

AGENDA

LICENSING COMMITTEE MEETING



Date: Thursday 18 September 2014

Time: 6.30 pm

Venue: Town Hall, High Street,
Maidstone

Membership:

Councillors Mrs Grigg, Mrs Hinder, Mrs Joy,
McKay, B Mortimer, Naghi, Newton,
Parvin, Mrs Parvin, Perry, Powell and
Round

Page No.

1. Apologies for Absence
2. Notification of Substitute Members
3. Notification of Visiting Members
4. Election of Chairman
5. Election of Vice Chairman

Continued Over/:

Issued on 18 September 2014

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact CAROLINE MATTHEWS on 01622 602743**. To find out more about the work of the Committee, please visit www.maidstone.gov.uk

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone Kent ME15 6JQ**

6. Disclosures by Members and Officers
7. Disclosures of Lobbying
8. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
9. Appointment of Political Group Spokespersons
10. Licensing Committee Delegations 1 - 6
11. Special Responsibility Allowance 7 - 16
12. Licensing Street Trading Policy 17 - 20

MAIDSTONE BOROUGH COUNCIL

LICENSING COMMITTEE

WEDNESDAY 18 SEPTEMBER 2014

REPORT OF DIRECTOR OF REGENERATION AND COMMUNITIES

Report prepared by John Littlemore

1. LICENSING COMMITTEE DELEGATIONS

1.1 Issue for Consideration

1.1.1 Following the review of the council's licensing committees this report asks the new Licensing Committee to consider the powers it will delegate to enable a more efficient use of Member and officer resources and improved service to the public.

1.2 Recommendation of the Head of Housing and Community Services

1.2.1 The Licensing Committee agrees to delegate authorities as set out in Appendix A.

1.3 Reasons for Recommendation

1.3.1 In order for the council to carry out its licensing functions it is necessary and desirable for the council to exercise its powers through the Licensing Committee and for the Licensing Committee to delegate certain functions to a sub-committee of elected members and also to delegate specific functions to officers.

1.3.2 Following the decision of Council to form one Licensing Committee and delegate all permitted licensing functions to it, the new Committee needs to consider further delegations to subcommittee and officers. The proposed delegations are contained in Appendix A. For comparison the existing delegations are contained within Appendix B of this report.

1.3.3 Essentially the delegations remain the same in principle as for the previous committees save for delegations to a sub-committee for non Licensing Act 2003 and Gambling Act 2005 appeals in any licence or consent decision. This creates a consistent approach with that for Licensing Act 2003 and Gambling Act 2005 matters. Once delegations

are agreed the Council's Constitution will be amended to reflect the new arrangements.

1.4 Alternative Action and why not Recommended

1.4.1 The Committee could choose not to recommend the specific proposals contained in the report. However, this would have a detrimental effect on the council's ability to carry out its licensing function, as the new Committee needs to agree some delegations or matters would have to be decided by full Committee which would not be practical.

1.5 Impact on Corporate Objectives

1.5.1 The amended delegated powers will enable the council to promote all three corporate priorities: For Maidstone to have a growing economy; For Maidstone to be a decent place to live; and Corporate and Customer Excellence.

1.6 Risk Management

1.6.1 The proposed amendments to the delegated authorities have been undertaken with advice from Legal Services, to ensure that any proposed amendments to the council's decision making structure and procedures will be compliant with the relevant legislation.

1.7 Other Implications

1.7.1

- 1. Financial
- 2. Staffing
- 3. Legal
- 4. Equality Impact Needs Assessment
- 5. Environmental/Sustainable Development
- 6. Community Safety
- 7. Human Rights Act
- 8. Procurement
- 9. Asset Management

There are no other implications arising from this report.

1.8 Relevant Documents

1.8.1 Appendices

Appendix A. The proposed delegations from Licensing Committee.

Appendix B. Current set of delegations

1.8.2 Background Documents

1.8.3 Full Council report 12 February 2013

<u>IS THIS A KEY DECISION REPORT?</u>		<u>THIS BOX MUST BE COMPLETED</u>	
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, this is a Key Decision because:			
.....			
Wards/Parishes affected:			
.....			

Appendix A

COMMITTEE AND MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
<p>Licensing Committee</p> <p>(NB members and substitute members of planning committee cannot be members of Licensing Committee)</p> <p>(must comprise 10-15 members of the Authority)</p>	<p>Licensing – Functions relating to licensing as set out in Schedule 1 to the Functions Regulations.</p> <p>As detailed in the Appendix to Part 3 of the Constitution.</p> <p>To deal with Licensing functions in accordance with the Licensing Act 2003 and the Licensing Policy agreed by the Council.</p> <p>To deal with Gambling functions in accordance with the Gambling Act 2005 and the Statement of Principles agreed by the Council.</p>	<p>All non Licensing Act 2003 and Gambling Act 2005 functions delegated to the Director of Regeneration and Communities/Head of Housing and Community Services except the determination of policy, setting the level of fees and charges, and the making of an order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption which are the responsibility of the Licensing Committee.</p> <p>Consideration of appeals against any decision on a licence or consent to a subcommittee of 3 Members of this Committee.</p> <p>(save where prohibited by legislation or otherwise delegated)</p>

		<p>All matters where a "Relevant Representation", (including an objection , objection notice or application for summary review) (Licensing) or a "Relevant Representation",(including an objection) (Gambling) has been made ; cancellation of club gaming / club machine permits.</p> <p>And counter notice to temporary use notices will be dealt with by a Sub Committee of 3 members of this Committee.</p> <p>All other licensing and gambling matters will be dealt with by the Head of Housing and Community Services. Except for Responsible Authority functions which will be dealt with by the Director of Regeneration and Communities.</p> <p>(save where prohibited by legislation or otherwise delegated)</p> <p>N.B. see also individual policies for Licensing Act 2003, Gambling Act 2005, Street Trading and Sex Establishments for further detail on delegations</p>
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Appendix B.

COMMITTEE AND MEMBERSHIP	FUNCTIONS	DELEGATION OF FUNCTIONS
<p>Licensing Committee</p> <p>(NB members and substitute members of planning committee cannot be members of Licensing Committee)</p>	<p>Licensing – Functions relating to licensing as set out in Schedule 1 to the Functions Regulations.</p> <p>As detailed in the Appendix to Part 3 of the Constitution. (Except those functions which are the responsibility of the Licensing Act 2003 committee)</p>	<p>All functions delegated to the Director of Regeneration and Communities/Head of Housing and Community Services except the determination of policy, setting the level of fees and charges, consideration of appeals against any licence and the making of an order identifying a place as a designated public place for the purposes of police powers in relation to alcohol consumption which are the responsibility of the Licensing Committee</p>
<p>Licensing Act 2003 Committee</p> <p>NB members and substitute members of planning committee cannot be members of Licensing Act 2003 Committee) (must comprise 10-15 members of the Authority)</p>	<p>To deal with Licensing functions in accordance with the Licensing Act 2003 and the Licensing Policy agreed by the Council.</p> <p>To deal with Gambling functions in accordance with the Gambling Act 2005 and the Statement of Principles agreed by the Council.</p>	<p>All matters where a “Relevant Representation”,(including and objection or objection notice) (Licensing) or a “Relevant Representation” (Gambling) has been made will be dealt with by the Licensing Act 2003 Sub Committee. Cancellation of club gaming / club machine permits. Counter notice to temporary use notice will be dealt with by the Licensing Act 2003 Sub Committee. All other licensing and gambling matters will be dealt with by the Head of Housing and Community Services. Except for Responsible Authority functions which will be dealt with by the Director of Regeneration and Communities.</p>

MAIDSTONE BOROUGH COUNCIL

LICENSING COMMITTEE

THURSDAY 18 SEPTEMBER 2014

REPORT OF HEAD OF POLICY AND COMMUNICATIONS

Report prepared by Caroline Matthews

1. SPECIAL RESPONSIBILITY ALLOWANCE

1.1 Issue for Decision

1.1.1 To consider an appropriate remuneration for the Chairman of the new Licensing Committee to be recommended to the Joint Independent Remuneration Panel.

1.2 Recommendation of the Head of Policy and Communications

1.2.1 That the Licensing Committee consider an appropriate remuneration for the Chairman of the new Licensing Committee to be recommended to the Joint Independent Remuneration Panel.

1.3 Reasons for Recommendation

1.3.1 Following Council's decision to amalgamate the Licensing Committee and the Licensing Act 2003 Committee into one new committee called the Licensing Committee, it will be necessary to consider an appropriate remuneration for the new Chairman.

1.4 Comparisons

1.4.1 Under the current Members' Allowance Scheme the Chairmen of Licensing Committee and Licensing Act 2003 Committee receive £2,332 each. Due to the fact that the previous Chairman of both Committees was the same Member, together with the fact that it is the Council's policy that a Member can only receive one special responsibility allowance, the previous Chairman received a remuneration of £2,332 per annum.

1.4.2 A copy of the current Members Allowance Scheme is attached as Appendix A for ease of reference.

A snapshot of some of our neighbouring authorities has resulted in the

following comparisons:-

- Swale - do not have a separate Licensing Committee
- Tunbridge Wells - £1,375 per annum
- Tonbridge & Malling - £2,538 per annum (Chairman)
£635 per annum (Vice-Chairman)
- Sevenoaks - £2,057 per annum
£514 per annum (Vice-Chairman)

1.4.3 However, Members should be mindful that the above figures are in keeping with other allowances paid at these Councils and should not therefore be compared directly with the allowances paid by this Council.

1.5 Alternative Action and why not Recommended

1.5.1 The Committee could decide not to make a recommendation to the Joint Independent Remuneration Panel but it would be more helpful for the Panel to have a suggestion put before them.

1.6 Impact on Corporate Objectives

1.6.1 The decision does not have a direct effect on corporate objectives.

1.6.2 Risk Management

1.6.3 There is a potential risk to the Council's budgets if the remuneration was set above the current special responsibilities allowance.

1.7 Other Implications

1. Financial	X
2. Staffing	
3. Legal	
4. Equality Impact Needs Assessment	
5. Environmental/Sustainable Development	
6. Community Safety	
7. Human Rights Act	
8. Procurement	

9. Asset Management

The financial implications are set out in the report.

1.8 Relevant Documents

1.8.1 Appendices

Appendix A – Members Allowance Scheme

1.8.2 Background Documents

None.

<u>IS THIS A KEY DECISION REPORT?</u>		<u>THIS BOX MUST BE COMPLETED</u>	
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If yes, this is a Key Decision because:			
.....			
Wards/Parishes affected:			
.....			

Members' Allowances Scheme

THE MAIDSTONE BOROUGH COUNCIL

MEMBERS' ALLOWANCES SCHEME

The Maidstone Borough Council has adopted the following Members' Allowances Scheme:-

Citation

1. This scheme may be cited as the Maidstone Borough Council Members' Allowance Scheme and the scheme shall come into operation on the following dates and be operative for subsequent years
 - a) Basic Allowance - 1 April 2003
 - b) Special Responsibility Allowance - 1 April 2003

Interpretation

2. In this scheme, "Councillor" means a Member of the Maidstone Borough Council who is a Councillor;
"Co-opted Member" means a person who is not a Councillor (as above) but has been appointed to join a Committee of this Council;
"year" means the 12 months ending with 31 March.

Basic Allowance

3. Subject to paragraph 6, for each year a basic allowance of £4666 shall be paid to each Councillor (with effect from 1 April 2013).

Special Responsibility Allowance

4. (1) For each year a special responsibility allowance shall be paid to those Councillors or Co-opted Members who have the special responsibilities in relation to the authority that are specified in schedule 1 to this scheme.
(2) Subject to paragraph 6, the amount of each such allowance shall be the amount specified against that special responsibility in that schedule.
(3) No more than one special responsibility allowance can be paid to any single Councillor or Co-opted Member at one time and that the allowance to be paid be the highest that the Councillor or Co-opted Member is entitled, with the exception it will not preclude any person who receives a special responsibility allowance from being paid such an allowance for attendance at Licensing Panel Hearings.

Renunciation

5. A Councillor or Co-opted Member may by notice in writing given to the Head of Democratic Services elect to forego any part of his entitlement to an allowance under this scheme.

Part-year Entitlement

6. (1) The provisions of this paragraph shall have effect to regulate the entitlements of a Councillor to basic and special responsibility allowances where, in the course of a year, this scheme is amended or that Councillor becomes, or ceases to be, a Councillor, or accepts or relinquishes a special responsibility in respect of which a special responsibility allowance is payable.
- (2) If an amendment to this scheme is made which affects payment of a basic allowance or a special responsibility allowance in the year in which the amendment is made, then in relation to each of the periods
- (a) beginning with the year and ending with the day before on that which the first amendment in that year takes effect, or
- (b) beginning with the day on which an amendment takes effect and ending with the day before that on which the next amendment takes effect, or (if none) with the year,
- the entitlement to such an allowance shall be to the payment of such part of the amount of the allowance under this scheme as it has effect during the relevant period as bears to the whole the same proportion as the number of the days as the period bears to the number of days in the year.
- (3) Where the term of office of a Councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that Councillor to a basic allowance shall be to the payment of such part of the basic allowance as bears to the whole the same proportion as the number of days during which his term of office subsists bears to the number of days in that year.
- (4) Where this scheme is amended as mentioned in sub-paragraph (2), and the term of office of a Councillor does not subsist throughout a period mentioned in sub-paragraph (2) the entitlement of any such Councillor to a basic allowance shall be to the payment of such part of the basic allowance referable to each such period (ascertained in accordance with that sub-paragraph) as bears to the whole the same proportion as the number of days during which his term of office as a Councillor subsists in that period bears to the number of days in that period.
- (5) Where a Councillor or Co-opted Member has during part of, but not throughout, a year such special responsibilities as entitle him or her to a special responsibility allowance, that Councillor's or Co-opted Member's entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he or she has such special responsibilities bears to the number of days in that year.

- (6) Where this scheme is amended as mentioned in sub-paragraph (2), and a Councillor or Co-opted Member has during part, but does not have throughout the whole of any period mentioned in sub-paragraph (2) of that paragraph any such special responsibilities as entitle him or her to a special responsibility allowance, that Councillor's or Co-opted Member's entitlement shall be to payment of such part of the allowance referable to each such period (ascertained in accordance with that sub-paragraph) as bears to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.

Payments

7. (1) Payments shall be made in respect of basic and special responsibility allowances, subject to sub-paragraph (2) in instalments of one-twelfth of the amount specified in this scheme on the (last working) day of each month;
- (2) Where a payment of one-twelfth of the amount specified in this scheme in respect of a basic allowance or a special responsibility allowance would result in the Councillor or Co-opted Member receiving more or less than the amount to which, by virtue of paragraph 7, he or she is entitled, the payment be such amount as will ensure that no more or no less is paid than the amount to which he or she is entitled.

Dependent Carers Allowance

8. Each Councillor shall be entitled to claim a Dependent Carers Allowance at a rate of £6 per hour when they attend meetings which relate to functions of the Council or in relation to a Cabinet portfolio including meetings of certain specified outside bodies (see Schedule 2) and any approved conference, training or site visits.

Travel Allowance

9. Councillors and Co-opted Members are entitled to claim travel costs when they attend meetings which relate to functions of the Council or in relation to a Cabinet portfolio including meetings of certain specified outside bodies (see Schedule 2) and any approved conferences or site visits. Councillors and Co-opted Members must indicate on the claim form the purpose of all meetings attended. Travelling allowances are paid per mile as set out in the table below.

<i>TRAVEL ALLOWANCES</i>	
<i>Cars and Vans</i>	<i>45p per mile</i>
Motorcycles	24p per mile
Bicycles	20p per mile

Councillors or Co-opted Members may claim an additional 5p per mile if another passenger travels in their vehicle. This again must be detailed on the Allowance Application Form.

If a Councillor or Co-opted Member travels to and from meetings by public transport they are entitled to claim this back in full but receipts or tickets must be attached to their Allowance Application Forms.

Councillors and or Co-opted Members may also claim back in full the cost of toll, parking or garage fees by completing the appropriate section on the Allowance Application Form.

Subsistence Allowance

10. Councillors and Co-opted Members are entitled to claim a subsistence allowance when, in attending meetings which relate to functions of the Council or in relation to a Cabinet portfolio, they are kept away from their normal place of residence for significant periods of time at certain times of day. Subsistence will only be paid upon the production of a receipt for the purchase of a required meal. The amount paid should be the lesser of a) the applicable subsistence rate (as set out in the table below), or b) the amount on the receipt.

SUBSISTENCE ALLOWANCE		
<i>Allowance Type</i>	<i>Allowance</i>	<i>Period</i>
Breakfast	£5.37	more than 5 hours away from normal place of residence before 11.00am
Lunch	£7.70	more than 5 hours away from normal place of residence, including the lunchtime between 12.00 noon and 2.00pm
Tea	£3.04	more than 5 hours away from normal place of residences, including the period 3.00pm to 6.00pm
Dinner	£9.53	more than 5 hours away from normal place of residence ending after 7.00pm

If Councillors or Co-opted Members are attending a meeting or function where a meal is provided for them they are not entitled to claim a subsistence allowance.

If a Councillor or Co-opted Member attends an approved Conference which includes an overnight stay away from his/her usual place of residence the Councillor or Co-opted Member can claim the cost of an evening meal up to a maximum of £20 per head, provided they submit a receipt with the Allowance Application Form.

Members and Co-opted Members are reminded that any Allowance Application Forms should be submitted within two months of the approved duty for which they are claiming.

Broadband Allowance

11. Councillors are entitled to claim £11.17 per month.

SCHEDULE 1

1. The following are specified as the special responsibilities in respect of which special responsibility allowances are payable, and the amounts of those allowances:-

<u>POST</u>	<u>SPECIAL RESPONSIBILITY ALLOWANCE</u> (w.e.f. 1.4.12)
Leader	£ 23,326
Cabinet Member (50% of Leader's Allowance)	£ 11,663
Chairman of Overview and Scrutiny (20% of Leader's Allowance)	£ 4,665
Chairman of Planning Committee (25% of Leader's Allowance)	£ 5,831
Chairman of Licensing Committee (10% of Leader's Allowance)	£ 2,332
Chairman of Licensing Act 2003 Committee (10% of Leader's Allowance)	£ 2,332
Chairman of Standards Committee (5% of Leader's Allowance)	£ 1,166
Chairman of Audit Committee (5% of Leader's Allowance)	£1,166
Chairman of Local Development Document Advisory Committee (5% of Leader's Allowance) (New: wef December 2009)	£1,166
Leader of the Opposition (minimum of 10 Councillors) (25% of Leader's Allowance)	£5,831
Group Leader (minimum of 5 Councillors) (10% of Leader's Allowance)	£2,331
Co-opted Members of Standards Committee	£ 331
Independent Person	£ 700
Chair of Licensing Panel Hearing	£77 daily session rate
Licensing Panel Hearing Members	£58 daily session rate

SCHEDULE 2

LIST OF OUTSIDE BODIES

1. Action with Communities in Rural Kent
2. Age UK
3. Allington Millennium Green Trust
4. Brenchley Charity
5. Citizens Advice Bureau
6. Collis Millennium Green Trust
7. Cutbush and Corrall Charity
8. Headcorn Aerodrome Consultative Committee
9. Hermitage Quarry Liaison Group
10. Howard de Walden Centre
11. KCC Health Overview & Scrutiny
12. KCC Youth Advisory Group
13. Kent County Playing Fields Association
14. Kent Downs AONB Joint Advisory Committee
15. Kent Partnership
16. Local Government Association General Assembly
17. Local Government Association Rural Commission
18. Local Government Association Urban Commission
19. Maidstone Area Arts Partnership
20. Maidstone/Beauvais Twinning Association
21. Maidstone Mediation Scheme
22. Maidstone MIND
23. Maidstone Sea Cadets
24. Maidstone Street Pastors Management Committee
25. Maidstone YMCA
26. Mid Kent Downs Steering Group
27. Parking and Traffic Regulations Outside London Adjudication Joint Committee ("PATROLAJC")
28. Relate West and Mid Kent
29. Relief in Need Charities
30. Rochester Bridge Trust
31. South East Employers
32. Town Centre Management Liaison Group
33. Town Centre Management Board of Directors
34. Upper Medway Internal Drainage Board
35. Vinters Valley Park Trust
36. Youth and Community Charity (KCC)

MAIDSTONE BOROUGH COUNCIL

LICENSING COMMITTEE

THURSDAY 18 SEPTEMBER 2014

REPORT OF DIRECTOR OF REGENERATION AND COMMUNITIES

Report prepared by John Littlemore

1. LICENSING COMMITTEE STREET TRADING POLICY

1.1 Issue for Consideration

1.1.1 This report asks the Committee to consider the current Street Trading Policy and to make amendments to bring the policy up to date and enable the process to consent street trading to be more efficient.

1.2 Recommendation of the Head of Housing and Community Services

1.2.1 The Licensing Committee approves amendments to the Licensing Policy agreed in 2010 to reflect the proposals contained in 1.3.5 and 1.3.6 in this report. Where appropriate, the policy is amended to replace 'Licensing Manager' with the Head of Housing and Community Services.

1.3 Reasons for Recommendation

1.3.1 The peer challenge in 2013, conducted by the Local Government Association, recommended that greater scope be given to officers in exercising their delegated powers without restriction. This would enable timely decisions to be made and would possibly help reduce associated costs by reducing the number of applications that are heard by Members and full Committee which could have been dealt with at the officer and sub-committee level. Applications considered to be controversial by the Head of Service would continue to be referred to the Committee in the normal way as per the Constitution.

1.3.2 Currently if there are no objections to an application for a pitch outside the town centre, the Head of Housing and Community Services can grant the consent but if the application is for the town centre it is subject to consultation with the Chairman and Vice Chairman of the Committee, who may refer it to Licensing Committee for determination. If there are any objections there is a hearing before the full Committee.

1.3.3 Similarly, under the current scheme if the application is for renewal then the Licensing Manager (now Head of Housing and Community Services) may grant the renewal if there have been no complaints. If there are objections the matter is referred to the Committee.

1.3.4 In order to provide greater consistency it is proposed that all applications that receive no representation are delegated to the Head of Housing and Community Services to make the decision. There is no clear reason why streets outside of the town centre should be treated in a different way from the town. The current system suggests a two tiered approach between the town centre and all other consented areas which could be open to challenge, as similar traders or the same applicant could be treated differently depending on where they are seeking the consent when there is no clear reason to do so.

1.3.5 The amended procedure refers to having a Licensing sub-committee rather than just committee. As a result the penultimate paragraph of 6.12 of the 2010 Licensing Policy will need amending to reflect this change. This proposed amendment will enable greater efficiency, reduce costs and help avoid delay by need to call a full Licensing Committee for a hearing.

1.3.6 The wording of the 2010 Licensing Policy at paragraphs 6.4 and 6.12 sets out the Licensing Manager's delegated power in relation to granting applications. The new form of words will read:

"If no objections are received the Head of Housing and Community Services has delegated power to determine the application.

If objections are received the application will be determined by a licensing sub-committee of 3 members of Licensing Committee. A hearing will be held following the attached procedure."

1.4 Alternative Action and why not Recommended

1.4.1 The Committee could choose not to recommend the proposals contained in the report. However, the opportunity exists to promote more efficient decision making within the licensing function.

1.5 Impact on Corporate Objectives

1.5.1 The amended delegated powers will enable the council to promote all three corporate priorities: For Maidstone to have a growing economy; For Maidstone to be a decent place to live; and Corporate and Customer Excellence

1.6 Risk Management

1.6.1 The proposed amendments to the delegated authorities have been undertaken with advice from Legal Services, to ensure that any proposed amendments to the council's decision making structure and procedures will be compliant with the relevant legislation.

1.7 Other Implications

1.7.1 There are no other implications arising from this report.

1.7.2

1. Financial
2. Staffing
3. Legal
4. Equality Impact Needs Assessment
5. Environmental/Sustainable Development
6. Community Safety
7. Human Rights Act
8. Procurement
9. Asset Management

1.8 Relevant Documents

1.8.1 Appendices
None

1.8.2 Background Documents

1.8.3 Full Council report 12 February 2013

1.8.4 Licensing Policy 2010

IS THIS A KEY DECISION REPORT?

THIS BOX MUST BE COMPLETED

Yes

No

If yes, this is a Key Decision because:

.....

Wards/Parishes affected:

.....