

Committee Work Programme



Heritage, Culture and Leisure Committee Work Programme

INTRODUCTION

This document sets out the decisions to be taken by the various Committees of Maidstone Borough Council on a rolling basis. This document will be published as updated with new decisions required to be made.

DECISIONS WHICH COMMITTEES INTEND TO MAKE IN PRIVATE

Committees hereby give notice that they intend to meet in private after its public meeting to consider reports and/or appendices which contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended). The private meeting of any Committee is open only to Councillors and Council officers.

Reports and/or appendices to decisions which Committees will take at their private meetings are indicated in the list below, with the reasons for the decision being made in private.

ACCESS TO COMMITTEE REPORTS

Reports to be considered at any of the Committees' public meeting will be available on the Council's website (www.maidstone.gov.uk) a minimum of 5 working days before the meeting.

HOW CAN I CONTRIBUTE TO THE DECISION-MAKING PROCESS?

You can submit a question to the relevant Committee, details are on our website (www.maidstone.gov.uk).

Decision Maker and Date of When Decision is Due to be Made:	Title of Report and Brief Summary:	Contact Officer:	Public or Private (if Private the reason why)	Documents to be submitted (other relevant documents may be submitted)
Heritage, Culture and Leisure Committee Due Date: Tuesday 4 Oct 2016	Surrenden Field, Staplehurst A report regarding the future management of this playing field in Staplehurst	Jason Taylor, Parks and Leisure Manager jason.taylor@maidstone.gov.uk	Public	Surrenden Field, Staplehurst
Heritage, Culture and Leisure Committee Due Date: Tuesday 4 Oct 2016	Disposal of Land North of Gore Court Road To consider that a strip of land at on the South of Senacre Playing Field is declared as surplus to requirement to enable Gore Courte Road to be realigned.	Jason Taylor, Parks and Leisure Manager jason.taylor@maidstone.gov.uk	Public	Disposal of Land North of Gore Court Road
Heritage, Culture and Leisure Committee Due Date: Tuesday 1 Nov 2016	Second Quarter Budget Monitoring			

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Heritage, Culture and Leisure Committee Due Date: Tuesday 1 Nov 2016	Parks 10 Year Plan A report stating the current situation with Maidstones Parks, setting out issues and giving options going forward.	Jason Taylor, Parks and Leisure Manager jason.taylor@maidstone.gov.uk	Public	Parks 10 Year Plan
Heritage, Culture and Leisure Committee Due Date: Tuesday 1 Nov 2016	Public Realm Design Guide and Public Art Policy To produce final draft report for town centre design guide and borough-wide art policy	Fran Wallis fran.wallis@maidstone.gov.uk	public	Public Realm Design Guide and Public Art Policy
Heritage, Culture and Leisure Committee Due Date: Tuesday 1 Nov 2016	Strategic Plan Performance Update Q2 for HCL A quarter 2 performance update for the Heritage, Culture, and Leisure Committee and related indicators/Actions	Anna Collier anna.collier@maidstone.gov.uk	Public	Strategic Plan Performance Update Q2 for HCL

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Heritage, Culture and Leisure Committee Due Date: Tuesday 29 Nov 2016	Strategic Plan 2015-2020 refresh			
Heritage, Culture and Leisure Committee Due Date: Tuesday 29 Nov 2016	Medium term Financial Strategy – Fees and Charges	Ellie Dunnet	Public	
Heritage, Culture and Leisure Committee Due Date: Tuesday 29 Nov 2016	Mote Park Adventure Zone Procurement and Planning update	Kwame Owusu-Boateng kwameowusuboaeng@maidstone.gov.uk	Public	Mote Park Adventure Zone Mote Park Adventure Zone
Heritage, Culture and Leisure Committee Due Date: Tuesday 29 Nov 2016	Tourism Destination Management Plan - Progress Update Six monthly progress report on the Tourism Destination Management Plan	Laura Dickson lauradickson@maidstone.gov.uk	Public	Tourism Destination Management Pla - Progress Update

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<p>Heritage, Culture and Leisure Committee</p> <p>Due Date: Tuesday 29 Nov 2016</p>	<p>Review of MCL Festivals and Events 2016</p> <p>A review of Proms in the Park and the Mela following consultation into the future shape and delivery of these events, and an overview of other events that have taken place in our venues during the year.</p>	<p>Dawn Hudd dawnhudd@maidstone.gov.uk</p>	<p>Public</p>	<p>Review of MCL Festivals and Events 2016</p>
<p>Heritage, Culture and Leisure Committee</p> <p>Due Date: Tuesday 3 Jan 2017</p>	<p>Medium Term Financial Strategy – Capital Programme</p>	<p>Ellie Dunnet</p>		
<p>Heritage, Culture and Leisure Committee</p> <p>Due Date: Tuesday 3 Jan 2017</p>	<p>Maidstone Museums Sustainability Options Paper</p> <p>Paper setting out future governance and management arrangements for Maidstone Museums.</p>	<p>Dawn Hudd dawnhudd@maidstone.gov.uk</p>	<p>Public</p>	<p>Maidstone Museums Sustainability Options Paper</p>

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Heritage, Culture and Leisure Committee Due Date: Tuesday 3 Jan 2017	Mote Park - A New Cafe/Visitor Centre Business case for a new café and visitor centre for Mote Park relating to £2.5m capital funding identified in capital programme.	Dawn Hudd dawnhudd@maidstone.gov.uk	Public	Mote Park - A New Cafe/Visitor Centre
Heritage, Culture and Leisure Committee Due Date: Tuesday 3 Jan 2017	Maidstone Museums Sustainability Options Paper Paper setting out future governance and management arrangements for Maidstone Museums.	Dawn Hudd dawnhudd@maidstone.gov.uk	Public	Maidstone Museums Sustainability Options Paper
Heritage, Culture and Leisure Committee Due Date: Tuesday 31 Jan 2017	Strategic Plan Performance Update Q3			
Heritage, Culture and Leisure Committee Due Date: Tuesday 31 Jan 2017	Third Quarter Budget monitoring			

Decision Maker and Date of When Decision is Due to be Made:	Title of Report and Brief Summary:	Contact Officer:	Public or Private (if Private the reason why)	Documents to be submitted (other relevant documents may be submitted)
Heritage, Culture and Leisure Committee Due Date: Tuesday 31 Jan 2017	Plaques and People Protocol New protocol for the erection of commemorative plaques and the inclusion of names in the Council Chamber	Dawn Hudd dawnhudd@maidstone.gov.uk	Public	Plaques and People Protocol
Heritage, Culture and Leisure Committee Due Date: Tuesday 4 April 2017	Fourth Quarter Budget Monitoring			