

MAIDSTONE BOROUGH COUNCIL
COBTREE MANOR ESTATE CHARITY COMMITTEE
MINUTES (PART I) OF THE MEETING HELD ON
WEDNESDAY 16 DECEMBER 2015

Present: Councillor Perry, Mrs Ring and Mrs Wilson

107. APOLOGIES FOR ABSENCE

It was noted that apologies had been received from Councillors Mrs Blackmore, McLoughlin and Paterson.

108. NOTIFICATION OF SUBSTITUTE MEMBERS

It was noted that Councillor Mrs Ring was substituting for Councillor McLoughlin.

109. NOTIFICATION OF VISITING MEMBERS

There were no Visiting Members.

110. DISCLOSURES BY MEMBERS AND OFFICERS

There were no disclosures by Members or Officers.

111. ELECTION OF CHAIRMAN

It was noted that in the absence of both the Chairman and Vice-Chairman of this Committee, a Chairman would need to be elected just for the meeting.

RESOLVED: That Councillor Perry be elected as Chairman for the meeting.

112. DISCLOSURES OF LOBBYING

There were no disclosures of lobbying.

113. EXEMPT ITEMS

RESOLVED: That the Part II item on the agenda be taken in private as proposed.

114. MINUTES (PART I) OF THE MEETING HELD ON 23 SEPTEMBER 2015

RESOLVED: That the Minutes (Part I) of the meeting held on 23 September 2015 be approved as a correct record and signed subject to the following amendment to Minute 90 – Accounts 2014/15:-

First paragraph – delete the third and fourth sentences and insert the following:

“The audited accounts would be reported to the Committee in January 2016 for approval prior to submission to the Charity Commission. King and Taylor had been appointed to provide audit services for 2013/14 and 2014/15. However, the Company no longer provided audit services and UHY Hacker Young had been appointed as external auditors for 2014/15.

115. MINUTES (PART I) OF THE MEETING HELD ON 30 OCTOBER 2015

RESOLVED: That the Minutes (Part I) of the meeting held on 30 October 2015 be approved as a correct record and signed.

116. EXCLUSION OF THE PUBLIC FROM THE MEETING

RESOLVED: That the public be excluded from the meeting for the following items of business because of the likely disclosure of exempt information for the reason specified having applied the Public Interest Test:

**Head of Schedule 12A and
Brief Description**

Minutes (Part II) of the meeting held on 23 September 2015	3 – Financial/Business Affairs
Minutes (Part II) of the meeting held on 30 October 2015	3 – Financial/Business Affairs
Exempt Report of the Cobtree Officer – Appointment of the New Contractor at Kent Life	3 – Financial/Business Affairs

117. MINUTES (PART II) OF THE MEETING HELD ON 23 SEPTEMBER 2015

It was noted that none of the Members present had been at the meeting on 23 September 2015 and due to the amount of factual information contained within, the Minutes (Part II) could not be approved.

RESOLVED: That the Minutes (Part II) of the meeting held on 23 September 2015 be deferred for consideration at the next meeting of the Committee.

118. MINUTES (PART II) OF THE MEETING HELD ON 30 OCTOBER 2015

RESOLVED: That the Minutes (Part II) of the meeting held on 30 October 2015 be approved as a correct record and signed.

119. EXEMPT REPORT OF THE COBTREE OFFICER - APPOINTMENT OF THE NEW CONTRACTOR AT KENT LIFE

Members considered the exempt report of the Head of Commercial and Economic Development to formalise the appointment of the new operator at Kent Life.

RESOLVED: That the Head of Mid Kent Legal Services be authorised to sign the lease and management agreement with the new operator for the management of Kent Life following their successful tender bid.

120. DURATION OF MEETING

5.15 p.m. to 5.25 p.m.