

MAIDSTONE BOROUGH COUNCIL

FORWARD PLAN

**1 July 2012 to
31 October 2012**

**Councillor Christopher Garland
Leader of the Council**



Forward Plan July 2012 - October 2012

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be up-dated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

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WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



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Leader of the Council

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Councillor Stephen Paine

Cabinet Member for Planning, Transport and Development

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Councillor Malcolm Greer

Cabinet Member for Economic and Commercial Development (also Deputy Leader)

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Councillor Marion Ring

Cabinet Member for Environment

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Councillor Eric Hotson

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Councillor John A Wilson

Cabinet Member for Community and Leisure Services

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HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

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Decision Maker, Date of Decision/Month in which decision will be made and, if delayed, reason for delay:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet Member for Community and Leisure Services</p> <p>Due Date: 2 Jul 2012</p>	<p>Empty Homes Plan Scoping Report</p> <p>To consider the options available to update the Council's interventions relating to empty homes.</p>	<p>Members and Officers internal consultation</p>	<p>John Littlemore, Head of Housing & Community Safety johnlittlemore@maidstone.gov.uk</p> <p>28 June 2012</p>	<p>Cabinet Member Report for Empty Homes Plan Scoping Report</p>
<p>Cabinet</p> <p>Due Date: 11 Jul 2012</p>	<p>Public Gypsy & Traveller Site: process update</p> <p>Report to consider and agree next steps in the process of delivering 15 additional public Gypsy & Traveller pitches in the borough by 2015.</p>	<p>Forward Plan recipients Forward Plan</p>	<p>Rob Jarman, Head of Development Management, John Littlemore, Head of Housing & Community Safety Robjarman@maidstone.gov.uk , johnlittlemore@maidstone.gov.uk</p> <p>25 June 2012</p>	<p>Exempt Cabinet, Council or Committee Report for Public Gypsy & Traveller Site: process update</p>

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<p>Cabinet</p> <p>Due Date: 11 Jul 2012</p>	<p>Localism and the Community Rights to Challenge and Bid</p> <p>To set out the possible approaches the Council wishes to take in implementing these new powers.</p>		<p>David Tibbit davidtibbit@maidstone.gov.uk</p> <p>22nd June 2012</p>	<p>Cabinet, Council or Committee Report for Localism and the Community Rights to Challenge and Bid</p>
<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Draft Joint Integrated Transport Strategy</p> <p>Public Consultation Draft of ITS</p>	<p>MBC & KCC Members Residents Businesses Highways Agency Joint Transport Board Public consultation</p>	<p>Jonathan Morris jonathanmorris@maidstone.gov.uk</p> <p>15th June 2012</p>	<p>Cabinet, Council or Committee Report for Draft Joint Integrated Transport Strategy</p>
<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Phase 2 High Street Improvement Project</p> <p>To consider whether to progress with Phase 2 of the High Street Improvement Project</p>	<p>Residents, businesses in Lower High Street, bus operators, disability focus groups, Kent County Council Through publication of the report</p>	<p>John Foster, Economic Development Manager johnfoster@maidstone.gov.uk</p> <p>29th June 2012</p>	<p>Cabinet, Council or Committee Report for Phase 2 High Street Improvement Project</p>

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<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Budget Strategy 2013 14 Onwards Cabinet</p> <p>To give initial consideration to a Budget Strategy for 2013/14 and beyond.</p>	<p>Corporate Leadership Team Heads of Service Members Internal communication/report to Corporate Leadership Team</p>	<p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> <p>28 June 2012</p>	<p>Cabinet, Council or Committee Report for Budget Strategy 2013 14 Onwards Cabinet</p>
<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Core Strategy Strategic Development Site Allocations</p> <p>Approval to undertake a partial public consultation (regulation 18) on the strategic development sites proposed to be allocated in the Core Strategy</p>	<p>Residents and businesses, development industry, parish councils, ward members, infrastructure providers. Public consultation (TCPA regulation 18)</p>	<p>Rob Jarman, Head of Development Management Robjarman@maidstone.gov.uk</p> <p>13 June 2012</p>	<p>Cabinet, Council or Committee Report for Core Strategy Strategic Development Site Allocations</p>

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<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Core Strategy Public Participation Key Issues and Responses</p> <p>A report on the key issues arising from the representations made during public participation consultation on the Core Strategy, together with recommended responses</p>	<p>Residents, businesses, infrastructure providers, development industry, parish councils, ward members, adjacent authorities, etc. Draft Core Strategy was subject to full public consultation (Regulation 18, formerly Regulation 25)</p>	<p>Rob Jarman, Head of Development Management Robjarman@maidstone.gov.uk</p> <p>13 June 2012</p>	<p>Cabinet, Council or Committee Report for Core Strategy Public Participation Key Issues and Responses</p>
<p>Cabinet</p> <p>Due Date: 25 Jul 2012</p>	<p>Capital Programme 2012 to 2016 Cabinet</p> <p>To agree a revised capital programme to match the current level of available resources.</p>	<p>Corporate Leadership Team Heads of Service Members Internal communication/report to Corporate Leadership Team</p>	<p>Paul Riley, Head of Finance & Customer Services paulriley@maidstone.gov.uk</p> <p>28 June 2012</p>	<p>Cabinet, Council or Committee Report for Capital Programme 2012 to 2016 Cabinet</p>

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Decision Maker and Date of Decision/Month in which decision will be made:	Title of Report and Brief Summary of Decision to be made:	Consultees and Method:	Contact Officer and deadline for submission of enquiries:	Relevant Documents:
<p>Cabinet Member for Environment</p> <p>Due Date: 31 Jul 2012</p>	<p>Policy Changes for New Waste Collection Contract</p> <p>To consider a range of changes proposed as part of the new waste collection contract to improve efficiency, health and safety and cost effectiveness of the waste collection services.</p>	<p>Garden waste retailers; service users; partnering authorities; contractors; Health and Safety Executive Service feedback received; Health and Safety Inspection; Letters; informal discussions; roadshows</p>	<p>Steve Goulette, Assistant Director of Environment & Regulatory Services Stevegoulette@maidstone.gov.uk</p> <p>30th June 2012</p>	<p>Cabinet Member Report for Policy Changes for New Waste Collection Contract</p>
<p>Cabinet Member for Community and Leisure Services</p> <p>Due Date: 21 Sep 2012</p>	<p>Empty Homes Plan</p> <p>To consider the detail of the Council's intervention in respect of empty homes</p>	<p>Members and Officers internal consultation</p>	<p>John Littlemore, Head of Housing & Community Safety johnlittlemore@maidstone.gov.uk</p> <p>31 August 2012</p>	<p>Cabinet Member Report for Empty Homes Plan</p>