

# AGENDA

## COBTREE MANOR ESTATE CHARITY COMMITTEE MEETING



Date: Wednesday 13 March 2013

Time: 5.45 p.m.

Venue: Town Hall, High Street,  
Maidstone

Membership:

Councillors Garland, Greer, Hotson and  
J.A. Wilson (Chairman)

---

Page No.

1. Apologies for Absence
2. Notification of Visiting Members
3. Disclosures by Members and Officers
4. Disclosures of Lobbying
5. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
6. Minutes of the meeting held on 14 November 2012

1 - 3

**Continued Over/:**

---

**Issued on 5 March 2013**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030**. To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

*Alison Broom*

**Alison Broom, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

7.	Report of the Head of Finance and Customer Services - Charity Known as the Cobtree Manor Estate - Financial Position 2012/13	4 - 8
8.	Report of the Head of Finance and Customer Services - Draft Response to Management Letter	9 - 13
9.	Report of the Cobtree Officer - Cobtree Estate Progress Report	14 - 18
10.	Report of the Cobtree Officer - Asset Management Review Update Report	19 - 23