

Committee Work Programme



Policy and Resources Committee Work Programme

Democratic Services Team

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INTRODUCTION

This document sets out the decisions to be taken by the Policy and Resources Committees of Maidstone Borough Council on a rolling basis.

DECISIONS WHICH COMMITTEES INTEND TO MAKE IN PRIVATE

Committees hereby give notice that they intend to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of any Committee is open only to Members of the Cabinet, other Councillors and Council officers.

Reports and/or appendices to decisions which Committees will take at their private meetings are indicated in the list below, with the reasons for the decision being made in private.

ACCESS TO COMMITTEE REPORTS

Reports to be considered at any of the Committees' public meeting will be available on the Council's website (www.maidstone.gov.uk) a minimum of 5 working days before the meeting.

Decision Maker and Date of When Decision is Due to be Made:	Title of Report and Brief Summary:	Contact Officer:	Public or Private (if Private the reason why)	Documents to be submitted (other relevant documents may be submitted)
Policy and Resources Committee Due Date: Wednesday 29 Jun 2016	The Business Terrace Progress report on first eight months of operation.	Karen Franek karenfrank@maidstone.gov.uk	Public	The Business Terrace
Policy and Resources Committee Due Date: Wednesday 29 Jun 2016	Workforce Strategy 2016- 2020 The Workforce Strategy identifies the factors that impact on the Councils role as an employer, this refreshed strategy examines the changes that have occurred during the lifespan of the previous strategy and sets out the overarching plan for the future.	Dena Smart, Head of Human Resources Dena.smart@midkent.gov.uk	Public	Workforce Strategy 2016- 2020
Policy and Resources Committee Due Date: Wednesday 29 Jun 2016	The Acquisition of Land and Property To consider the acquisition of land and property	John Foster johnfoster@maidstone.gov.uk	Private: It is in the public interest that this report be taken in private because it relates to commercially sensitive information.	The Acquisition of Land and Property

<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 29 Jun 2016</p>	<p>Revenue & Capital Outturn 2015/16</p> <p>To provide revenue and capital outturn figures in relation to 2015/16. To consider requests for the carry forward of resources and to agree the financing of capital expenditure.</p>	<p>Ellie Dunnet elliedunnet@maidstone.gov.uk</p>	<p>Public</p>	<p>Revenue & Capital Outturn 2015/16</p>
<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 29 Jun 2016</p>	<p>Maidstone Bus Station</p> <p>To consider whether to financially contribute towards the Maidstone Bus Station Improvement project</p>	<p>John Foster johnfoster@maidstone.gov.uk</p>	<p>Public</p>	<p>Maidstone Bus Station</p>
<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 29 Jun 2016</p>	<p>Medium Term Financial Strategy - Revenue 2016/2017 Onwards</p> <p>To agree a medium term financial strategy and council tax level for planning and consultation purposes. This incorporates decisions by each service committee.</p>	<p>Paul Riley, Head of Finance & Resources paulriley@maidstone.gov.uk</p>	<p>Public</p>	<p>Medium Term Financial Strategy - Revenue 2016/2017 Onwards</p>

<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 29 Jun 2016</p>	<p>Medium Term Financial Strategy - Capital 2017/18</p> <p>To agree a draft capital strategy for planning purposes. This incorporates decision by each service committee.</p>	<p>Paul Riley, Head of Finance & Resources paulriley@maidstone.gov.uk</p>	<p>Public</p>	<p>Medium Term Financial Strategy - Capital 2017/18</p>
<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 29 Jun 2016</p>	<p>Council Tax Discount Scheme</p>	<p>Paul Riley paulriley@Maidstone.gov.uk</p>	<p>Public</p>	
<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 29 Jun 2016</p>	<p>Flooding Update Report</p>	<p>Paul Riley paulriley@Maidstone.gov.uk</p>	<p>Private: It is in the public interest that this report be taken in private because it relates to commercially sensitive information.</p>	
<p>Policy and Resources Committee</p> <p>Due Date: Monday 4 Jul 2016</p>	<p>Mid Kent Services Revised Governance Arrangements</p> <p>A report for the co-located meeting of MBC, SCB and TWBC on 4/7/16 presenting the revised Governance Arrangements and Model Collaboration Agreement for Mid Kent Services</p>	<p>John Scarborough john.scarborough@midkent.gov.uk</p>		<p>Mid Kent Services Revised Governance Arrangements Draft Model MKS Collaboration Agreement 20 May 16.doc Mid Kent Services Revised Governance Arrangements</p>

<p>Policy and Resources Committee</p> <p>Due Date: Wednesday 23 Nov 2016</p>	<p>Council Tax Tax Base 2017/18</p> <p>To advise members of the information currently available on the Tax Base for 2017/18 for Council Tax purposes</p>	<p>Ellie Dunnet elliedunnet@maidstone.gov.uk</p>	<p>Public</p>	<p>Council Tax Tax Base 2017/18</p>
<p>Policy and Resources Committee</p> <p>Due Date: Nov 2016</p>	<p>Collection Fund Adjustments</p> <p>to agree the levels of Collection Fund adjustment</p>	<p>Paul Riley, Head of Finance & Resources paulriley@maidstone.gov.uk</p>	<p>Public</p>	<p>Policy and resources through CLT</p>
<p>Policy and Resources Committee</p> <p>Due Date: Nov 2016</p>	<p>Medium Term Financial Strategy 2017/2018 Onwards</p> <p>Agree the proposed revenue and capital estimates for 2017/18 along with the level of council tax to recommend to Council.</p>	<p>Ellie Dunnet elliedunnet@maidstone.gov.uk</p>	<p>Public</p>	<p>Medium Term Financial Strategy 2017/2018 Onwards</p>

<p>Policy and Resources Committee</p> <p>Due Date: Dec 2016</p>	<p>Treasury Management Strategy 2017/2018</p> <p>Review Treasury Management for 2016/17 and consider future Treasury Management Strategy for 2017/18. This will include Prudential Borrowing limits and a proposed Approved Investment Strategy. These matters will be submitted to Council.</p>	<p>Paul Riley, Head of Finance & Resources paulriley@maidstone.gov.uk</p>	<p>Public</p>	<p>Treasury Management Strategy 2017/2018</p>
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