

You are hereby summoned to attend a meeting of the

MAIDSTONE BOROUGH COUNCIL



Date: Wednesday 7 December 2016

Time: 6.30 p.m.

Venue: Town Hall, High Street,
Maidstone

Membership:

Councillors Adkinson, Barned, Mrs Blackmore,
Boughton, Brice, D Burton, M Burton,
Butler (Mayor), Clark, Cox, Cuming,
Daley, Ells, English, Fermor,
Fissenden, Fort, Garland, Garten,
Mrs Gooch, Greer, Mrs Grigg, Harper,
Harvey, Harwood, Hastie, Hemsley,
Mrs Hinder, Joy, Lewins, McLoughlin,
B Mortimer, D Mortimer, Munford,
Naghi, Newton, Perry, Pickett, Powell,
Prendergast, Revell, Mrs Ring,
Mrs Robertson, Round, J Sams,
T Sams, Springett, Mrs Stockell,
Vizzard, Webb, Webster,
de Wiggondene, Wilby, Willis and
Mrs Wilson

Continued Over/:

Issued on 29 November 2016

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030**. To find out more about the work of the Council, please visit www.maidstone.gov.uk

Alison Broom

**Alison Broom, Chief Executive, Maidstone Borough Council,
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

AGENDA

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1. Prayers
2. Apologies for Absence
3. Dispensations (if any)
4. Disclosures by Members and Officers
5. Disclosures of Lobbying
6. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
7. Minutes of the meeting of the Borough Council held on 21 September 2016 1 - 18
8. Mayor's Announcements
9. Petitions
10. Question and Answer Session for Members of the Public
11. Questions from Members of the Council to the Chairmen of Committees
12. Current Issues - Report of the Leader of the Council, Response of the Group Leaders and Questions from Council Members
13. Report of the Audit, Governance and Standards Committee held on 19 September 2016 - Audit, Governance and Standards Committee - Annual Report to Council 2015/16 19 - 32
14. Report of the Strategic Planning, Sustainability and Transportation Committee held on 11 October 2016 - Community Infrastructure Levy: Draft Charging Schedule Submission 33 - 56
15. Report of the Communities, Housing and Environment Committee held on 18 October 2016 - Adoption of Byelaws for Cosmetic Piercing and Semi-Permanent Skin Colouring 57 - 66
16. Report of the Strategic Planning, Sustainability and Transportation Committee held on 8 November 2016 - Staplehurst Neighbourhood Development Plan 67 - 133
17. Report of the Democracy Committee held on 16 November 2016 - St Michael's School Polling Station Review 134 - 135
18. Report of the Democracy Committee held on 16 November 2016 - Webcasting Service 136 - 137
19. Report of the Policy and Resources Committee held on 23 November 2016 - Council Tax Reduction Scheme 2017/18 138 - 369
20. Oral Report of the Heritage, Culture and Leisure Committee to be held on 29 November 2016 (if any)

21. Oral Report of the Licensing Committee to be held on 1 December 2016 (if any)
22. Report of the Director of Finance and Business Improvement - External Audit Procurement 370 - 403
23. Membership of Committees

The Council is asked to approve the following changes to reflect the wishes of the Leader of the Conservative Group:

Heritage, Culture and Leisure Committee

Add Councillor Prendergast as a Substitute Member of the Committee

Licensing Committee

Delete Councillor Greer as a Member of the Committee and add Councillor Revell

Add Councillor Greer as a Substitute Member of the Committee

Planning Committee

Add Councillor Greer as a Substitute Member of the Committee

Policy and Resources Committee

Add Councillors Perry and Prendergast as Substitute Members of the Committee

PUBLIC SPEAKING

In order to book a slot to speak at this meeting of the Council, please contact Debbie Snook on 01622 602030 or by email on debbiesnook@maidstone.gov.uk by 5.00 p.m. one clear working day before the meeting. If asking a question, you will need to provide the full text in writing and specify the Councillor to whom it is to be put. If making a statement, you will need to say which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.