

# AGENDA

## LICENSING ACT 2003 SUB COMMITTEE MEETING



Date: Tuesday 7 June 2016  
Time: 10.00 am  
Venue: Town Hall, High Street,  
Maidstone

Membership: To be appointed

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Page No.

1. Disclosures by Members and Officers
2. Disclosures of Lobbying
3. To consider whether any items should be taken in private because of the possible disclosure of exempt information
4. Report of the Head of Housing and Community Services -  
Application for a premises licence under the Licensing Act 2003  
for Parts of Mote Park, Maidstone 1 - 41

**Continued Over/:**

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**Issued on Friday 27 May 2016**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact Poppy Collier on 01622 602242**. To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

*Alison Broom*

**Alison Broom, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone Kent ME15 6JQ**

# Agenda Item 4

**Agenda Item No:** 1 - Summary of Report

**Licence Reference** 16/01020/LAPRE

**Report To:** LICENSING SUB – COMMITTEE  
(UNDER THE LICENSING ACT 2003)

**Date:** 17 MAY 2016

**Report Title:** PARTS OF MOTE PARK, MAIDSTONE

**Application for:** A premises licence under the Licensing Act 2003

**Report Author:** Lorraine Neale

- Summary:**
1. The Applicant – Spirit Of Rock Ltd for Ramblin Man Fair
  2. Type of authorisation applied for: A premises licence under the Licensing Act 2003 for the period Friday 22 to Monday 25 July 2016..
  3. Proposed Licensable Activities and hours: ( Appendix A)

			Main Arena	Glamping Area
B	Films (Indoors & Outdoors)	Fri Sat Sun	----- 12:00 – 23:00 12:00 – 22:30	12:00 – 01:00 22:00 – 01:00 22:00 – 01:00
E	Live Music (Indoors & Outdoors)	Fri Sat Sun	----- 11:00 – 23:00 11:00 – 22:30	12:00 – 01:00 22:00 – 01:00 22:00 – 01:00
F	Recorded Music (Indoors & Outdoors)	Fri Sat Sun	----- 11:00 – 23:00 11:00 – 22:30	12:00 – 01:00 22:00 – 01:00 22:00 – 01:00
H	anything of a similar description to that falling within (e), (f) or (g) (Indoors)	Fri Sat Sun	----- 11:00 – 23:00 11:00 – 22:30	----- ----- -----
I	Late Night Refreshment (Indoors & Outdoors)	Fri Sat Sun	----- 23:00 – 00:00 23:00 – 00:00	23:00 – 01:00 23:00 – 01:00 23:00 – 01:00
J	Supply of Alcohol On premises only	Fri Sat Sun	----- 11:00 – 23:00 11:00 – 22:30	12:00 – 01:00 22:00 – 01:00 22:00 – 01:00
L	Opening Hours	Fri Sat Sun	----- 11:00 – 00:00 11:00 – 00:00	----- ----- -----

<b>Affected Wards:</b>	<b>High Street – East &amp; Shepway North</b> The park is also bounded by the wards of Boxley, Detling & Thurnham, Bearsted & Downswood & Otham
<b>Recommendations:</b>	<b>The Committee is asked to determine the application and decide whether to grant the premises licence.</b>
<b>Policy Overview:</b>	The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from Policy or Guidance the departure must be directed solely at the attainment of the licensing objectives, and that such departure be supported by proper reasons.
<b>Financial Implications:</b>	Costs associated with processing the application are taken from licensing fee income.
<b>Other Material Implications:</b>	<p><b>HUMAN RIGHTS:</b> In considering this application it is appropriate to consider the rights of both the applicant and other parties, such as “<b>responsible authorities</b>” and/or “<b>other persons</b>” (objectors). The procedure for determining licences has a prescribed format to ensure fair representation of the relevant facts by all parties.</p> <p><b>LEGAL:</b> Under the Licensing Act 2003 the <b>Licensing Authority</b> has a duty to exercise licensing control of relevant premises.</p>
<b>Background Papers:</b>	Licensing Act 2003 DCMS Guidance Documents issued under section 182 of the Licensing Act 2003 as amended Maidstone Borough Council Statement of Licensing Policy
<b>Contacts:</b>	Mrs Lorraine Neale at: <a href="mailto:lorraineneale@maidstone.gov.uk">lorraineneale@maidstone.gov.uk</a> – tel: 01622 602028

## **Agenda Item No. 1**

**Report Title: PARTS OF MOTE PARK, MAIDSTONE**

**Application to:** For a premises licence under the Licensing Act 2003. (Appendix A).

### **Purpose of the Report**

The report advises Members of an application received on the 18.04.2016 for a Premises Licence to be granted under the Licensing Act 2003, made by Spirit Of Rock Ltd for Ramblin Man Fair , in respect of the premises Parts of Mote Park, Maidstone, (Appendix B) in respect of which 4 objections have been received from three other parties (Appendix C).

### **Issue to be Decided**

1. Members are asked to determine whether to:

- 1) grant as applied for
- 2) grant with conditions
- 3) exclude any licensable activity
- 4) reject the DPS
- 5) or reject the application

### **Background**

2 The relevant sections are Part 3 S16 -24 of The Licensing Act 2003 and section 4 of The Licensing Act 2003 in particular the Licensing Objectives:

- The prevention of crime and disorder;
- Public Safety
- The prevention of public nuisance; and
- The protection of children from harm

3. The application has been correctly advertised in the local press and notices displayed at the premises for the required period.

4. There are no representations received from responsible authorities.

5. There are 4 representations from 3 other parties.

6. The table below illustrates the relevant representations which have been received

<b>Responsible Authority /Interested Party</b>	<b>Licensing Objective</b>	<b>Associated Documents</b>	<b>Appendix</b>
Mr Brendan McGowan	Crime and Disorder Public Nuisance Public Safety	E-Mail 29/04/16	C
Mr David Peters (2 letters were received and they have both been attached)	Public Nuisance Public Safety	Letters 13/05/16	C
David & Barbara Wallace	Public Nuisance	Letter 13/05/16	C

The objections are that the granting of a premise licence would lead to an increased disruption to local residents. Park users should not be disadvantaged by the event which realistically takes over the area for 2 weeks and which inconveniences regular park users and dog walkers.

The event causes noise nuisance to residents in the nearby vicinity and to households some distance away, especially the glamping area which continues until 01:00. There is a lack of Police presence in the area whilst the event is on and no one to control the drunk and rowdy behaviour that occurs and the people who are causing disturbance. Vehicles travelling between site areas in the park.

The event causes increased litter issues for the park, local residents and the wider local area. The instances of broken glass, used drug items and vomit being more obvious and . increased when this event is on.

The event is intrusive to local residents who are expected to tolerate the music over a 3 day period and is an infringement of their Human Rights, specifically Article 8.

- 9. Members are advised that applications cannot be refused in whole or in part, or conditions attached to the licence unless it is appropriate to do so to promote the licensing objectives.;**
- 10. The Operating Schedule submitted by the Applicant has addressed the licensing objectives in the following manner:**

**a) General – all four licensing objectives:**

1. Fence the event off from non-ticket holders.
2. Design a safe site for guests.
3. Put in place comprehensive security and stewarding operations.
4. Ensure we have trained bar staff.
5. Have on site medical facilities.
6. Put in place a detailed traffic management plan.
7. Put in place a noise management system.
8. Operate the event with a clear structure and experienced team..

**b) The prevention of crime and disorder:**

1. Put in place comprehensive security and stewarding operations.
2. Put in place a crowd management plan.
3. Ensure we have trained bar staff

**c) Public Safety:**

For non attendees we will fence off the premises with security and an ID system in place at any entry point so they cannot access.

For attendees we will:

1. Design and risk assess the site for safe use.
2. Put in a security and stewarding system.
3. Operate the event with a clear structure and experienced team.
4. Provide on site medical facilities.
5. Ensure safe, free water is available.

**d) The prevention of public nuisance:**

1. Leaflet the local residents in advance with event info and an on the day telephone number for any issues.
2. Put in place a noise management system.
3. Clean the site every morning and through the day.
4. Put in place a traffic management plan.
5. Manage the medium sized campsites and make sure noise is kept to a minimum post 11 pm.

**e) The Protection of children from harm:**

There is no age restriction at the festival. Tickets are free to under-12's.  
 16's and under must be accompanied by a parent or guardian.  
 Security will be briefed to watch out for children in distress or alone.  
 We will have a lost/found child system in place.  
 We will design the site with children's size in mind.  
 We will have free and safe water on site.

**11. Relevant sections of The Guidance issued under section 182 of The Licensing Act 2003;**

**Chapters 8 & 9 Premises Licences & Determining Applications**

**Chapter 10 Conditions**

**Relevant policy statements contained in the Licensing Authority's Statement of Licensing Policy:**

Relevant policy statements contained in **the Licensing Authority's Statement of Licensing Policy:**

**17.9 – 17.15 Prevention of Crime and Disorder**

**17.16 – 18 Promotion Public Safety**

**17.19 – 17.22 Prevention of Public Nuisance**

**The Prevention of Crime and Disorder.**

Under the Act the Licensing Authority has a duty to promote the licensing objectives, and, a further duty under the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in the borough.

The applicant will be expected to detail in their operating schedule how they will prevent crime and disorder on and close to the premises. Such detail should reflect the licensable activities on offer, location and character of the area, the nature of the premises use and the range of customers likely to use the premises.

These may include, but are not limited to, the following:

- Prevention of disorderly conduct and anti-social behaviour
- Prevention of underage drinking
- Prevention of sales of alcohol to intoxicated customers
- Prevention of drunkenness both on and in the vicinity of the premises
- Prevention of drug use and drug dealing
- Restriction to responsible drinks promotions
- Use of safety glass
- Inclusion of a wind-down time following alcohol sales period
- Adequate seating to discourage "vertical drinking"
- The offer of food and snacks or other entertainment or occupation to discourage persistent drinking

In busier premises the Licensing Authority would usually expect to see a short (e.g.30 mins) 'wind down' or 'drinking up' period allowed for after the cessation time of entertainment and alcohol sales as this is effective in assisting in a reduction in noise and exuberance of customers before leaving the premises.

Applicants will be expected to seek advice from the Police and the Licensing Authority will give appropriate weight to requests by the Police for premises to be protected by SIA registered door staff subject to the provision of relevant evidence. Where the Licensing Authority determines after consultation with the police that a premises is one that warrants additional security and monitoring it would expect applicants to include the provision of SIA approved door staff at the premises at appropriate times. Relevant premises are usually those used mainly for drinking alcohol, have later opening hours and are situated within the Town Centre night time economy area.

Where appropriate, applicants for licences in the Town Centre areas providing mainly alcohol, music and dancing would be expected to consider inclusion of a provision of safety glasses to prevent a risk of injury on the rare occasion that a glass may be used as a weapon.

The use of CCTV should be considered where appropriate or on the advice and recommendations of the Police and to a quality and standard approved by the Police for evidential purposes. Licensees will be expected to fully comply with the requirements of the Information Commissioners Office and the Data Protection Act 1998 in respect of any surveillance equipment installed at a premises.

In any application resulting in hearing the sub-committee will consider each application on its individual merits and determine the imposition of conditions that are appropriate to promotion of the licensing objectives.

## **Public Safety**

The applicant will be expected to show how the physical safety of persons attending the premises will be protected and to offer any appropriate steps in the operating schedule to promote this.

Such steps will not replace the statutory obligation on the applicant to comply with all relevant legislation under the Health and Safety at Work etc. Act 1973 or under the Regulatory Reform (Fire Safety) Order 2004.

Applicants will be expected to have carried out the necessary risk assessments to ensure safe occupancy levels for the premises. Where a representation from the Fire Authority suggests that for the promotion of the Public Safety objective a maximum occupancy

should be applied, the Licensing Authority will consider adding such a limit as a licence condition.

Where appropriate an operating schedule should specify occupancy limits for the following types of licensed premises:

- (i) High Volume Vertical Drinking e.g. premises that provide mainly stand up drinking facilities with limited seating/table space and the primary activity is the sale of alcohol
- (ii) Nightclubs
- (iii) Cinemas
- (iv) Theatres
- (v) Other premises where regulated entertainment is likely to attract a large number of people.
- (vi) Where conditions of occupancy have arisen due to representations received.

### **Prevention of Public Nuisance**

The applicant will be expected to detail any appropriate and proportionate steps to prevent nuisance and disturbance arising from the licensable activities at the premises and from the customers using the premises.

The applicant will be expected to demonstrate that they have considered the following and included steps to prevent public nuisance:

- (i) Proximity of local residents to the premises
- (ii) Licensable activities proposed and customer base
- (iii) Hours and nature of operation
- (iv) Risk and Prevention of noise leakage from the premises from equipment, customers and machinery
- (v) Prevention of noise from customers leaving the premises and customer pick up points outside premises and from the Car Park.
- (vi) Availability of public transport to and from the premises
- (vii) Delivery and collection times and locations
- (viii) Impact of external security or general lighting on residents.
- (ix) History of management of and complaints about the premises.
- (x) Applicant's previous success in preventing Public Nuisance.
- (xi) Outcomes of discussions with the relevant Responsible Authorities.
- (xii) Impact of location, noise and contamination from outside smoking areas on neighbours and other customers
- (xiii) Collection of litter arising from the premises

Steps to prevent public nuisance may include a range of options including noise limiting devices, sound insulation, wind down periods, acoustic lobbies, management of smoking areas etc.

Steps will differ depending on the individual premises and activities and it is for the applicant to ensure that reasonable, effective and appropriate steps are included within the operating schedule.

## **12. Options**

Legal options open to members -

- 1) Grant the licence subject to such conditions as are consistent with the operating schedule accompanying the application.
- 2) grant the licence with MODIFIED conditions.
- 3) exclude any licensable activity applied for
- 4) refuse to specify a person in the licence as designated premises supervisor
- 5) REJECT the whole or part of the application

Members of the Licensing Act 2003 – Licensing Sub – Committee are reminded of their duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority's responsibility to co – operate in the reduction of crime and disorder in the Borough

Section 17 of the Crime and Disorder Act 1988 states:

"Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those function on, and the need to do all that it reasonably can prevent, crime and disorder in its area".

## **11. Implications Assessment**

The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from either the Guidance or the policy clear and cogent reasons must be given. Members should be aware that if such a departure is made the risk of appeal/challenge is increased.

## **12. Human Rights**

While all Convention Rights must be considered, those which are of particular relevance to the application are:

- Article 8 – Right to respect for private and family life
- Article 1 of the First Protocol – Protection of Property
- Article 6(1) – Right to Fair Hearing
- Article 10 – Freedom of Expression

The full text of each Article is given in the attached Appendices

## **13. Conclusion**

Members must ensure that the application is considered on its merits, as well as against the

relevant guidance, policy and statutory framework.

#### 14. List of Appendices

Appendix A	Application Form
Appendix B	Plan of Premises
Appendix C	Other parties representation
Appendix D	Plan of area
Appendix E	Human Rights Articles
Appendix F	Order of Proceedings

#### 15. Appeals

**The applicant or any other person(objector) may appeal the Licensing Act 2003 Sub Committee's decision within 21 days beginning with the day on which the Appellant is notified. All/any appeals must be lodged with the Magistrates' Court. Parties should be aware that they MAY incur an Adverse Costs Order should they bring an appeal.**

Contact: Email:	<b>Senior Licensing Officer</b> <a href="mailto:lorraineneale@maidstone.gov.uk">lorraineneale@maidstone.gov.uk</a>
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**Sevenoaks**  
**Application for a premises licence**  
**Licensing Act 2003**

For help contact  
[licensing@sevenoaks.gov.uk](mailto:licensing@sevenoaks.gov.uk)  
 Telephone: 01732 227004

\* required information

### Section 1 of 19

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference  This is the unique reference for this application generated by the system.

Your reference  You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

### Applicant Details

\* First name

\* Family name

\* E-mail

Main telephone number  Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

### Applicant Business

\* Is your business registered in the UK with Companies House? ☒ Yes ☐ No

\* Registration number

\* Business name

\* VAT number

\* Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

*Continued from previous page...*

\* Your position in the business

Home country

The country where the headquarters of your business is located.

**Registered Address**

Address registered with Companies House.

\* Building number or name

\* Street

District

\* City or town

County or administrative area

\* Postcode

\* Country

**Section 2 of 19**

**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

**Premises Address**

Are you able to provide a postal address, OS map reference or description of the premises?

☐ Address    ☐ OS map reference    ☒ Description

**Address Description**

**Further Details**

Telephone number

Non-domestic rateable value of premises (£)

**Section 3 of 19****APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- ☐ An individual or individuals
- ☒ A limited company
- ☐ A partnership
- ☐ An unincorporated association
- ☐ A recognised club
- ☐ A charity
- ☐ The proprietor of an educational establishment
- ☐ A health service body
- ☐ A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- ☐ A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- ☐ The chief officer of police of a police force in England and Wales
- ☐ Other (for example a statutory corporation)

**Confirm The Following**

- ☒ I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- ☐ I am making the application pursuant to a statutory function
- ☐ I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

**Section 4 of 19****NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

**Non Individual Applicant's Name**

Name

Spirit of Rock Ltd

**Details**

Registered number (where applicable)

09679064

Description of applicant (for example partnership, company, unincorporated association etc)

*Continued from previous page...*

Private Limited Company.

**Address**

Building number or name   
Street   
District   
City or town   
County or administrative area   
Postcode   
Country

**Contact Details**

E-mail   
Telephone number   
Other telephone number

Add another applicant

**Section 5 of 19**

**OPERATING SCHEDULE**

When do you want the premises licence to start?  /  /   
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end  /  /   
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

This a two day, three stage live rock music & culture festival with a medium amount of camping. The festival itself is situated in the western part of Mote Park with additional camping in Maidstone Cricket ground and additional parking in Maidstone Grammar school.

To ensure compliance with the licensing objectives we will leaflet the locals in advance with event info & an on the day telephone number for any issues, fence the event off from non-ticket holders, design a safe site for the guests, put in place a comprehensive security & stewarding operation, ensure we have trained bar staff, have on site medical, put in place a detailed traffic management plan and finally operate the event with a clear structure & experienced team.

*Continued from previous page...*

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

14999

## Section 6 of 19

### PROVISION OF PLAYS

Will you be providing plays?

☐ Yes

☒ No

## Section 7 of 19

### PROVISION OF FILMS

Will you be providing films?

☒ Yes

☐ No

#### Standard Days And Timings

##### MONDAY

Start

End

Start

End

##### TUESDAY

Start

End

Start

End

##### WEDNESDAY

Start

End

Start

End

##### THURSDAY

Start

End

Start

End

##### FRIDAY

Start

End

Start 12:00

End 01:00

##### SATURDAY

Start 12:00

End 23:00

Start 22:00

End 01:00

##### SUNDAY

Start 12:00

End 22:30

Start 22:00

End 01:00

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

**Continued from previous page...**

Will the exhibition of films take place indoors or outdoors or both?

☐ Indoors                      ☐ Outdoors                      ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Timings row 1 = The Arena.

Timings row 2 = Glamping.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

#### Section 8 of 19

##### PROVISION OF INDOOR SPORTING EVENTS

Will you be providing indoor sporting events?

☐ Yes                      ☒ No

#### Section 9 of 19

##### PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Will you be providing boxing or wrestling entertainments?

☐ Yes                      ☒ No

#### Section 10 of 19

##### PROVISION OF LIVE MUSIC

Will you be providing live music?

☒ Yes                      ☐ No

##### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

TUESDAY

Start  End

Start  End

WEDNESDAY

Start  End

Start  End

THURSDAY

Start  End

Start  End

FRIDAY

Start  End

Start  End

SATURDAY

Start  End

Start  End

SUNDAY

Start  End

Start  End

Will the performance of live music take place indoors or outdoors or both?

☐ Indoors ☐ Outdoors ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Timings row 1 = The Arena. 11am to midday is for VIP only.

Timings row 2 = Glamping.

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 11 of 19

### PROVISION OF RECORDED MUSIC

Will you be providing recorded music?

☒ Yes

☐ No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

☐ Indoors

☐ Outdoors

☒ Both

Where taking place in a building or other  
structure tick as appropriate. Indoors may  
include a tent.

**Continued from previous page...**

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Timings row 1 = The Arena. 11 am to midday is for VIP only.  
Timings row 2 = Glamping.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

**Section 12 of 19**

**PROVISION OF PERFORMANCES OF DANCE**

Will you be providing performances of dance?

☐ Yes ☒ No

**Section 13 of 19**

**PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE**

Will you be providing anything similar to live music, recorded music or performances of dance?

☒ Yes ☐ No

**Standard Days And Timings**

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

Continued from previous page...

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give a description of the type of entertainment that will be provided

On showdays we will have a small circular stage in the Artist Bazaar where famous rock designers, photographers, guitar manufacturers etc will give Q&A sessions incorporating sound & vision.

Will this entertainment take place indoors or outdoors or both?

☒ Indoors ☐ Outdoors ☐ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Its not a play, its not live music. Its talks with some supportive video which could incorporate music.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 14 of 19

### LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

☒ Yes

☐ No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start 23:00

End 01:00

SATURDAY

Start 23:00

End 00:00

Start 23:00

End 01:00

SUNDAY

Start 23:00

End 00:00

Start 23:00

End 01:00

*Continued from previous page...*

Will the provision of late night refreshment take place indoors or outdoors or both?

☐ Indoors                      ☐ Outdoors                      ☒ Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Row 1 = Main Arena.  
Row 2 - Glamping.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

## Section 15 of 19

### SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

☒ Yes                      ☐ No

#### Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the sale of alcohol be for consumption:

- ☒ On the premises      ☐ Off the premises      ☐ Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Row 1 = Main Arena.

Row 2 = Glamping.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...*

**Name**

First name

Family name

**Enter the contact's address**

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number  
(if known)

Issuing licensing authority  
(if known)

**PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- ☒ Electronically, by the proposed designated premises supervisor
- ☐ As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

**Section 16 of 19**

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

**Section 17 of 19**

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

Continued from previous page...

# Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.  
(e.g., 16:00) and only give details for the days  
of the week when you intend the premises  
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Notes on above.

Row 1= Main Arena.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Continued from previous page...

## Section 18 of 19

### LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

We will...

1. fence the event off from non-ticket holders
2. design a safe site for the guests
3. put in place a comprehensive security & stewarding operation
4. ensure we have trained bar staff
5. have on site medical
6. put in place a detailed traffic management plan
7. put in place a noise management system
8. and finally operate the event with a clear structure & experienced team

b) The prevention of crime and disorder

To prevent crime & disorder we will...

1. put in place a comprehensive security & stewarding operation
2. put in place a crowd management plan
3. ensure we have trained bar staff

c) Public safety

For non attendees we will fence off the premises, with security & an id system in place at any entry point, so they cannot access.

For attendees...

1. we will design & risk assess the site for safe use
2. put in place a security & stewarding system
3. operate the event with a clear structure & experienced team
4. provide on site medical
5. ensure safe free water available

d) The prevention of public nuisance

We will...

1. leaflet the local residents in advance with event info & an on the day telephone number for any issues.
2. put in place a noise management system
3. clean the site every morning and through the day
4. put in place a traffic management plan
5. manage the medium sized campsites and make sure noise is kept to a minimum post 11pm

e) The protection of children from harm

Basic info...

1. There is no age restriction at the festival
2. Tickets are free to U12's
3. 16's & under must be accompanied by an parent / guardian

Regards harm...

1. Security will be briefed to watch out for children in distress / alone
2. We will have a lost / found child system in place

*Continued from previous page...*

- 3. We will design the site with children's size in mind
- 4. We will have free & safe water on site

## Section 19 of 19

### ATTACHMENTS

### AUTHORITY POSTAL ADDRESS

#### Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

### DECLARATION

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

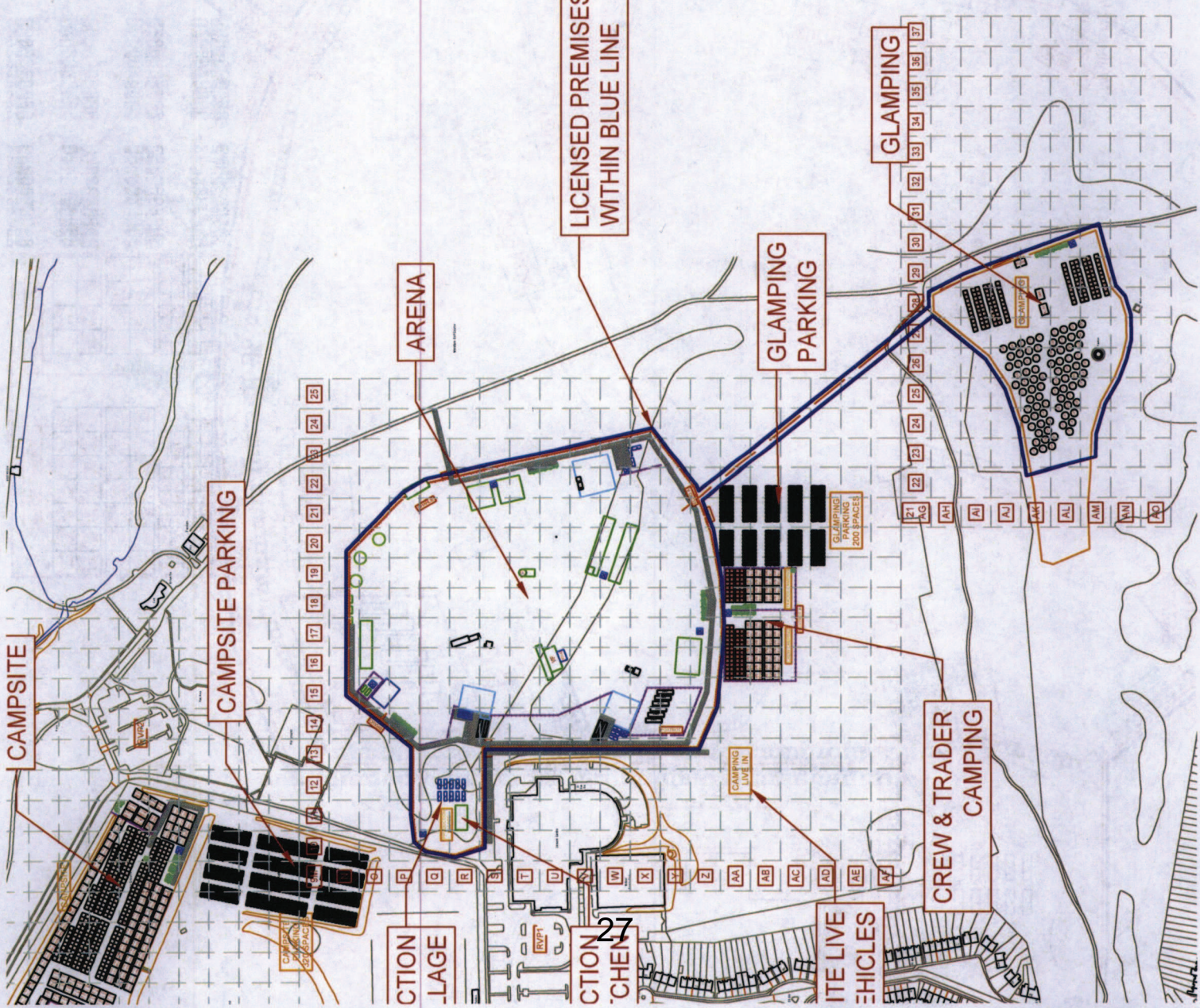
* Full name	<input type="text"/>
* Capacity	<input type="text"/>
Date (dd/mm/yyyy)	<input type="text"/>

[Add another signatory](#)

Once you're finished you need to do the following:

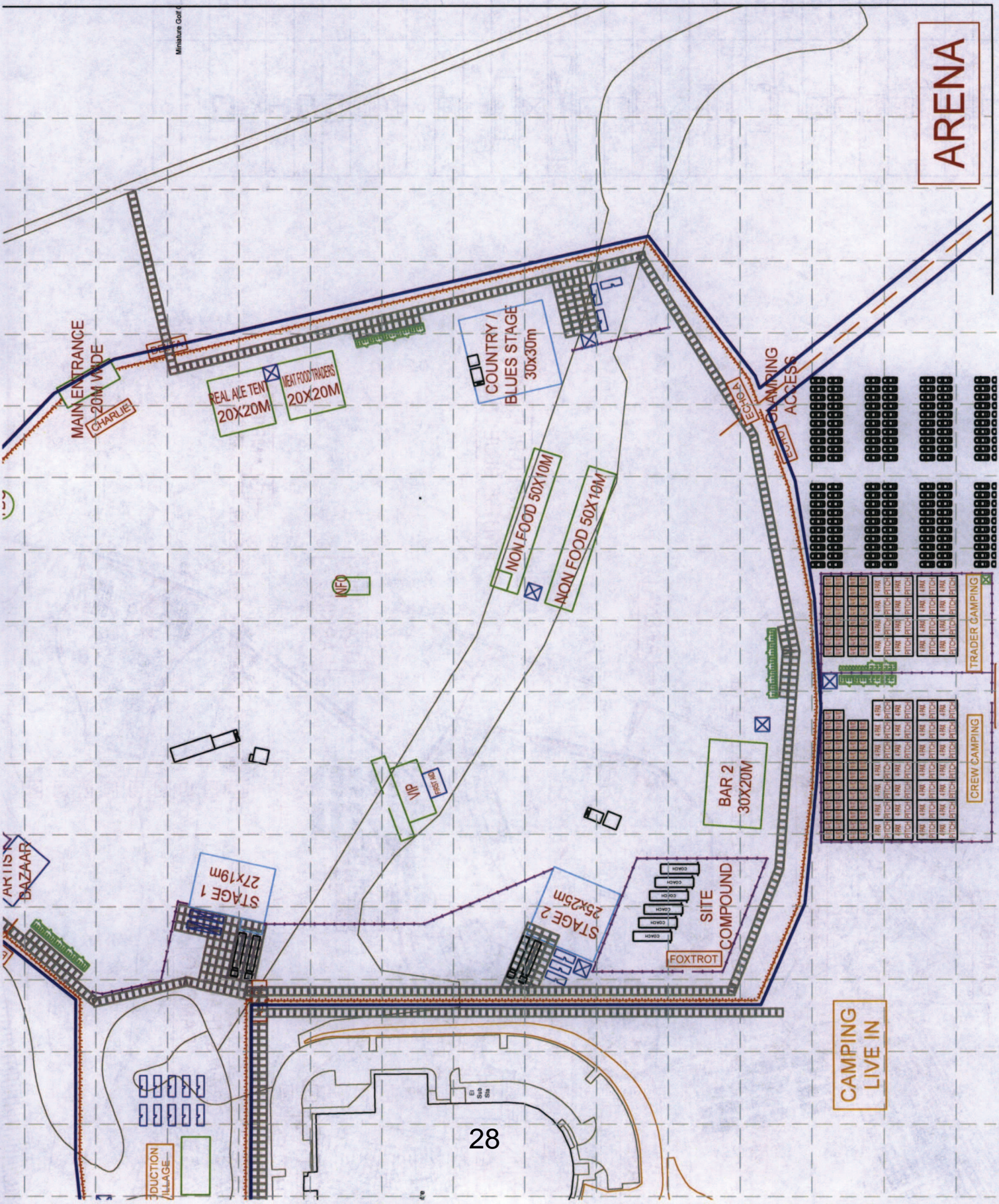
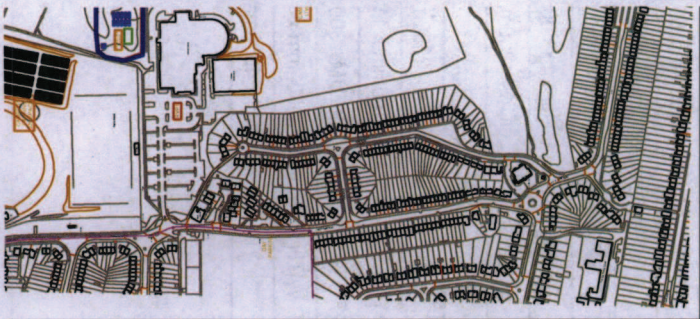
1. Save this form to your computer by clicking file/save as...
  2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/sevenoaks/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

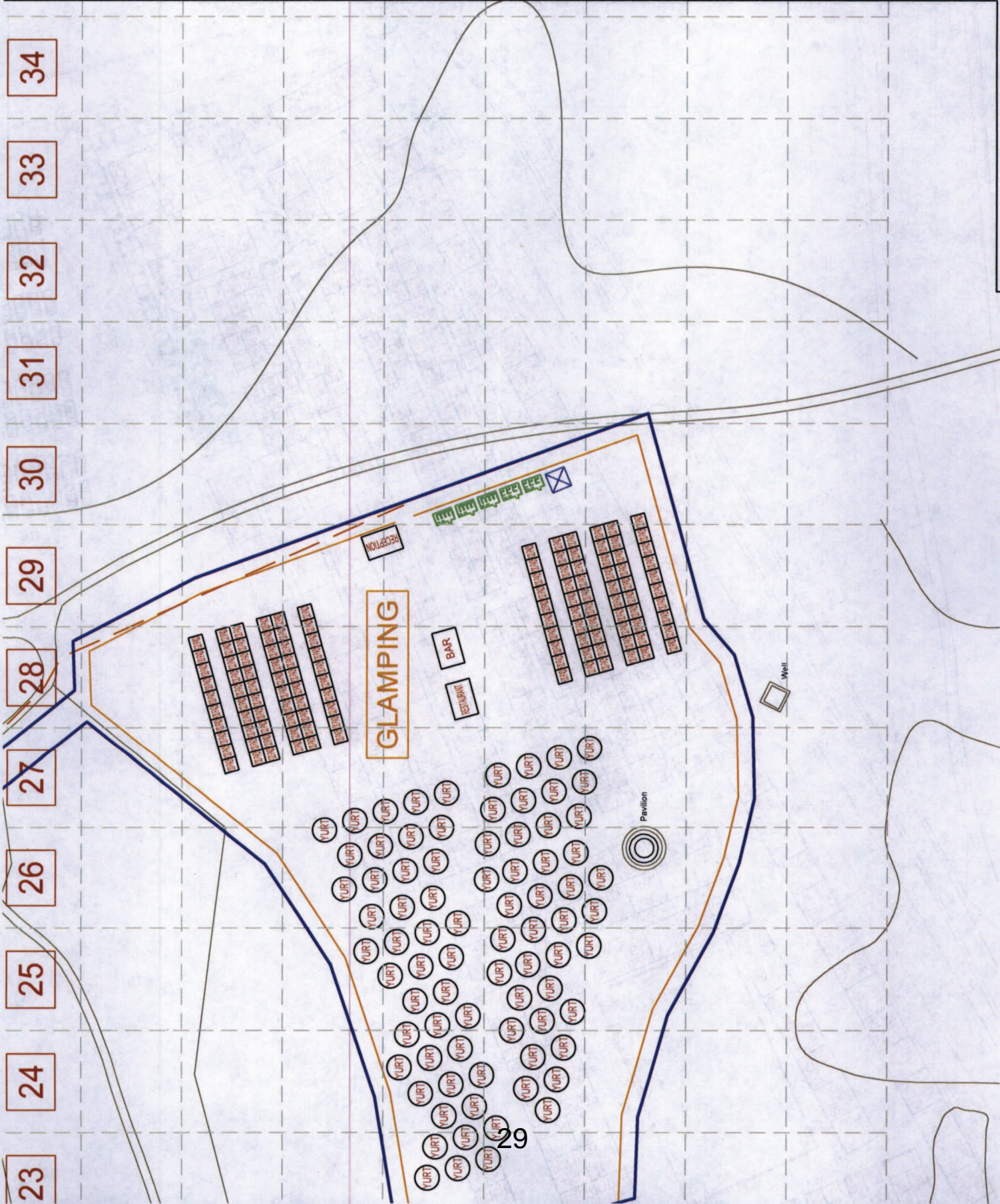
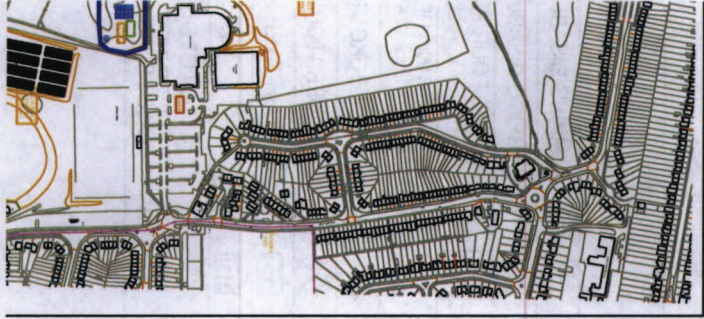


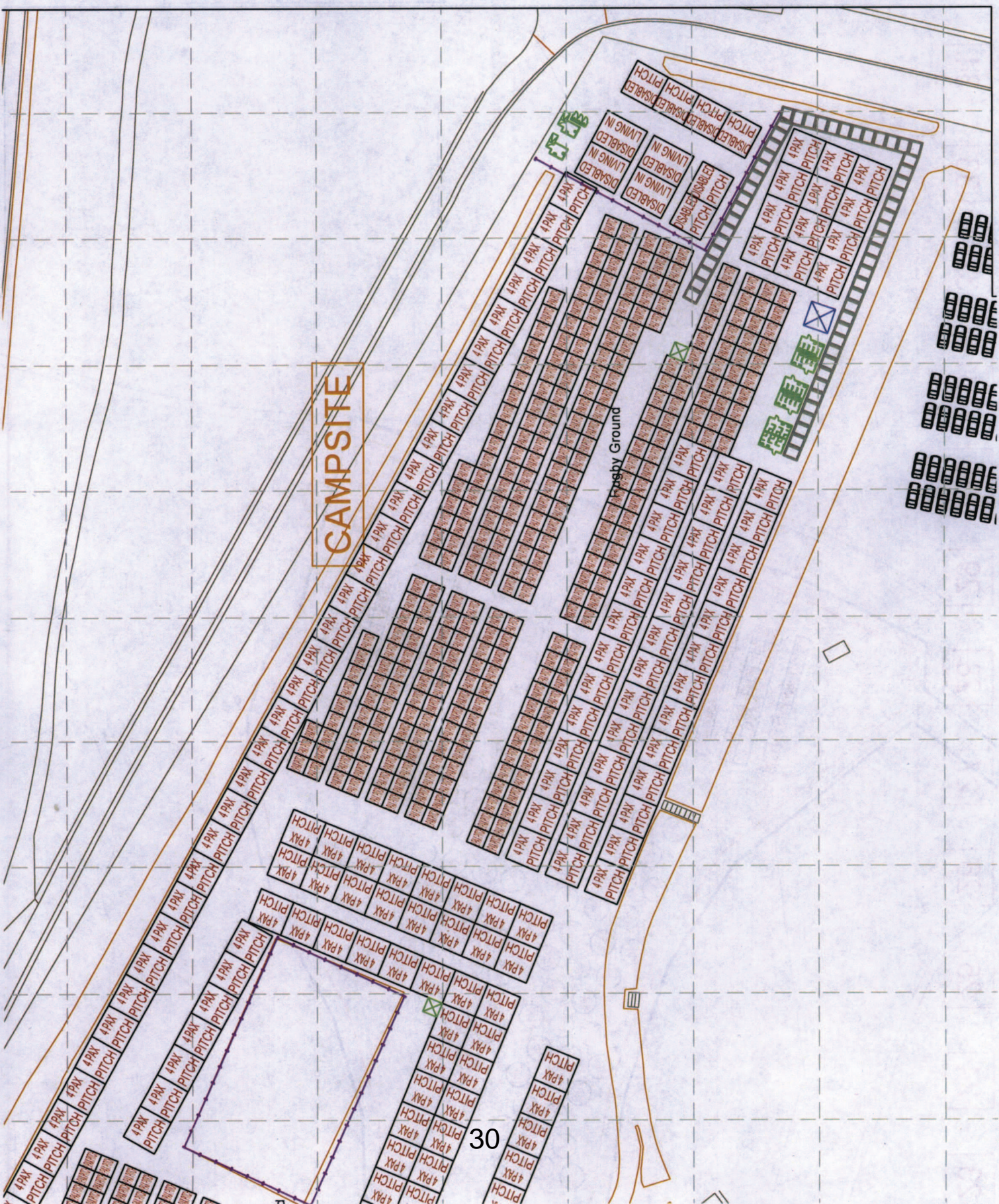
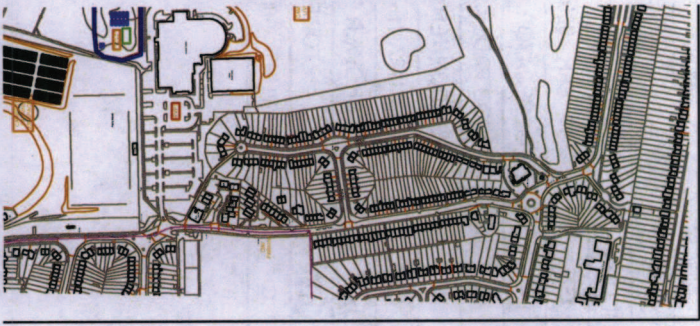
# APPENDIX B

	BAR - 9000mm x 6000mm
	CABIN - 7320mm x 2440mm
	CAMERA PLATFORM - 1200mm x 1200mm
	CAMPING DISABLED - 7000mm x 3500mm
	CAMPING DISABLED - 9000mm x 4500mm
	CAMPING FOUR PERSON TENT - 7000mm x 3500mm
	CAMPING TWO PERSON TENT - 3500mm x 3500mm
	DISABLED VIEWING PLATFORM - 4800mm x 3600mm
	DISABLED VIEWING PLATFORM - 8000mm x 3600mm
	FENCE FERAS - 3488mm x 3000mm
	FENCE HOARDING PANEL - 2100mm x 3000mm
	FIRE LOOKOUT - 3000mm x 3000mm
	FIRST AID - 9000mm x 6000mm
	FOH - 3600mm x 3600mm
	FOH - 5000mm x 5000mm
	GENERATOR - 12000mm x 2400mm
	GENERATOR - 5000mm x 5000mm
	GRAND STAND - 15000mm x 5000mm
	INFO - 6000mm dia
	MERCHANDISE - 6000mm x 6000mm
	POD PADS - 3500mm x 3500mm
	RECEPTION TENT - 9000mm x 3000mm
	RESTURANT - 9000mm x 6000mm
	SHOWER BLOCK - 4900mm x 4900mm
	TOILET - 4900MM
	TOILET DISABLED - 2500mm x 1100mm
	TOILET SINGLE - 1100mm x 1100mm
	TRACK PROTECTION ALUMINIUM - 300mm x 20000mm
	VIP WITH GARDEN - 20000mm x 4000mm
	YURT - 6000mm x 4000mm



23 24 25 26 27 28 29 30 31 32 33 34





ICON	
	CAMPING DISAB
	CAMPING DISAB
	CAMPING FOUR PE
	CAMPING TWO PE
	FIRE LOOKOUT
	GENERATOR
	SHOWER
	TOILET
	TOILET DIS
	TOILET SINGLE

**From:** [publicaccess@sevenoaks.gov.uk](mailto:publicaccess@sevenoaks.gov.uk) [<mailto:publicaccess@sevenoaks.gov.uk>]  
**Sent:** 29 April 2016 09:38  
**To:** Licensing  
**Subject:** Comments for Licensing Application 16/01020/LAPRE

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 9:37 AM on 29 Apr 2016 from Mr Brendan McGowan.

### Application Summary

**Address:** Mote Park Maidstone Willow Way Maidstone Kent ME15 7RN  
**Proposal:** Premises Licence  
**Case Officer:** Lorraine Neale  
[Click for further information](#)

### Customer Details

**Name:** Mr Brendan McGowan  
**Email:** [REDACTED]  
**Address:** 11 York Road, Maidstone, Kent ME15 7QS

### Comments Details

**Commenter Type:** Neighbour  
**Stance:** Customer objects to the Licensing Application  
**Reasons for comment:**

- Crime Objections
- Opening Hours
- Safety of Premises

**Comments:** 9:37 AM on 29 Apr 2016 This event took place last year and gave me cause for concern on these issues:
 

Disruption: a large part of the park is fenced off for almost 2 weeks. This is unreasonable and unfair - the park is a shared space and users shouldn't be disadvantaged and inconvenienced in this way.

Behaviour: Mote Park is in a residential area and this event sees thousands of people, often drunk and rowdy, disturbing the area. Last year I saw no police on duty in the area and no stewards. I would like to see the risk assessment used for this event, and what precautions they are taking to cope with serious misbehaviour should it occur.

Damage to the Park: last year there was litter, including broken glass and used drugs paraphernalia strewn across the park, and large sections of the grass ripped

up. Neighbouring streets, including mine, were littered with broken bottles, vomit and cans. I would like to see the plans for making good after the event.

DAVE PETERS  
137 SOUTH PARK RD  
WINDSTONE KENT ME15 7AN  
18.5.2016

LICENSING PARTNERSHIP  
PO BOX 182  
SEVENOAKS  
KENT TN13 1GP

I am ~~pleased~~ in writing re RMBLING MAN FARM  
FOLLOWING ON FROM EVENT LAST YEAR


I OBJECT TO THE FOLLOWING

MUSIC & FILMS COME ON IN CLAMPING AREA TILL 1.00 AM

LONG VALLY BEING USED AS CAMPING AREA THIS AREA IS USED  
DAILY BY DOG WALKERS AND WAS BLOCKED OFF COMPLETELY LAST  
YEAR WITH OUT THE CAMPING BE LOCATED NEARLY LAST  
YEAR SEVERAL BREACHES OF HEALTH & SAFETY WAS  
BREACHED 1) VEHICLES TRAVEL FROM MAIN AREA TO  
CLAMPING AREA AT SPEED ALONG PUBLIC FOOTPATH NO  
CORROSION OF AREA (WAS REMOVED NOTHING DONE)

2) MEMBERS OF CAMPING STAFF DRIVING EXCESSIVELY  
AROUND MOOR PARK IN 4X4 PRIOR TO EVENT

3) WASTE WATER FROM WASHING UP AREA BEING EXPLOD  
ONTO A PUBLIC FOOTPATH THIS TOOK OVER 8 HOURS AND 5  
COMPLAINTS BEFORE ANYTHING BEING DONE

4) EXCESS LITTER & DRUNKS DONE TO PARK NO RESPECT FOR  
WILDLIFE  
DETUNE HILL & HOP FARM ARE NEAR & CAN LOSE FOR THIS  
TYPE OF EVENT NOT A PUBLIC PARK GIVEN TO THE  
PEOPLE OF WINDSTONE PLEASE DOUSE DOME IF HEAVENS AS  
WOULD LIKE TO ATTEND  
REVERES 

LICENSING PARTNERSHIP

PO BOX 182

SEVONDAKES RD

TN13 1UP

Dear Sir / Madame

Re Public Notice For

RAMBLING MAIN FAIR MOTE PARK 22-24 JULY

I write to appeal as a local resident who lives  
at 137 SOUTH PARK ROAD MAIDSTONE MEIG TAN

- 1) I object to the hours especially in the glamping area  
to 1 AM. This area is in Long Valley and was  
noisy last year
- 2) No concessions received for disruption to peace and  
tranquility in our garden for the weekend except we  
could by tickets @ 16.00 what a joke
- 3) Concern for wildlife in park
- 4) Several breaches of Health & Safety broken last year  
Took 8 hours for a water main pipe being damaged  
over a public foot path to be repaired - Also Long  
Valley public footpaths being blocked off by metal  
fences No notification given for this last year
- 5) Vehicles being driven along a public footpath from  
Main Area to Glamping not cordoned off Why can't  
Glamping be in main field to open and leave main park  
to public more park<sup>34</sup> is not a rock concert venue  
NO FORM & DETAILING CAN CALL FOR THIS

DAVID PETERS

David Peters

"Silvers"  
College Avenue  
Maidstone  
ME15 6YJ



13 May 2016

Maidstone Borough Council Licensing Office  
Maidstone House  
King Street  
Maidstone  
Kent  
ME15 6JQ

Dear Sirs,

**Notice of Application for a Premises Licence made under the Licensing Act 2003 by Spirit of Rock Limited covering the Rambling Man Fair on 22<sup>nd</sup> to 24<sup>th</sup> July 2016**

We write to object to the granting of a licence for the above event as set out in the published application and our representation is as follows:

Although we live some distance from the venue of Mote Park we have previously been adversely affected by sound from events in Mote Park. The music could be heard in our house.

We are dismayed to see that the Rambling Man Fair has now grown into a three day event with live music proposed from around midday to 1-00 am on each day. For those living nearby this will be 13 hours each day of intrusive music which amounts to 39 hours over three consecutive days. It is too much to expect residents to tolerate this amount of noise. People who have to be fit for work on Monday 25<sup>th</sup> July should not be kept awake until 1-00 am on a working day. This event is after all just for the entertainment of some and of dubious benefit to the town.

Residents have a right to the peaceful enjoyment of their homes under Article 8 of the Human Rights Act. Although this is a qualified Right, interference with it has to be justified and that interference has to be proportionate and of overall benefit. Whilst the event might be justified as beneficial the duration certainly is not proportionate.

Yours faithfully,

*D Wallace*

David and Barbara Wallace



HUMAN RIGHTS

Article 8

1. Everyone has the right to respect for his private and family life, his home and his correspondence.
2. There shall be no interference by a public authority with the exercise of this right except such as is in accordance with the law and is necessary in a democratic society in the interests of national security, public safety or the economic well-being of the country, for the prevention of disorder or crime, for the protection of health or morals, or for the protection of the rights and freedoms of others.

Article 1 of the First Protocol

Every natural or legal person is entitled to the peaceful enjoyment of his possessions. No one shall be deprived of his possessions except in the public interest and subject to the conditions provided for by law and by the general principles of international law. The preceding provisions shall not, however, in any way impair the right of a State to enforce such laws as it deems necessary to control the use of property in accordance with the general interest or to secure the payment of taxes or other contributions or penalties.

Article 6(1)

In the determination of his civil rights and obligations or of any criminal charge against him, everyone is entitled to a fair and public hearing within a reasonable time by an independent and impartial tribunal established by law. Judgement shall be pronounced publicly but the press and public may be excluded from all or part of the trial in the interest of morals, public order or national security in a democratic society, where the interests of juveniles or the protection of the private life of the parties so require, or to the extent strictly necessary in the opinion of the court in special circumstances where publicity would prejudice the interests of justice.

Article 10

3. Everyone has the right to freedom of expression. This right shall include freedom to hold opinions and to receive and impart information and ideas without interference by public authority and regardless of frontiers. This Article shall not prevent States from requiring the licensing of broadcasting, television or cinema enterprises.
4. The exercise of these freedoms, since it carries with it duties and responsibilities, may be subject to such formalities, conditions, restrictions or penalties as are prescribed by law and are necessary in a democratic society, in the interests of national security, territorial integrity or public safety, for the prevention of disorder or crime, for the protection of health or morals, for the protection of the reputation or rights of others, for preventing the disclosure of information received in confidence, or for maintaining the authority and impartiality of the judiciary.



## **LICENSING AUTHORITY: MAIDSTONE BOROUGH COUNCIL**

### **Licensing Act 2003 Sub-Committee Hearing Procedure of Applications for New Premises Licences/Club Premises Certificates and Variations to existing licences and certificates**

## **Introduction and Procedure**

### **i) Introductions**

The Chairman will request all those persons participating in the hearing to identify themselves, starting with the:

- ✕ Members of the sub-committee (who will, if applicable, declare any personal or prejudicial interests)
- ✕ Legal advisor
- ✕ Committee clerk
- ✕ Maidstone Borough Council licensing officers/managers
- ✕ Applicant (and any representative)
- ✕ Each responsible authority (and any representative)
- ✕ Each interested party (and any spokesperson or representative)

### **ii) Procedural Matters**

- **Procedure**

The Chairman will:

- ✕ Confirm that all parties are aware of the sub-committee hearing procedure and that each party has a copy of the hearing procedure document.

- **Submissions**

The Chairman will:

- ✕ Explain that the sub-committee will allow all parties to put their case fully and make full submissions, within a reasonable time frame.

- **Discussion and cross-examination**

The Chairman will:

- ⌘ Explain that the sub-committee procedure shall take the form of a discussion led by the sub-committee.
- ⌘ Explain that the sub-committee will usually permit cross examination (conducted within a reasonable time frame).

- **Disruptive Behaviour**

The Chairman will:

- ⌘ Explain that where any person attending the hearing behaves in a disruptive manner, the sub-committee may direct that person to leave the hearing (including temporarily) and thereafter the person may submit to the sub-committee in writing any information which the person would have been entitled to give orally had the person not been required to leave the hearing.

- **Reading of Papers**

The Chairman will:

- ⌘ Confirm that all sub-committee members have pre-read all the papers and any other documents contained in the report regarding the hearing.

- **Draft Conditions**

The Chairman will:

- ⌘ Enquire whether draft conditions have been agreed between the applicant and any of the other parties for the sub-committee to consider.

- **Witnesses**

The Chairman will:

- ⌘ Enquire whether any parties request to have any witnesses give evidence at the hearing; and if so grant the request unless the request is unreasonable.
- ⌘ Invite the parties, where appropriate, to appoint a spokesperson.

## The Hearing

### **Outline of the Application and Representations**

- ✘ The Chairman will ask the legal advisor or community services manager to briefly outline the application and all representations regarding the application.

### **i) The Applicant**

- ✘ Opening remarks by the applicant (or their representative).
- ✘ Evidence of the applicant and any witnesses.
- ✘ After each person has given evidence the person may be questioned by each responsible authority, interested party and sub-committee member.
- ✘ If necessary, the applicant (or their representative) may clarify any matter that arose during questioning.

### **ii) Responsible Authorities (where applicable)**

<b>RESPONSIBLE AUTHORITY</b>	<b>Tick if applicable</b>
Police	
Trading standards	
Environmental Health	
Child Protection (Social Services)	
Planning	
Fire and Rescue	

- ✘ Opening remarks by the officer representing the responsible authority (or their representative).
- ✘ Evidence of the responsible authority officer and any witnesses.
- ✘ After each person has given evidence the person may be questioned by the applicant, each other responsible authority, interested party and sub-committee member.
- ✘ If necessary, the officer (or representative) may clarify any matter that arose during questioning.

### **iii) Interested Parties**

- ✘ Opening remarks by the interested party (or spokesperson/representative).
- ✘ Evidence of the interested party and any witnesses.
- ✘ After each person has given evidence the person may be questioned by the applicant, responsible authorities, each other interested party and sub-committee member.
- ✘ If necessary, the interested party (or spokesperson/representative) may clarify any matter that arose during questioning.

## Closing Speeches

In the following order:

- ✕ **Each Responsible Authority**
- ✕ **Each Interested Party**
- ✕ **The Applicant**

## End of Hearing

- ✕ The Chairman will ask the members of the sub-committee if they have any final questions for any party to the hearing.
- ✕ The Chairman will ask the legal advisor whether there are any further matters to be raised or resolved before the hearing is closed.
- ✕ The Chairman will bring the hearing to a close and shall declare that the sub-committee will retire, to private session, to consider the application, all relevant representations, evidence, the relevant extracts of Licensing Authority's Statement of Licensing Policy, the relevant extracts of the National Guidance issued under section 182 of The Licensing Act 2003 and the licensing objectives under the Licensing Act 2003.
- ✕ The Chairman shall invite the legal advisor to remain with the sub-committee during its deliberations and ask all other persons to withdraw from the room.

## The Decision

The Chairman shall declare in public session:

- ✕ The sub-committee's determination.
- ✕ All parties to the hearing will receive a copy of the written Determination Notice regarding the sub-committee's determination.
- ✕ All parties may appeal against the sub-committee's decision within 21 days beginning with the day on which the appellant is notified of the Licensing Authority's written determination. Appeals must be lodged with the Magistrates' Court. Parties should be aware that the Magistrates Court may make an order with respect to costs on any appeal.
- ✕ The hearing is formally closed.