

Cobtree Manor Estate Charity Committee

28th April 2017

Is the final decision on the recommendations in this report to be made at this meeting?

Yes

Cobtree Manor Park Café Easter Holiday Trials

Final Decision-Maker	Cobtree Manor Estate Charity Committee
Lead Head of Service	Head of Regeneration and Economic Development
Lead Officer and Report Author	Jason Taylor – Parks and Leisure Manager
Classification	Public
Wards affected	Boxley

This report makes the following recommendations to this Committee:

1. To note the contents of the report on Cobtree Manor Park Café in Appendix I.
2. To approve that the trial arrangements are made permanent during school holidays, bank holidays and busy times.

This report relates to the following corporate priorities:

- Keeping Maidstone Borough an attractive place for all - Ensuring that there are good leisure and culture facilities

Timetable

Meeting	Date
Cobtree Manor Estate Charity Committee	28 th April 2017

Cobtree Manor Park Café Easter Holiday Trials

1. PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1 The information in the report shown in Appendix I is intended to give the Committee an update on the various activities that were trialled at Cobtree Manor Park Café during the Easter holidays in April 2017 and to ask for approval to continue with the new arrangements implemented during the trial period.
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2. INTRODUCTION AND BACKGROUND

- 2.1 At the March 2017 Cobtree Manor Estate Trust (CMET) meeting proposals were presented for a number of changes to the operation of the Cobtree Manor Park Café during April, to enhance the customer experience whilst improving the operation and profitability of the cafe.
- 2.2 Committee members had some concerns about the proposals and it was agreed that the options would be trialled over the Easter holidays.
- 2.3 The success of these trials was monitored; customer's feedback sought and the results are enclosed in Appendix I.
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3. AVAILABLE OPTIONS

- 3.1 To note the contents of the report in Appendix I. to ensure an accurate record of work across the estate is maintained and that the trial arrangements are made permanent during school holidays, bank holidays and busy times.
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4. PREFERRED OPTION AND REASONS FOR RECOMMENDATIONS

- 4.1 The preferred option is set out at 3.1 above and is recommended as the trial was a success, with a profit made over the period, and was supported by good customer feedback.
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5. CONSULTATION RESULTS AND PREVIOUS COMMITTEE FEEDBACK

- 5.1 The results of the consultation referred to in Appendix I will be provided at the meeting.
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6. NEXT STEPS: COMMUNICATION AND IMPLEMENTATION OF THE DECISION

6.1 Any comments from the Committee will be passed on to the relevant parties.

7. CROSS-CUTTING ISSUES AND IMPLICATIONS

Issue	Implications	Sign-off
Impact on Corporate Priorities	The work of the charity links directly to its charitable objects and the corporate priorities of the Council.	Head of Regeneration and Economic Development
Financial	Financial risks are considered in the ongoing finance updates.	Cobtree Finance Officer
Staffing	No immediate implications.	
Legal	No implications.	
Equality Impact Needs Assessment	No implications.	
Environmental/Sustainable Development	No implications.	
Community Safety	No implications.	
Human Rights Act	No implications.	
Procurement	No implications.	
Asset Management	No implications.	

8. REPORT APPENDICES

The following documents are to be published with this report and form part of the report:

- Appendix I: Cobtree Manor Park Café Easter Trial Report.

9. BACKGROUND PAPERS

None