

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 June 2012 to
30 September 2012**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan June 2012 - September 2012

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the “key decisions” which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each “key decision” is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the “key decisions” likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that “key decision” –

- the subject matter of the decision
- a brief explanation of why it will be a “key decision”
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

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WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



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Councillor Malcolm Greer

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Councillor John A Wilson

Cabinet Member for Community and Leisure Services

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HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet Member for Environment</p> <p>Due Date: 1 Jun 2012</p> <p>Original Date: 14 Feb 2012</p>	<p>Adoption of Dog Control Orders in Maidstone</p> <p>The Cabinet member will be asked to decide whether to proceed with a proposal to introduce Dog Control Orders under Section 55(1) of The Clean Neighbourhoods and Environment Act 2005 in relation to fouling and exclusion of dogs from childrens play areas</p>	<p>Ward Councillor; Parish Council; Service Users; Local Residents; Stakeholders/Partners; Consultation will be through circulation of the report and also through advertisement in local newspapers</p>	<p>Martyn Jeynes martynjeynes@maidstone.gov.uk</p> <p>15 May 2012</p>	<p>Cabinet Member Report for The adoption of Dog Control Orders in Maidstone</p>
<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Information Strategy</p> <p>Annual review of rolling 3 year strategy</p>	<p>CLT, SLT IT service review meetings, service planning process</p>	<p>David Lindsay, Head of IT Services DaveLindsay@maidstone.gov.uk</p> <p>31 March 2012</p>	

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<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Annual Governance Statement</p> <p>To agree the Annual Governance Statement for 2011/12</p>	<p>Corporate Leadership Team Heads of Service Members Internal communication/report to Corporate Leadership Team</p>	<p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> <p>27 April 2012</p>	<p>Cabinet, Council or Committee Report for Annual Governance Statement</p>
<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Localism and the Community Rights to Challenge and Bid</p> <p>To set out the possible approaches the Council wishes to take in implementing these new powers.</p>		<p>David Tibbit davidtibbit@maidstone.gov.uk</p> <p>31 May 2012</p>	<p>Cabinet, Council or Committee Report for Localism and the Community Rights to Challenge and Bid</p>

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<p>Cabinet</p> <p>Due Date: 13 Jun 2012</p>	<p>Local Council Tax Discount Scheme</p> <p>To consider the options available to the Council in developing a local discount to replace the existing council tax benefit scheme. To endorse the principals of the recommended scheme and approach to consultation.</p>	<p>Precepting Authorities Voluntary Sector Welfare Advice Agencies Residents To be determined.</p>	<p>Stephen McGinnes stephenmcginnes@maidstone.gov.uk</p> <p>25 May 2012</p>	<p>Cabinet, Council or Committee Report for Local Council Tax Discount Scheme</p>
<p>Cabinet</p> <p>Due Date: 11 Jul 2012</p>	<p>Budget Strategy 2013-14 Onwards</p> <p>To give initial consideration to a Budget Strategy for 2013/14 and beyond.</p>	<p>Corporate Leadership Team Heads of Service Members Internal communication/report to Corporate Leadership Team</p>	<p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> <p>28 June 2012</p>	<p>Cabinet, Council or Committee Report for Budget Strategy 2013/14 Onwards</p>

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<p>Cabinet</p> <p>Due Date: 11 Jul 2012</p>	<p>Public Gypsy & Traveller Site: process update</p> <p>Report to consider and agree next steps in the process of delivering 15 additional public Gypsy & Traveller pitches in the borough by 2015.</p>	<p>Forward Plan recipients Forward Plan</p>	<p>Rob Jarman, Head of Development Management, John Littlemore, Head of Housing & Community Safety Robjarman@maidstone.gov.uk , johnlittlemore@maidstone.gov.uk</p> <p>25 May 2012</p>	<p>Exempt Cabinet, Council or Committee Report for Public Gypsy & Traveller Site: process update</p>
<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Core Strategy Strategic Development Site Allocations</p> <p>Approval to undertake a partial public consultation (regulation 18) on the strategic development sites proposed to be allocated in the Core Strategy</p>	<p>Residents and businesses, development industry, parish councils, ward members, infrastructure providers. Public consultation (TCPA regulation 18)</p>	<p>Rob Jarman, Head of Development Management Robjarman@maidstone.gov.uk</p> <p>13 June 2012</p>	<p>Cabinet, Council or Committee Report for Core Strategy Strategic Development Site Allocations</p>

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<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Core Strategy Public Participation Key Issues and Responses</p> <p>A report on the key issues arising from the representations made during public participation consultation on the Core Strategy, together with recommended responses</p>	<p>Residents, businesses, infrastructure providers, development industry, parish councils, ward members, adjacent authorities, etc. Draft Core Strategy was subject to full public consultation (Regulation 18, formerly Regulation 25)</p>	<p>Rob Jarman, Head of Development Management Robjarman@maidstone.gov.uk</p> <p>13 June 2012</p>	<p>Cabinet, Council or Committee Report for Core Strategy Public Participation Key Issues and Responses</p>
<p>Cabinet Member for Community and Leisure Services</p> <p>Due Date: 29 Jun 2012</p> <p>Original Date: 22 Mar 2012</p>	<p>Private Sector Housing: Review of Housing Assistance</p> <p>To seek agreement for proposals for the Council's private sector Housing Assistance programme for 2012/13</p>	<p>Cabinet Member and key stakeholders Email</p>	<p>Neil Coles neilcoles@maidstone.gov.uk</p> <p>30 May 2012</p>	<p>Cabinet Member Report for Private Sector Housing: Review of Housing Assistance</p>

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<p>Cabinet Member for Planning, Transport and Development</p> <p>Due Date: 29 Jun 2012</p>	<p>Formation of Building Consultancy</p> <p>To form an arms length Building Consultancy service to complement the existing Building Surveying service</p>	<p>CLT Legal consultation Customers Through customer service requests Legal consultation</p>	<p>David Harrison davidharrison@maidstone.gov.uk</p> <p>01 June 2012</p>	<p>Cabinet Member Report for Formation of Building Consultancy</p>
<p>Cabinet Member for Environment</p> <p>Due Date: 31 Jul 2012</p>	<p>Policy Changes for New Waste Collection Contract</p> <p>To consider a range of changes proposed as part of the new waste collection contract to improve efficiency, health and safety and cost effectiveness of the waste collection services.</p>	<p>Garden waste retailers; service users; partnering authorities; contractors; Health and Safety Executive Service feedback received; Health and Safety Inspection; Letters; informal discussions; roadshows</p>	<p>Steve Goulette, Assistant Director of Environment & Regulatory Services Stevegoulette@maidstone.gov.uk</p> <p>30 June 2012</p>	<p>Cabinet Member Report for Policy Changes for New Waste Collection Contract</p>