







MAIDSTONE BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2023 TO 31 DECEMBER 2023

This Forward Plan sets out the details of the key and non-key decisions which the Cabinet or Cabinet Members expect to take during the next four-month period.

A Key Decision is defined as one which:

1. Results in the Council incurring expenditure, or making savings, of more than £250,000; or
2. Is significant in terms of its effects on communities living or working in an area comprising two or more Wards in the Borough

The current Cabinet Members are:

 <p>Councillor David Burton Leader of the Council DavidBurton@maidstone.gov.uk 07590 229910</p>	 <p>Councillor Paul Cooper Deputy Leader and Cabinet Member for Planning, Infrastructure and Economic Development PaulCooper@Maidstone.gov.uk 01622 244070</p>	 <p>Councillor John Perry Cabinet Member for Corporate Services JohnPerry@Maidstone.gov.uk 07770 734741</p>
 <p>Councillor Claudine Russell Cabinet Member for Communities, Leisure and Arts ClaudineRussell@Maidstone.gov.uk</p>	 <p>Councillor Patrik Garten Cabinet Member for Environmental Services PatrikGarten@Maidstone.gov.uk 01622 807907</p>	 <p>Councillor Lottie Parfitt-Reid Cabinet Member for Housing and Health LottieParfittReid@Maidstone.gov.uk 07919 360000</p>

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision or a Part II decision may not be taken, unless it has been published on the forward plan for 28 days or it is classified as urgent:

The law and the Council's Constitution provide for urgent key and part II decisions to be made, even though they have not been included in the Forward Plan.

Copies of the Council's constitution, forward plan, reports and decisions may be inspected at Maidstone House, King Street, Maidstone, ME15 6JQ or accessed from the [Council's website](#).

Members of the public are welcome to attend meetings of the Cabinet which are normally held at the Town Hall, High St, Maidstone, ME14 1SY. The dates and times of the meetings are published on the [Council's Website](#), or you may contact the Democratic Services Team on telephone number **01622 602899** for further details.

David Burton
Leader of the Council

Details of the Decision to be taken	Decision to be taken by	Relevant Cabinet Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Kent County Council Local Transport Plan Consultation	Cabinet Member for Planning, Infrastructure and Economic Development	Cabinet Member for Planning, Infrastructure and Economic Development	Not before 6 Sep 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	Kent County Council Local Transport Plan Consultation	Mark Egerton, Tom Gilbert, Thom Hoang markegerton@maidstone.gov.uk, tomgilbert@maidstone.gov.uk, ThomHoang@Maidstone.gov.uk
Response to Shaping the Family Hubs and Start for Life Offer Consultation KCC Shaping the Family Hubs and Start for Life Offer Consultation - MBC response Consultation open until 13 September	Cabinet Member for Communities, Leisure and Arts	Cabinet Member for Communities, Leisure and Arts	Before 13 Sep 2023	Yes	No	Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023	Response to Shaping the Family Hubs and Start for Life Offer Consultation	Anna Collier, Orla Sweeney annacollier@maidstone.gov.uk, orlasweeney@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Maidstone Local Plan Review: Proposed Main Modifications and Minor Changes</p> <p>Report seeking authority from Cabinet via PIED PAC to consult on the Local Plan Review Inspector's 'Main Modifications' as part of the ongoing Independent Examination. Various other matters to be published at same time and report sets these out too.</p>	Cabinet	Cabinet Member for Planning, Infrastructure and Economic Development	20 Sep 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 18 Sep 2023	Maidstone Local Plan Review: Proposed Main Modifications and Minor Changes	<p>Mark Egerton, Erik Nilsen</p> <p>markegerton@maidstone.gov.uk, ErikNilsen@Maidstone.gov.uk</p>
MBC Response to the Kent Minerals and Waste Plan Review	Cabinet Member for Planning, Infrastructure and Economic Development	Cabinet Member for Planning, Infrastructure and Economic Development	7 Sep 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	MBC Response to the Kent Minerals and Waste Plan Review	<p>Helen Garnett</p> <p>helengarnett@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Public Sector Led Garden Community Update To provide an update.	Cabinet	Leader of the Council	20 Sep 2023	Yes	No Open	Corporate Services Policy Advisory Committee 11 Sep 2023	Public Sector Led Garden Community Update	William Cornall Director of Regeneration & Place williamcornall@maidstone.gov.uk
1st Quarter Finance, Performance and Risk Monitoring Report	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023 Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023 Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	1st Quarter Finance, Performance and Risk Monitoring Report	Paul Holland paulholland@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
						Corporate Services Policy Advisory Committee 11 Sep 2023		
Waste Crime Fixed Penalty Notices Review of the value of the FPNs for waste crime offences following the Government's increase in the maximum value.	Cabinet	Cabinet Member for Environmental Services	20 Sep 2023	No	No Open	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	Waste Crime Fixed Penalty Notices	Jennifer Stevens Head of Environmental Services & Public Realm jenniferstevens@maidstone.gov.uk
Medium Term Financial Strategy 2024 to 2029 - Saving Proposals	Cabinet	Cabinet Member for Corporate Services.	20 Sep 2023	Yes	No Open	Communities, Leisure and Arts Policy Advisory Committee 5 Sep 2023 Planning, Infrastructure and Economic Development Policy Advisory Committee 6 Sep 2023	Medium Term Financial Strategy 2024 to 2029 - Saving	Mark Green, Adrian Lovegrove Director of Finance, Resources & Business Improvement, Head of Finance markgreen@maidstone.gov.uk, adrianlovegrove@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
						<p>Housing, Health and Environment Policy Advisory Committee 7 Sep 2023</p> <p>Corporate Services Policy Advisory Committee 11 Sep 2023</p> <p>Overview & Scrutiny Committee 19 Sep 2023</p>		
<p>Town Centre Strategy - Consultation Report</p> <p>A report on the next stage of the Town Centre Strategy</p>	Cabinet	Leader of the Council	20 Sep 2023	No	No Open	<p>Planning, Infrastructure and Economic Development Policy Advisory Committee 18 Sep 2023</p>	Town Centre Strategy - Consultation Report	<p>Karen Britton, Alison Broom</p> <p>karenbritton@maidstone.gov.uk, alisonbroom@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Public consultation in relation to the Kent Community Warden Scheme (KCWS)</p> <p>Kent County Council are currently undertaking a public consultation on the provision of Kent Community Wardens. In order to meet financial pressures there is a proposal to significantly reduce the wardens. This is likely to significantly impact on vulnerable residents who are supported by this well established service. This report asks the Cabinet Member for Housing and Health to consider responding on behalf of Maidstone Borough Council</p>	Cabinet Member for Housing and Health	Cabinet Member for Housing and Health	Before 29 Sep 2023	Yes	No	<p>Housing, Health and Environment Policy Advisory Committee 7 Sep 2023</p> <p>Overview & Scrutiny Committee 19 Sep 2023</p>	Public consultation in relation to the Kent Community Warden Scheme (KCWS)	<p>Martyn Jeynes</p> <p>martynjeynes@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
MBC Housing Management Policies Views are sought on a range of housing management policies that will inform officers and tenants of the Council's new affordable housing portfolio.	Cabinet Member for Housing and Health	Cabinet Member for Housing and Health	2 Oct 2023	No	No Open	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	MBC Housing Management Policies	John Littlemore Head of Housing & Regulatory Services johnlittlemore@maidstone.gov.uk
Air Quality Action Plan Air quality action plan developed as a result of revised air quality management area	Cabinet	Cabinet Member for Housing and Health	25 Oct 2023	No	No Open	Housing, Health and Environment Policy Advisory Committee 10 Oct 2023	Air Quality Action Plan	Stuart Maxwell, Duncan Haynes stuart.maxwell@midkent.gov.uk, duncan.haynes@midkent.gov.uk
Maidstone Leisure Centre A report on Maidstone Leisure Centre	Cabinet	Cabinet Member for Communities, Leisure and Arts	25 Oct 2023	Yes	No Part exempt	Communities, Leisure and Arts Policy Advisory Committee 3 Oct 2023	Maidstone Leisure Centre	Mike Evans mikeevans@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Consideration of a proposal to extend and improvement works to Medway street carpark	Cabinet	Cabinet Member for Corporate Services.	25 Oct 2023	No	No Open	Corporate Services Policy Advisory Committee 11 Oct 2023	Consideration of a proposal to extend and improvement works to Medway street carpark	Katie Exon Head of Property and Leisure katieexon@maidstone.gov.uk
Council Tax Reduction Scheme 2024/25 Each year the Council is required to review it's annual localised Council Tax Reduction scheme. The report is required to go to Cabinet with a final approval by Full Council prior to 11 March.	Cabinet	Cabinet Member for Corporate Services.	25 Oct 2023	Yes	No Open	Corporate Services Policy Advisory Committee 11 Oct 2023	Council Tax Reduction Scheme 2024/25	Zoe Kent Interim Head of Revenues & Benefits zoekent@swale.gov.uk
Levelling-up and Regeneration Bill: Consultation on implementation of plan-making reforms	Cabinet	Cabinet Member for Planning, Infrastructure and Economic Development	25 Oct 2023	No	No Open	Planning, Infrastructure and Economic Development Policy Advisory Committee 4 Oct 2023	Levelling-up and Regeneration Bill: Consultation on implementation of plan-making reforms	Jennie Cullern, Tom Gilbert JennieCullern@Maidstone.gov.uk, tomgilbert@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
<p>Tackling Anti-Social Behaviour relating to dogs Updating our enforcement tools</p> <p>The current Dog Control PSPO expires on 20th October. PSPOs have to be renewed every 3 years. A public consultation has been undertaken on a number of updated measures to tackle a range of issues, including fouling, dogs out of control and areas where dogs should be excluded or kept on a lead.</p>	Cabinet Member for Housing and Health	Cabinet Member for Housing and Health	Before 28 Oct 2023	Yes	No	Housing, Health and Environment Policy Advisory Committee 7 Sep 2023	Tackling Anti-Social Behaviour relating to dogs Updating our enforcement tools	<p>Martyn Jeynes</p> <p>martynjeynes@maidstone.gov.uk</p>
<p>Response to Kent County Council's consultation on Household Waste Recycling Centres</p> <p>To agree the Council's response to Kent County Council's consultation on the future household waste recycling site provision including</p>	Cabinet Member for Environmental Services	Cabinet Member for Environmental Services	Before 31 Oct 2023	Yes	No	Housing, Health and Environment Policy Advisory Committee 10 Oct 2023	Response to Kent County Council's consultation on Household Waste Recycling Centres	<p>Jennifer Stevens</p> <p>Head of Environmental Services & Public Realm</p> <p>jenniferstevens@maidstone.gov.uk</p>

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
proposed closure of a Maidstone site.								
Equality, Diversity and Inclusion - Annual Update	Cabinet	Cabinet Member for Communities, Leisure and Arts	22 Nov 2023	No	No Open	Communities, Leisure and Arts Policy Advisory Committee 7 Nov 2023	Equality, Diversity and Inclusion - Annual Update	Orla Sweeney, Anna Collier orlasweeney@maidstone.gov.uk, annacollier@maidstone.gov.uk
Housing Revenue Account The report sets out the options for management and financial accounting of the 1,000 new affordable homes.	Cabinet	Cabinet Member for Housing and Health	22 Nov 2023	Yes	No Open	Housing, Health and Environment Policy Advisory Committee 14 Nov 2023	Housing Revenue Account	John Littlemore Head of Housing & Regulatory Services johnlittlemore@maidstone.gov.uk
Medium Term Financial Strategy 2024 to 2029 - Capital Programme Detail of the 5 year capital programme for inclusion in the budget for 2024/25 onwards.	Cabinet	Cabinet Member for Corporate Services.	20 Dec 2023	Yes	No Open	Corporate Services Policy Advisory Committee 13 Dec 2023	Medium Term Financial Strategy 2024 to 2029 - Capital Programme	Adrian Lovegrove, Paul Holland Head of Finance, adrianlovegrove@maidstone.gov.uk, paulholland@maidstone.gov.uk

Details of the Decision to be taken	Decision to be taken by	Lead Member	Expected Date of Decision	Key	Exempt	Proposed Consultees / Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
--	--------------------------------	--------------------	----------------------------------	------------	---------------	--	---	--