

# AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 19 November 2018  
Time: 6.30 p.m.  
Venue: Town Hall, High Street, Maidstone

## Membership:

Councillors Bartlett, Coulling (Parish Representative), Cox, Daley, Garland, Harvey (Vice-Chairman), McLoughlin (Chairman), Perry, Purle and Webb

*The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.*

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<b><u>AGENDA</u></b>	<b><u>Page No.</u></b>
1. Apologies for Absence	
2. Notification of Substitute Members	
3. Urgent Items	
4. Notification of Visiting Members	
5. Disclosures by Members and Officers	
6. Disclosures of Lobbying	
7. To consider whether any items should be taken in private because of the possible disclosure of exempt information	
8. Minutes of the meeting held on 17 September 2018	1 - 5
9. Question and answer session for members of the public (if any)	
10. Committee Work Programme 2018/19	6
11. Investigatory Powers Commissioner's Office Inspection Report	7 - 17
12. Data Protection Act 2018 (GDPR) Progress to Compliance	18 - 28
13. Annual Governance Statement Update	29 - 34
14. Contract Management Update	35 - 41
15. Maidstone Property Holdings Governance Arrangements	42 - 47

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**Issued on Friday 9 November 2018**

**Continued Over/:**

*Alison Broom*

**Alison Broom, Chief Executive**

16. Interim Internal Audit and Assurance Report	48 - 77
17. Treasury Management Mid-Year Review 2018/19	78 - 86
18. External Audit Progress Report November 2018	87 - 106
19. Budget Strategy - Risk Assessment Update	107 - 121

## **PUBLIC SPEAKING AND ALTERNATIVE FORMATS**

If you require this information in an alternative format, please contact us, call **01622 602899** or email [committee@maidstone.gov.uk](mailto:committee@maidstone.gov.uk).

In order to speak at this meeting, please contact Democratic Services using the contact details above, by 5 p.m. one clear working day before the meeting (i.e. Thursday 15 November 2018). If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

To find out more about the work of the Committee, please visit [www.maidstone.gov.uk](http://www.maidstone.gov.uk).