

MAIDSTONE BOROUGH COUNCIL
CABINET MEMBER FOR COMMUNITY SERVICES
REPORT OF HEAD OF FINANCE

Report prepared by Paul Riley
Date Issued: 21 January 2010

1. ESTIMATES 2010/11

1.1 Issue for Decision

- 1.1.1 This report presents the Revenue and Capital estimates for 2010/11 along with the revised estimates for the current financial year. The revenue estimates have been prepared on the basis of the latest instructions from the Cabinet, including agreed savings and growth options.

1.2 Recommendation of Head of Finance

- 1.2.1 That the Cabinet Member for Community Services approves the revised revenue estimates for 2009/10 and the provisional revenue estimates for 2010/11 as contained in **APPENDICES A, B and C**.
- 1.2.2 That the Cabinet Member for Community Services approves the Capital Programme as detailed in **APPENDIX D**.

1.3 Reasons for Recommendation

- 1.3.1 At the July meeting, Cabinet considered the initial projection for 2010/11 onwards and agreed the following:
- a) That the current Medium Term Financial Strategy as set out in Appendix B of the report of Management Team be noted and that it be updated in line with best practice to integrate service and financial planning for the next 3 year planning period.
 - b) That the levels of council tax set out in Appendix F of the report of Management Team be used for budget planning purposes but the final council tax level will be set as low as possible.
 - c) That the "most likely" scenario set out in Appendix F(ii) of the report of Management Team forms the basis of the need to identify savings of £1.4m in 2010/11 and that officers work with Cabinet Members to present proposals for savings at the December Cabinet Meeting.

- d) That the current Capital Programme be noted.
- e) That the use of public consultation to inform the budget strategy be supported and that officers bring a report setting out the most effective consultation methods to the next Cabinet meeting.
- f) That the timetable for the 2010/11 Budget Strategy, as set out below (in the July 2009 report), be approved.

1.3.2 The initial financial projection was selected by Cabinet as the most likely of three scenarios. The key assumptions from that scenario were:

- a) An overall inflation rate of 2.5% per annum over the period.
- b) Anticipated grant based on the indicative figures provided by Government in 2007. This allowed for a 0.5% cash increase in the grant received over the level received in 2009/10 followed by 0% increases in future years.
- c) Additional resources for the completion of the new recycling contracts and for resolution of other budget pressures following changes to disposal arrangements.
- d) A continuation of the annual increase in the national concessionary fares scheme, based on previous trends in take up of the scheme.
- e) The use of all available capital receipts to fund the capital programme, reducing the level of investment income. The investment income is also affected by the rate of interest on the current investments, estimated at an average rate of 1.5%.
- f) A need to borrow up to £2.0m to finance capital expenditure, creating a need for revenue resources to service the debt.
- g) That the current policy to maintain a minimum balance of 10% of net revenue spend is maintained.
- h) That Council Tax increase be equivalent to the 2009/10 increase for the purpose of developing the strategy.
- i) That no increase in the Council Tax Base be assumed.

1.3.3 A number of risks were identified as part of the initial projection as follows:-

- a) The uncertainty surrounding the costs of the national concessionary fares scheme and the future proposals to transfer the function to upper tier authorities in two tier regions.
 - b) The potential non-delivery of the capital receipts from sale of assets assumed during the programme period, leading to the possible need for borrowing to finance the programme.
 - c) The potential future loss of HCA grant aid to the Council's capital programme following the intensive investment programme in 2008/09 and 2009/10.
 - d) The continuing risk of income shortfall on the revenue budget due to the recession.
- 1.3.4 Following these decisions, further reports, to approve the medium term financial strategy and to agree the approach to budget consultation for 2010/11, were approved by Cabinet.
- 1.3.5 At its meeting on 16 December 2009, Cabinet considered the latest information relating to the budget strategy for 2010/11 onwards and agreed the following:-
- a) That a provisional spending level based upon the revised strategic projection set out in Appendix B of the report of Management Team, incorporating the revisions to growth items as identified in Appendix A of the report of Management Team and the savings as identified in Appendix C of the report of Management Team be agreed.
 - b) That updates, as soon as available, on progress to achieving the savings targets from staffing as outlined in the report of Management Team be requested.
 - c) That the updated Capital Programme detailed in Appendix D of the report of Management Team, along with the budget set out therein for 2012/13, be agreed.
 - d) That the outcome of the budget consultation exercise set out in section 1.11 and Appendix G of the report of Management Team be noted and Cabinet's gratitude be expressed to all those who participated.
 - e) That the updated medium term financial strategy as set out in Appendix H of the report of Management Team and its stronger connection to the strategic plan be agreed.
 - f) That a continued Council Tax strategy which is materially within the Government's Council Tax capping strategy as outlined in the report of the report of Management Team be

agreed.

- g) That the Corporate Services Overview and Scrutiny committee be consulted on the budget strategy based on the above decisions.

1.4 Revenue Budget 2010/11

1.4.1 Attached at **APPENDICES A** and **B** are the detailed estimates for 2010/11 along with:-

- a) actual spend for 2008/09;
- b) original estimate for 2009/10;
- c) revised estimate for 2009/10.

1.4.2 **APPENDIX A** gives a summary of the net expenditure for each service head which produced a total of £1,487,370 for 2010/11. This will be reported to the Cabinet and included within this Authority's spending plans for 2010/11 to be considered by Council on 3 March 2010.

1.4.3 Following the summary of net requirements are more detailed estimates for each service head which are shown at **APPENDIX B**. Each head of expenditure details the individual requirements of that service, analysed between employee expenses, running expenses, internal recharges, central recharges and capital costs. The gross expenditure is then reduced by recharges to other accounts and income such as that from fees and charges. Against each service head are notes which identify any special circumstances relating to that service head and any major items of budget variation.

1.4.4 In some instances, internal recharges may have altered due to the impact of previous reviews of structure which, in some service areas, altered the emphasis and direction of staff resources.

1.4.5 **APPENDIX C** details growth and savings items previously considered through Cabinet.

1.4.6 The estimate for 2010/11 totals £1,487,370 a reduction of £72,580 (4.7%) on the original estimate for 2009/10. The main reasons for the variation are as follows:-

- a) Grants – the grant budgets throughout all areas have reduced due to the final contribution from balances in 2009/10 not being available for 2010/11. Grants expenditure within this portfolio includes the fixed service level agreements. Adjustments to fully resource these grants have increased budgets within this portfolio.

- b) CCTV – resources have reduced in line with the cost of the monitoring contract.
 - c) Social Inclusion – this budget has reduced as a consequence of the restructure and a greater focus on the LSP.
- 1.4.7 The revised estimate for 2009/10 is £1,521,490 a reduction of £38,460 (2.5%). This reflects the current year changes for Grants and CCTV detailed in 1.4.6 above.
- 1.5 Capital Budget
- 1.5.1 Attached at **APPENDIX D** is the proposed medium term capital programme for services covered by this portfolio.
- 1.5.2 The Appendix includes information, scheme by scheme, for the current year and the following three years. The ongoing CCTV costs relate to camera and other equipment. The village hall grant budget is separate from the Concurrent Function grant budget which was removed as part of 2009/10 budget strategy.
- 1.5.3 Due to the Council's current financial situation the future programme is constrained by available resources and the ability to finance potential borrowing in future years.
- 1.6 Alternative Actions and why not Recommended
- 1.6.1 Alternatives have been considered previously by the Cabinet Member and are not appropriate at this stage of the Budget Strategy process.
- 1.7 Impact on Corporate Objectives
- 1.7.1 This report is part of the Corporate Budget process which will identify resources to deliver the corporate priorities and strategies agreed by the Council.
- 1.8 Risk Management
- 1.8.1 The level of resources, the impact of service demands and the overall budget process is a strategic risk. The Budget Strategy process, which commenced early in July 2009, incorporating an assessment of budget pressures, the level of resources available and the wide range of external factors, such as capping and government grants, enable the Cabinet to address the Strategic Risk in an effective and efficient manner. The inter-relationship of the Budget Strategy with the Strategic Plan and other important strategies also facilitates the management of this key strategic risk.

1.9 Other Implications

1.9.1

1. Financial
1. Staffing
2. Legal
3. Equality Impact Needs Assessment
4. Environmental/Sustainable Development
5. Community Safety
6. Human Rights Act
7. Procurement
8. Asset Management

X

1.9.2 Financial Implications - The estimates presented here reflect decisions taken by the Cabinet at previous meetings.

Background Documents

Budget working papers file held in Corporate Finance.

How to Comment

Should you have any comments on the issue that is being considered please contact either the relevant Officer or the Member of the Executive who will be taking the decision.

Councillor Marion Ring

Cabinet Member for Community Services
Telephone: 01622 686492
E-mail: marionring@maidstone.gov.uk

Paul Riley

Head of Finance
Telephone: 01622 602396
E-mail: paulriley@maidstone.gov.uk

NO REPORT WILL BE ACCEPTED WITHOUT THIS BOX BEING COMPLETED

Is this a Key Decision?

Yes

☐

No

☒

If yes, when did it appear in the Forward Plan?

Is this an Urgent Key Decision?

Yes

☐

No

☒

Reason for Urgency

[State why the decision is urgent and cannot wait until the next issue of the forward plan.]