

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 19 March 2018
Time: 6.30 p.m.
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Adkinson, Butler, Coulling (Parish Representative), English (Vice-Chairman), Fissenden, Mrs Gooch, Harvey, McLoughlin (Chairman), Perry and Webb

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

<u>AGENDA</u>	<u>Page No.</u>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 15 January 2018	1 - 9
9. Questions and answer session for members of the public (if any)	
10. Committee Work Programme	
11. Complaints Received Under the Members' Code of Conduct	10 - 13
12. General Data Protection Regulation Preparation Update	14 - 25
13. Internal Audit & Assurance Plan 2018/19	26 - 61
14. Annual Accounts Preparation	62 - 66

Issued on Friday 9 March 2018

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

15. External Audit Progress Report March 2018	67 - 88
16. External Auditor's Audit Plan 2017/18	89 - 109
17. Budget Strategy - Risk Assessment Update	110 - 123
18. Appointment to Enforcement Sub-Committee Established by a Memorandum of Understanding in Relation to the Developments at Brunswick Street and Union Street	124 - 128

PUBLIC SPEAKING AND ALTERNATIVE FORMATS

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

In order to speak at this meeting, please contact Democratic Services using the contact details above, by 5 p.m. one clear working day before the meeting. If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

To find out more about the work of the Committee, please visit www.maidstone.gov.uk.