

MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2023 TO 31 MAY 2023

This Forward Plan sets out the details of the key decisions which the Executive or Lead Members expect to take and the non-Key decisions that the Executive or Lead Members expect to take during the next four-month period. The plan will be updated weekly for the relevant period and a new plan for a new four-month period, published monthly on the last Friday of the month.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current members of the Executive are:

| | | | |
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|  <p>Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p> |  <p>Councillor John Perry Deputy Leader and Lead Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p> |  <p>Councillor Lottie Parfitt-Reid Lead Member for Communities and Public Engagement LottieParfittReid@Maidstone.gov.uk 07919 360000</p> |  <p>Councillor Martin Round Lead Member for Environmental Services MartinRound@maidstone.gov.uk 07709 263447</p> |
|  <p>Councillor Simon Webb Lead Member for Housing and Health SimonWebb@Maidstone.gov.uk 07878 018997</p> |  <p>Councillor Claudine Russell Lead Member for Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p> |  <p>Councillor Paul Cooper Lead Member for Planning and Infrastructure PaulCooper@Maidstone.gov.uk 01622 244070</p> | |

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at the Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the Council's website: www.maidstone.gov.uk

Members of the public are welcome to attend meetings of the Executive which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on www.maidstone.gov.uk or you may contact the Democratic Services Team on telephone number 01622 602899 for further details.

David Burton
Leader of the Council

| Details of the Decision to be taken | Decision to be taken by | Lead Member | Expected Date of Decision | Key | Exempt | Proposed Consultees / Method of Consultation | Documents to be considered by Decision taker | Representations may be made to the following officer by the date stated |
|---|---|---|----------------------------------|------------|---------------|--|---|--|
| Strategic Plan refresh 2023-28 This recommendation reflects the refreshed areas of focus for the Council's Strategic Plan for the period 2023-2028 following consultation with the Policy Advisory Committees. | Executive Council | Leader of the Council | 8 Feb 2023 22 Feb 2023 | Yes | No Open | Corporate Services Policy Advisory Committee 18 Jan 2023 | Strategic Plan refresh 2023-28 | Anna Collier annacollier@maidstone.gov.uk |
| Water Supply Consultations A report on three consultations regarding water supply. Two by utility companies operating in the borough and one from a regional alliance of water companies. | Lead Member for Planning and Infrastructure | Lead Member for Planning and Infrastructure | 20 Feb 2023 | No | No Open | Planning and Infrastructure Policy Advisory Committee 20 Feb 2023 | Water Supply Consultations | Mark Egerton, Tom Gilbert markegerton@maidstone.gov.uk, tomgilbert@maidstone.gov.uk |
| Gypsy, Traveller and Travelling Showpeople DPD – Scoping, Issues and Options (Regulation 18a) Consultation and Call for Sites exercise This decision introduces the first | Lead Member for Planning and Infrastructure | | 20 Feb 2023 | No | No Open | | Gypsy, Traveller and Travelling Showpeople DPD – Scoping, Issues and Options (Regulation 18a) | Helen Smith helensmith@maidstone.gov.uk |

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| <p>stage (scoping, issues and options) of public consultation for the Gypsy, Traveller and Travelling Showpeople Development Plan Document (DPD). The decision explains the background to the DPD, its relationship with the Local Plan and Local Plan Review, and what the proposed public consultation is seeking to achieve. Further, the decision sets out the reasons for undertaking an additional, targeted, Call for Sites exercise alongside the public consultation.</p> <p>The consultation document appended provides information on what the Local Planning Authority</p> | | | | | | | <p>Consultation and Call for Sites exercise</p> | |

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| <p>envisages to be the scope and key issues for the Development Plan Document, with the purpose of gathering feedback from the public and other stakeholders on its content and coverage. Also appended is a key piece of evidence underpinning the DPD – the Interim Gypsy, Traveller and Travelling Showpeople Accommodation Assessment (known as the GTAA). This is an independently prepared interim decision which sets out the unadjusted current and future need for Gypsy, Traveller and Travelling Showpeople accommodation over</p> | | | | | | | | |

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| <p>the plan period. The GTAA evidence is not part of the public consultation but is published as supporting evidence as it, and its future iterations, will become a baselining document for the purposes of future work and the examination of the DPD by a government inspector. Finally, the Call for Sites guidance note and response form are also appended to this decision.</p> <p>The public consultation and call for sites exercise are scheduled for seven weeks starting on 28th February 2023.</p> | | | | | | | | |
| Reforms to national planning policy | Lead Member for Planning | Lead Member for | 22 Feb 2023 | No | No Open | Planning and Infrastructure | Reforms to national | Tom Gilbert |

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| | and Infrastructure | Planning and Infrastructure | | | | Policy Advisory Committee 20 Feb 2023 | planning policy | tomgilbert@maidstone.gov.uk |
| Medium Term Financial Strategy and Budget Proposals 2023 - 2024 budget report detailing the budget for 23/24 and associated financials for capital, council tax and NDR To allow sign off of balanced budget by council on 22nd Feb 23 | Council | Lead Member for Corporate Services | 22 Feb 2023 | Yes | No Open | Corporate Services Policy Advisory Committee 6 Feb 2023 | Medium Term Financial Strategy and Budget Proposals 2023 - 2024 | Adrian Lovegrove Head of Finance adrianlovegrove@maidstone.gov.uk |
| Award of Arboricultural Services Contract Report to advise committee on the scope of the contract to provide tree pruning, tree safety works, planting and emergency call out service relating to Maidstone Borough Council owned land and tree stock. Committee are asked to endorse the award of contract to the selected company. | Leader of the Council | Lead Member for Environmental Services | 1 Mar 2023 | Yes | No Open | Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023 | Award of Arboricultural Services Contract | Andrew Williams andrewwilliams@maidstone.gov.uk |

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| Commissioning Support from the VCS Support services delivered by VCS | Lead Member for Communities and Public Engagement | Lead Member for Communities and Public Engagement | 27 Feb 2023 | No | No Open | Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023 | Commissioning Support from the VCS | Anna Collier annacollier@maidstone.gov.uk |
| Review of Housing Assistance Policy (including DFG) This policy addresses a number of services and funding streams delivered from within the Housing and Community Services department, to include the Disabled Facilities Grant and the Help You Home scheme too. The document sets out how these funding streams are utilised to deliver the desired community benefits. | Executive | Lead Member for Housing and Health | 22 Mar 2023 | Yes | No Open | Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023 | Review of Housing Assistance Policy (including DFG) | John Littlemore Head of Housing & Regulatory Services johnlittlemore@maidstone.gov.uk |
| Housing Strategy 2022-27 The proposed themes for | Executive | Lead Member for Housing | 22 Mar 2023 | Yes | No Open | Communities, Housing and Environment Policy | Housing Strategy 2022-27 | John Littlemore Head of Housing & |

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| the new housing strategy were approved by the CHE Committee in early 2022, and these have since been subject to public consultation. Therefore the new housing strategy, as drafted, takes account of these consultation responses, and is now ready for consideration for adoption. | | and Health | | | | Advisory Committee 14 Feb 2023 | | Regulatory Services johnlittlemore@maidstone.gov.uk |
| Property Acquisition for 1,000 Affordable Homes Programme Report regarding acquisition of site for 1,000 Affordable Homes Programme | Executive | Lead Member for Housing and Health | 22 Mar 2023 | Yes | No Part exempt | Communities, Housing and Environment Policy Advisory Committee 14 Mar 2023 Notification to ward member. Briefing to Executive and Lead Member for PAC. | Property Acquisition for 1,000 Affordable Homes Programme | Andrew Connors Housing Enabling Officer andrewconnors@maidstone.gov.uk |
| Heather House and Royal British Legion site A report seeking approval to enter into contract with contractors | Executive | | 22 Mar 2023 | Yes | No Part exempt | Communities, Housing and Environment Policy Advisory Committee | Heather House and Royal British Legion site | Andrew Connors, Alison Elliott Housing Enabling Officer, |

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| for proposed works to Heather House and Royal British Legion Buildings. | | | | | | 14 Mar 2023 | | andrewconnors@maidstone.gov.uk, alisonelliott@maidstone.gov.uk |
| Strategic CIL Assessments & Spend Strategic CIL Assessments & Spend | Executive | Lead Member for Planning and Infrastructure | 22 Mar 2023 | Yes | No Open | Planning and Infrastructure Policy Advisory Committee 8 Mar 2023 | Strategic CIL Assessments & Spend | William Cornall, Rob Jarman, Carole Williams Director of Regeneration & Place, Head of Development Management, williamcornall@maidstone.gov.uk, Robjarman@maidstone.gov.uk, carolewilliams@maidstone.gov.uk |
| Town Centre Strategy Update | Executive | Leader of the Council | 22 Mar 2023 | Yes | No Open | Economic Regeneration and Leisure Policy Advisory Committee 7 Mar 2023 | Town Centre Strategy Update | Alison Broom alisonbroom@maidstone.gov.uk |

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| 1000 Homes Update To update on progress made. | Executive | Lead Member for Housing and Health | 22 Mar 2023 | No | No Open | Communities, Housing and Environment Policy Advisory Committee 14 Feb 2023 | 1000 Homes Update | William Cornall Director of Regeneration & Place williamcornall@maidstone.gov.uk |
| Purchase & Repair, Temporary Accommodation Acquisition (phase 6) Detailing the number and type of accommodation to be acquired | Executive | Lead Member for Housing and Health | 22 Mar 2023 | No | No Open | Communities, Housing and Environment Policy Advisory Committee 14 Mar 2023 | Purchase & Repair, Temporary Accommodation Acquisition (phase 6) | Alison Elliott alisonelliott@maidstone.gov.uk |
| Cobtree Manor Park Llama House A report to agree repairs to the llama house at Cobtree Manor Park | Cobtree Manor Estate Charity Committee | Leader of the Council | 18 Apr 2023 | No | No Part exempt | | Cobtree Manor Park Llama House | Mike Evans mikeevans@maidstone.gov.uk |