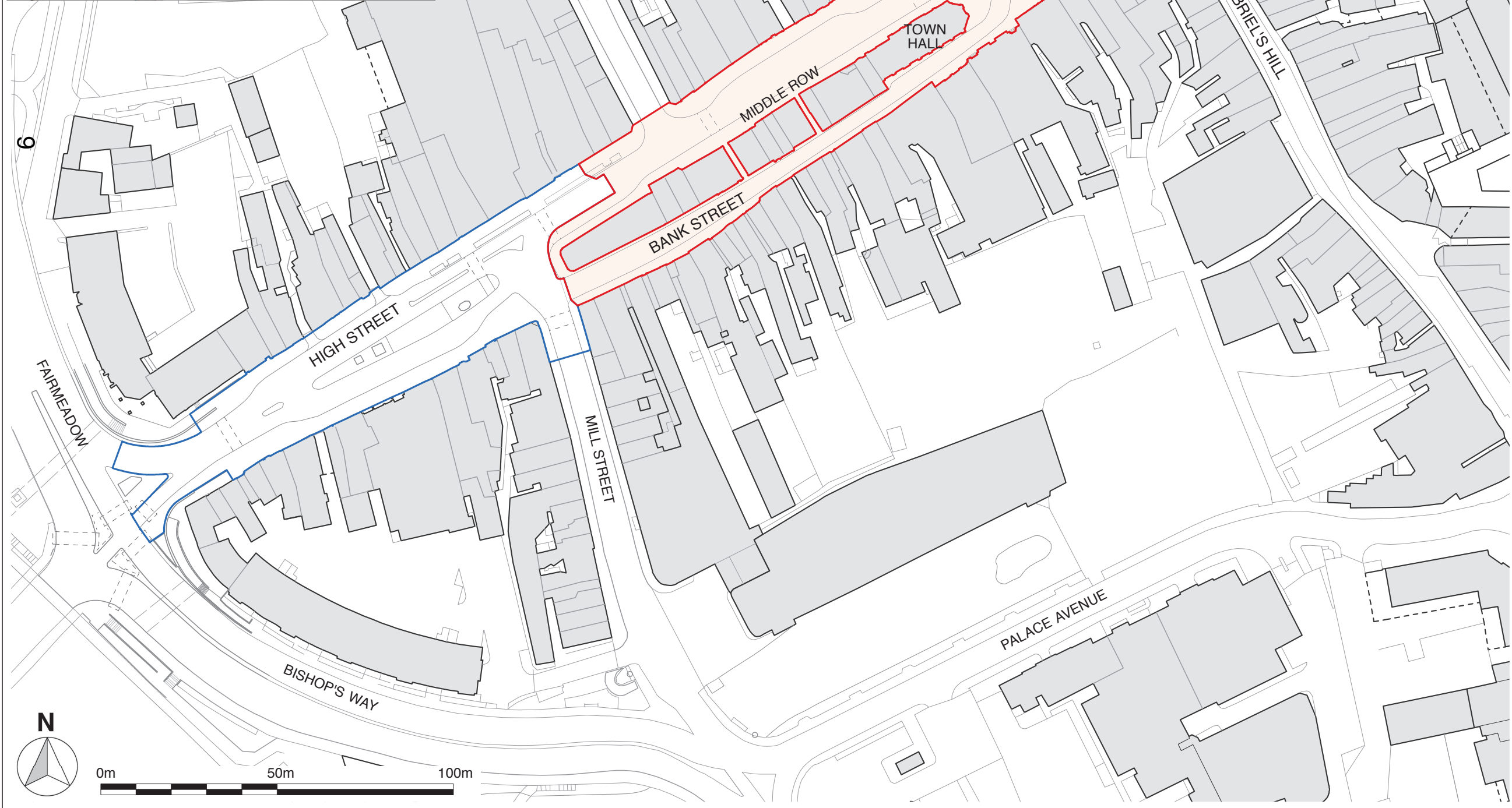
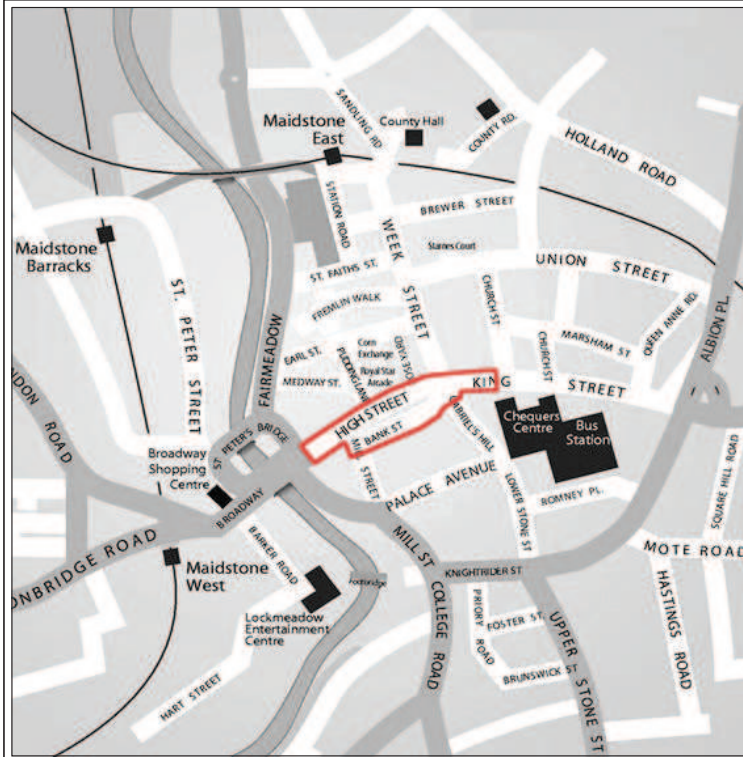
Yes

If yes, when did it first appear in the Forward Plan?

30<sup>th</sup> June to 3<sup>rd</sup> August 2012

This is a Key Decision because: ...It results in expenditure in excess of £250,000.

Wards/Parishes affected: High Street Ward



**Notes**

- Phase 1
- Phase 2

**CONTRACT ISSUE**  
 Rev B [15.04.11]  
 Phases 1 & 2 added  
 Rev A [17.09.10]

**Date**  
 02.12.09

**Scale**  
 1: 1250 at A3

**Revision**  
 B

**Drawing No.**  
 001

**Drawing Title**  
 Site Location Plan

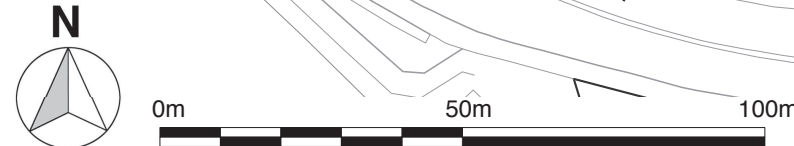
**Project**  
 Maidstone High St  
 Improvement Project

**Studio 10**  
**Ayr Street Workshops**  
**Ayr Street**  
**Nottingham**  
**NG7 4FX**

**Telephone**  
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**Facsimile**  
 0115 911 0734

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- Notes**
- MATERIALS PALETTE**
- Granite setts
  - Dark granite bands
  - Blister paving
  - Visually contrasting paving at bus stop
  - 'Pineapple' paving
  - Shaped granite bollard
  - Ramp in cropped granite setts
  - New tarmac carriageway
  - Soft Planting
  - Granite kerb

10

**Date**  
25.06.12

**Scale**  
1: 500

**Revision**  
/

**Drawing No.**  
sk 150

**Drawing Title**  
Sketch scheme layout

**Project**  
Maidstone High St  
Improvement Project  
PHASE 2

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# Agenda Item 9

## **MAIDSTONE BOROUGH COUNCIL**

### **REGENERATION & ECONOMIC DEVELOPMENT OVERVIEW & SCRUTINY COMMITTEE**

**23 JULY 2012**

#### **REPORT OF DIRECTOR OF CHANGE, PLANNING AND THE ENVIRONMENT**

**Report prepared by Michael Murphy**

#### **1. INFRASTRUCTURE DELIVERY PLAN UPDATE**

##### 1.1 Issue for Decision

1.1.1 To consider the progress of the Infrastructure Delivery Plan in order to inform the Core Strategy strategic site allocations and the Integrated Transport Strategy (ITS) which are the subject of separate reports on this agenda.

##### 1.2 Recommendation of Director of Change, Planning and the Environment

1.2.1 That Cabinet notes the progress of the Infrastructure Delivery Plan and the indicative cost estimates.

##### 1.3 Reasons for Recommendation

1.3.1 The purpose of the Infrastructure Delivery Plan (IDP) is to identify the infrastructure required to meet the spatial objectives and growth anticipated in the Council's Core Strategy; show that the required infrastructure is deliverable; and identify where additional investment may be required.

1.3.2 The IDP includes not only infrastructure schemes that will be provided by the council but also those for which other bodies (public and private) are responsible. As such, it is closely linked to objectives set out in the ITS and takes account of Kent County Council's infrastructure and investment finance model for education, community learning and adult social services. Affordable housing and contributions towards the Code for Sustainable Homes are not included as IDP schemes.

1.3.3 The IDP enables the Council to identify possible mechanisms for reducing funding gaps (e.g. New Homes Bonus) and provides the basis

for the development of local thresholds under the Community Infrastructure Levy (CIL). Deliverability of sites will be a key issue in determining an appropriate levy or levies for Maidstone and research is currently underway to test the viability of sites that comprise the council's housing and employment target.

- 1.3.4 It is unlikely that all the infrastructure schemes outlined in the IDP can be delivered while still ensuring the viability of sites. Therefore, it may be necessary for Members to prioritise the infrastructure schemes considered essential to delivery of the Core Strategy.
- 1.3.5 The IDP must demonstrate that the Core Strategy is both realistic and deliverable, in accordance with the National Planning Policy Framework, and can therefore be successfully implemented. It identifies:
  1. **What** and **where** infrastructure is required to deliver the Core Strategy;
  2. **Who** is responsible for delivery;
  3. **How** the infrastructure will be delivered through the identification of delivery mechanisms and funding sources;
  4. **When** infrastructure will be delivered, with phasing and costs in broad terms; and
  5. An effective monitoring and review process.
- 1.3.6 The National Planning Policy Framework requires councils to work together to address strategic priorities across boundaries and to consider development requirements which cannot be wholly met within their own areas. In recent months the Council has exercised its duty to co-operate by working in partnership with Tonbridge and Malling Borough Council, Kent County Council and a number of other infrastructure service providers and public bodies to update and amend the previous draft IDP that went out for public consultation with the Core Strategy in August/September 2011.
- 1.3.7 The updated IDP (attached as Appendix 1) has taken account of a range of programmes which impact on spatial planning and includes revised infrastructure schemes and costs for the areas of transport, education and adult social services. Further amendments to the IDP are inevitable as it is an evolving document and requires input from numerous bodies. As such, the IDP will be reviewed and monitored regularly to ensure that it includes the most up to date information.
- 1.3.8 Any identified costs in the IDP are based on the best available information at this time and will be subject to change during the plan period. A number of further revisions to costs are pending as the council is in continued negotiations with KCC on transport and education matters.

1.3.9 As is reflected in the number of transport schemes included in the IDP, congestion is a major issue in the borough and represents one of the Council's greatest challenges in ensuring a deliverable Core Strategy goes forward for consultation in December 2012. It is likely that the full transport package will total approximately £35m. However, it is expected that development contributions (S.106/CIL) from strategic sites, asset sales, KCC Local Transport Plan funding, New Homes Bonus and the infrastructure providers' investment in Maidstone will go a long way towards covering the cost of the prioritised transport package.

1.3.10 The IDP will go forward for Regulation 19 (Publication) consultation<sup>1</sup> with the Core Strategy in December 2012. In the interim, further amendments will take place pending negotiations with service providers and viability testing in the context of work on strategic sites and the Community Infrastructure Levy.

#### 1.4 Alternative Action and why not Recommended

1.4.1 The Council has a duty to produce an infrastructure delivery plan.

#### 1.5 Impact on Corporate Objectives

1.5.1 The overarching purpose of the IDP is to identify what infrastructure is needed to support anticipated growth set out in the Core Strategy. The IDP is key in ensuring that the Core Strategy is deliverable, and that Maidstone grows in a sustainable way, providing not just homes and jobs, but all the other elements that collectively make decent places to live, work and spend time.

#### 1.6 Risk Management

1.6.1 Good practice for infrastructure planning requires the identification of risk of non-delivery of proposed critical infrastructure, in order to ensure that the Core Strategy is deliverable. If the IDP is not robust and is considered inadequate with regard to supporting anticipated growth in Maidstone, the Secretary of State could reject the submitted Core Strategy and find the document unsound during Independent Examination.

#### 1.7 Other Implications

##### 1.7.1

##### 1. Financial

x
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<sup>1</sup> Town and Country Planning (Local Planning) (England) Regulations 2012



5. Staffing	
6. Legal	X
7. Equality Impact Needs Assessment	
8. Environmental/Sustainable Development	X
9. Community Safety	
10. Human Rights Act	
11. Procurement	
12. Asset Management	

1.7.2 The total cost estimate for unprioritised infrastructure schemes in the IDP currently stands at £79.4m for the Plan period; however, this figure will change as more discussions take place with Kent County Council and other service providers. It is accepted that developer contributions alone will not cover this cost. It is inevitable that the Council will have to prioritise certain infrastructure schemes over others to finance any identified funding gap.

1.7.3 The IDP provides the basis for the development of local thresholds under the Community Infrastructure Levy (CIL). The decision to develop and charge a CIL means that specific regulations will apply to developer contributions within the Borough. This is to ensure that infrastructure is only delivered through a single charge. In addition the Localism Act 2011 and some as yet unspecified statutory instruments will continue to change the legislation relating to CIL and officers will need to remain abreast of these changes as the charging schedule is developed.

1.7.4 The IDP lists the physical, community and green infrastructure requirements necessary for Maidstone to grow in a sustainable way and is key in ensuring that the Core Strategy is deliverable.

## 1.8 Relevant Documents

### 1.8.1 Appendices

1.8.2 Appendix 1 – Revised Infrastructure Delivery Plan – July 2012

### 1.8.2 Background Documents

None

**IS THIS A KEY DECISION REPORT?**

Yes

No

If yes, when did it first appear in the Forward Plan?

.....

This is a Key Decision because: .....

.....

Wards/Parishes affected: .....

.....

### INFRASTRUCTURE DELIVERY PLAN – July 2012

Category	Scheme	Where? Location	Cost	Who? Lead and delivery partners	How? Delivery Mechanisms	When? Delivery Phasing	Notes
<b>PHYSICAL INFRASTRUCTURE</b>							
<b>Built Environment</b>							
Public realm improvements	Week Street	Town Centre	£2,000,000	MBC	CIL		North end from Fremlin Walk to Maidstone East. Possible S.106 opportunities when development comes forward at Maidstone East and/or Royal Mail Sorting Office
Public realm improvements	High Street Regeneration Stage 2	Town Centre	£2,000,000	MBC	Capital spending programme	2013-2016	High Street regeneration scheme phase 2 – from Pudding Lane to Fairmeadow
Public realm improvements	Improved linkages to riverside	Town Centre	£1,500,000	MBC	CIL		Primarily Earl St – to link with proposed new cycle/pedestrian footbridge from Earl Street to Street Peter but also relevant to St Faith's Street and lower High Street/Fairmeadow – where there is a need to improve the safety and attractiveness of the existing routes from the town centre to the riverside
	<b>Total Estimated Cost</b>		<b>£5,500,000</b>				All costs are estimates – schemes subject to change depending on priorities for town centre regeneration
<b>Transport</b>							
Walking	Pedestrian mobility/access Improvements	Town centre		MBC/KCC			Public realm improvements (see above) and upgrading of any junctions (see below) will have a positive impact on pedestrian mobility/access.
Walking	Access/safety improvements to/from high level bridge and riverside towpath	Town centre	£0,200,000	MBC/KCC	CIL (possible S.106 if Powerhub site on St Peter's Street is developed)	2016-2021	Improved linkage (public realm) from Maidstone East Train Station to Maidstone Barracks Train Station – also includes a new section of riverside towpath and improvements to existing riverside towpath from Scotney Garden to Whatman Park. £300k has already been secured through S.106 from development at Scotney Gardens
Walking/Cycling	Shared use	Town Centre	£2,000,000	MBC/KCC	CIL		Minimum cost estimate – depends on

	pedestrian/cycle footbridge linking Earl Street to St Peter's Street						priorities in the town centre. This scheme is highlighted in Town Centre Study, 2010
Walking/Cycling	Improving street signage and pedestrian way finding, removing footway clutter	Town centre/RSC	£0,200,000	KCC	CIL	Ongoing	To improve street legibility, safety and appearance
Cycling	Cycle network improvements	Town centre/urban area	£0,750,000	KCC	LTP/CIL	2013-2016 2016-2021	Based on Cycle Strategy, which is part of the Integrated Transport Strategy
M20 J7 Improvements	Several schemes (Strategic Site Allocation)	Urban area	£3,300,000 (max estimate)	HA	CIL/S.106	2016-2021	<ul style="list-style-type: none"> <li>Capacity improvements and provision of pedestrian crossing facilities at Bearsted roundabout (Bearsted Road/A249 Sittingbourne Road) and at New Cut roundabout (Bearsted Road/New Cut Road) - £0,700,000</li> <li>Upgrading of Bearsted Road between Bearsted roundabout and New Cut roundabout to dual carriageway - £1,600,000</li> <li>Traffic signalisation of the M20 J7 roundabout - £0,200,000</li> <li>Provision of a subsidised shuttle bus to operate between the site and the town centre, via New Cut Road and Ashford Road - £TBC</li> <li>Bus priority measures on New Cut Road - £0,800,000</li> <li>Traffic signal priority measures at the junction of New Cut Road and the A20 Ashford Road – included in bus priority cost estimate above.</li> </ul>
M20 J8 Improvements	Several schemes (Strategic Site Allocation)	Rural area	£3,500,000	HA	CIL	2016-2021	<ul style="list-style-type: none"> <li>Ashford Rd/Penford Hill Jcn improvements – £0,560,000</li> <li>Ashford Rd/Eyhorne St Jcn Improvements - £0,690,000</li> <li>Ashford Rd/M20 link Rd</li> </ul>

							roundabout improvements - £0,182,000 <ul style="list-style-type: none"> <li>• Ashford Rd/Willington St Jcn – £0,100,000</li> <li>• M20 Jcn 8 westbound slip lane and merge improvements - £2,000,000</li> </ul>
Public Transport	Romney Place bus lane	Town centre	£0,060,000	KCC	LTP/CIL	2012-2016	Scheme design has been drawn up and costed
Public Transport	A229 (south) A274 construction of dedicated bus lane – linked to strategic site in south east	Urban area – south east	£7,300,000	KCC	CIL/S.106/KCC	2016-2021	From Willington Street – Wheatsheaf Junction adjacent to existing carriageway
Highways Improvements	Bridge Gyratory Bypass	Town centre	£6,000,000	KCC	CIL/S.106/KCC capital spend	2016-2021	To improve traffic congestion in the town centre. The majority of funding for this scheme is expected to come from KCC block funding. See Integrated Transport Strategy
Highways Improvements	Several Schemes (Strategic Site Allocation)	South east	£3,590,000	KCC	CIL/S.106/HA/KCC	2016-2021	<ul style="list-style-type: none"> <li>• Improvements to capacity at junction Willington Street/Sutton Road - £0,820,000</li> <li>• New road between Sutton Road and Gore Court Road. Main link into Land North of Sutton Road and Bicknor Wood – Strategic Sites - £1,000,000</li> <li>• Widening of Gore Court Road between Bicknor Wood and Sutton Road - £1,000,000</li> <li>• New footway (north side Sutton Road) - £0,220,000</li> <li>• New roundabout on Sutton Road to provide access to Langley Park strategic site - £0,550,000</li> </ul>
Highways Improvements	Several Schemes (Strategic Site Allocation)	North west	£8,594,000 (maximum estimate)	KCC	CIL/S.106/S.278/T & M Borough Council/HA/KCC	2016-2021	<ul style="list-style-type: none"> <li>• M20 Junction 5 signalisation - £0,700,000</li> <li>• Additional lane Coldharbour roundabout - £2,6000,000</li> <li>• Capacity improvements Hermitage Lane/London Road Junction -</li> </ul>

							<p>£0,800,000</p> <ul style="list-style-type: none"> <li>• 20/20 roundabout capacity improvements - £1,300,000</li> <li>• One-way gyratory scheme - Fountain Lane/Tonbridge Road/Queens Road - Opening access to St Andrews Road and re-organisation of associated junctions to mitigate existing and proposed impacts on traffic flow and safety - £1,100,000</li> <li>• Footway improvements to Hermitage Lane (western side). Possible S.278. - £0,200,000</li> <li>• Pedestrian crossing near Barming Rail Station - To mitigate against increased pedestrian flows and improve safe access to rail station - £0,094,000</li> <li>• Increase capacity of Barming Rail Station car park by 200 spaces - £1,800,000</li> </ul>
Transport Infrastructure Improvements	Numerous schemes to be determined	RSCs	£0,500,000 broken down to £0,100,000 for each RSC as an initial guide	KCC	S.278/S.106/CIL	2016-2021	<p>Subject to detailed consultation between Parish Council's, MBC and KCC - Could include :</p> <ul style="list-style-type: none"> <li>• traffic calming</li> <li>• upgrading traffic signals,</li> <li>• car parking,</li> <li>• pedestrian and cycle links,</li> <li>• interchange improvements Staplehurst</li> </ul> <p>Possible use of S.278 agreements, where developer provides infrastructure to KHS specification</p>
	<b>Transport (urban)</b>		<b>£35,494,000</b>				
	<b>Transport (RSC)</b>		<b>£0,500,000</b>				
	<b>Total Estimated Cost</b>		<b>£35,994,000</b>				
<b>Utilities</b>							

Sewerage	Engineering solution to increase capacity of sewer to accommodate growth	urban area and RSC	TBC	Southern Water		2016-2021	<p><u>Urban Area</u> Significant off-site sewerage infrastructure will be required to serve the strategic locations in the Maidstone Urban Area. This is the case regardless of which sites are selected. The need for this infrastructure should be identified in policy terms in the Core Strategy</p> <p><u>RSCs</u> New and/or improved local sewerage infrastructure may also be required to serve the sites in the RSCs. However, this does not preclude any of the sites from future development. Southern Water will assess the sites when the site options are refined, the scale of development at each site is defined, and the sites are published in a draft development plan document. If capacity is insufficient, development of the site can still go ahead provided it connects to the sewerage system at the nearest point of adequate capacity. Southern Water will look to the planning authority to formulate appropriate planning policies that will ensure that this happens</p>
Wastewater Treatment	Increase capacity at Aylesford WwTW, and possibly Headcorn and Harrietsham	Urban area and RSCs	£0 – costs are covered by Southern Water	Southern Water			Delivery can be planned through the Ofwat Periodic Review process, once the Core Strategy is adopted.
Broadband/ ICT	TBC	Urban area and RSCs	£TBC				Discussions held with IT. Possibility of focusing on 6 specific areas for broadband improvements.
	<b>Utilities (urban)</b>		<b>£</b>				
	<b>Utilities (RSC)</b>		<b>£</b>				
	<b>Total Estimated Cost</b>		<b>£</b>				
KCC Waste							

Household waste	Additional recycling centre required (approx 0.8ha)	North west of urban area	£0 – costs are covered by KCC	KCC		2016-2021	To serve MBC administrative area – exact location to be determined. KCC are assessing locations – not expected to affect north west strategic sites. No cost to MBC
	<b>Total Estimated Cost</b>		<b>£0</b>				
<b>SOCIAL &amp; COMMUNITY INFRASTRUCTURE</b>							
<b>Primary Education</b>							
New School	1 FE on a minimum 2.05ha/2FE site	North west urban area	£4,200,000	KCC	S.106	2016-2021	Appropriate site needs to be identified and allocated
New School	2FE on a minimum 2.05ha/2FE site	South east urban area	£8,400,000	KCC	S.106	2016-2021	Appropriate site needs to be identified and allocated
Expansion of Existing Schools	Additional pupil capacity	Maidstone (east)	£0,392,000	KCC	CIL	2016-2021	Subject to a satisfactory technical feasibility study
Expansion of Existing Schools	Additional pupil capacity	Outside urban area and RSCs	£0,442,000	KCC	CIL	2016-2021	Hollingbourne = £0,336,910 Leeds = £0,046,123 Sutton Valence/Langley = £0,058,917
Expansion of Existing Schools	Additional pupil capacity	RSC + (Yalding)	£1,900,000	KCC	S.106	2016-2021	Breakdown of figures TBC
	<b>Primary Education (urban)</b>		<b>£13,434,000</b>				
	<b>Primary Education (RSC)</b>		<b>£1,900,000</b>				
	<b>Total Estimated Cost</b>		<b>£15,334,000</b>				This is based on an initial run of KCCs Infrastructure Investment Finance Model (IIFM). Based on recent discussions with KCC, another run of the model is taking place using different inputs and the figures are expected to be revised downwards
<b>Secondary Education</b>							
Expansion	Additional pupil capacity	Urban and rural area	£8,200,000	KCC	CIL	2016-2021	Subject to a satisfactory technical feasibility study
	<b>Total Estimated Cost (District)</b>		<b>£8,200,000</b>				This is based on an initial run of KCCs Infrastructure Investment Finance Model (IIFM). Based on recent discussions with KCC, another run of the model is taking place using different inputs and the figures are



							expected to be revised downwards. Total cost will include RSCs
<b>Higher &amp; Further Education</b>							
Mid Kent College (Oakwood Campus)			£0				Refurbishment of campus ongoing – paid for by Mid Kent College
Maidstone Studios			£0				UCA want to expand courses at Maidstone Studios – no decision made as yet
	<b>Total Estimated Cost</b>		<b>£0</b>				
<b>Health</b>							
Primary Care Trust/Clinical Commissioning Groups							Discussions are ongoing
	<b>Total Estimated Cost</b>		<b>£TBC</b>				
<b>Libraries</b>							
Libraries	Strategic District Provision Library Stock	District	£0,608,000	CIL		2016-2021 2021-2021	
Libraries	Capital and revenue	District	£0,765,000	CIL		2016-2021 2021-2026	
Library and History Centre	Capital and revenue		£0,696,000	CIL		2016-2021 2021-2026	
	<b>Total Estimated Cost</b>		<b>£2,070,000</b>				This is based on an initial run of KCCs Infrastructure Investment Finance Model (IIFM). Based on recent discussions with KCC, another run of the model is taking place using different inputs and the figures are expected to be revised downwards. Figures include RSCs
<b>Community Learning</b>							
Main Centres	Additional community learning resource requirements to	District	£0,271,000	CIL		2013-2026	Phased figures have been supplied. Total KCC calculation included capital and revenue beyond 2026 – this has not been included in

	maintain standard levels (capital and revenue)						total
Outreach Centres	Additional community learning resource requirements to maintain standard levels (capital and revenue)	District	£0,174,000	CIL		2013-2026	Phased figures have been supplied. Total KCC calculation included capital and revenue beyond 2026 – this has not been included in total
Youth	Additional youth service resource required to maintain service standard	District	£0,601,000	CIL		2013-2026	Phased figures have been supplied. Total KCC calculation included capital and revenue beyond 2026 – this has not been included in total
Indoor Sport	Improve the offer, accessibility and capacity at existing facilities	Urban area	£3,000,000 (estimate)	CIL			Potential to enter a partnership with Mid Kent College to provide indoor sport facilities at the Oakwood Campus – St Augustine’s
	<b>Total Estimated Cost</b>		<b>£4,046,000</b>				This is based on an initial run of KCCs Infrastructure Investment Finance Model (IIFM). Based on recent discussions with KCC, another run of the model is taking place using different inputs and the figures are expected to be revised downwards. Note – the modelling does not include Indoor Sport. Figures Include RSCs
<b>Kent Adult Social Services</b>							
Changing Places Facilities	For KASS clients	Urban area Maidstone Leisure Centre and Library and History centre	£0,008,000	KCC	CIL	2017-2021	
Adult health and social care	Local hub incorporating dementia care	Urban area	£0,177,000	KCC	CIL	2017-2021	
Co-location with health		Urban area	£0,059,000		CIL	2017-2021	

Mid-Kent health and social care	Vocational hub for learning disability with changing facility	Urban area (Mid Kent College)	£0,219,000	KCC	CIL	2022-2026	
Assistive Technology			£0,042,000			2013-2026	
Adult Health and Social Care	Rural Local Hub with changing place facility	Rural	£0,219,000	KCC	CIL	2022-2026	
	<b>Kent Adult Social Services (urban area)</b>		<b>£0,505,000</b>				
	<b>Kent Adult Social Service (RSC)</b>		<b>£0,219,000</b>				
	<b>Total Estimated Cost</b>		<b>£0,724,000</b>				This is based on an initial run of KCCs Infrastructure Investment Finance Model (IIFM). Based on recent discussions with KCC, another run of the model is taking place using different inputs and the figures are expected to be revised downwards
<b>Kent Police</b>							
New accommodation	9m2 custody accommodation	Town centre or borough-wide	£0,043,000	Kent Police	CIL	TBC	
Additional staff	19 police officers and 16 staff (PCSO's etc)	Borough-wide	£1,200,000	Kent Police	CIL	TBC	
	Start up costs for above	Borough-wide	£0,206,000	Kent Police	CIL	TBC	
	<b>Total Estimated Cost</b>		<b>£1,449,000</b>				
<b>GREEN INFRASTRUCTURE</b>							
Green Infrastructure	Several Schemes	Town Centre	£0,450,500	MBC	S.106/CIL	TBC	<ul style="list-style-type: none"> <li>• Amenity green space (0.7ha)</li> <li>• Parks and gardens (2.2ha)</li> <li>• Outdoor sports (1.3ha) - with changing facilities</li> </ul>
Green Infrastructure	Several Schemes	South of central urban area	£0,296,300	MBC	S.106/CIL	TBC	<ul style="list-style-type: none"> <li>• Amenity green space (0.6ha)</li> <li>• Parks and Gardens (1.9ha)</li> </ul>
Green Infrastructure	Several Schemes	North west of urban area	£0,568,000	MBC	S.106/CIL	TBC	<ul style="list-style-type: none"> <li>• Amenity green space (1.1ha)</li> <li>• Natural/semi-natural (1.6ha)</li> <li>• Parks and gardens (3.6ha)</li> </ul>
Green Infrastructure	Several schemes	North west of urban area	£1,120,000	MBC	S.106/CIL	TBC	<ul style="list-style-type: none"> <li>• Outdoor sports (3.4ha) - Additional 1 storey sports pavilion (changing</li> </ul>

							<ul style="list-style-type: none"> <li>facilities) also required</li> <li>• Provision for children &amp; young people (0.3ha)</li> </ul>
Green Infrastructure	Several schemes	South east of urban area	£1,980,000	MBC	S.106/CIL	TBC	<ul style="list-style-type: none"> <li>• Amenity green space (1.7ha)</li> <li>• Natural/semi-natural (1.2ha)</li> <li>• Parks and gardens (5.5ha)</li> <li>• Outdoor sports (3.4ha) - Additional 1 storey sports pavilion (changing facilities) also required</li> <li>• Provision for children &amp; young people (0.3ha)</li> </ul>
Green Infrastructure	Several schemes	South of urban area	£0,349,100	MBC	S.106/CIL		<ul style="list-style-type: none"> <li>• Amenity green space (0.6ha)</li> <li>• Outdoor sports (1.2ha) - Without changing facilities</li> <li>• Parks and Gardens (1.5ha)</li> </ul>
Green Infrastructure	Several schemes	Harrietsham	£0,407,000	MBC	S.106/CIL		<ul style="list-style-type: none"> <li>• Amenity green space (0.6ha)</li> <li>• Natural/semi-natural (1.6ha)</li> <li>• Outdoor sports (2.1ha) – without changing facilities</li> </ul>
Green Infrastructure	Several schemes	Headcorn	£0,268,700	MBC	S.106/CIL		<ul style="list-style-type: none"> <li>• Natural/semi-natural (1.1ha)</li> <li>• Outdoor sports (1.5ha)</li> </ul>
Green Infrastructure	Several schemes	Marden	£0,409,000	MBC	S.106/CIL		<ul style="list-style-type: none"> <li>• Amenity green space (0.6ha)</li> <li>• Natural/semi-natural (1.6ha)</li> <li>• Outdoor Sports (2.1ha) – without changing facilities</li> </ul>
Green Infrastructure	Several schemes	Staplehurst	£0,253,100	MBC	S.106/CIL		<ul style="list-style-type: none"> <li>• Natural/semi-natural (1ha)</li> <li>• Outdoor Sports (1.4ha) – without changing facilities</li> </ul>
	<b>Green Infrastructure (urban)</b>		<b>£4,763,900</b>				
	<b>Green Infrastructure (RSC)</b>		<b>£1,337,800</b>				
	<b>Total cost estimate</b>		<b>£6,101,700</b>				Difficult to determine phasing for all green infrastructure schemes above. However, all schemes are likely to fall within 2016-2021 and 2021-2026 periods
	<b>IDP Total Estimated Costs</b>		<b>£79,418,700</b>				Difficult to determine exact RSC figure as RSC investment is tied into borough wide investment in some areas – approx £8,500,000

## Maidstone Borough Council

### Regeneration & Economic Development Overview & Scrutiny Committee

Tuesday 31 July 2012

#### Visitor Information Centre Review

**Report of:** Performance & Scrutiny Officer

#### 1. Introduction

To consider the scoping document for the Visitor Information Centre Review this will form one of the Committee's reviews for the 2012/13 municipal year.

#### 2. Recommendation

2.1 That Members discuss the scoping document that has been prepared attached at **Appendix A** and consider:

- The objectives and desired outcomes of the review;
- The equality issues that will be considered as part of the review;
- The witnesses required;
- The methods used to seek evidence e.g. site visits, workshops;
- Information or training required;
- The suggested timescale for the review;
- Its link to the Council's priorities;
- Its delivery of effective scrutiny principles; and
- The suggested co-optees and expert witnesses.

#### 3. Reasons for Recommendation

3.1 The Committee has created a work programme for the next municipal year. At their first meeting held on 28 May 2012 Members resolved that:

- a) The Committee's first review topic for the year would be Events & Tourism at the Visitor Information Centre and the second topic agreed for review was Empty Properties subject to consideration by the Scrutiny Coordinating Committee, the Planning Process will be held as a reserve item.

#### **4. Impact on Corporate Objectives**

- 4.1 The Committee will consider reports that deliver against the following Council priority:
- For Maidstone to have a growing economy.
- 4.2 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities. Actions to deliver these key objectives may therefore include work that the Committee will consider over the next year.

<b>Name of Review: Visitor Information Centre</b>
<p><b>What are the objectives and desired outcomes of the review</b></p> <p>The Regeneration &amp; Economic Development Overview and Scrutiny Committee have decided to look at events and tourism at the Visitor Information Centre as a review topic for 2012-2013. They wish to investigate the current priorities arrangement for providing visitors with help and information with a view to making recommendations to improve the service and take a view on how this service is being delivered elsewhere in Kent.</p> <p><b>Primary Objective</b></p> <p>To establish if there is an economically viable scenario to return the visitor information centre or part of the visitor information centre to the town hall.</p>
<p><b>What equality issues will need to be considered as part of the review – giving consideration to the 9 protected characteristics:</b></p> <ul style="list-style-type: none"> <li>• Consideration will need to be made as to whether there are any issues affecting a protected characteristic when identifying recommendations.</li> </ul>
<p><b>Which witnesses are required?</b></p> <ul style="list-style-type: none"> <li>• <b>Simon Lace &amp; Laura Dickson</b> – to provide an overview of how the current arrangement work and clarification of the issue around the HLD grant and to understand how the VIC benefits the museum.</li> <li>• <b>Town Centre Management</b> – to gain an understanding of their aspirations for Jubilee Square.</li> <li>• <b>Cllr Gordon Newton</b></li> <li>• <b>Cabinet Member for Economic and Commercial Development</b></li> <li>• <b>Representative from Visit England</b></li> </ul>
<p><b>Other ways to seek evidence? E.g. site visits, involving members of the public, consultation. *</b></p> <ul style="list-style-type: none"> <li>• Mystery Shopping of current service</li> <li>• Survey other local authorities VIC arrangements</li> <li>• Survey of frontline staff (past and present) dealing with VIC enquires</li> <li>• Best Practice from CFPS and Visitor Information Provider of the Year</li> <li>• Possible site visits to Folkestone &amp; Rochester if required.</li> </ul>
<p><b>What information/training is needed?</b></p> <ul style="list-style-type: none"> <li>• VIC Budget</li> <li>• Minutes from OSC BVR 13 December 2005</li> <li>• VIC Briefing Note – OSC Customer &amp; External Services 28 February 2006</li> <li>• OSC Tourism Review 2001</li> <li>• Minimum staffing requirements for Town Hall and Museum reception /VIC desk</li> <li>• Detail of the numbers of Town hall tours and participants for last three years to gage footfall</li> </ul>
<p><b>Suggested time for review and report completion date</b></p> <ul style="list-style-type: none"> <li>• 31 July – Scope to Committee</li> <li>• 17 August deadline for circulating information</li> <li>• w/c 20 August – informal evidence gathering meeting</li> <li>• w/c 3 September – site visits if required &amp; 2<sup>nd</sup> meeting report drafting</li> <li>• 25 September – full report to committee for consideration</li> </ul>

**How does the review link to council priorities?**

- For Maidstone to have a growing economy

**How does this item deliver CfPS effective scrutiny principles?**

*(delete all that do not apply)*

- 1 Provides 'critical friend' challenge to executive policy-makers and decision-makers
- 2 Enables the voice and concerns of the public
- 3 Is carried out by 'independent minded governors' who lead and own the scrutiny role
- 4 Drives improvement in public services

**Any co-optees or expert witnesses?**

\* What do you know about the equality groups and the make-up of the people using the service or in the area? Qualitative and quantitative information  
Think of the wider 'community' including people who possibly do not currently use the service but could or should.



## Maidstone Borough Council

### Regeneration and Economic Development Overview & Scrutiny Committee

Tuesday 23 July 2012

#### Future Work Programme and Forward Plan of Key Decisions

**Report of:** Performance & Scrutiny Officer

#### **1. Introduction**

- 1.1 To consider the Committee's future work programme and the Forward Plan of Key Decisions.
- 1.2 To consider the update on the work programme given by the Performance and Scrutiny Officer.

#### **2. Recommendation**

- 2.1 That the Committee considers the draft future work programme, attached at **Appendix A**, to ensure that it is appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 2.2 That the Committee considers the sections of the Forward Plan of Key Decisions relevant to the Committee at **Appendix B** and discuss whether these are items require further investigation or monitoring by the Committee.

#### **3 Future Work Programme**

- 3.1 Throughout the course of the municipal year the Committee is asked to put forward work programme suggestions. These suggestions are planned into its annual work programme. Members are asked to consider the work programme at each meeting to ensure that remains appropriate and covers all issues Members currently wish to consider within the Committee's remit.
- 3.2 The Committee is reminded that the Constitution states under Overview and Scrutiny Procedure Rules number 9: Agenda items that 'Any Member of an Overview and Scrutiny Committee or Sub-Committee shall be entitled to give notice to the proper officer that he wishes an item relevant to the functions of the Committee or Sub-Committee to be included on the agenda for the next available meeting. On receipt of such a request the proper officer will ensure that it is included on the next available agenda.'

#### **4 Forward Plan of Key Decisions**

4.1 The Forward Plan for 1 August 2012 to 30 November 2012 (**Appendix B**) contains the following decisions relevant to the Regeneration and Economic Development Overview and Scrutiny Committee's current work programme and terms of reference:

- Empty Homes Plan;
- Public Gypsy & Traveller Site: Site Selection; and
- Infrastructure Delivery Plan: Public Consultation.

#### **5. Impact on Corporate Objectives**

5.1 The Committee will consider reports that deliver against the following Council priority:

- 'For Maidstone to have a growing economy.'

5.2 The Strategic Plan sets the Council's key objectives for the medium term and has a range of objectives which support the delivery of the Council's priorities. Actions to deliver these key objectives may therefore include work that the Committee will consider over the next year.

**Regeneration & Economic Development Overview and Scrutiny Committee Work Programme 2012-13**

<b>Meeting Date</b>	<b>Agenda Items</b>	<b>Details and desired outcome</b>
28 May 2012	<ul style="list-style-type: none"> <li>• Appointment of Chairman and Vice-Chairman</li> <li>• Work programming workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Appoint Chairman and Vice-Chairman for 2012-13</li> <li>• Select and develop review topics focusing on achievable outcomes.</li> </ul>
23 July 2012	<ul style="list-style-type: none"> <li>• Core Strategy – Public Participation</li> <li>• Core Strategy – Strategic Development Sites</li> <li>• Infrastructure Delivery Report</li> <li>• Joint Integrated Transport Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Policy Framework Documents for pre-decision scrutiny</li> </ul>
31 July 2012	<ul style="list-style-type: none"> <li>• Phase II High Street Regeneration Project</li> <li>• Visitor Information Centre Review Scoping Report</li> </ul>	<ul style="list-style-type: none"> <li>• To set the direction for the OSC Review</li> </ul>
25 September 2012	<ul style="list-style-type: none"> <li>• Visitor Information Centre Review</li> </ul>	<ul style="list-style-type: none"> <li>• To agree the recommendations and approve the report</li> </ul>
27 November 2012	<ul style="list-style-type: none"> <li>• Core Strategy</li> </ul>	<ul style="list-style-type: none"> <li>• Policy Framework Documents for pre-decision scrutiny</li> </ul>
29 January 2012	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
26 March 2012	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

# **MAIDSTONE BOROUGH COUNCIL**

## **FORWARD PLAN**

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**1 August 2012 to  
30 November 2012**

**Councillor Christopher Garland  
Leader of the Council**



## **Forward Plan August 2012 - November 2012**

### **INTRODUCTION**

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the “key decisions” which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each “key decision” is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the “key decisions” likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that “key decision” –

- the subject matter of the decision
- a brief explanation of why it will be a “key decision”
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

### **DEFINITION OF A KEY DECISION**

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

**Forward Plan  
August 2012 - November 2012**

<b>Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:</b>	<b>Title of Report and Brief Summary of Decision to be made:</b>	<b>Consultees and Method:</b>	<b>Contact Officer and deadline for submission of enquiries:</b>	<b>Relevant Documents:</b>
<p><b>Cabinet Member for Community and Leisure Services</b></p> <p>Due Date: 21 Sep 2012</p>	<p>Empty Homes Plan</p> <p>To consider the detail of the Council's intervention in respect of empty homes</p>	<p>Members and Officers internal consultation</p>	<p>John Littlemore, Head of Housing &amp; Community Safety <a href="mailto:johnlittlemore@maidstone.gov.uk">johnlittlemore@maidstone.gov.uk</a></p> <p>31 August 2012</p>	<p>Cabinet Member Report for Empty Homes Plan</p>
<p><b>Cabinet Member for Planning, Transport and Development</b></p> <p>Due Date: 28 Sep 2012</p>	<p>Public Gypsy &amp; Traveller Site: site selection</p> <p>To consider the site/s to be progressed, by means of planning applications, as a new public Gypsy &amp; Traveller site/s</p>	<p>forward plan recipients forward plan publication</p>	<p>John Littlemore, Head of Housing &amp; Community Safety <a href="mailto:johnlittlemore@maidstone.gov.uk">johnlittlemore@maidstone.gov.uk</a></p> <p>3 September 2012</p>	<p>Public Gypsy &amp; Traveller Site: site selection</p>

**Forward Plan  
August 2012 - November 2012**

<b>Decision Maker and Date of Decision/Month in which decision will be made:</b>	<b>Title of Report and Brief Summary of Decision to be made:</b>	<b>Consultees and Method:</b>	<b>Contact Officer and deadline for submission of enquiries:</b>	<b>Relevant Documents:</b>
<p><b>Cabinet</b></p> <p>Due Date: 14 Nov 2012</p> <p>Original Date: 16 September 2012</p>	<p>Infrastructure Delivery Plan: Public Consultation</p> <p>To agree the IDP, which lists the infrastructure schemes (and estimated costs) required to support the spatial distribution of development proposed in the Core Strategy</p>		<p>Michael Murphy <a href="mailto:michaelmurphy@maidstone.gov.uk">michaelmurphy@maidstone.gov.uk</a></p> <p>01 October 2012</p>	<p>Cabinet, Council or Committee Report for Infrastructure Delivery Plan: Public Consultation</p>

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted