

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 May 2010 to
31 August 2010**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan May 2010 - August 2010

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

Forward Plan May 2010 - August 2010

WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



Councillor Christopher Garland

Leader of the Council

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Councillor Mark Wooding

Cabinet Member for Environment

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Councillor Marion Ring

Cabinet Member for Community Services

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Councillor Brian Moss

Cabinet Member for Leisure and Culture

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Councillor Richard Ash

Cabinet Member for Corporate Services

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Councillor Malcolm Greer

Cabinet Member for Regeneration

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**Forward Plan
May 2010 - August 2010**

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

**Forward Plan
May 2010 - August 2010**

Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet</p> <p>Due Date: 20 May 2010</p> <p>Original Date:</p>	<p>Information Strategy 2010 - 2013</p> <p>The Council's Information Strategy, this is a 3 year rolling programme, reviewed annually.</p>	<p>Report to ICT Steering Group, Management Team, and Cabinet Member for Corporate Services.</p>	<p>Paul Taylor, Assistant Director of Customer Services and Partnerships</p> <p>15th March 2010</p>	<p>Information Strategy 2010 - 13</p>
<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p> <p>Original Date:</p>	<p>Budget Strategy 2011/12 Onwards</p> <p>Initial consideration of strategy for 2011/12 including MTFS and Budget Consultation</p>	<p>CMT; HoS Internal</p>	<p>Paul Riley, Head of Finance</p> <p>01/05/2010</p>	<p>Cabinet, Council and Committee for Budget Strategy 2011/12 Onwards</p>

**Forward Plan
May 2010 - August 2010**

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<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p> <p>Original Date:</p>	<p>Treasury Management Performance for 2009/10</p> <p>To agree Treasury Management performance for 2009/10 and to consider revisions to arrangements for 2010/11 in accordance with the CIPFA Code of Practice on Treasury Management</p>	<p>Management Team and Heads of Service Internal</p>	<p>Paul Riley, Head of Finance</p> <p>30 April 2010</p>	<p>Cabinet, Council and Committee for Treasury Management Performance for 2009/10</p>
<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p> <p>Original Date:</p>	<p>Revenue and Capital Outturn for 2009/10</p> <p>To agree Revenue and Capital Outturn for 2009/10</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance</p> <p>30 April 2010</p>	<p>Cabinet, Council and Committee for Revenue and Capital Outturn for 2009/10</p>
<p>Cabinet</p> <p>Due Date: 9 Jun 2010</p> <p>Original Date:</p>	<p>Summary of the Statement of Accounts for 2009/10</p> <p>To agree a summary of the Statement of Accounts for 2009/10</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance</p> <p>30 April 2010</p>	<p>Cabinet, Council and Committee for Summary of the Statement of Accounts for 2009/10</p>

**Forward Plan
May 2010 - August 2010**

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<p>Cabinet</p> <p>Due Date: 14 Jul 2010</p> <p>Original Date:</p>	<p>Budget Strategy 2011/12 Onwards</p> <p>To give initial consideration to a Budget Strategy for 2011/12 and beyond.</p>	<p>Management Team, Heads of Service and Members Internal</p>	<p>Paul Riley, Head of Finance</p> <p>21 June 2010</p>	<p>Cabinet, Council and Committee for Budget Strategy 2011/12 Onwards</p>
<p>Cabinet Member for Environment</p> <p>Due Date: Before 28 May 2010</p> <p>Original Date: 30 Apr 2010</p>	<p>Review of Fees and Charges</p> <p>To consider the setting of charges for the bulky waste collection service for the year 2010/11 including the simplification of the current pricing framework</p>	<p>Internal Internal meetings, through Best Value Review</p>	<p>Jennifer Gosling</p> <p>Friday 26th March 2010</p>	<p>Cabinet Member Report for Review of Fees and Charges</p>

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<p>Cabinet Member for Environment</p> <p>Due Date: Before 31 May 2010</p> <p>The draft Contaminated Land Strategy is scheduled for review by Overview & Scrutiny on the 26 January 2010. Moving the Forward Plan Entry will give officers time to make any necessary amendments before preparing the report to the Cabinet Member</p> <p>Original Date: 30 Oct 2009</p>	<p>Review of Contaminated Land Strategy</p> <p>To update and amend the current Contaminated Land Strategy</p>	<p>Direct consultation with identified statutory consultees.</p>	<p>John Newington</p> <p>26 February 2010</p>	<p>Contaminated land strategy 2001</p> <p>Environment Act 1995</p> <p>Environmental Protection Act 1990 Part IIA</p>