

AUDIT, GOVERNANCE AND STANDARDS COMMITTEE MEETING

Date: Monday 18 March 2019
Time: 6.30 p.m.
Venue: Town Hall, High Street, Maidstone

Membership:

Councillors Bartlett, Coulling (Parish Representative), Cox, Daley, Harvey (Vice-Chairman), McLoughlin (Chairman), Perry, Purle, Titchener (Parish Representative) and Webb

The Chairman will assume that all Members will read the reports before attending the meeting. Officers are asked to assume the same when introducing reports.

AGENDA

Page No.

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| 1. Apologies for Absence | |
| 2. Notification of Substitute Members | |
| 3. Urgent Items | |
| 4. Notification of Visiting Members | |
| 5. Disclosures by Members and Officers | |
| 6. Disclosures of Lobbying | |
| 7. To consider whether any items should be taken in private because of the possible disclosure of exempt information | |
| 8. Minutes of the meeting held on 14 January 2019 | 1 - 9 |
| 9. Question and answer session for members of the public (if any) | |
| 10. Committee Work Programme 2019/20 | |
| 11. Housing Benefit Grant Claim | 10 - 17 |
| 12. Contract Management Update | 18 - 24 |
| 13. Internal Audit & Assurance Plan 2019/20 | 25 - 53 |
| 14. External Auditor's Audit Plan 2018/19 | 54 - 74 |
| 15. External Audit Progress Report - March 2019 | 75 - 93 |

Issued on Friday 8 March 2019

Continued Over/:

Alison Broom

Alison Broom, Chief Executive

PUBLIC SPEAKING AND ALTERNATIVE FORMATS

If you require this information in an alternative format please contact us, call **01622 602899** or email committee@maidstone.gov.uk.

In order to speak at this meeting, please contact Democratic Services using the contact details above, by 5 p.m. one clear working day before the meeting (i.e. Thursday 14 March 2019). If asking a question, you will need to provide the full text in writing. If making a statement, you will need to tell us which agenda item you wish to speak on. Please note that slots will be allocated on a first come, first served basis.

To find out more about the work of the Committee, please visit www.maidstone.gov.uk.