

APPENDIX A

POLICY & RESOURCES COMMITTEE - BUDGET MONITORING REPORT BUDGET POSITION TO 31ST DECEMBER 2015

Cost Centre	Full Year Budget	To December	Actual	Variance	Forecast	Projected	Comment
Economic Research	8,480	6,360	2,907	3,453	8,480	0	
Business Support & Enterprise	19,100	7,163	-3,581	10,745	19,100	0	
Town Centre Management Sponsorship	18,000	9,000	9,000	0	18,000	0	
Business Terrace	64,370	61,148	64,244	-3,096	64,370	0	
Economic Dev Government Initiatives	1,400	1,050	80	970	1,400	0	
Economic Dev - Promotion & Marketing	181,040	34,608	34,608	-0	181,040	0	
Civic Occasions	43,520	36,813	42,098	-5,286	43,520	0	
Members Allowances	412,530	262,448	262,448	-0	412,530	0	
Portfolio Allocations	0	0	28	-28	0	0	
Members Facilities	67,760	53,085	34,416	18,669	67,760	0	
Subscriptions	18,100	18,100	10,700	7,400	18,100	0	
Overview & Scrutiny	9,350	7,013	1,329	5,684	9,350	0	
Contingency	438,390	-142,175	-143,745	1,570	238,390	200,000	No specific use is identified for this resource however the funding will be removed in 2016/17 as part of the savings and efficiencies planned for the year.
Performance & Development	64,800	39,602	14,778	24,824	64,800	0	
Corporate Projects	315,740	246,856	264,147	-17,291	375,000	-59,260	Funding for additional cost of commercial acquisitions. Businesscase development and professional advice.
Press & Public Relations	41,200	30,900	27,511	3,389	41,200	0	
Corporate Management	153,780	117,310	81,880	35,430	120,000	33,780	Reserved funding for External Audit Costs not used for last year's audit.
Mid Kent Improvement Partnership	0	-130,490	-121,733	-8,757	0	0	
Unapportionable Central Overheads	1,636,375	1,227,281	1,212,841	14,440	1,636,375	0	
Council Tax Collection	-285,200	81,420	99,091	-17,671	-285,200	0	
Council Tax Benefits Administration	-160,200	-120,150	-120,150	0	-160,200	0	
Council Tax Benefits	0	0	159	-159	0	0	
NNDR Collection	-244,370	4,300	8,584	-4,284	-244,370	0	
Registration Of Electors	117,740	77,265	48,799	28,467	117,740	0	
Elections	110,370	110,383	100,970	9,413	110,370	0	
Emergency Centre	33,980	30,235	18,283	11,952	33,980	0	

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Business Support Team	0	0	-737	737	0	0	
Repair and Renew	0	0	19,431	-19,431	0	0	
Medway Conservancy	108,870	108,870	108,903	-33	108,870	0	
External Interest Payable	173,050	0	107	-107	173,050	0	
Interest & Investment Income	-270,000	-202,500	-186,793	-15,707	-270,000	0	
Palace Gatehouse	-4,110	-3,083	1,244	-4,326	-4,110	0	
Archbishops Palace	-98,930	-71,490	-71,591	101	-98,930	0	
Parkwood Industrial Estate	-307,540	-222,558	-229,600	7,042	-307,540	0	
Industrial Starter Units	-24,510	-22,510	-19,815	-2,695	-24,510	0	
Parkwood Equilibrium Units	-34,725	-30,769	-51,889	21,120	-34,725	0	
Sundry Corporate Properties	-103,170	-77,469	-57,354	-20,115	-103,170	0	
Parks Dwellings	-20,930	-13,086	2,669	-15,755	-20,930	0	
Chillington House	-34,130	-25,598	3,476	-29,074	-34,130	0	
Phoenix Park Units	-217,400	-163,050	-168,382	5,332	-217,400	0	
Non Service Related Government Grants	-4,256,640	-3,192,480	-3,192,480	0	-4,256,640	0	
Rent Allowances	-344,090	-235,995	-249,386	13,391	-344,090	0	
Non HRA Rent Rebates	3,320	302,247	302,247	-0	3,320	0	
Discretionary Housing Payments	2,300	80,550	77,550	3,000	2,300	0	
Housing Benefits Administration	-439,660	-323,018	-329,302	6,284	-439,660	0	
Economic Development Section	216,440	162,408	164,945	-2,537	216,440	0	
Head of Economic and Commercial Development	92,860	69,895	67,860	2,035	92,860	0	
Commercial Projects Manager	52,090	39,118	38,677	441	52,090	0	
Town Centre Visioning Section	0	0	78	-78	0	0	
Democratic Services Section	136,030	102,023	100,742	1,281	136,030	0	
Mayoral & Civic Services Section	97,750	73,313	70,636	2,677	97,750	0	
Overview and Scrutiny Section	23,150	17,363	19,522	-2,160	23,150	0	
Chief Executive	154,940	115,980	119,022	-3,042	154,940	0	

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Communications Section	166,870	164,249	164,249	-0	166,870	0	
Policy & Information	184,980	138,735	121,525	17,210	184,980	0	
Head of Policy and Communications	96,590	72,443	72,947	-504	96,590	0	
Revenues Section	434,840	337,940	328,357	9,583	434,840	0	
Registration Services Section	123,000	92,300	73,335	18,965	123,000	0	
Benefits Section	396,040	304,903	319,965	-15,062	396,040	0	
Fraud & Visiting Partnership Section	122,710	118,835	92,601	26,234	122,710	0	
Head of Internal Audit & Risk Strategy	184,470	139,680	108,355	31,325	145,470	39,000	Temporary vacancy
Head of Human Resources	114,370	82,383	64,381	18,002	114,370	0	
Human Resources	170,970	128,603	116,344	12,259	170,970	0	
Pay & Information	112,020	84,190	76,510	7,680	112,020	0	
Learning & Development	108,680	81,135	45,599	35,536	68,680	40,000	Low spend on central training budgets
Director of Regeneration & Communities	131,140	133,832	109,730	24,102	131,140	0	
Head of Finance and Resources	97,880	73,035	72,497	538	97,880	0	
Accountancy Section	585,430	441,538	446,680	-5,142	585,430	0	
Legal Services Section	418,200	313,650	259,455	54,195	350,200	68,000	Additional income during year now utilised to support employee growth.
Director of Environment & Shared Service	131,720	183,247	183,247	-0	131,720	0	
Property & Procurement Manager	79,450	59,988	55,284	4,704	79,450	0	
Procurement Section	65,640	49,338	93,202	-43,863	115,640	-50,000	Shortfall in income from external services
Property & Projects Section	248,830	185,274	147,285	37,988	200,830	48,000	Vacancy - adjusted for 2016/17
Facilities & Corporate Support Section	468,560	346,598	321,632	24,966	468,560	0	
Improvement Section	225,630	171,723	120,538	51,184	175,630	50,000	Vacancy to be filled in 2016/17
Executive Support	149,950	112,463	103,381	9,081	149,950	0	
Customer Services Management	79,300	59,600	62,363	-2,763	79,300	0	
Gateway Reception Section	0	0	0	0	0	0	
Revenues & Benefits Manager	222,870	175,853	169,237	6,615	222,870	0	
Revenues & Benefits Business Support	124,900	67,095	98,531	-31,436	124,900	0	

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Mid Kent ICT Services	619,690	454,710	417,921	36,789	569,690	50,000	Vacancy and additional income
GIS Section	98,100	122,595	103,803	18,792	98,100	0	
Customer Services Section	795,330	574,673	506,508	68,165	715,330	80,000	Staffing changes arising from the Council's improvement work in the Customer Services Improvement Strategy
Town Hall	92,760	70,054	48,679	21,375	92,760	0	
South Maidstone Depot	125,720	98,814	92,624	6,190	125,720	0	
The Gateway King Street	145,050	233,458	220,993	12,465	145,050	0	
Maidstone House	1,325,220	1,229,954	1,209,721	20,232	1,325,220	0	
I.T. Operational Services	328,090	251,268	228,001	23,267	328,090	0	
Central Telephones	60,200	45,150	40,618	4,532	60,200	0	
Mid Kent ITC Software	141,270	105,953	115,331	-9,379	141,270	0	
Youth Development Programme	47,500	28,137	9,652	18,485	47,500	0	
Internal Printing	-85,240	-63,930	-19,680	-44,250	-50,240	-35,000	Shortfall in income generation due to
Debt Recovery Service	0	0	6,476	-6,476	0	0	
Invest To Save	20,000	0	0	0	20,000	0	
Appropriation Account	648,710	0	2,450	-2,450	648,710	0	
Pensions Fund Appropriation	0	0	2,674	-2,674	0	0	
Policy & Resources	7,578,660	5,827,147	5,302,473	524,673	7,114,140	464,520	