

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Housing Advances**

This Budget covers the cost of administering the Right to Buy mortgages that were not transferred to Maidstone Housing Trust.

These costs were previously charged to the Housing Revenue Account.

Budget Holder: Head of Finance

Homeless Temporary Accomodation

This budget reflects the cost of providing emergency and temporary accommodation to households owed a duty under the homelessness legislation.

* Bed & Breakfast/Emergency Accommodation

* Private Sector Leasing

The Estimate 2010/11 includes a £30,000 Budget Strategy Saving against running expenses.

Budget Holder: Housing Options Manager

Strategic Housing Role

This budget relates to the work carried out to support the Council's strategic housing role including the identification of housing needs and trends; working with external partners in joint ventures to tackle housing and community issues; working with housing partners to bring forward new affordable housing; and to provide support to the housing association sector.

* Surveys to determine housing need/market

* Subscription to external data software (Home-Track)

* Membership of sub-regional organisations

* Delivery of new affordable housing

The Budget for Running Expenses includes a Carry Forward of £40,000 to fund a stock condition survey.

A Planning Grant of £58,000 is also included at the Revised Estimate 2009/10.

Changes in Capital charges reflect anticipated expenditure within the Capital Programme.

Budget Holder: Chief Housing Officer

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|---|------------------|------------------|------------------|------------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Housing Advances</u> | | | | |
| Running Expenses | 11 | 0 | 0 | 0 |
| Central Charges | 2,680 | 2,850 | 2,850 | 2,880 |
| Total Expenditure | 2,691 | 2,850 | 2,850 | 2,880 |
| Net Expenditure Transferred to Summary | 2,691 | 2,850 | 2,850 | 2,880 |
| <u>Homeless Temporary Accomodation</u> | | | | |
| Employees | 53,531 | 42,360 | 58,130 | 33,500 |
| Running Expenses | 245,683 | 330,200 | 330,200 | 300,200 |
| Central Charges | 11,797 | 7,710 | 6,440 | 6,000 |
| Internal Recharges | 116,751 | 89,240 | 19,830 | 18,490 |
| Total Expenditure | 427,762 | 469,510 | 414,600 | 358,190 |
| Income | -170,715 | -245,880 | -270,200 | -245,880 |
| Total Income | -170,715 | -245,880 | -270,200 | -245,880 |
| Net Expenditure Transferred to Summary | 257,046 | 223,630 | 144,400 | 112,310 |
| <u>Strategic Housing Role</u> | | | | |
| Employees | 75,176 | 31,230 | 37,330 | 31,750 |
| Running Expenses | 43,897 | 13,500 | 111,500 | 13,500 |
| Central Charges | 14,307 | 16,140 | 12,290 | 12,480 |
| Internal Recharges | 143,353 | 160,900 | 168,450 | 167,970 |
| Capital Charges | 2,145,346 | 4,194,470 | 3,926,170 | 1,678,000 |
| Total Expenditure | 2,422,079 | 4,416,240 | 4,255,740 | 1,903,700 |
| Income | -1,380 | -2,380 | 0 | 0 |
| Total Income | -1,380 | -2,380 | 0 | 0 |
| Net Expenditure Transferred to Summary | 2,420,699 | 4,413,860 | 4,255,740 | 1,903,700 |

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Private Sector Renewal**

This Budget reflects the cost of administering the Capital Budget for Private Sector Housing Renewal including advice to external agents, home-owners, landlords and private tenants; the cost of delivering Government and Council initiatives through external agencies; the delivery of the mandatory grant for adapting property for people with disabilities. This budget includes the cost related to enforcing housing legislation related to the Housing, Health & Safety Rating System and the Housing Act 2004 Pt I & II.

- * Energy efficiency
- * Disabled Facility Grant
- * Home Improvement Agency support
- * Administration costs related to the delivery of the capital private sector renewal programme

In 2009/10 there was a reduction in Capital Charges relating to the Renovation Grant, the Disabled Facilities Grant was also reduced by £60,000.

Budget Holder: Private Sector Housing Manager

HMO Licensing

This budget contains the Central Recharges relating to the inspection of landlords properties for HMO Licensing.

The inspections take place every 3 years, the next being in 2010/11, however, preparatory work is necessary before inspection and this forms the basis of the estimate shown in 2009/10.

This is a new Cost Centre based on CIPFA guidelines to show this activity separately.

Budget Holder: Private Sector Housing Manager

Housing Register & Allocations

This budget records all activity related to the Council's assessment and record keeping to those persons who approach the Council for assistance with access to social housing. This budget includes activity related to making and recording nominations to housing partners for both temporary and permanent accommodation. This activity is covered within Pt VI Housing Act 1996 (as amended).

Variances in Internal Recharges between 2008/09 and 2010/11 reflect re-allocations of staff time between Housing services.

Budget Holder: Private Sector Housing Manager

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|--|------------------|------------------|------------------|------------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Private Sector Renewal</u> | | | | |
| Employees | 161,108 | 206,720 | 187,670 | 200,250 |
| Running Expenses | 28,511 | 18,540 | 18,630 | 18,630 |
| Central Charges | 5,899 | 6,340 | 4,360 | 4,300 |
| Internal Recharges | 113,329 | 172,150 | 161,650 | 166,600 |
| Capital Charges | 1,860,862 | 1,827,300 | 1,694,600 | 1,844,000 |
| Total Expenditure | 2,169,709 | 2,231,050 | 2,066,910 | 2,233,780 |
| Income | -786,553 | -273,000 | -213,000 | -213,000 |
| Total Income | -786,553 | -273,000 | -213,000 | -213,000 |
| Net Expenditure Transferred to Summary | 1,383,156 | 1,958,050 | 1,853,910 | 2,020,780 |
| <u>HMO Licensing</u> | | | | |
| Employees | 0 | 14,500 | 14,150 | 14,550 |
| Central Charges | 0 | 0 | 100 | 100 |
| Internal Recharges | 0 | 10,310 | 7,330 | 7,390 |
| Total Expenditure | 0 | 24,810 | 21,580 | 22,040 |
| Income | 0 | 0 | -2,380 | -2,380 |
| Total Income | 0 | 0 | -2,380 | -2,380 |
| Net Expenditure Transferred to Summary | 0 | 24,810 | 19,200 | 19,660 |
| <u>Housing Register & Allocations</u> | | | | |
| Employees | 59,839 | 98,350 | 97,750 | 96,630 |
| Running Expenses | 9,876 | 31,480 | 31,580 | 31,580 |
| Central Charges | 5,900 | 4,920 | 3,110 | 3,090 |
| Internal Recharges | 89,046 | 91,690 | 120,800 | 117,120 |
| Total Expenditure | 164,662 | 226,440 | 253,240 | 248,420 |
| Net Expenditure Transferred to Summary | 164,662 | 226,440 | 253,240 | 248,420 |

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Housing Advice & Homelessness Prevention**

This Budget reflects the Council's statutory duty to provide housing advice, prevent homelessness, and fulfil its duties to homeless persons. This role covers all activity in the prevention of homelessness including liaising with external agencies and the arrangement to deliver housing advice through the Citizens Advice Bureau. This budget includes work undertaken in determining homeless applications in accordance with Part VII Housing Act 1996 (as amended).

A one off CLG Prevention Fund Grant of £69,000 was received in 2009/10.

Budget Holder: Housing Options Manager

Gypsy Sites.

In April 2004, responsibility for Gypsy Sites was transferred from KCC.

The Revised Estimate 2009/10 includes a carry forward of £13,670.

The net cost covers management costs as income covers the direct costs of the sites.

Budget Holder: Private Sector Housing Manager

Planning Policy

This Budget reflects the cost of providing Planning Policy including the process of the Local Development Framework.

The Local Development Framework is funded from allocated balances and the budget fluctuates each year in accordance with the expected level of spend.

This service head also incurs the costs in relation to work on the Kent International Gateway. Costs incurred to the completion of the public enquiry are included in the 2009/10 Revised Estimate. These costs are funded from balances and the redirection of resources available to the Council under the Housing and Planning Delivery Grant scheme.

Budget Holder: Spatial Policy Planning Manager

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|--|------------------|-----------------|------------------|------------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Housing Advice & Homelessness Prevention</u> | | | | |
| Employees | 164,619 | 170,930 | 173,360 | 171,490 |
| Running Expenses | 24,642 | 30,400 | 79,400 | 30,400 |
| Central Charges | 766 | 5,450 | 3,910 | 2,680 |
| Internal Recharges | 134,978 | 142,400 | 172,250 | 165,120 |
| Total Expenditure | 325,005 | 349,180 | 428,920 | 369,690 |
| Income | -63,850 | -65,000 | -134,000 | -65,000 |
| Total Income | -63,850 | -65,000 | -134,000 | -65,000 |
| Net Expenditure Transferred to Summary | 261,155 | 284,180 | 294,920 | 304,690 |
| <u>Gypsy Sites.</u> | | | | |
| Employees | 37,493 | 40,180 | 47,660 | 40,380 |
| Running Expenses | 101,359 | 74,700 | 89,570 | 77,620 |
| Central Charges | 11,580 | 11,650 | 22,160 | 21,350 |
| Internal Recharges | 21,181 | 21,380 | 36,500 | 35,720 |
| Total Expenditure | 171,613 | 147,910 | 195,890 | 175,070 |
| Income | -111,180 | -101,940 | -101,940 | -101,940 |
| Total Income | -111,180 | -101,940 | -101,940 | -101,940 |
| Net Expenditure Transferred to Summary | 60,433 | 45,970 | 93,950 | 73,130 |
| <u>Planning Policy</u> | | | | |
| Employees | 371,543 | 341,450 | 433,840 | 369,390 |
| Running Expenses | 389,598 | 0 | 1,649,410 | 367,210 |
| Central Charges | 74,710 | 68,530 | 97,730 | 73,980 |
| Internal Recharges | 181,699 | 228,160 | 308,060 | 206,540 |
| Total Expenditure | 1,017,550 | 638,140 | 2,489,040 | 1,017,120 |
| Income | -95,531 | -38,840 | -20,140 | -3,340 |
| Total Income | -95,531 | -38,840 | -20,140 | -3,340 |
| Net Expenditure Transferred to Summary | 922,019 | 599,300 | 2,468,900 | 1,013,780 |

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Development Control**

This Budget reflects the cost of providing the Development Control function and income from Planning Application Fees.

The reduction in Employee Costs and Internal Recharges for the Revised Estimate 2009/10 and the Estimate 2010/11 reflects the consequences of a restructure in the Development Control section.

The Revised Estimate 2009/10 includes a Carry Forward of £10,800 in respect of unused Housing & Planning Delivery Grant.

The economic downturn lead to a substantially reduced level of fee income in 2008/09. However, it is anticipated that the budgeted income for 2009/10 and 2010/11 will be achieved.

Budget Holder: Development Control Manager

Conservation

This Budget reflects the cost of the Conservation function.

Income Budgets for Pre-application charges of £35,500 were transferred from the Policy Section in 2009/10.

Budget Holder: Spatial Policy Planning Manager

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|---|------------------|------------------|------------------|------------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Development Control</u> | | | | |
| Employees | 859,785 | 699,330 | 598,890 | 562,640 |
| Running Expenses | 95,070 | 108,920 | 120,990 | 105,630 |
| Central Charges | 106,893 | 113,780 | 106,610 | 102,920 |
| Internal Recharges | 643,188 | 623,950 | 597,150 | 588,970 |
| Total Expenditure | 1,704,936 | 1,545,980 | 1,423,640 | 1,360,160 |
| Income | -737,348 | -803,300 | -826,600 | -826,600 |
| Total Income | -737,348 | -803,300 | -826,600 | -826,600 |
| Net Expenditure Transferred to Summary | 967,588 | 742,680 | 597,040 | 533,560 |
| <u>Conservation</u> | | | | |
| Employees | 209,909 | 163,380 | 176,660 | 134,690 |
| Running Expenses | 20,709 | 14,800 | 14,800 | 14,800 |
| Central Charges | 19,021 | 17,110 | 20,450 | 17,250 |
| Internal Recharges | 111,261 | 110,520 | 94,480 | 83,590 |
| Capital Charges | 1,842 | 1,840 | 1,840 | 570 |
| Total Expenditure | 362,742 | 307,650 | 308,230 | 250,900 |
| Income | -2,733 | -13,870 | -49,370 | -49,370 |
| Total Income | -2,733 | -13,870 | -49,370 | -49,370 |
| Net Expenditure Transferred to Summary | 360,009 | 293,780 | 258,860 | 201,530 |

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Building Control Summary**

This Budget reflects the cost of the Building Control function and income from Building Control fees.

It is a requirement that chargeable services break even over a 3 year period.

It is currently estimated that this requirement will be met by the current level of charges.

If the Chargeable Building Control function shows a deficit then this will be funded from previous surpluses that have been set aside in Balances.

Budget Holder: Building Surveying Manager

Dev.Control Enforcement

This Budget reflects the cost of investigating breaches of development control within the Borough.

The reduction in Employee Costs for the Revised Estimate 2009/10 and the Estimate 2010/11 reflects the consequences of a restructure in the Development Control section.

Budget Holder: Development Control Manager

Dev.Control Appeals

This Budget reflects the cost of Appeals held against the Development Control decisions.

The reduction in Employee Costs is a consequence of reduced recharges from the Development Control section.

Budget Holder: Development Control Manager

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|---|-----------------|-----------------|-----------------|-----------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Building Control Summary</u> | | | | |
| Employees | 465,989 | 493,130 | 463,480 | 451,190 |
| Running Expenses | 62,062 | 23,000 | 43,620 | 43,100 |
| Central Charges | 15,272 | 16,240 | 19,030 | 17,460 |
| Internal Recharges | 191,163 | 206,130 | 183,930 | 187,740 |
| Total Expenditure | 734,486 | 738,500 | 710,060 | 699,490 |
| Income | -458,656 | -483,530 | -457,050 | -449,770 |
| Total Income | -458,656 | -483,530 | -457,050 | -449,770 |
| Net Expenditure Transferred to Summary | 275,830 | 254,970 | 253,010 | 249,720 |
| <u>Dev.Control Enforcement</u> | | | | |
| Employees | 313,209 | 302,270 | 252,960 | 260,770 |
| Running Expenses | 66,591 | 103,210 | 120,940 | 94,500 |
| Central Charges | 100,783 | 83,980 | 96,560 | 83,810 |
| Internal Recharges | 295,279 | 293,740 | 332,850 | 243,410 |
| Total Expenditure | 775,862 | 783,200 | 803,310 | 682,490 |
| Income | 485 | -2,580 | -2,580 | -2,580 |
| Total Income | 485 | -2,580 | -2,580 | -2,580 |
| Net Expenditure Transferred to Summary | 776,347 | 780,620 | 800,730 | 679,910 |
| <u>Dev.Control Appeals</u> | | | | |
| Employees | 69,412 | 70,160 | 41,650 | 42,290 |
| Running Expenses | 9,926 | 26,500 | 26,500 | 26,500 |
| Central Charges | 36,835 | 35,440 | 27,770 | 27,100 |
| Internal Recharges | 40,719 | 46,240 | 55,260 | 50,360 |
| Total Expenditure | 156,892 | 178,340 | 151,180 | 146,250 |
| Income | -600 | 0 | 0 | 0 |
| Total Income | -600 | 0 | 0 | 0 |
| Net Expenditure Transferred to Summary | 156,292 | 178,340 | 151,180 | 146,250 |

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Town Centre Management Sponsorship**

This Budget includes the Portfolio's contribution towards the Maidstone Town Centre Management Ltd.

Budget Holder: Economic Development Manager

Business Development

This Budget covers the cost of delivering the Council's priority for the achievement of economic prosperity and hosted the Radio One Big Weekend in 2008/09.

The variations in expenditure between years relate to projects funded by Growth Point Resources and is matched within the Cost Centre by corresponding income budgets.

Budgets for 2009/10 covered a variety of projects which included the following:

Integrated Water Strategy, Green Infrastructure Strategy, Recession Project, Promotion of Town for Business & Developers, Media Tree Maidstone

A temporary Economic Development Officer was also funded.

Budget Holder: Economic Development Manager

Sustainable Development

This Budget covers the cost of promoting Sustainable Development.

The Revised Estimate 2009/10 includes a Carry Forward of £12,700 for funding of Local Strategic Partnership & Sustainable Communities Strategy work and £24,000 for the Neighbourhood Action Plan.

Employee costs have increased in the Revised 2009/10 Estimate and 2010/11 Estimate, reflecting a revision to the allocation of staff time following reorganisation.

The Original Estimate 2010/11 includes Budget Strategy Savings of £5,000.

Budget Holder: Community Planning Co-Ordinator

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|--|----------------|-------------------|-----------------|-------------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Town Centre Management Sponsorship</u> | | | | |
| Employees | 2,390 | 2,590 | 5,850 | 5,770 |
| Running Expenses | 15,000 | 15,000 | 15,000 | 15,000 |
| Central Charges | 531 | 210 | 3,510 | 2,000 |
| Internal Recharges | 13,420 | 15,130 | 2,920 | 2,660 |
| Total Expenditure | 31,341 | 32,930 | 27,280 | 25,430 |
| Net Expenditure Transferred to Summary | 31,341 | 32,930 | 27,280 | 25,430 |
| <u>Business Development</u> | | | | |
| Employees | 49,974 | 67,510 | 68,620 | 93,760 |
| Running Expenses | 176,565 | 59,400 | 428,970 | 205,020 |
| Central Charges | 6,932 | 5,190 | 15,970 | 15,050 |
| Internal Recharges | 55,576 | 79,240 | 38,700 | 45,120 |
| Capital Charges | 7,000 | 3,600,930 | 293,000 | 1,250,000 |
| Total Expenditure | 296,047 | 3,812,270 | 845,260 | 1,608,950 |
| Income | -45,781 | -3,600,930 | -672,750 | -1,443,900 |
| Total Income | -45,781 | -3,600,930 | -672,750 | -1,443,900 |
| Net Expenditure Transferred to Summary | 250,265 | 211,340 | 172,510 | 165,050 |
| <u>Sustainable Development</u> | | | | |
| Employees | 38,560 | 29,180 | 60,910 | 62,140 |
| Running Expenses | 17,535 | 17,400 | 37,100 | 12,400 |
| Central Charges | 12,308 | 12,310 | 9,450 | 9,230 |
| Internal Recharges | 14,810 | 18,950 | 19,660 | 26,100 |
| Total Expenditure | 83,213 | 77,840 | 127,120 | 109,870 |
| Income | 0 | 0 | -7,000 | 0 |
| Total Income | 0 | 0 | -7,000 | 0 |
| Net Expenditure Transferred to Summary | 83,213 | 77,840 | 120,120 | 109,870 |

MAIDSTONE BOROUGH COUNCIL**REGENERATION****EXPLANATORY NOTES****Director of Prosperity and Regeneration Sections**

This Budget represents the cost of the Director of Prosperity & Regeneration included in this Portfolio.

The figures incorporates 2010/11 Budget Strategy savings of £103,290 in respect of reduced demand, Business Support rationalisation and other efficiency savings

Director of Change and Environmental Services Sections

This Budget Represents the cost for the Director of Prosperity and Regeneration Sections in this Portfolio.

The Estimate 2008/09 included a Budget Strategy Saving of £13,100, with additional resources funded by Growth Point Grant of £92,390 relating to Staff, for 2008/09 only.

The over-recovery on this Section will be adjusted at Revised Estimate Stage, this has no over-all Corporate impact.

MAIDSTONE BOROUGH COUNCIL**REGENERATION**

| SERVICES | 2008/2009 | 2009/2010 | | 2010/2011 |
|--|-------------------|-------------------|-------------------|-------------------|
| | ACTUAL | ESTIMATE | REVISED | ESTIMATE |
| | £ | £ | £ | £ |
| <u>Director of Prosperity and Regeneration Sections</u> | | | | |
| Employees | 2,497,341 | 2,453,800 | 2,876,280 | 2,693,410 |
| Running Expenses | 825,101 | 865,750 | 932,390 | 869,350 |
| Central Charges | 291,769 | 315,040 | 341,610 | 337,680 |
| Internal Recharges | 361,424 | 370,830 | 398,110 | 421,760 |
| Capital Charges | 6,774 | 0 | 0 | 0 |
| Total Expenditure | 3,982,408 | 4,005,420 | 4,548,390 | 4,322,200 |
| Income | -4,076,004 | -4,125,680 | -4,554,520 | -4,301,260 |
| Total Income | -4,076,004 | -4,125,680 | -4,554,520 | -4,301,260 |
| Net Income / Expenditure Transferred to Summary | -93,596 | -120,260 | -6,130 | 20,940 |
| <u>Director of Change and Environmental Services Sections</u> | | | | |
| Employees | 482,514 | 502,170 | 502,300 | 489,000 |
| Running Expenses | 130,508 | 161,400 | 135,840 | 137,040 |
| Central Charges | 34,524 | 39,300 | 35,460 | 35,860 |
| Internal Recharges | 12,808 | 13,890 | 13,260 | 13,410 |
| Total Expenditure | 660,355 | 716,760 | 686,860 | 675,310 |
| Income | -683,130 | -726,900 | -676,820 | -665,290 |
| Total Income | -683,130 | -726,900 | -676,820 | -665,290 |
| Net Income / Expenditure Transferred to Summary | -22,775 | -10,140 | 10,040 | 10,020 |