

You are hereby summoned to attend a meeting of the

## MAIDSTONE BOROUGH COUNCIL



Date: Wednesday 23 September 2009

Time: 6.30 p.m.

Venue: Town Hall, High Street,  
Maidstone

### Membership:

Councillors Parvin (Mayor), Ash, Batt, Beerling,  
Mrs Blackmore, Bradshaw, Butler,  
Chittenden, Daley, English, Field,  
FitzGerald, Garland, Mrs Gibson,  
Mrs Gooch, Greer, Harwood, Hinder,  
Mrs Hinder, Horne, Hotson, Mrs Joy,  
Lusty, Marchant, Marshall,  
Mrs Marshall, Moriarty, Mortimer,  
Moss, Naghi, Nelson-Gracie, Paine,  
Parr, Mrs Parvin, Paterson, Pollington,  
Mrs Ring, Mrs Robertson, Robertson,  
Ross, Sams, Sellar, Sherreard,  
Mrs Stockell, Thick, Verrall, Vizzard,  
Warner, Ms Williams, Mrs Wilson,  
J.A. Wilson, J. Wilson, Wooding and  
Yates

Continued Over/:

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**Issued on 15 September 2009**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEBBIE SNOOK on 01622 602030**. To find out more about the work of the Council, please visit [www.digitalmaidstone.co.uk](http://www.digitalmaidstone.co.uk)

**David Petford, Chief Executive, Maidstone Borough Council,  
Maidstone House, King Street, Maidstone, Kent ME15 6JQ**

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## **AGENDA**

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1. Apologies for Absence
2. Disclosures by Members and Officers
3. Disclosures of Lobbying
4. To consider whether any items should be taken in private because of the possible disclosure of exempt information.
5. Minutes of the meeting of the Borough Council held on 24 June 2009 1 - 8
6. Mayor's Announcements
7. Petitions
8. Question and Answer Session for Members of the Public
9. Questions from Members of the Council to the
  - (a) Leader of the Council
  - (b) Cabinet Members
  - (c) Chairmen of Overview and Scrutiny Committees
  - (d) Chairmen of other Committees
10. Current Issues - Report of the Leader of the Council and Response of the Group Leaders
11. Report of the Employment and Development Panel held on 30 July 2009 - Human Resources Policy - Discipline, Capability and Grievance Procedures 9 - 10
12. Report of the Standards Committee held on 2 September 2009 - Human Resources Policy - Discipline, Capability and Grievance Procedures 11 - 16
13. Oral Report of the Audit Committee to be held on 21 September 2009
14. Report of the Head of Finance - Audit Commission's Annual Governance Report 2008/09 17 - 48
15. Notice of the following Motion has been given by Councillor Mrs Parvin:-

That a letter be sent on behalf of the Council to the Town Council and residents of Wootton Bassett commending them for the support they have shown to our servicemen and women fighting in Afghanistan and to the families who have lost loved ones in this conflict, and for the constant way they honour those who pass through their town on the sad homeward journey from RAF Lyneham.

The Council thanks and salutes them for these acts of respect and support in these troubled times.

16.	Report of the Acting Overview and Scrutiny Manager - Overview and Scrutiny Annual Report 2008-09	49 - 60
17.	Report of the Democratic Services Manager - Committee Membership	61 - 62
18.	Report of the Democratic Services Manager - Amendments to the Scheme of Delegations Relating to Executive Functions	63 - 64
19.	Report of the Democratic Services Manager - Urgent Decisions taken by the Executive	65 - 66