

# HERITAGE, CULTURE AND LEISURE COMMITTEE

5 JULY 2016

Is the final decision on the recommendations in this report to be made at this meeting?

**Yes**

## Plaques and People protocol

<b>Final Decision-Maker</b>	Heritage, Culture and Leisure Committee
<b>Lead Head of Service</b>	Paul Riley, Head of Finance and Resources
<b>Lead Officer and Report Author</b>	Councillor David Pickett
<b>Classification</b>	Public
<b>Wards affected</b>	

### **This report makes the following recommendations to this Committee:**

1. That the draft Plaques and People Protocol attached at appendix A to the report be considered; and
2. That Members decide whether to take the matter further and request an officer's report on the item.

### **This report relates to the following corporate priorities:**

- Keeping Maidstone Borough an attractive place for all – through promoting Maidstone's heritage

### **Timetable**

<b>Meeting</b>	<b>Date</b>
Heritage, Culture and Leisure Committee	1 March 2016
Council	NA

# Plaques and People protocol

## **1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY**

- 1.1 This report presents the Plaques and People protocol written with input from Councillors English, Paterson and Newton, attached at appendix A.
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## **2. INTRODUCTION AND BACKGROUND**

- 2.1 Maidstone Borough Council does not currently operate a plaque scheme.
- 2.2 There are several plaque schemes in place nationwide. A range of bodies can administer plaque schemes including local authorities, civic societies, residents associations, and societies of special groups.
- 2.3 There are plaques visible in the borough of Maidstone which have been erected by private persons and groups. An owner of a building can place a plaque on a building they own, subject to planning requirements. A notable example of a plaque already visible in the town centre is that dedicated to Edith Cavell, as erected on the wall of the Congregational Church in Week Street.
- 2.4 The attached Plaques and People protocol has been drafted with the aim of standardising the process for the erection of plaques across the borough.
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## **3. AVAILABLE OPTIONS**

- 3.1 The Committee could decide to consider the Plaques and People protocol attached at appendix A and request an officer's report on the item to come to the next meeting of the Committee.
- 3.2 The Committee could decide not to consider the protocol attached at appendix A, but this is not recommended as the matter has come to Committee at Members' request.
- 3.3 The Committee could consider the Plaques and Peoples protocol and decide not to take the matter further.
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## **4 NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION**

- 4.2 The Committee could request Officers to conduct research into the budget, resource and implementation implications of the proposed protocol and report back to the next meeting of the Committee
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## 5 CROSS-CUTTING ISSUES AND IMPLICATIONS

<b>Issue</b>	<b>Implications</b>	<b>Sign-off</b>
<b>Impact on Corporate Priorities</b>		
<b>Risk Management</b>		
<b>Financial</b>	Funding implications will need to be addressed.	Salman Ahmed, Finance
<b>Staffing</b>		
<b>Legal</b>		
<b>Equality Impact Needs Assessment</b>	No detrimental impact on the the protected characteristics of individuals identified at this time.	Orla Sweeney, Insight and Information Officer
<b>Environmental/Sustainable Development</b>		
<b>Community Safety</b>		
<b>Human Rights Act</b>		
<b>Procurement</b>		
<b>Asset Management</b>		

## 6 REPORT APPENDICES

The following documents are to be published with this report and form part of the report:

- Appendix A: Plaques and People protocol

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## 7 BACKGROUND PAPERS

None.