

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 JULY 2022 TO 31 OCTOBER 2022

This Forward Plan sets out the details of the key decisions which the Executive or Lead Members expect to take and the non-Key decisions that the Executive or Lead Members expect to take during the next four-month period. The plan will be updated weekly for the relevant period and a new plan for a new four-month period, published monthly on the last Friday of the month.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current members of the Executive are:

 Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910	 Councillor John Perry Deputy Leader and Lead Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741	 Councillor Lottie Parfitt-Reid Lead Member for Communities and Public Engagement LottieParfittReid@Maidstone.gov.uk 07919 360000	 Councillor Martin Round Lead Member for Environmental Services MartinRound@maidstone.gov.uk 07709 263447
 Councillor Simon Webb Lead Member for Housing and Health SimonWebb@Maidstone.gov.uk 07878 018997	 Councillor Claudine Russell Lead Member for Leisure and Arts ClaudineRussell@Maidstone.gov.uk	 Councillor Paul Cooper Lead Member for Planning and Infrastructure PaulCooper@Maidstone.gov.uk 01622 244070	

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at the Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the Council's website: www.maidstone.gov.uk

Members of the public are welcome to attend meetings of the Executive which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on www.maidstone.gov.uk or you may contact the Democratic Services Team on telephone number 01622 602899 for further details.

David Burton
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
UK Shared Prosperity Fund - Maidstone Local Investment Plan	Leader of the Council	Leader of the Council	Between 15 Jul 2022 and 22 Jul 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 12 Jul 2022	UK Shared Prosperity Fund - Maidstone Local Investment Plan	Angela Woodhouse Head of Policy and Communications angelawoodhouse@maidstone.gov.uk
Museums 5-Year Plan	Lead Member for Leisure and Arts	Lead Member for Leisure and Arts	18 Jul 2022	Yes	No Open	Economic Regeneration and Leisure Policy Advisory Committee 5 Jul 2022	Museums 5-Year Plan	Mark Green markgreen@maidstone.gov.uk
Annual Governance Statement and Local Code of Corporate Governance	Executive	Leader of the Council	27 Jul 2022	No	No Open	Corporate Services Policy Advisory Committee 13 Jul 2022	Annual Governance Statement and Local Code of Corporate Governance	Angela Woodhouse Head of Policy and Communications angelawoodhouse@maidstone.gov.uk
Corporate Planning Timetable	Executive	Lead Member for Corporate Services	27 Jul 2022	No	No Open	Corporate Services Policy Advisory Committee 13 Jul 2022	Corporate Planning Timetable	Angela Woodhouse Head of Policy and Communications

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								angelawoodhouse@maidstone.gov.uk
Medium Term Financial Strategy MTFS 2023/24 - 2027/28 - Initial scoping and assumptions	Executive	Lead Member for Corporate Services	27 Jul 2022	Yes	No Open	Corporate Services Policy Advisory Committee 13 Jul 2022	Medium Term Financial Strategy	Mark Green markgreen@maidstone.gov.uk
Property Acquisition for 1,000 homes programme Report seeking approval to acquire site with planning consent to deliver affordable rented flats as part of the Council's 1,000 affordable homes programme.	Executive	Lead Member for Housing and Health	27 Jul 2022	Yes	Yes Part Exempt	Corporate Services Policy Advisory Committee 13 Jul 2022	Property Acquisition for 1,000 homes programme	Shanaz Begum, Andrew Connors Housing Enabling Officer shanazbegum@maidstone.gov.uk, andrewconnors@maidstone.gov.uk
Local Development Scheme 2022 -	Executive	Lead Member for Planning and	27 Jul 2022	Yes	No Open	Planning and Infrastructure Policy Advisory	Local Development Scheme 2022	Anna Ironmonger

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2024 Revisions to the adopted LDS 2021 - 2024 to reflect the current position of the Design and Sustainability DPD		Infrastructure				Committee 6 Jul 2022	- 2024	annaironmonger@m aidstone.gov.uk
Neighbourhood Planning Protocol Neighbourhood Planning Protocol – an update to the Protocol which was previously agreed in July 2020 by SPI. The July 2020 version included the addition of measures to deal with the Covid-19 pandemic. We are now in a position where restrictions are	Executive	Lead Member for Planning and Infrastructure	27 Jul 2022	Yes	No Open	Planning and Infrastructure Policy Advisory Committee 6 Jul 2022	Neighbourhood Planning Protocol	Anna Ironmonger annaironmonger@m aidstone.gov.uk

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no longer in place, and we can remove the amendments made in July 2020. We are therefore proposing to remove reference to Covid-19 measures. At the same time we are proposing other alterations regarding modifications of neighbourhood plans.								
Public Sector Led Garden Community Update Update	Executive	Lead Member for Corporate Services	27 Jul 2022	No	No Open	Corporate Services Policy Advisory Committee 13 Jul 2022	Public Sector Led Garden Community Update	William Cornall williamcornall@maidstone.gov.uk
Communication and Engagement	Executive	Lead Member for Communities	21 Sep 2022	No	No Open	Communities, Housing and Environment	Communication and Engagement	Angela Woodhouse Head of Policy and

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Strategy		and Public Engagement				Policy Advisory Committee 13 Dec 2022	Strategy	Communications angelawoodhouse@maidstone.gov.uk
Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan As a result of a continuing trend of improvements in air quality in Maidstone in recent years	Executive	Lead Member for Environmental Services	21 Sep 2022	No	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan	Stuart Maxwell stuart.maxwell@midkent.gov.uk
Review of the Council's Housing Allocations Policy	Executive	Lead Member for Housing and Health	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee	Review of the Council's Housing Allocations Policy	John Littlemore Head of Housing & Community Services

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The Council has an established housing allocations policy in place, that has been refined previously through the decisions made by the Communities Housing and Environment Committee. However, given the ever growing demand for a largely finite pool of affordable housing in the borough, this report undertakes a more fundamental review of the existing policy and makes recommendatio						13 Sep 2022		johnlittlemore@maidstone.gov.uk

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ns as to how it could be amended.								
Review of Housing Assistance Policy (including DFG) This policy addresses a number of services and funding streams delivered from within the Housing and Community Services department, to include the Disabled Facilities Grant and the Help You Home scheme too. The document sets out how these funding streams are utilised to deliver the	Executive	Lead Member for Housing and Health	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Review of Housing Assistance Policy (including DFG)	John Littlemore Head of Housing & Community Services johnlittlemore@maidstone.gov.uk

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desired community benefits.								
Fleet Replacement Programme Outline of the replacement programme for the Council's fleet over a 5 year cycle in line with the Council's Green Fleet Strategy and the Capital funding budget.	Executive	Lead Member for Environmental Services	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Fleet Replacement Programme	Jennifer Stevens jenniferstevens@maidstone.gov.uk
Communication and Engagement Strategy updated strategy and in year action plan	Executive	Lead Member for Communities and Public Engagement	21 Sep 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	Communication and Engagement Strategy	Angela Woodhouse Head of Policy and Communications angelawoodhouse@maidstone.gov.uk
Charges for Replacement Wheeled Bins Proposal to	Executive	Lead Member for Environmental Services	21 Sep 2022	No	No Open	Communities, Housing and Environment Policy Advisory	Charges for Replacement Wheeled Bins	Jennifer Stevens

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introduce charges for the replacement of damaged refuse and recycling wheeled bins, in line with the Mid Kent Waste Partnership.						Committee 13 Sep 2022		jenniferstevens@maidstone.gov.uk
Council Fire & Building Safety Policy The role and expectations on all Council's following the Grenfell tragedy is changing, and so the creation of a new policy to cover work in this area is very important and timely. The report and policy addresses and responds to changing guidance and legislation, as well as provides	Executive	Lead Member for Housing and Health	26 Oct 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022	Council Fire & Building Safety Policy	John Littlemore Head of Housing & Community Services johnlittlemore@maidstone.gov.uk

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clarity in terms of best practice in terms of the Council will work to best effect with other authorities through partnership working, to manage risk in the community.								
Housing Strategy 2022-27 The proposed themes for the new housing strategy were approved by the CHE Committee in early 2022, and these have since been subject to public consultation. Therefore the new housing strategy, as drafted, takes account of these	Executive	Lead Member for Housing and Health	26 Oct 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022	Housing Strategy 2022-27	John Littlemore Head of Housing & Community Services johnlittlemore@maidstone.gov.uk

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consultation responses, and is now ready for consideration for adoption.								