

MAIDSTONE BOROUGH COUNCIL

**FORWARD PLAN OF
KEY DECISIONS**

1 November 2009 –
28 February 2010

Councillor Christopher Garland
Leader of the Council



FORWARD PLAN November 2009 – February 2010

INTRODUCTION

This is the Forward Plan which the Leader of the Council is required to prepare. Its purpose is to give advance notice of all the "key decisions" which the Executive is likely to take over the next 4 month period. The Plan will be updated monthly.

Each "key decision" is the subject of a separate entry in the Plan. The entries are arranged in date order – i.e. the "key decisions" likely to be taken during the first month of the 4 month period covered by the Plan appear first.

Each entry identifies, for that "key decision" –

- the subject matter of the decision
- a brief explanation of why it will be a "key decision"
- the date on which the decision is due to be taken
- who will be consulted before the decision is taken and the method of the consultation
- how and to whom representations (about the decision) can be made
- what reports/papers are, or will be, available for public inspection
- the wards to be affected by this decision

DEFINITION OF A KEY DECISION

A key decision is an executive decision which is likely to:

- Result in the Maidstone Borough Council incurring expenditure or making savings which is equal to the value of £250,000 or more; or
- Have significant effect on communities living or working in an area comprising one or more wards in Maidstone.

WHO MAKES DECISIONS?

The Cabinet collectively makes some of the decisions at a public meeting and individual portfolio holders make decisions following consultation with every member of the Council. In addition, Officers can make key decisions and an entry for each of these will be included in the Forward Plan.

WHO ARE THE CABINET?



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Councillor Marion Ring
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Councillor Richard Ash
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Councillor Brian Moss
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Councillor Malcolm Greer
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HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

The Council encourages and welcomes anyone wishing to express his or her views about decisions the Cabinet plans to make. This can be done by writing directly to the appropriate Officer or Cabinet Member (the details of which are shown for each decision to be made).

Alternatively, the Cabinet are contactable via our [website](#) where you can submit a question to the Leader of the Council or any Cabinet Member on-line. There is also the opportunity to invite the Leader of the Council to speak at a function you may be organising.

Cabinet Roadshows are held 3 times a year in different wards. This is an opportunity for you to meet the Cabinet Members direct and discuss any issues that may concern you.

FORWARD PLAN
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Title:	Consideration of Growth Point Revenue Expenditure
Portfolio:	Cabinet Member for Regeneration
This will be a "Key Decision" because:	<ul style="list-style-type: none"> • It will result in the local authority incurring expenditure over the value of £250,000. • Have significant effect on communities living or working in an area comprising one or more Wards in Maidstone.
Purpose:	To seek approval for growth point revenue expenditure
Decision Maker:	Cabinet
New Proposed Date of Decision:	11 November 2009
Original Proposed Date of Decision:	14 October 2009
Reason for Delay:	The capital programme and associated funding streams are under review as a consequence of changes to Growth Point capital grant and asset disposals. The capital programme will impact upon revenue expenditure and consequently both need to be considered together.
Consultation and Method:	
Representations should be made to:	John Foster, Economic Development Manager johnfoster@maidstone.gov.uk
Representations should be made by:	30 October 2009
Relevant documents:	None.
Wards affected:	All
Other Information:	None
Director:	Alison Broom, Director of Prosperity and Regeneration
Head of Service:	Brian Morgan
Report Author:	John Foster

FORWARD PLAN
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Title:	Affordable Housing Capital Expenditure
Portfolio:	Cabinet Member for Regeneration
This will be a "Key Decision" because:	Recommended expenditure is in excess of £250,000
Purpose:	To update the Housing Capital Programme and recommend capital expenditure of £400k towards the delivery of affordable housing at the Former Shepway Junior School, Oxford Road, Maidstone.
Decision Maker:	Cabinet
Proposed Date of Decision:	11 November 2009
Consultation and Method:	Meeting and discussion with Cabinet Member for Regeneration, Chief Accountant, Director for Prosperity and Regeneration
Representations should be made to:	John Littlemore, Housing Manager johnlittlemore@maidstone.gov.uk
Representations should be made by:	6th November 2009
Relevant documents:	None.
Wards affected:	Shepway North Ward;
Other Information:	
Director:	Alison Broom, Director of Prosperity and Regeneration
Head of Service:	John Littlemore
Report Author:	Andrew Connors

FORWARD PLAN
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Title:	Adoption of Revised Model Standards for Caravan Site Licences (Residential Sites)
Portfolio:	Cabinet Member for Environment
This will be a "Key Decision" because:	The changes to the model standards used to determine all site licence conditions for caravan sites has the potential to affect any new and existing sites within the borough which may affect all Wards.
Purpose:	To implement the revised standards recommended to Local authorities by Communities and Local Government.
Decision Maker:	Cabinet Member for Environment
New Proposed Date of Decision:	Before 31 December 2009
Original proposed Date of Decision:	30 October 2009
Reason for Delay:	To update and include information from the latest consultation from CLG which indicates significant proposed changes to the licensing regime and to allow sufficient time for consultation
Consultation and Method:	Through contact with Parish Councils and Web.
Representations should be made to:	Ron Wallis
Representations should be made by:	End of November 2009
Relevant documents:	New Model Standards issued by CLG
Wards affected:	All Wards;
Other Information:	Changes to legislation under the Regulatory Reform Order also require changes to be made.
Director:	David Edwards, Director of Change and Environmental Services
Head of Service:	Steve Goulette
Report Author:	Ron Wallis

FORWARD PLAN
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Title:	Review of Contaminated Land Strategy
Portfolio:	Cabinet Member for Environment
This will be a "Key Decision" because:	It relates to areas and sites across the Borough
Purpose:	To update and amend the current Contaminated Land Strategy
Decision Maker:	Cabinet Member for Environment
New Proposed Date of Decision:	Before 29 January 2010
Original proposed Date of Decision:	30 October 2009
Reason for Delay:	The consultant appointed to update the raw data will not be available until October 2009. This is later than anticipated and delays preparation of the core data for the strategy and associated report.
Consultation and Method:	Direct consultation with identified statutory consultees.
Representations should be made to:	John Newington, Steve Wilcock johnnewington@maidstone.gov.uk, stevewilcock@maidstone.gov.uk
Representations should be made by:	31 December 2009
Relevant documents:	Contaminated land Strategy 2001 Environment Act 1995 Environmental Protection Act 1990 Part IIA
Wards affected:	All Wards;
Other Information:	
Director:	David Edwards, Director of Change and Environmental Services
Head of Service:	Steve Goulette
Report Author:	John Newington

FORWARD PLAN
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Title:	South East Maidstone Strategic Link Road (SEMSL)
Portfolio:	Cabinet Member for Regeneration
This will be a "Key Decision" because:	It will have significant effect on communities living or working in an area comprising one or more wards in Maidstone.
Purpose:	To seek approval for expenditure to begin the design, alignment and cost estimation work for the SEMSL in the context
Decision Maker:	Cabinet Member for Regeneration
New Proposed Date of Decision:	Before 30 November 2009
Original proposed Date of Decision:	31 December 2008
Reason for Delay:	Delays in transport modelling work and production in a brief for the planned works
Consultation and Method:	Will feed into the Core Strategy consultation process. LDDAG advice.
Representations should be made to:	Michael Thornton, Spatial Planning and Design Manager michaelthornton@maidstone.gov.uk
Representations should be made by:	End of October 2009
Relevant documents:	Cabinet report 10 th September 2008 and June 2009
Wards affected:	All Wards;
Other Information:	
Director:	Alison Broom, Director of Prosperity and Regeneration
Head of Service:	Brian Morgan
Report Author:	Peter Rosevear and Michael Thornton