

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 April 2012 to
31 July 2012**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan April 2012 - July 2012

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

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WHO ARE THE CABINET?



Councillor Christopher Garland
Leader of the Council
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Tel: 07766 343024



Councillor Marion Ring
Cabinet Member for Environment
marionring@maidstone.gov.uk
Tel: 01622 686492



Councillor Malcolm Greer
Cabinet Member for Economic Development and
Transport (also Deputy Leader)
malcolmgreer@maidstone.gov.uk
Tel: 01634 862876



Councillor John A Wilson
Cabinet Member for Community and Leisure Services
johnawilson@maidstone.gov.uk
Tel: 01622 720989



Councillor Eric Hotson
Cabinet Member for Corporate Services
erichotson@maidstone.gov.uk
Tel: 01580 892312

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet</p> <p>Due Date: 16 Apr 2012</p> <p>Original Date: 3 Oct 2011</p>	<p>ICT Partnership</p> <p>Report detailing the business case for a MKIP ICT shared service/partnership</p>	<p>Staff, Heads of Service, Members Questionnaire</p>	<p>David Lindsay, Head of IT Services DaveLindsay@maidstone.gov.uk</p> <p>31/7/2011</p>	<p>Cabinet, Council or Committee Report for ICT Partnership</p>
<p>Cabinet</p> <p>Due Date: 16 May 2012</p>	<p>Annual Governance Statement</p> <p>To agree the Annual Governance Statement for 2011/12</p>	<p>Corporate Leadership Team Heads of Service Members Internal communication/report to Corporate Leadership Team</p>	<p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> <p>27 April 2012</p>	<p>Cabinet, Council or Committee Report for Annual Governance Statement</p>
<p>Cabinet</p> <p>Due Date: 16 May 2012</p>	<p>Information Strategy</p> <p>Annual review of rolling 3 year strategy</p>	<p>CLT, SLT IT service review meetings, service planning process</p>	<p>David Lindsay, Head of IT Services DaveLindsay@maidstone.gov.uk</p> <p>31st march 2012</p>	<p>Cabinet, Council or Committee Report for Information Strategy</p>

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<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Core Strategy Publication Consultation</p> <p>Following public participation consultation on the Core Strategy (Regulations 25 consultation), to respond to representations received and to recommend changes to the Core Strategy in advance of the Publication consultation stage of the plan making process (Regulation 27 consultation).</p>	<p>The representations will be considered by the Core Strategy Members Working Group, the Local Development Document Task and Finish Scrutiny Panel, and Cabinet. Publication consultation will involve all members of the public, including residents, businesses, the development industry and adjacent local authorities. The Core Strategy public participation consultation ended on 14 October 2011. The representations will be assessed and recommendations made to amend the document before the Core Strategy is published for Regulation 27 consultation, known as Publication.</p>	<p>Sue Whiteside suewhiteside@maidstone.gov.uk</p> <p>31 January 2012</p>	<p>Cabinet, Council or Committee Report for Core Strategy Publication Consultation</p>

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<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Infrastructure Delivery Plan: Public Consultation</p> <p>To agree the IDP, which lists the infrastructure schemes (and estimated costs) required to support the spatial distribution of development proposed in the Core Strategy</p>		<p>Michael Murphy michaelmurphy@maidstone.gov.uk</p> <p>11 January 2012</p>	<p>Cabinet, Council or Committee Report for Infrastructure Delivery Plan: Public Consultation</p>
<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p> <p>Original Date: 11 Jan 2012</p>	<p>Integrated Transport Strategy: Public Consultation</p> <p>The joint transport strategy to support the Core Strategy</p>	<p>Core Strategy Members Working Group, Task and Finish Scrutiny Panel, Joint Transport Board, Stakeholders and the public For public consultation</p>	<p>Flo Churchill flochurchill@maidstone.gov.uk</p> <p>31st December 2011</p>	<p>Cabinet, Council or Committee Report for Integrated Transport Strategy Public Consultation</p>

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<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Local Council Tax Discount Scheme</p> <p>To consider the options available to the Council in developing a local discount to replace the existing council tax benefit scheme. To endorse the principals of the recommended scheme and approach to consultation.</p>	<p>Precepting Authorities Voluntary Sector Welfare Advice Agencies Residents</p>	<p>Stephen McGinnes stephenmcginnes@maidstone.gov.uk</p> <p>In writing to the Borough Council.</p>	<p>Cabinet, Council or Committee Report for Local Council Tax Discount Scheme</p>
<p>Cabinet</p> <p>Due Date: 11 Jul 2012</p>	<p>Budget Strategy 2013-14 Onwards</p> <p>To give initial consideration to a Budget Strategy for 2013/14 and beyond.</p>	<p>Corporate Leadership Team Heads of Service Members Internal communication/report to Corporate Leadership Team</p>	<p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> <p>28 June 2012</p>	<p>Cabinet, Council or Committee Report for Budget Strategy 2013/14 Onwards</p>
<p>Cabinet Member for Corporate Services</p> <p>Due Date: Apr 2012</p>	<p>Asset Management Plan: 2012-15</p> <p>To consider the Council's Asset Management Plan 2012-15</p>	<p>Corporate Leadership Team Heads of Service Discussions with Corporate Leadership Team and Heads of Service</p>	<p>David Tibbit davidtibbit@maidstone.gov.uk</p> <p>29/02/12</p>	<p>Cabinet Member Report for Asset Management Plan - 2012-15</p>

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<p>Cabinet Member for Economic Development and Transport</p> <p>Due Date: Apr 2012</p>	<p>Hazlitt Theatre and Arts Centre - Operational Review and Examination of Future Governance Arrangements</p> <p>To consider the consultant's reports on the operational review, and future governance of the Hazlitt Theatre and Arts Centre and the recommendations in relation to the future operation and governance.</p>	<p>CLT, Finance, Management of the HAC, Members It has been the subject of extensive consultation</p>	<p>Brian Morgan, Assistant Director of Regeneration & Cultural Services brianmorgan@maidstone.gov.uk</p> <p>09.03.12</p>	<p>Exempt Cabinet Member Report for Hazlitt Theatre and Arts Centre - Operational review of the Theatre and Arts Centre and an examination of future governance arrangements</p>

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<p>Cabinet Member for Environment</p> <p>Due Date: May 2012</p> <p>Original Date: 14 Feb 2012</p>	<p>Adoption of Dog Control Orders in Maidstone</p> <p>The Cabinet member will be asked to decide whether to proceed with a proposal to introduce Dog Control Orders under Section 55(1) of The Clean Neighbourhoods and Environment Act 2005 in relation to fouling and exclusion of dogs from childrens play areas</p>	<p>Ward Councillor; Parish Council; Service Users; Local Residents; Stakeholders/Partners; Consultation will be through circulation of the report and also through advertisement in local newspapers</p>	<p>Martyn Jeynes martynjeynes@maidstone.gov.uk</p> <p>Ward Councillor; Parish Council; Service Users; Local Residents; Stakeholders/Partners; Section 151 Finance Officer; Chief Executive; Monitoring Officer</p>	<p>Cabinet Member Report for The adoption of Dog Control Orders in Maidstone</p>