

# AGENDA

## COMMUNITIES, HOUSING AND ENVIRONMENT COMMITTEE MEETING



Date: Tuesday 19 July 2016  
Time: 6.30 pm  
Venue: Town Hall, High Street,  
Maidstone

Membership:

Councillors Burton, Joy, D Mortimer (Vice-Chairman), Perry, Mrs Ring (Chairman), Mrs Robertson, Webb and Webster

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Page No.

1. Apologies for Absence
2. Notification of Substitute Members
3. Urgent Items
4. Notification of Visiting Members

**Continued Over/:**

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**Issued on Monday 11 July 2016**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Caroline Matthews on 01622 602743**. To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

**Alison Broom, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone Kent ME15 6JQ**

5. Disclosures by Members and Officers
6. Disclosures of Lobbying
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
8. Minutes of the Meeting Held on 21 June 2016 1 - 6
9. Presentation of Petitions (if any)
10. Questions and answer session for members of the public (if any)
11. Committee Work Programme - July 2016 Onwards 7 - 12
12. Reference from Licensing Committee - Hackney Carriage Specifications 13 - 65
13. Reference from Planning Committee - 16/502060 - Change of Use from a Kitchen Showroom (A1 Use) to a Mixed Class Coffee Shop (A1/A3 Use) and Installation of Shop Front - 27 High Street, Headcorn, Kent 66
14. Report of the Head of Environment and Public Realm - Street Cleansing Asset Management Plan - Review of Litter and Dog Waste Bins 67 - 86
15. Report of the Head of Housing and Community Services - Homelessness Performance Quarter One 87 - 90
16. Report of the Head of Housing and Community Services - Housing Assistance Policy 2016-2020 91 - 108
17. Report of the Head of Housing and Community Services - Housing Enforcement Policy 2016-2020 109 - 146
18. Report of the Head of Housing and Environment - Sites of Significant Interest: Matrix scoring 147 - 152
19. PART II

**To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.**

**Head of Schedule 12  
A and Brief  
Description**

- |   |   |     |
|---|---|-----|
| 20. Report of the Head of Housing and Community Services - Sites of Significant Interest: Matrix Scoring appendix A | Para 7: info re the prevention, investigation and prosecution of crime. | 153 |
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