

BUDGET STRATEGY 2017/18 - FEES AND CHARGES

Fees and Charges	* Includes VAT	2015-2016 Actuals	2016 - 2017 Current Estimate	Current Charges 2016-2017	Proposed Charges 2017- 2018	% Change	2016-2017 + / - Income	2017 - 2018 Estimate
Environmental Health								
Level 2 Food Hygiene Courses		-53	1,910	60.00	65.00	8.33%		1,910
Voluntary Surrender of unsound food (certificate)		0	0	177.00	183.00	3.39%		0
Food Export certificate		0	0	74.00	82.00	10.81%		0
Contaminated Land search fee		1,344	1,000	25.00	25.00	0.00%		1,000
Private Water Risk Assessment- Proposed charge £40 per hour- Max £500				40.00	40.00	0.00%		
Private Water Sampling Charge - Max £100				40.00	40.00	0.00%		
Private water Authorisation Charge £40 per hour- Max £100				100.00	100.00	0.00%		
Private Water Investigation Charge £40 per hour- Max £100				100.00	100.00	0.00%		
Analysis – under Reg 10 (Domestic supplies)				25.00	25.00	0.00%		
Analysis – Check monitoring (Commercial supplies) (Maximum £100)				100.00	100.00	0.00%		
Analysis – Audit monitoring (Commercial supplies) (Maximum £500)				100.00	100.00	0.00%		
Statutory Fees for 48 Pollution Prevention Control Processes		10,123	9,570	*	*			9,570
Environmental Health Total		11,415	12,480				0	12,480
Environmental Enforcement								
Fixed Penalty Fines-Litter		91,868	93,000	80.00	80.00	0.00%		93,000
Fixed Penalty Fines-Other		900	2,520					2,520
Dog Control Order (Fouling)				80.00	80.00	0.00%		
Dog Control Order (Exclusion)				80.00	80.00	0.00%		
Failure to produce waste documents				300.00	300.00	0.00%		
Failure to produce authority to transport waste				300.00	300.00	0.00%		
Unauthorised distribution of free printed matter				75.00	75.00	0.00%		
Fly Posting				80.00	80.00	0.00%		
Abandonment of a vehicle				200.00	200.00	0.00%		
Repairing vehicles on a road				100.00	100.00	0.00%		
Graffiti				75.00	75.00	0.00%		
Failure to comply with a waste receptacles notice				100.00	100.00	0.00%		
Smoking in a smoke free place				50.00	50.00	0.00%		
Failure to display no smoking signs				200.00	200.00	0.00%		
Community Protection Notice Fixed Penalty Notice				100.00	100.00	0.00%		
Public Space Protection Order Fixed Penalty Notice				100.00	100.00	0.00%		
Fly tipping				200.00	400.00	100.00%		
Stray dog charges		3,255	3,900					3,900
Collection charge (office hours)				45.00	45.00	0.00%		
Collection charge (out of office hours)				65.00	65.00	0.00%		
Collection charge (out of office hours (after midnight))				75.00	75.00	0.00%		

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Pest Control charges								
Hourly charge for treatments carried out on industrial and commercial properties				"Call for quote"	"Call for quote"			
For treatments outside of normal office hours				96.00	96.00	0.00%		
Charge per visit for the treatment of wasps nests carried out on domestic properties				58.50	58.50	0.00%		
Additional nests treatment				8.00	8.00	0.00%		
Charge per visit for the treatment of rat and mouse nests carried out on domestic premises for initial two visits.				58.00	58.00	0.00%		
Additional rat and mouse treatment visits £29 per visit								
Minimum charge for the treatment of ants carried out on domestic premises				30.00	30.00	0.00%		
Squirrels: for a 2 x Fenn Trapping Programme				96.00	96.00	0.00%		
Culls				70.00	70.00	0.00%		
For the treatment of fleas and other household pests (Flies, Lice, Silverfish etc.) carried out on a domestic premises up to 6 x rooms.								
Additional rooms over the original 6 are £10 each				70.00	70.00	0.00%		
Minimum charge (including up to four rooms) for the treatment of bedbugs carried out on a domestic premises				280.00	280.00	0.00%		
For each additional room (up to four rooms additional)				10.00	10.00	0.00%		
Documentation charge added to charges above where it is necessary to send an invoice for payment.				29.50	29.50	0.00%		
Environmental Enforcement Total		96,023	99,420				0	99,420
Licences								
<u>Animal Boarding - C200/C201/C202/C204</u>		11,216	12,590				0	12,590
Cats only - up to 30				115.00	115.00	0.00%		
Cats only - 31+				265.00	265.00	0.00%		
Dogs only - up to 50				330.00	330.00	0.00%		
Dogs only - 51+				510.00	510.00	0.00%		
Cats and Dogs - up to 50				265.00	265.00	0.00%		
Cats and Dogs - 51 - 90				395.00	395.00	0.00%		
Cats and Dogs - 91 - 125				510.00	510.00	0.00%		
Cats and Dogs - 126+				605.00	605.00	0.00%		
Performing Animals				150.00	150.00	0.00%		
Dangerous Wild Animals				435.00	435.00	0.00%		
Zoo (plus deposit of £2,150)				550.00	550.00	0.00%		
Breeding of Dogs - up to 5				265.00	265.00	0.00%		
Breeding of Dogs - 6 - 10				395.00	395.00	0.00%		
Breeding of Dogs - 11 - 15				510.00	510.00	0.00%		
Breeding of Dogs - 16 - 20				645.00	645.00	0.00%		
Pet Shops				395.00	395.00	0.00%		
Additional Licences				80.00	80.00	0.00%		
Horse Riding Establishments - up to and including 10 horses				530.00	530.00	0.00%		
Horse Riding Establishments - 11 horses and above				750.00	750.00	0.00%		
<u>Tatooning, Electrolysis, Acupuncture & Ear-piercing - C205</u>		2,350	570				0	570
Registrations				290.00	290.00	0.00%		

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Scrap Metal Dealers C218		2,827	2,400					2,400
Site Licence								
Grant				480.00	480.00	0.00%		
Renewal				410.00	410.00	0.00%		
Collectors licence				320.00	320.00	0.00%		
Sex Establishments - F124		4,000	2,260				0	2,260
New Application				4,000.00	4,000.00	0.00%		
Renewal				2,000.00	2,000.00	0.00%		
Transfer				2,000.00	2,000.00	0.00%		
Pleasure Boats F126		528	670	126.00	126.00	0.00%		670
Rowing Boat, small motorised boat & pedalo				25.00	25.00	0.00%		
Boatmen				15.00	15.00	0.00%		
Street Trading - C207 & C208		10,865	11,640	385.00	385.00	0.00%	0	11,640
up to 12 days				30.00	30.00	0.00%		
up to 30 days				65.00	65.00	0.00%		
up to 90 days				180.00	180.00	0.00%		
Full year consent				385.00	385.00	0.00%		
Farmers Markets								
Up to and including 12 events				30.00	30.00	0.00%		
13 - 23 events				185.00	185.00	0.00%		
24 or more events				370.00	370.00	0.00%		
River Festival								
New Consent Holders				210.00	210.00	0.00%		
Existing Consent Holders				30.00	30.00	0.00%		
Taxi Fees & Charges								
Hackney Carriage Compliance and Licence Fee - F101		14,153	16,620	267.00	267.00	0.00%	0	16,620
Private Hire Compliance and Licence Fee - F102		61,143	63,030	265.00	265.00	0.00%	0	63,030
Operators Licences - F105		12,327	13,020				0	13,020
Operators Licence - per vehicle licenced				65.00	65.00	0.00%		
Plate Charge				23.00	23.00	0.00%		
Transfer on Testing F108		719	440				0	440
Discretionary Licence Total		120,127	123,240				0	123,240
Hackney Carriage and Private Hire Drivers Licences								
Hackney Carriage and Private Hire Drivers Licences - F103 & F104		40,440	40,250				0	40,250
1 Year licence New				180.00	180.00	0.00%		
1 Year Licence Renewal				85.00	85.00	0.00%		
3 Year licence New				265.00	265.00	0.00%		
3 Year licence Renewal				200.00	200.00	0.00%		
Dual 1 Year Licence New				329.00	329.00	0.00%		
Dual 1 Year licence Renewal				130.00	130.00	0.00%		
Dual 3 year licence New				463.00	463.00	0.00%		
Dual 3 year licence Renewal				300.00	300.00	0.00%		
Hackney Carriage and Private Hire Drivers Licences Total		40,440	40,250				0	40,250

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Licensing Statutory		162,845	131,320				0	131,320
Licensing Act 2003 Fee Levels								
New Application and Variation Fees								
Band A				100.00	100.00	0.00%		
Band B				190.00	190.00	0.00%		
Band C				315.00	315.00	0.00%		
Band D				450.00	450.00	0.00%		
Band D*				900.00	900.00	0.00%		
Band E				635.00	635.00	0.00%		
Band E*				1,905.00	1,905.00	0.00%		
Annual Charge								
Band A				70.00	70.00	0.00%		
Band B				180.00	180.00	0.00%		
Band C				295.00	295.00	0.00%		
Band D				320.00	320.00	0.00%		
Band D*				640.00	640.00	0.00%		
Band E				350.00	350.00	0.00%		
Band E*				1,050.00	1,050.00	0.00%		
Exceptionally Large Events								
5,000 to 9,999				1,000.00	1,000.00	0.00%		
10,000 to 14,999				2,000.00	2,000.00	0.00%		
15,000 to 19,999				4,000.00	4,000.00	0.00%		
20,000 to 29,999				8,000.00	8,000.00	0.00%		
30,000 to 39,999				16,000.00	16,000.00	0.00%		
40,000 to 49,999				24,000.00	24,000.00	0.00%		
50,000 to 59,999				32,000.00	32,000.00	0.00%		
60,000 to 69,999				40,000.00	40,000.00	0.00%		
70,000 to 79,999				48,000.00	48,000.00	0.00%		
80,000 to 89,999				56,000.00	56,000.00	0.00%		
90,000 and over				64,000.00	64,000.00	0.00%		
Other fees								
Application for a grant or renewal of personal licence				37.00	37.00	0.00%		
Temporary event notice				21.00	21.00	0.00%		
Theft, loss, etc. of premises licence or summary				10.50	10.50	0.00%		
Application for a provisional statement where premises being built, etc.				315.00	315.00	0.00%		
Notification of change of name or address				10.50	10.50	0.00%		
Application to vary licence to specify individual as premises supervisor				23.00	23.00	0.00%		
Application for transfer of premises licence				23.00	23.00	0.00%		
Interim authority notice following death etc. of licence holder				23.00	23.00	0.00%		
Theft, loss etc. of certificate or summary				10.50	10.50	0.00%		
Notification of change of name or alteration of rules of club				10.50	10.50	0.00%		
Change of relevant registered address of club				10.50	10.50	0.00%		
Theft, loss etc. of temporary event notice				10.50	10.50	0.00%		
Theft, loss etc. of personal licence				10.50	10.50	0.00%		
Duty to notify change of name or address				10.50	10.50	0.00%		
Right of freeholder etc. to be notified of licensing matters				21.00	21.00	0.00%		
Gambling Fees								
Premises type								
New Small Casino New Application				7,200.00	7,200.00	0.00%		
New Small Casino Annual Fee				4,025.00	4,025.00	0.00%		
New Small Casino Application to vary				2,600.00	2,600.00	0.00%		
New Small Casino Application to Transfer				1,660.00	1,660.00	0.00%		
New Small Casino Application for Reinstatement				1,480.00	1,480.00	0.00%		
New Small Casino Application for Provisional Statement				7,200.00	7,200.00	0.00%		
New Small Casino Licence Application (Provisional Statement Holders)				2,600.00	2,600.00	0.00%		
New Small Casino Copy of Licence				11.00	11.00	0.00%		

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	VAT		Current	2016-2017	2017-		Income	Estimate
			Estimate		2018			
New Small Casino Notification of Change				28.00	28.00	0.00%		
New Large Casino New Application				8,120.00	8,120.00	0.00%		
New Large Casino Annual Fee				7,875.00	7,875.00	0.00%		
New Large Casino Application to Vary				3,425.00	3,425.00	0.00%		
New Large Casino Application to Transfer				1935	1935	0.00%		
New Large Casino Application for Reinstatement				2105	2105	0.00%		
New Large Casino Application for Provisional Statement				8015	8015	0.00%		
New Large Casino Licence Application (Provisional Statement Holders)				4045	4045	0.00%		
New Large Casino Copy of Licence				21	21	0.00%		
New Large Casino Notification of Change				42	42	0.00%		
Regional Casino New Application				12785	12785	0.00%		
Regional Casino Annual Fee				11815	11815	0.00%		
Regional Casino Application to Vary				5670	5670	0.00%		
Regional Casino Application to Transfer				4255	4255	0.00%		
Regional Casino Application for Reinstatement				4255	4255	0.00%		
Regional Casino Application for Provisional Statement				12575	12575	0.00%		
Regional Casino Licence Application (Provisional Statement Holders)				6355	6355	0.00%		
Regional Casino Copy of Licence				21	21	0.00%		
Regional Casino Notification of Change				42	42	0.00%		
Bingo Club New Application				2660	2660	0.00%		
Bingo Club Annual Fee				790	790	0.00%		
Bingo Club Application to Vary				1680	1680	0.00%		
Bingo Club Application to Transfer				1200	1200	0.00%		
Bingo Club Application for Reinstatement				1200	1200	0.00%		
Bingo Club Application for Provisional Statement				2660	2660	0.00%		
Bingo Club Licence Application (Provisional Statement Holders)				1000	1000	0.00%		
Bingo Club Copy of Licence				11	11	0.00%		
Bingo Club Notification of Change				28	28	0.00%		
Betting Premises (excluding Tracks) New Application				2660	2660	0.00%		
Betting Premises (excluding Tracks) Annual Fee				520	520	0.00%		
Betting Premises (excluding Tracks) Application to Vary				1500	1500	0.00%		
Betting Premises (excluding Tracks) Application to Transfer				1200	1200	0.00%		
Betting Premises (excluding Tracks) Application for Reinstatement				1200	1200	0.00%		
Betting Premises (excluding Tracks) Application for Provisional Statement				2425	2425	0.00%		
Betting Premises (excluding Tracks) Licence Application (Provisional Statement Holders)				1000	1000	0.00%		
Betting Premises (excluding Tracks) Copy of Licence				11	11	0.00%		
Betting Premises (excluding Tracks) Notification of Change				28	28	0.00%		
Tracks New Application				1880	1880	0.00%		
Tracks Annual Fee				790	790	0.00%		
Tracks Application to Vary				1250	1250	0.00%		
Tracks Application to Transfer				950	950	0.00%		
Tracks Application for Reinstatement				950	950	0.00%		
Tracks Application for Provisional Statement				1880	1880	0.00%		
Tracks Licence Application (Provisional Statement Holders)				950	950	0.00%		
Tracks Copy of Licence				11	11	0.00%		
Tracks Notification of Change				28	28	0.00%		
Family Entertainment Centres New Application				1880	1880	0.00%		
Family Entertainment Centres Annual Fee				610	610	0.00%		
Family Entertainment Centres Application to Vary				1000	1000	0.00%		
Family Entertainment Centres Application to Transfer				950	950	0.00%		

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	Includes	Actuals	2017	2016-2017	Charges 2017-	Change	+ / -	2018
	VAT		Current		2018		Income	Estimate
			Estimate					
Family Entertainment Centres Application for Reinstatement				950	950	0.00%		
Family Entertainment Centres Application for Provisional Statement				1880	1880	0.00%		
Family Entertainment Centres Licence Application (Provisional Statement Holders)				950	950	0.00%		
Family Entertainment Centres Copy of Licence				11	11	0.00%		
Family Entertainment Centres Notification of Change				28	28	0.00%		
Adult Gaming Centre New Application				1880	1880	0.00%		
Adult Gaming Centre Annual Fee				800	800	0.00%		
Adult Gaming Centre Application to Vary				1000	1000	0.00%		
Adult Gaming Centre Application to Transfer				1200	1200	0.00%		
Adult Gaming Centre Application for Reinstatement				1200	1200	0.00%		
Adult Gaming Centre Application for Provisional Statement				1880	1880	0.00%		
Adult Gaming Centre Licence Application (Provisional Statement Holders)				1000	1000	0.00%		
Adult Gaming Centre Copy of Licence				11	11	0.00%		
Adult Gaming Centre Notification of Change				28	28	0.00%		
Permits								
FEC Gaming Machine Application Fee				300.00	300.00	0.00%		
FEC Gaming Machine Renewal Fee				300.00	300.00	0.00%		
FEC Gaming Machine Transitional Application Fee				100.00	100.00	0.00%		
FEC Gaming Machine Change of Name				25.00	25.00	0.00%		
FEC Gaming Machine Copy of Permit				15.00	15.00	0.00%		
Prize Gaming Application Fee				300.00	300.00	0.00%		
Prize Gaming Renewal Fee				300.00	300.00	0.00%		
Prize Gaming Transitional Application Fee				100.00	100.00	0.00%		
Prize Gaming Change of Name				25.00	25.00	0.00%		
Prize Gaming Copy of Permit				15.00	15.00	0.00%		
Alcohol Licences Premises – Notification of 2 or less machines Application Fee				50.00	50.00	0.00%		
Alcohol Licences Premises – More than 2 machines Application Fee				150.00	150.00	0.00%		
Alcohol Licences Premises – More than 2 machines Annual Fee				50.00	50.00	0.00%		
Alcohol Licences Premises – More than 2 machines Transitional Application Fee				100.00	100.00	0.00%		
Alcohol Licences Premises – More than 2 machines Change of Name				25.00	25.00	0.00%		
Alcohol Licences Premises – More than 2 machines Copy of Permit				15.00	15.00	0.00%		
Alcohol Licences Premises – More than 2 machines Variation				100.00	100.00	0.00%		
Alcohol Licences Premises – More than 2 machines Transfer				25.00	25.00	0.00%		
Club Gaming Permit Application Fee				200.00	200.00	0.00%		
Club Gaming Permit Annual Fee				50.00	50.00	0.00%		
Club Gaming Permit Renewal Fee				200.00	200.00	0.00%		
Club Gaming Permit Transitional Application Fee				100.00	100.00	0.00%		
Club Gaming Permit Copy of Permit				15.00	15.00	0.00%		
Club Gaming Permit Variation				100.00	100.00	0.00%		
Club Gaming Machine Permit Application Fee				200.00	200.00	0.00%		
Club Gaming Machine Permit Annual Fee				50.00	50.00	0.00%		
Club Gaming Machine Permit Renewal Fee				200.00	200.00	0.00%		
Club Gaming Machine Permit Transitional Application Fee				100.00	100.00	0.00%		
Club Gaming Machine Permit Copy of Permit				15.00	15.00	0.00%		
Club Gaming Machine Permit Variation				100.00	100.00	0.00%		

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	VAT		Current		2018		Income	Estimate
Club Fast-track for Gaming Permit or Gaming Machine Permit Application Fee			Estimate	100.00	100.00	0.00%		
Club Fast-track for Gaming Permit or Gaming Machine Permit Annual Fee				50.00	50.00	0.00%		
Club Fast-track for Gaming Permit or Gaming Machine Permit Renewal Fee				200.00	200.00	0.00%		
Club Fast-track for Gaming Permit or Gaming Machine Permit Copy of Permit				15.00	15.00	0.00%		
Club Fast-track for Gaming Permit or Gaming Machine Permit Variation				100.00	100.00	0.00%		
Miscellaneous								
Small Society Lottery Registration Application Fee				40.00	40.00	0.00%		
Small Society Lottery Registration Annual Fee				20.00	20.00	0.00%		
Temporary Use Notice Application Fee				375.00	375.00	0.00%		
Licensing Statutory Total		162,845	131,320				0	131,320

HMO Licensing

6,645 10,380

2,000 12,380

Mandatory HMO Licensing**Initial Licence Fees****Landlord Accreditation Status**

Accredited landlord on application 425.00 500.00 17.65%

Non-accredited landlord 440.00 520.00 18.18%

Renewal Licence Fees**Landlord Accreditation Status**

Accredited landlord on application 390.00 485.00 24.36%

Non-accredited landlord 390.00 485.00 24.36%

Variation application licence fees applicable**Proposed Licence Variation**

Change of address details of any existing licence holder, manager, owner, mortgagor, freeholder, leaseholder etc.

no charge no charge

Change of mortgagor, owner, freeholder, and leaseholder (unless they are also the licence holder or manager)

no charge no charge

Reduction in the number of maximum occupiers for licensing purposes

100.00 100.00 0.00%

Variation of licence instigated by the council

no charge no charge

Increase in the number of habitable rooms

100.00 100.00 0.00%

Increase in the number of maximum occupiers for licensing purposes

100.00 100.00 0.00%

Change of use of HMO, e.g. from bedsits to shared house

100.00 100.00 0.00%

Change in room sizes of HMO

100.00 100.00 0.00%

Change in amenity provision

100.00 100.00 0.00%

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	VAT		Current		2018		Income	Estimate
			Estimate					
Other licence fees applicable								
Revocation of licence				no charge	no charge			
Application to licence following revocation of licence				0.00	0.00	0.00%		
Application refused by the council				0.00	0.00	0.00%		
Application withdrawn by the applicant				0.00	0.00	0.00%		
Application made in error				0.00	0.00	0.00%		
Properties that cease to be licensable during the licensing process				0.00	0.00	0.00%		
Application received following the expiry of a Temporary Exemption Notice (TEN) made by the council				100.00	100.00	0.00%		
Enforcement action under Part 1 of the Housing Act 2004 relating to a licensed HMO				0.00	0.00	0.00%		
<u>Charge for enforcement under S49 of the Housing Act 2004</u>								
Enforcement Action								
Service of Improvement Notice under s11 and/or s12				360.00	420.00	16.67%		
Service of Prohibition Order under s20 and/or s21				360.00	420.00	16.67%		
Service of Hazard Awareness Notice under s28 and/or s29				360.00	420.00	16.67%		
Taking Emergency Remedial Action under s40				360.00	420.00	16.67%		
Making of Emergency Prohibition Order under s43				360.00	420.00	16.67%		
Works in Default of Enforcement Notice				100.00	100.00	0.00%		
<u>Immigration - housing inspection and accommodation certificates</u>								
Fee for inspection	*			185.00	221.00	19.46%		
<u>Housing Register Application Medical Fee</u>								
				75.00	75.00	0.00%		
HMO Licensing Total		6,645	10,380				2,000	12,380

BUDGET STRATEGY 2017/18 - FEES AND CHARGES

Fees and Charges	*		2016 -		Proposed		2016-2017	2017 -
	Includes	2015-2016	2017	Current Charges	Charges 2017-	%	+ / -	2018
	VAT	Actuals	Current	2016-2017	2018	Change	Income	Estimate
Recycling & Refuse Collection Total								
Bulky Collection		90,480	67,620				0	67,620
1-4 items				23.00	24.00	4.35%		
5-8 items				33.00	34.00	3.03%		
Garden Waste Service								
140 litre bin hire				31.50	33.30	5.71%		
		753,321	802,450				42,540	841,290
240 litre bin hire				35.00	37.00	5.71%		
Trade Waste		118,074	75,720				0	75,720
Sack collection - refuse only				3.00	3.00	0.00%		
240 litre bin - refuse only				10.00	10.00	0.00%		
500 litre bin - refuse only				20.00	20.00	0.00%		
1100 litre bin - refuse only				25.00	25.00	0.00%		
Sack collection - with recycling				2.00	2.00	0.00%		
240 litre bin - with recycling				8.00	8.00	0.00%		
500litre bin - with recycling				16.00	16.00	0.00%		
1100 litre bin - with recycling				20.00	20.00	0.00%		
£1 charge per 240 litre bin or weekly sacks								
collection - for paper/cardboard				1.00	1.00	0.00%		
Recycling & Refuse Collection Total		961,875	945,790				42,540	984,630