

COBTREE MANOR ESTATE CHARITY COMMITTEE MEETING

Date: Thursday 25 January 2018
Time: 2.30 pm
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Cox (Vice-Chairman), Mrs Gooch, McLoughlin (Chairman), Perry
and Mrs Wilson

<u>AGENDA</u>	<u>Page No.</u>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information.	
8. Minutes of the meeting held on 19 October 2017	1 - 4
9. Presentation of Petitions (if any)	
10. Questions and answer session for members of the public (if any)	
11. Accounts 2016/17	5 - 32
12. External Audit Management Letter 2016/17	33 - 57
13. Reappointment of Auditors	58 - 61
14. Cobtree Manor Estate Financial Position	62 - 66
15. Cobtree Manor Estate Update January 2018	67 - 74

Issued on Wednesday 17 January 2018

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

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|--|---------|
| 16. Cobtree Cafe Visitor Centre Update January 2018 | 75 - 78 |
| 17. Cobtree Manor Park Car Parking Improvements and Charging | 79 - 89 |

PART II

To move that the public be excluded for the items set out in Part II of the Agenda because of the likely disclosure of exempt information for the reasons specified having applied the Public Interest Test.

Head of Schedule 12 A and Brief Description

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| 18. Cobtree Manor Park - Car Park Improvements and Charging - Exempt Appendix | Paragraph 3 – Info re business/financial affairs | 90 - 91 |
| 19. Cobtree Manor Park Visitor Centre Security Review | Paragraph 7 – Info re Crime | 92 - 99 |

PUBLIC SPEAKING

In order to book a slot to speak at this meeting of the Cobtree Manor Estate Charity Trust Committee, please contact on 01622 602743 or by email to committeeservices@maidstone.gov.uk by 5 p.m. one clear working day before the meeting. If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

ALTERNATIVE FORMATS

The reports included in Part I of this agenda can be available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact committeeservices@maidstone.gov.uk or 01622 602743**. To find out more about the work of the Committee, please visit www.maidstone.gov.uk