

This framework identifies the key local authority actions to be undertaken for the delivery of NI 188: Preparing to adapt to climate change. An important part of this framework is the Kent Local Climate Impacts Profile (LCLIP), activities highlighted in blue are included in the LCLIP project. *CCP denotes KCC's *Climate Change Programme*

NI 188 Level	Aim (based on 188 guidance notes)	Activity / Deliverables	KCC Climate Change Programme (CCP) support available	Date to be completed	Owner	Progress (Red Amber Green)
LEVEL 0: GETTING STARTED. Develop initial project plan, scope resources and commitment, baselining	Create an outline project plan and identify resources (THIS DOCUMENT)	Identify a lead who will hold the overall responsibility for taking NI188 forward and will represent the organisation at development meetings. Forward contact details to the CCP.	Collated by CCP	COMPLETE	Jim Boot	GREEN
		Identify all the officers who will contribute to NI 188 delivery and the Kent LCLIP. Forward these contact details to the CCP.	Collated by CCP	Mar-09	Jim Boot	GREEN
		Agree paper produced by the CCP on joint working arrangements (in co-ordination with 186 delivery plan)	Compiled by CCP	COMPLETE		GREEN
		Agree a communications strategy produced by the CCP in consultation with local authorities and key stakeholders.	Compiled by CCP	Jul-09		RED
		Attend the NI 186 and 188 progress workshop for partnership (leads and officers)	Facilitated by CCP	COMPLETE		GREEN
		The CCP to prepare bids and secure funding for LCLIP	Co-ordinated by CCP	Mar-09		GREEN
		Sign up to the LCLIP project and agree resources		COMPLETE		GREEN
	Have discussions in the area as to how to approach 188 in partnership	Agree the approach for progressing with 188 (this document)	Compiled by CCP	Apr-09		GREEN
		The CCP will identify which web based platform can be used for sharing information (e.g. Kent Connect). Local authorities are to determine how they will use the site and feedback to CCP	CCP to identify	Apr-09		GREEN
		Map the local authority dates for business planning cycles and key decisions that inform the project planning for NI 186 and 188		May-09		AMBER
		The CCP to produce templates for key project and decision dates. Local authorities are to fill in templates with information from individual business plans	Templates produced by CCP	May-09		RED
	Undertake a high level stocktake of how adaptation, weather and climate is currently reflected in existing plans and strategies	The CCP will provide a list of documents required to undertake stocktake and local authorities are to provide copies of those they already have and add others that are relevant	Compiled by CCP	Mar-09		AMBER

LEVEL 1: PUBLIC COMMITMENT AND IMPACTS ASSESSMENT - LAA Target 2008 / 09		Sign the Nottingham Declaration or equivalent. Where an alternative has been identified this should be discussed at lead meetings to determine the approach		Jul-09		AMBER
	Public commitment to respond to the threats and opportunities of changing weather and climate	Raise staff awareness of the local authorities commitment to respond to threats and opportunities from climate change (prioritising those staff with public facing roles)	CCP will support and provide information	Jul-09		RED
		Display the authorities commitment to addressing climate change on the authorities public-facing website (e.g. by refreshing Nottingham Declaration statements and incorporating the partnership approach)		Aug-09		RED
	Council leaders and senior management aware of commitment and developing adaptation programme	The CCP will provide headline information on the impacts of climate change from the pilot LCLIP for informing leaders and senior management	Compiled by CCP	COMPLETED		GREEN
		Council leaders and senior management to be made aware of the programme and the commitment to delivery of NI 186 and NI 188	CCP will provide expert guidance in this if needed	ON-GOING		ON-GOING
	Identify significant vulnerabilities and opportunities associated with weather and climate both currently and in the future	Undertake a comprehensive LCLIP for Kent incorporating the UKCP09 scenarios to determine future impacts (as per LCLIP summary provided)	Co-ordinated by CCP	Jan-10		RED
	Demonstrate the vulnerabilities have been identified and communicated to all relevant department / service heads and elected Members	Share the vulnerabilities identified through the LCLIP with all department/service heads concerned		Sep-09		RED

LEVEL 2: COMPREHENSIVE RISK ASSESSMENT WITH PRIORITISED ACTION IN SOME AREAS Target 2010 LAA	Demonstrate undertaking of impact assessment for existing risk management systems	Identify risk managers within the local authority and forward the contact details to the CCP.	Compiled by CCP	Apr-09		RED
		Identify the current risk management systems within the local authority. Feedback to the CCP to inform the development of climate change adaptation workshops.	Compiled by CCP	Apr-09		RED
	Identify priority risks to be considered and establish method for identifying adaptation options	Agree a methodology across the partnership for on-going monitoring of the impacts of severe weather events		Sep-09		RED
		The CCP will develop and, if required, can facilitate climate change adaptation workshops in local authorities to identify the adaptation actions and risk assess these. The LCLIP information will be used to inform this process.	Tools and workshops developed by CCP	Dec-09		RED
		Collate the workshop outcomes and forward them to the CCP to identify where there are shared risks and opportunities	Compiled by CCP	Dec-09		RED
		The CCP will identify best practice for adaptation actions both locally and nationally	Compiled by CCP	ON-GOING		ON-GOING
		The Climate Change Project Board will consider the adaptation actions (identified by the processes above) against agreed criteria and will recommend procedures for local authority leads to agree	Compiled by CCP	Mar-10		RED
	Begin implementing some priority actions	Develop and hold a county conference for Members and other decision makers to consider how Climate Change adaptation can fit within their decision making role.	Coordinated by the CCP	Jul-10		RED
		CCP to identify partnership projects and possible resource needs from the recommended actions	CCP Identify	Jun-10		RED
		The CCP to co-ordinate partnership project funding where appropriate, local authorities to take part in application process	Co-ordinated by CCP	Jun-10		RED
		Ensure any adaptation projects are reported within the local media to maintain a high profile		ON-GOING		ON-GOING

LEVEL 3: COMPREHENSIVE ACTION PLAN - LAA Target 2011 -	Adaptation embedded in decision making processes and across all service areas	Ensure climate change adaptation is incorporated into the local authority's standard risk-assessment processes		May-10		RED
		Ensure climate change adaptation is incorporated into the local authority's 10/11 business plans / business continuity plans / risk registers		Sep-10		RED
	Action Plan for LSP and other relevant partners setting out how risks and opportunities will be managed and what actions the LA and partners will be taking	Produce a high-level action plan incorporating all the actions by individual partners and the partnership as a whole with timeframes and responsibilities to be regularly assessed. To be developed as 'business as usual'	Compiled by CCP	Aug-10		RED
	Implement all priority issues identified at Level 2	Resource needs for the adaptive actions identified to be discussed at leads' meeting and partnership projects to be identified		Sep-10		RED
		The CCP to co-ordinate partnership project funding where appropriate; local authorities to take part in application process	Co-ordinated by CCP	ON-GOING		ON-GOING
		The CCP to collate information on funding sources; local authority to apply for relevant funding for individual projects	Compiled by CCP	ON-GOING		ON-GOING
		Prepare business cases and take adaptive actions both within the local authority and across the partnership where appropriate		ON-GOING		ON-GOING
		Ensure any adaptation projects are reported within the local media to maintain profile		ON-GOING		ON-GOING