

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 July 2010 to
31 October 2010**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan July 2010 - October 2010

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

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WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



Councillor Christopher Garland
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Councillor Ben Sherreard
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Councillor Marion Ring
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Councillor John A Wilson
Cabinet Member for Community Services
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Councillor Richard Ash
Cabinet Member for Leisure and Culture
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Councillor Malcolm Greer
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HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

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| Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay: | Title of Report and Brief Summary of Decision to be made: | Consultees and Method: | Contact Officer and deadline for submission of enquiries: | Relevant Documents: |
|---|--|--|---|--|
| <p>Cabinet</p> <p>Due Date: 14 Jul 2010</p> | <p>Performance Plan</p> <p>Set targets for next three years</p> | <p>Unit Managers, Heads of Service, Unit Managers and mgt team consulted (targets). Final doc will be on website for public viewing once agreed.</p> | <p>Georgia Hawkes, Policy and Performance Manager</p> <p>14th June</p> | <p>Cabinet, Council or Committee Report for Performance Plan</p> |
| <p>Cabinet</p> <p>Due Date: 14 Jul 2010</p> | <p>Waste and Recycling Strategy 2010-2015</p> <p>To consider the options available to the Council for the improvement to waste and recycling services in order to meet waste reduction and recycling targets and increase the cost efficiency of the services.</p> | <p>Internal departments; Kent County Council (Waste Disposal Authority); Meetings; Best Value Review</p> | <p>Steve Goulette, Assistant Director of Environmental Services</p> <p>18th June 2010</p> | <p>Cabinet, Council or Committee Report for Waste and Recycling Strategy 2010-2015</p> |
| <p>Cabinet</p> <p>Due Date: 14 Jul 2010</p> | <p>Budget Strategy 2011/12 Onwards</p> <p>To give initial consideration to a Budget Strategy for 2011/12 and beyond.</p> | <p>Management Team, Heads of Service and Members Internal</p> | <p>Paul Riley, Head of Finance</p> <p>21 June 2010</p> | <p>Cabinet, Council and Committee for Budget Strategy 2011/12 Onwards</p> |

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|--|---|---|--|---|
| <p>Cabinet</p> <p>Due Date: 8 Sep 2010</p> | <p>Core Strategy Public Consultation Draft</p> <p>Draft Core Strategy for public consultation September/October 2010</p> | <p>All key stakeholders, including parish councils, and the public Public notice, letters, emails, newsletter to interested parties whose details are held on the LDF database, Limehouse notification, targeted parish council/public meetings and exhibitions, etc., inviting comments on the draft Core Strategy</p> | <p>Michael Thornton, Policy and Environment Manager</p> <p>12th July 2010</p> | <p>Cabinet, Council or Committee Report for Core Strategy Public Consultation Draft</p> |
| <p>Cabinet</p> <p>Due Date: 13 Oct 2010</p> | <p>High Street Improvement Project</p> <p>To consider whether to approve the final designs and budget for the High Street Improvement project</p> | <p>Bus operators, taxi representatives, disability groups, retailers and Town Centre Management, Kent County Council. A programme of stakeholder engagement is taking place. A planning application has also been submitted</p> | <p>Brian Morgan, Assistant Director of Development and Community Strategy</p> <p>August 6th 2010</p> | <p>Cabinet, Council or Committee Report for High Street Improvement Project</p> |