

Dual & Hackney Carriage licence (new) - Maidstone Borough Council	AO	Admin Officer			
	LO	Licensing Officer			
	Training/Policy				
	Time			Cost	
	AO & LO				
Send out application forms, receive and process application, Link vehicles, update spreadsheet, filing, reconciliation, and issue licence	1.21			£81.93	
Compliance checks & travel costs	0.5			£357.84	
Online forms				£8.13	
Member training & policy writing				£6.39	
Consumables & printing				£22.72	
TOTAL				£477.01	

£475