

# MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2023 TO 31 MAY 2023

This Forward Plan sets out the details of the key decisions which the Executive or Lead Members expect to take and the non-Key decisions that the Executive or Lead Members expect to take during the next four-month period. The plan will be updated weekly for the relevant period and a new plan for a new four-month period, published monthly on the last Friday of the month.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current members of the Executive are:

 <p><b>Councillor David Burton</b> Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p>	 <p><b>Councillor John Perry</b> Deputy Leader and Lead Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p>	 <p><b>Councillor Lottie Parfitt-Reid</b> Lead Member for Communities and Public Engagement LottieParfittReid@Maidstone.gov.uk 07919 360000</p>	 <p><b>Councillor Martin Round</b> Lead Member for Environmental Services MartinRound@maidstone.gov.uk 07709 263447</p>
 <p><b>Councillor Simon Webb</b> Lead Member for Housing and Health SimonWebb@Maidstone.gov.uk 07878 018997</p>	 <p><b>Councillor Claudine Russell</b> Lead Member for Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p>	 <p><b>Councillor Paul Cooper</b> Lead Member for Planning and Infrastructure PaulCooper@Maidstone.gov.uk 01622 244070</p>	

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at the Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the Council's website: [www.maidstone.gov.uk](http://www.maidstone.gov.uk)

Members of the public are welcome to attend meetings of the Executive which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on [www.maidstone.gov.uk](http://www.maidstone.gov.uk) or you may contact the Democratic Services Team on telephone number 01622 602899 for further details.

**David Burton**  
**Leader of the Council**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Lead Member</b>	<b>Expected Date of Decision</b>	<b>Key</b>	<b>Exempt</b>	<b>Proposed Consultees / Method of Consultation</b>	<b>Documents to be considered by Decision taker</b>	<b>Representations may be made to the following officer by the date stated</b>
Maidstone Leisure Centre Investment A report outlining investment options for Maidstone Leisure Centre	Executive	Lead Member for Leisure and Arts	8 Feb 2023	Yes	No Open	Economic Regeneration and Leisure Policy Advisory Committee 7 Feb 2023	Maidstone Leisure Centre Investment	<b>Mike Evans</b>  mikeevans@maidstone.gov.uk
Water Supply Consultations A report on three consultations regarding water supply. Two by utility companies operating in the borough and one from a regional alliance of water companies.	Lead Member for Planning and Infrastructure	Lead Member for Planning and Infrastructure	20 Feb 2023	No	No Open	Planning and Infrastructure Policy Advisory Committee 20 Feb 2023	Water Supply Consultations	<b>Mark Egerton, Tom Gilbert</b>  markegerton@maidstone.gov.uk, tomgilbert@maidstone.gov.uk

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Gypsy, Traveller and Travelling Showpeople DPD – Scoping, Issues and Options (Regulation 18a) Consultation and Call for Sites exercise Introduces the first stage (scoping, issues and options) of public consultation for the Gypsy, Traveller and Travelling Showpeople Development Plan Document (DPD); explains the background to the DPD, its relationship with the Local Plan and Local Plan Review, and what the public consultation is seeking to achieve. Further, it sets out the reasons for undertaking an additional targeted Call for Sites exercise alongside the public consultation.	Lead Member for Planning and Infrastructure		20 Feb 2023	No	No Open		Gypsy, Traveller and Travelling Showpeople DPD – Scoping, Issues and Options (Regulation 18a) Consultation and Call for Sites exercise	<b>Helen Smith</b>  helensmith@maidstone.gov.uk

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Reforms to national planning policy	Lead Member for Planning and Infrastructure	Lead Member for Planning and Infrastructure	22 Feb 2023	No	No Open	Planning and Infrastructure Policy Advisory Committee 20 Feb 2023	Reforms to national planning policy	<b>Tom Gilbert</b>  tomgilbert@maidstone.gov.uk
Strategic Plan refresh 2023-28 This report proposes refreshed areas of focus for the Council's Strategic Plan for the period 2023-2028.	Council	Leader of the Council	22 Feb 2023	Yes	No Open	Corporate Services Policy Advisory Committee 18 Jan 2023	Strategic Plan refresh 2023-28	<b>Anna Collier</b>  annacollier@maidstone.gov.uk
Medium Term Financial Strategy and Budget Proposals 2023 - 2024 budget report detailing the budget for 23/24 and associated financials for capital, council tax and NDR To allow sign off of balanced budget by council on 22nd Feb 23	Council	Lead Member for Corporate Services	22 Feb 2023	Yes	No Open	Corporate Services Policy Advisory Committee 6 Feb 2023	Medium Term Financial Strategy and Budget Proposals 2023 - 2024	<b>Adrian Lovegrove</b>  adrianlovegrove@maidstone.gov.uk

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Award of Arboricultural Services Contract Report to advise committee on the scope of the contract to provide tree pruning, tree safety works, planting and emergency call out service relating to Maidstone Borough Council owned land and tree stock. Committee are asked to endorse the award of contract to the selected company.	Lead Member for Environmental Services	Lead Member for Environmental Services	23 Feb 2023	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023	Award of Arboricultural Services Contract	<b>Andrew Williams</b>  andrewwilliams@maidstone.gov.uk
Commissioning Support from the VCS Support services delivered by VCS	Lead Member for Communities and Public Engagement	Lead Member for Communities and Public Engagement	27 Feb 2023	No	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023	Commissioning Support from the VCS	<b>Anna Collier</b>  annacollier@maidstone.gov.uk

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<p>Review of Housing Assistance Policy (including DFG)  This policy addresses a number of services and funding streams delivered from within the Housing and Community Services department, to include the Disabled Facilities Grant and the Help You Home scheme too. The document sets out how these funding streams are utilised to deliver the desired community benefits.</p>	Executive	Lead Member for Housing and Health	22 Mar 2023	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023	Review of Housing Assistance Policy (including DFG)	<p><b>John Littlemore</b>   johnlittlemore@maidstone.gov.uk</p>

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<p>Housing Strategy 2022-27</p> <p>The proposed themes for the new housing strategy were approved by the CHE Committee in early 2022, and these have since been subject to public consultation. Therefore the new housing strategy, as drafted, takes account of these consultation responses, and is now ready for consideration for adoption.</p>	Executive	Lead Member for Housing and Health	22 Mar 2023	Yes	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023	Housing Strategy 2022-27	<p><b>John Littlemore</b></p> <p>johnlittlemore@maidstone.gov.uk</p>
<p>Property Acquisition for 1,000 Affordable Homes Programme Report regarding acquisition of site for 1,000 Affordable Homes Programme</p>	Executive	Lead Member for Housing and Health	22 Mar 2023	Yes	No Part exempt	Communities, Housing and Environment Policy Advisory Committee 14 Mar 2023	Property Acquisition for 1,000 Affordable Homes Programme	<p><b>Philip Morris</b></p> <p>philipmorris@maidstone.gov.uk</p>



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Temporary Closure Of The Kent Homechoice Housing Register Notify of a temporary closure of the housing register for one month from 1st June 2023 until 1st July 2023 or dates close to those so that the new IT system can be implemented	Executive		22 Mar 2023	No	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Mar 2023	Temporary Closure Of The Kent Homechoice Housing Register	<b>Tony Stewart</b>  tonystewart@maidstone.gov.uk
Heather House and Royal British Legion site A report seeking approval to enter into contract with contractors for proposed works to Heather House and Royal British Legion Buildings.	Executive		22 Mar 2023	Yes	No Part exempt	Communities, Housing and Environment Policy Advisory Committee 14 Mar 2023	Heather House and Royal British Legion site	<b>Philip Morris, Alison Elliott</b>  philipmorris@maidstone.gov.uk, alisonelliott@maidstone.gov.uk

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Strategic CIL Assessments & Spend Strategic CIL Assessments & Spend	Executive	Lead Member for Planning and Infrastructure	22 Mar 2023	Yes	No Open	Planning and Infrastructure Policy Advisory Committee 8 Mar 2023	Strategic CIL Assessments & Spend	<b>William Cornall, Rob Jarman, Carole Williams</b>  williamcornall@maidstone.gov.uk, Robjarman@maidstone.gov.uk, carolewilliams@maidstone.gov.uk
1000 Homes Update To update on progress made.	Executive	Lead Member for Housing and Health	22 Mar 2023	No	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023	1000 Homes Update	<b>William Cornall</b>  williamcornall@maidstone.gov.uk
Purchase & Repair, Temporary Accommodation Acquisition (phase 6) Detailing the number and type of accommodation to be acquired	Executive	Lead Member for Housing and Health	22 Mar 2023	No	No Open	Communities, Housing and Environment Policy Advisory Committee 14 Mar 2023	Purchase & Repair, Temporary Accommodation Acquisition (phase 6)	<b>Alison Elliott</b>  alisonelliott@maidstone.gov.uk

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Cobtree Manor Park Llama House A report to agree repairs to the llama house at Cobtree Manor Park	Cobtree Manor Estate Charity Committee	Leader of the Council	18 Apr 2023	No	No Part exempt		Cobtree Manor Park Llama House	<b>Mike Evans</b>  mikeevans@maidstone.gov.uk