

# MAIDSTONE BOROUGH COUNCIL FORWARD PLAN

## FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2022 TO 31 DECEMBER 2022

This Forward Plan sets out the details of the key decisions which the Executive or Lead Members expect to take and the non-Key decisions that the Executive or Lead Members expect to take during the next four-month period. The plan will be updated weekly for the relevant period and a new plan for a new four-month period, published monthly on the last Friday of the month.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current members of the Executive are:

 <p><b>Councillor David Burton</b> Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p>	 <p><b>Councillor John Perry</b> Deputy Leader and Lead Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p>	 <p><b>Councillor Lottie Parfitt-Reid</b> Lead Member for Communities and Public Engagement LottieParfittReid@Maidstone.gov.uk 07919 360000</p>	 <p><b>Councillor Martin Round</b> Lead Member for Environmental Services MartinRound@maidstone.gov.uk 07709 263447</p>
 <p><b>Councillor Simon Webb</b> Lead Member for Housing and Health SimonWebb@Maidstone.gov.uk 07878 018997</p>	 <p><b>Councillor Claudine Russell</b> Lead Member for Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p>	 <p><b>Councillor Paul Cooper</b> Lead Member for Planning and Infrastructure PaulCooper@Maidstone.gov.uk 01622 244070</p>	

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at the Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the Council's website: [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

Members of the public are welcome to attend meetings of the Executive which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on [www.maidstone.gov.uk](http://www.maidstone.gov.uk) or you may contact the Democratic Services Team on telephone number 01622 602899 for further details.

**David Burton**  
**Leader of the Council**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Lead Member</b>	<b>Expected Date of Decision</b>	<b>Key</b>	<b>Exempt</b>	<b>Proposed Consultees / Method of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
<p>Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan</p> <p>As a result of a continuing trend of improvements in air quality in Maidstone in recent years</p>	Executive	Lead Member for Environmental Services	21 Sep 2022	No	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022	<p>Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf</p> <p>Maidstone AQMA Modelling J10-12378A-10 F3 (002).pdf</p> <p>Proposed Change to Maidstone AQMA and Request to Consult on New Air Quality Action Plan</p>	<p><b>Stuart Maxwell</b></p> <p>stuart.maxwell@midkent.gov.uk</p>
Communication and Engagement Strategy updated strategy and in year action plan	Executive	Lead Member for Communities and Public Engagement	21 Sep 2022	Yes	No Open	<p>Communities, Housing and Environment Policy Advisory Committee 13 Sep 2022</p> <p>Informal Cabinet, Wider Leadership Team and CHE PAC</p>	Communication and Engagement Strategy	<p><b>Angela Woodhouse</b></p> <p>Head of Policy and Communications</p> <p>angelawoodhouse@maidstone.gov.uk</p>

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Finance, Performance and Risk Monitoring Report	Executive	Leader of the Council	21 Sep 2022	No	No Open	Corporate Services Policy Advisory Committee 14 Sep 2022	Finance, Performance and Risk Monitoring Report	<b>Paul Holland</b>  paulholland@maidstone.gov.uk
Fleet Replacement Programme Outline of the replacement programme for the Council's fleet over a 5 year cycle in line with the Council's Green Fleet Strategy and the Capital funding budget.	Executive	Lead Member for Environmental Services	26 Oct 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022	Fleet Replacement Programme	<b>Jennifer Stevens</b>  jenniferstevens@maidstone.gov.uk
Charges for Replacement Wheeled Bins Proposal to introduce charges for the replacement of damaged refuse and recycling wheeled bins, in line with the Mid Kent Waste Partnership.	Executive	Lead Member for Environmental Services	26 Oct 2022	No	No Open	Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022	Charges for Replacement Wheeled Bins	<b>Jennifer Stevens</b>  jenniferstevens@maidstone.gov.uk
Granada House Refurbishment Report on the outcome	Executive	Lead Member for Housing	26 Oct 2022	Yes	No Part exempt	Communities, Housing and Environment Policy	Granada House Refurbishment	<b>Andrew Connors</b>  Housing Enabling

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of the tender process and seeking approval to proceed with the works and the necessary financial commitments		and Health				Advisory Committee 11 Oct 2022  Update to Cabinet/Lead Member prior to PAC Meeting, once procurement process is complete.		Officer  andrewconnors@maidstone.gov.uk
Maidstone Leisure Centre To decide the future of Maidstone Leisure Centre	Executive	Lead Member for Leisure and Arts	26 Oct 2022	Yes	No Part exempt	Economic Regeneration and Leisure Policy Advisory Committee 4 Oct 2022	Maidstone Leisure Centre	<b>Mike Evans</b>  mikeevans@maidstone.gov.uk
Council Fire & Building Safety Policy The role and expectations on all Council's following the Grenfell tragedy is changing, and so the creation of a new policy to cover work in this area is very important and timely. The report and	Executive	Lead Member for Housing and Health	26 Oct 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 11 Oct 2022	Council Fire & Building Safety Policy	<b>John Littlemore</b>  Head of Housing & Community Services  johnlittlemore@maidstone.gov.uk

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policy addresses and responds to changing guidance and legislation, as well as provides clarity in terms of best practice in terms of the Council will work to best effect with other authorities through partnership working, to manage risk in the community.								
Equalities Policy and Action Plan - Update Annual Update report - providing an update on actions taken to meet objections, propose any revisions or changes	Lead Member for Corporate Services and Deputy Leader	Lead Member for Corporate Services	25 Nov 2022	No	No Open	Corporate Services Policy Advisory Committee 16 Nov 2022	Equalities Policy and Action Plan - Update	<b>Orla Sweeney</b>  orlasweeney@maidstone.gov.uk
Housing Strategy 2022-27 The proposed themes for the new housing strategy were approved by the CHE Committee in early 2022, and these have since been subject to public consultation. Therefore the new housing strategy, as	Executive	Lead Member for Housing and Health	21 Dec 2022	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 13 Dec 2022	Housing Strategy 2022-27	<b>John Littlemore</b>  Head of Housing & Community Services  johnlittlemore@maidstone.gov.uk

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drafted, takes account of these consultation responses, and is now ready for consideration for adoption.								
Mid Kent Waste Collection Contract Approval to enter into contract with the successful bidder following a competitive dialogue procurement process.	Executive	Lead Member for Environmental Services	21 Dec 2022	Yes	No Part exempt	Communities, Housing and Environment Policy Advisory Committee 13 Dec 2022	Mid Kent Waste Collection Contract	<b>Jennifer Stevens</b>  jenniferstevens@maidstone.gov.uk