

# HERITAGE, CULTURE AND LEISURE COMMITTEE MEETING

Date: Tuesday 4 September 2018  
Time: 6.30 pm  
Venue: Town Hall, High Street, Maidstone

Membership: Councillors Cuming, Fermor, Fort, Harper (Chairman), Hastie, Hinder, Mrs Hinder, Lewins and Mrs Wilson (Vice-Chairman)

*The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.*

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<b><u>AGENDA</u></b>	<b><u>Page No.</u></b>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 3 July 2018	1 - 6
9. Presentation of Petitions (if any)	
10. Questions and answer session for members of the public	
11. Committee Work Programme	7
12. Nominations to Outside Bodies	8
13. Reports of Outside Bodies	9 - 12
14. First Quarter Budget Monitoring Report	13 - 26
15. Key Performance Indicator Update Quarter 1 HCL	27 - 33
16. Bereavement Services Development Plan	34 - 47

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**Issued on Thursday 23 August 2018**

**Continued Over/:**

*Alison Broom*

**Alison Broom, Chief Executive**

**PUBLIC SPEAKING AND ALTERNATIVE FORMATS**

If you require this information in an alternative format please contact us, call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk).

In order to speak at this meeting, please contact Democratic Services using the contact details above, by 5 p.m. one clear working day before the meeting (31 August). If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk).