

**Agenda Item No: 1 - Summary of Report**

**Licence Reference 16/00998/LAPRE**

**Report To: LICENSING SUB – COMMITTEE  
(UNDER THE LICENSING ACT 2003)**

**Date: 13 MAY 2016**

**Report Title: MID KENT COLLEGE OF HIGHER AND FURTHER EDUCATION,  
OAKWOOD PARK, TONBRIDGE ROAD, MAIDSTONE, KENT, ME16 8AQ**

**Application for: A premises licence under the Licensing Act 2003**

**Report Author: Lorraine Neale**

- Summary:**
1. The Applicant – Mid Kent College Of Higher And Further Education
  2. Type of authorisation applied for: A premises licence under the Licensing Act 2003.
  3. Current and Proposed Licensable Activities and hours: The premises does currently have a premise licence ( Appendix A) but they have applied for a new licence rather than varying the existing licence.

			Current licence	New application
B	Films	Mon - Sun	09:00 – 00:00	09:00 – 00:00
C	Indoor Sporting Events	Mon - Sun	18:00 – 00:00	
E	Live Music	Mon - Sun	09:00 – 00:00	09:00 – 00:00
F	Recorded Music	Mon - Sun	18:00 – 00:00	09:00 – 00:00
H	anything of a similar description to that falling within (e), (f) or (g)	Mon - Sun	18:00 – 00:00	09:00 – 00:00
I	Late Night Refreshment	Mon - Sun	23:00 – 00:00	23.00 – 00-00
J	Supply of Alcohol	Mon - Sun	09:00 – 00:00	12:00 – 00-00
L	Opening Hours	Mon - Sun	09:00 – 00:00	09:00 – 00:00

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**Affected Wards:** Heath

**Recommendations:** The Committee is asked to determine the application and decide whether to grant the premises licence.

**Policy Overview:** The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from Policy or Guidance the departure must be directed solely at the attainment of the licensing objectives, and that such departure be supported by proper reasons.

**Financial Implications:** Costs associated with processing the application are taken from licensing fee income.

**Other Material Implications:** **HUMAN RIGHTS:** In considering this application it is appropriate to consider the rights of both the applicant and other parties, such as “**responsible authorities**” and/or “**other persons**” (objectors). The procedure for determining licences has a prescribed format to ensure fair representation of the relevant facts by all parties.

**LEGAL:** Under the Licensing Act 2003 the **Licensing Authority** has a duty to exercise licensing control of relevant premises.

**Background Papers:** Licensing Act 2003  
DCMS Guidance Documents issued under section 182 of the Licensing Act 2003 as amended  
Maidstone Borough Council Statement of Licensing Policy

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**Report Title: MID KENT COLLEGE OF HIGHER AND FURTHER EDUCATION, OAKWOOD PARK, TONBRIDGE ROAD, MAIDSTONE, KENT, ME16 8AQ**

**Application to:** For a premises licence under the Licensing Act 2003. (Appendix B).

### **Purpose of the Report**

The report advises Members of an application for a Premises Licence to be granted under the Licensing Act 2003, made by Mid Kent College Of Higher And Further Education, in respect of the premises Mid Kent College Of Higher And Further Education, Oakwood Park, Tonbridge Road, Maidstone, Kent, ME16 8AQ, (Appendix B) in respect of which 5 objections have been received from other parties (Appendix D).

#### **1. Issue to be Decided**

Members are asked to determine whether to:

- (1) grant as applied for
- (2) grant with conditions
- (3) exclude any licensable activity
- (4) reject the DPS
- (5) or reject the application

#### **Background**

- 2 The relevant sections are Part 3 S16 -24 of The Licensing Act 2003 and section 4 of The Licensing Act 2003 in particular the Licensing Objectives:
  - The prevention of crime and disorder;
  - Public Safety
  - The prevention of public nuisance; and
  - The protection of children from harm
3. The application has been correctly advertised in the local press and notices displayed at the premises for the required period.
4. There are no representations received from responsible authorities.
5. There are five representations from other parties.
6. The table below illustrates the relevant representations which have been received

<b>Responsible Authority /Interested Party</b>	<b>Licensing Objective</b>	<b>Associated Documents</b>	<b>Appendix</b>
P J & M B Hamilton	Public Nuisance Public Safety Children from Harm	Letter	D
K & G Rolland	Public Nuisance Public Safety Children from Harm	Letter	D
M.Hughes	Crime and Disorder Public Nuisance Children from Harm	Letter	D
M T Rance & SN McCutcheon	Public Nuisance Public Safety Children from Harm	Letter	D
Russell McLeish	Public Nuisance Public Safety Children from Harm	Letter	D

The objections are that the granting of a premise licence would lead to an increase in the incidents of public nuisance, disorderly behaviour and rowdiness in what is now considered to be a mainly residential area. The residents in this area are mainly families with young children. The premises sits on a main route for children attending local nurseries and primary schools, having a premises with a licence for alcohol will encourage more traffic making the road more hazardous and compromise public safety. The belief is that a licence issued without time restrictions or suitable conditions would cause considerable public nuisance and be detrimental to public safety. It would also cause car parking and litter problems and contribute to young person's potentially drink driving and leading to anti social behaviour within the complex.

- 7. The premises has a current licence, Appendix A. The current licence holder is Mid Kent College Of Higher And Further Education .**
- 8. The current licence hours are as per the licence attached at appendix A and set out at 3 of the summary above.**
- 9. Members are advised that applications cannot be refused in whole or in part, or conditions attached to the licence unless it is appropriate to do so to promote the licensing objectives.;**
- 10. The Operating Schedule submitted by the Applicant has addressed the licensing objectives in the following manner:**
  - a) General – all four licensing objectives:**

The premises operate as a college of Higher and Further Education providing licensable activities primarily to students and members of the college and the respective guest or in respect of pre-booked functions.

**b) The prevention of crime and disorder:**

Alcohol will only be supplied to:

1. members of the college
2. students attending the college
3. guests at 1 and 2 above
4. to persons attending a pre-booked function

CCV is operational at the premises and recordings will be kept for 28 days

**c) Public Safety:**

Existing Legislation applies that is not intended to duplicate here.

**d) The prevention of public nuisance:**

Because of the hours, nature of the operation and location of the site it is not anticipated that any conditions are required to meet this objective.

**e) The Protection of children from harm:**

Challenge 25 applies at these premises. No unusual risks of harm to children have been identified.

**11. Relevant sections of The Guidance issued under section 182 of The Licensing Act 2003;**

**Chapters 8 (8.42 onwards) & 9 Premises Licences & Determining Applications**

**Chapter 10 Conditions**

**Relevant policy statements contained in the Licensing Authority's Statement of Licensing Policy:**

Relevant policy statements contained in **the Licensing Authority's Statement of Licensing Policy:**

**17.9 – 17.15 Prevention of Crime and Disorder**

**17.16 – 17.18 Public Safety**

**17.19 – 17.22 Prevention of Public Nuisance**

**17.23 – 17.26 Protection of Children from Harm.**

**The Prevention of Crime and Disorder.**

Under the Act the Licensing Authority has a duty to promote the licensing objectives, and, a further duty under the Crime and Disorder Act 1998 to do all it reasonably can to prevent crime and disorder in the borough.

The applicant will be expected to detail in their operating schedule how they will prevent crime and disorder on and close to the premises. Such detail should reflect the licensable activities on offer, location and character of the area, the nature of the premises use and the range of customers likely to use the premises.

These may include, but are not limited to, the following:

- Prevention of disorderly conduct and anti-social behaviour
- Prevention of underage drinking
- Prevention of sales of alcohol to intoxicated customers
- Prevention of drunkenness both on and in the vicinity of the premises
- Prevention of drug use and drug dealing
- Restriction to responsible drinks promotions

- Use of safety glass
- Inclusion of a wind-down time following alcohol sales period
- Adequate seating to discourage “vertical drinking”
- The offer of food and snacks or other entertainment or occupation to discourage persistent drinking

In busier premises the Licensing Authority would usually expect to see a short (e.g.30 mins) ‘wind down’ or ‘drinking up’ period allowed for after the cessation time of entertainment and alcohol sales as this is effective in assisting in a reduction in noise and exuberance of customers before leaving the premises.

Applicants will be expected to seek advice from the Police and the Licensing Authority will give appropriate weight to requests by the Police for premises to be protected by SIA registered door staff subject to the provision of relevant evidence. Where the Licensing Authority determines after consultation with the police that a premises is one that warrants additional security and monitoring it would expect applicants to include the provision of SIA approved door staff at the premises at appropriate times. Relevant premises are usually those used mainly for drinking alcohol, have later opening hours and are situated within the Town Centre night time economy area.

Where appropriate, applicants for licences in the Town Centre areas providing mainly alcohol, music and dancing would be expected to consider inclusion of a provision of safety glasses to prevent a risk of injury on the rare occasion that a glass may be used as a weapon.

The use of CCTV should be considered where appropriate or on the advice and recommendations of the Police and to a quality and standard approved by the Police for evidential purposes. Licensees will be expected to fully comply with the requirements of the Information Commissioners Office and the Data Protection Act 1998 in respect of any surveillance equipment installed at a premises.

In any application resulting in hearing the sub-committee will consider each application on its individual merits and determine the imposition of conditions that are appropriate to promotion of the licensing objectives.

### **Public Safety**

The applicant will be expected to show how the physical safety of persons attending the premises will be protected and to offer any appropriate steps in the operating schedule to promote this.

Such steps will not replace the statutory obligation on the applicant to comply with all relevant legislation under the Health and Safety at Work etc. Act 1973 or under the Regulatory Reform (Fire Safety) Order 2004.

Applicants will be expected to have carried out the necessary risk assessments to ensure safe occupancy levels for the premises. Where a representation from the Fire Authority suggests that for the promotion of the Public Safety objective a maximum occupancy should be applied, the Licensing Authority will consider adding such a limit as a licence condition.

Where appropriate an operating schedule should specify occupancy limits for the following types of licensed premises:

- (i) High Volume Vertical Drinking e.g. premises that provide mainly stand up drinking facilities with limited seating/table space and the primary activity is the sale of alcohol
- (ii) Nightclubs
- (iii) Cinemas
- (iv) Theatres

- (v) Other premises where regulated entertainment is likely to attract a large number of people.
- (vi) Where conditions of occupancy have arisen due to representations received.

### **Prevention of Public Nuisance**

The applicant will be expected to detail any appropriate and proportionate steps to prevent nuisance and disturbance arising from the licensable activities at the premises and from the customers using the premises.

The applicant will be expected to demonstrate that they have considered the following and included steps to prevent public nuisance:

- (i) Proximity of local residents to the premises
- (ii) Licensable activities proposed and customer base
- (iii) Hours and nature of operation
- (iv) Risk and Prevention of noise leakage from the premises from equipment, customers and machinery
- (v) Prevention of noise from customers leaving the premises and customer pick up points outside premises and from the Car Park.
- (vi) Availability of public transport to and from the premises
- (vii) Delivery and collection times and locations
- (viii) Impact of external security or general lighting on residents.
- (ix) History of management of and complaints about the premises.
- (x) Applicant's previous success in preventing Public Nuisance.
- (xi) Outcomes of discussions with the relevant Responsible Authorities.
- (xii) Impact of location, noise and contamination from outside smoking areas on neighbours and other customers
- (xiii) Collection of litter arising from the premises

Steps to prevent public nuisance may include a range of options including noise limiting devices, sound insulation, wind down periods, acoustic lobbies, management of smoking areas etc.

Steps will differ depending on the individual premises and activities and it is for the applicant to ensure that reasonable, effective and appropriate steps are included within the operating schedule.

### **Protection of Children from Harm.**

Applicants will be expected to detail any appropriate and proportionate steps to protect children at the premises from any harm. The Licensing Authority recognises the right of licensees (serving alcohol) to allow accompanied children into their premises. The Licensing Authority would not seek to restrict access by children (above that specified in the Act) unless it is necessary for the prevention of physical, moral or psychological harm.

Steps to protect children from harm must be carefully considered for inclusion where:

- (i) There is entertainment or services of an adult nature provided.
- (ii) There have been previous convictions for under age sales of alcohol.
- (iii) There has been a known association with drug taking or dealing.
- (iv) There is a significant element of gambling on the premises.
- (v) There is a presumption that children under 18 should not be permitted entry such as to nightclubs (apart from when specific events are held for under 18's).
- (vi) Outcomes of discussions with relevant Responsible Authorities suggest such steps are applicable.

Nothing in the Licensing Act prevents licensees from excluding children from a licensed premises and no condition can be added to require the admission of children.

Where there are no matters that give rise to concern in respect of children at premises the Licensing Authority would expect to see the relevant box on an application form completed to specify NONE.

## **12. Options**

Legal options open to members -

- 1) Grant the licence subject to such conditions as are consistent with the operating schedule accompanying the application.
- 2) grant the licence with MODIFIED conditions or to exclude a licensable activity.
- 3) refuse to specify a person in the licence as designated premises supervisor
- 4) REJECT the whole or part of the application Members of the Licensing Act 2003 –

Licensing Sub – Committee are reminded of their duty under section 17 of the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the Licensing Authority's responsibility to co – operate in the reduction of crime and disorder in the Borough

Section 17 of the Crime and Disorder Act 1988 states:

"Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those function on, and the need to do all that it reasonably can prevent, crime and disorder in its area".

## **11. Implications Assessment**

The decision should be made with regard to the Secretary of State's Guidance and the Council's Statement of Licensing Policy under the Licensing Act 2003. Where the decision departs from either the Guidance or the policy clear and cogent reasons must be given. Members should be aware that if such a departure is made the risk of appeal/challenge is increased.

## 12. Human Rights

While all Convention Rights must be considered, those which are of particular relevance to the application are:

- Article 8 – Right to respect for private and family life
- Article 1 of the First Protocol – Protection of Property
- Article 6(1) – Right to Fair Hearing
- Article 10 – Freedom of Expression

The full text of each Article is given in the attached Appendices

## 13. Conclusion

Members must ensure that the application is considered on its merits, as well as against the relevant guidance, policy and statutory framework.

## 14. List of Appendices

Appendix A	Current Licence
Appendix B	Application Form
Appendix C	Plan of Premises
Appendix D	Other parties representation
Appendix E	Plan of area
Appendix F	Human Rights Articles
Appendix G	Order of Proceedings

## 15. Appeals

**The applicant or any other person(objector) may appeal the Licensing Act 2003 Sub Committee's decision within 21 days beginning with the day on which the Appellant is notified. All/any appeals must be lodged with the Magistrates' Court. Parties should be aware that they MAY incur an Adverse Costs Order should they bring an appeal.**

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