

**Medium Term Financial Strategy 2018/19**  
**Fees Charges**  
**Strategic Planning, Sustainability Transportation Committee**

Fees and Charges April 2017 - March 2018	* Includes VAT	Discretionary Fee	Statutory Fee	2016-2017 Actuals	2017 -2018 Current Estimate	Current Charges 2017-2018	Proposed Charges 2018-2019	% Change	2017-2018 + / - Income	2018 - 2019 Estimate	Comments
<b>Building Control</b>											
Erection of a single dwelling house	*	x		377,697	326,850	870.00	870.00	0.00%	0	326,850	
Erection of 2 dwelling houses	*	x				1,240.00	1,240.00	0.00%			
Garages up to 60m <sup>2</sup>	*	x				420.00	420.00	0.00%			
Garage with room over up to 100m <sup>2</sup>	*	x				515.00	515.00	0.00%			
Extensions up to 6m <sup>2</sup>	*	x									
Extensions up to 40m <sup>2</sup>	*	x				595.00	595.00	0.00%			
Extensions over 40m <sup>2</sup> and up to 100m <sup>2</sup>	*	x				795.00	795.00	0.00%			
First Floor Extensions up to 40m <sup>2</sup>	*	x									
Loft Conversions up to 40m <sup>2</sup>	*	x									
Loft Conversions over 40m <sup>2</sup> and up to 100m <sup>2</sup>	*	x									
Loft Conversions up to 60m <sup>2</sup>	*	x				640.00	640.00	0.00%			
Garage Conversion under 40m <sup>2</sup>	*	x				395.00	395.00	0.00%			
Installation of 2 steel beams or lintels	*	x				270.00	270.00	0.00%			
Walls or roof thermal element up to 120m <sup>2</sup>	*	x				200.00	200.00	0.00%			
Installation of up to 10 replacement windows	*	x				130.00	130.00	0.00%			
Solar panels up to 120m <sup>2</sup>	*	x				130.00	130.00	0.00%			
Alterations up to £5000	*	x				270.00	270.00	0.00%			
Part P electrical work or installation of heating appliance	*	x				235.00	235.00	0.00%			
Installation of Boiler or Electrical works up to £10000	*	x									
Alterations up to the value of £1000	*	x									
Alterations from £1001 to £5000	*	x									
Alterations from £5001 to £10,000	*	x									
Alterations from £10,001 to £25,000	*	x									
Extensions over 6m <sup>2</sup> and up to 40m <sup>2</sup>	*	x									
Extensions over 40m <sup>2</sup> and up to 100m <sup>2</sup>	*	x									
Raised Storage Platform up to 50m <sup>2</sup>	*	x									
Shop Fitting up to 500m <sup>2</sup>	*	x									
Alterations from up to £5000	*	x									
Alterations from £5001 to £10,000	*	x									
Alterations from £10,001 to £25,000	*	x									
<b>Building Control Total</b>				<b>377,697</b>	<b>326,850</b>				<b>0</b>	<b>326,850</b>	
<b>Street Naming &amp; Numbering</b>											
				66,995	49,000				0	49,000	
Name change		x				25.00	25.00	0.00%			
Addition of Name to numbered Property		x				25.00	25.00	0.00%			
Amendment to Postal Address		x				25.00	25.00	0.00%			
New Build - Individual Property		x				75.00	75.00	0.00%			
Official Registration of Postal Address previously not Registered		x				50.00	50.00	0.00%			
New Development - Fee per unit/flat		x				40.00	40.00	0.00%			
Creation of New Street		x				100.00	100.00	0.00%			
Renumbering of Development or Block of Flats - Fee per unit/flat		x				20.00	20.00	0.00%			
<b>Street Naming &amp; Numbering Total</b>				<b>66,995</b>	<b>49,000</b>				<b>0</b>	<b>49,000</b>	

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<b>Development Control-Planning and Conservation</b>											
<b><u>Application to discharge conditions related to a permission</u></b>											
The standard fee for conditions per request; or			x			97.00	97.00	0.00%			
Where the related permission was for extending or altering a dwelling house or other development in the curtilage of a dwelling house.			x			28.00	28.00	0.00%			
<b><u>Written confirmation of conditions previously discharged relating to a permission</u></b>											
Per request; or			x			97.00	97.00	0.00%			
Where the related permission was for extending or altering a dwelling house or other development in the curtilage of a dwelling house.			x			28.00	28.00	0.00%			
<b><u>Pre-Application Fees D160</u></b>											
<b>Written Advice for Householder applications</b>				155,619	115,000				0	115,000	
charged for written advice on Householder applications and with an hour long meeting with an officer	*	x				44.00	46.00	4.55%			
	*	x				103.00	108.00	4.85%			
<b><u>Heritage Advice</u></b>											
Written Advice	*	x		424	11370					11370	
Site visit/Meeting	*	x			5000	44.00	46.00	4.76%		5000	
<b>Landscape Advice</b>					2600	146.00	154.00	5.48%		2600	
Householder tree advice involving a site visit by an officer (five trees or less)	*	x				44.00	46.00	4.55%			
Householder tree advice involving a site visit by an officer (more than five trees)	*	x				88.00	92.00				
Other site meeting	*	x				146.00	154.00	5.48%			
<b>High Hedges</b>					2500	386.00	386.00	0.00%		2500	
<b><u>Written Advice for small commercial applications</u></b>											
charged for written advice for small commercial including shops, shop fronts and change of use	*	x				72.00	76.00	5.56%			
<b><u>Written Advice for applications</u></b>											
charged for written advice for applications	*	x				146.00	154.00	5.48%			
<b><u>Advice involving meetings with Officers</u></b>											
An hour long meeting	*	x				390.00	410.00	5.13%			
an hour long meeting with officer plus heritage/landscape/design advice	*	x				536.00	564.00	5.22%			
Additional fee per advisor	*	x				146.00	154.00	5.48%			



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<b>The erection of buildings</b> (on land used for agriculture for agricultural purposes)											
Gross floor space to be created by the development			x			80.00	80.00	0.00%			
Gross floor space to be created by the development			x			385.00	385.00	0.00%			
Gross floor space to be created by the development more than 540m2 but not more than 4,215m2			x			385.00	385.00	0.00%			
Gross floor space to be created by the development More than 4,215m <sup>2</sup>			x			19,049.00	19,049.00	0.00%			
<b>Full Applications</b> (and First Submissions of Reserved Matters) continued...											
<b>Erection of glasshouses</b> (on land used for the purposes of agriculture)											
Gross floor space to be created by the development Not more than 465m <sup>2</sup>			x			80.00	80.00	0.00%			
Gross floor space to be created by the development More than 465m <sup>2</sup>			x			2,150.00	2,150.00	0.00%			
<b>Erection/alterations/replacement of plant and machinery</b>											
Site area Not more than 5 hectares			x			385.00	385.00	0.00%			
Site area More than 5 hectares max £250,000			x			19,049.00	19,049.00	0.00%			
<b>Applications other than Building Works</b>											
Car parks, service roads or other accesses For existing uses			x			195.00	195.00	0.00%			
<b>Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)</b>											
Site area Not more than 15 hectares			x			195.00	195.00	0.00%			
Site area More than 15 hectares			x			29,112.00	29,112.00	0.00%			
<b>Operations connected with exploratory drilling for oil or natural gas</b>											
Site area Not more than 7.5 hectares			x			385.00	385.00	0.00%			
Site area More than 7.5 hectares			x			28,750.00	28,750.00	0.00%			
<b>Other operations (winning and working of minerals)</b>											
Site area Not more than 15 hectares			x			195.00	195.00	0.00%			
Site area More than 15 hectares			x			29,112.00	29,112.00	0.00%			
Other operations (not coming within any of the above categories) Any site area			x			195.00	195.00	0.00%			

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<b>Lawful Development Certificate</b>											
LDC - Existing Use - in breach of a planning condition											
LDC - Existing Use LDC - lawful not to comply with a particular condition			x			195.00	195.00	0.00%			
LDC - Proposed Use - half planning fee											
<b>Prior Approval</b>											
Agricultural and Forestry buildings & operations or demolition of buildings			x			80.00	80.00	0.00%			
Telecommunications Code Systems Operators			x			385.00	385.00	0.00%			
<b>Reserved Matters</b>											
Application for approval of reserved matters following outline approval			x			385.00	385.00	0.00%			
<b>Approval/Variation/discharge of condition</b>											
Application for removal or variation of a condition following grant of planning permission			x			195.00	195.00	0.00%			
Request for confirmation that one or more planning conditions have been complied with - householder			x			28.00	28.00	0.00%			
All other development			x			97.00	97.00	0.00%			
<b>Change of Use</b> of a building to use as one or more separate dwelling houses, or other cases											
Number of dwellings not more than 50			x			385.00	385.00	0.00%			
Number of dwellings More than 50			x			19,049.00	19,049.00	0.00%			
<b>Other Changes of Use</b> of a building or land			x			385.00	385.00	0.00%			
<b>Advertising</b>											
Relating to the business on the premises			x			110.00	110.00	0.00%			
Advance signs which are not situated on or visible from the site, directing the public to a business			x			110.00	110.00	0.00%			
Other advertisements			x			385.00	385.00	0.00%			
<b>Application for a New Planning Permission to replace an Extant Planning Permission</b>											
Applications in respect of major developments			x			575.00	575.00	0.00%			
Applications in respect of householder developments			x			57.00	57.00	0.00%			
Applications in respect of other developments			x			195.00	195.00	0.00%			
<b>Application for a Non-material Amendment Following a Grant of Planning Permission</b>											
Applications in respect of householder developments			x			28.00	28.00	0.00%			
Applications in respect of other developments			x			195.00	195.00	0.00%			
<b>Development and Conservation Control Total</b>				<b>1,433,235</b>	<b>1,635,530</b>			<b>0</b>	<b>1,635,530</b>		

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<b>Development Control-Land Charges</b>											
				254,747	253,750				0	253,750	
Search only (LLC1 only)		x				35.00	35.00	0.00%			
LLC1 Only - Additional Parcel of Land		x					10.00				
CON29	*						114.00				
CON29 - Additional Parcel of Land	*	x				12.00	18.00	50.00%			
Standard Official Search (LLC1 and CON29)	*	x				113.00	149.00	31.86%			
Standard Official Search (LLC1 and CON29) - Additional Parcel of Land	*	x					28.00				
Part II enquiry - CON 29 Optional Questions 4-21	*	x				18.00	12.00	-33.33%			
Part II enquiry - CON29 Optional Question 22	*	x				28.80	28.80				
Additional Questions	*	x				24.00	22.00	-8.33%			
<b>CON29 - Personal Searches (EIR)</b>											
<b>Question</b>											
1.1 (a) - (I) (Planning)		x				0.00	6.00				
1.1 (j,k,l) (Building Regulations)		x				4.06	6.00	47.78%			
1.2 (Policy)		x				0.00	0.00	0.00%			Service not provided, information is publicly available
2.1 (adopted Highways)		x				0.00	0.00	0.00%			Service not provided, information is publicly available
2.1 (b) - (d)		x				3.83	6.00	56.66%			
3.1 (Land for Public Purpose)		x				3.48	3.00	-13.79%			
3.2 (Land for road works)		x				3.83	3.83	0.00%			Service not provided, information is publicly available
3.3 Drainage Matters		x				0.00	3.00	100.00%			
3.4 (b) - (d) (Road Schemes)		x				3.83	3.83	0.00%			Service not provided, information is publicly available
3.5 (Railway Schemes)		x				3.83	3.00	-21.67%			
3.6 (a) - (I) (Traffic Schemes)		x				3.83	3.83	0.00%			Service not provided, information is publicly available
3.7 (Outstanding Notices)		x				11.42	12.00	5.08%			
3.8 (Building Regulations Contravention)		x				4.06	3.00	-26.11%			
3.9 (Enforcement)		x				3.48	6.00	72.41%			
3.10 CIL		x				0.00	3.00				
3.11 (Conservation Area)		x				3.83	3.83	0.00%			Service not provided, information is publicly available
3.12 (Compulsory Purchase)		x				0.00	0.00				Service not provided, information is publicly available
3.13 a (Contaminated Land)		x				0.00	3.00				
3.13 b (Contaminated Land)		x				0.00	3.00				
3.13 c (Contaminated Land)		x				0.00	0.00				Service not provided, information is publicly available
3.14 (Radon Gas)		x				0.00	0.00				Service not provided, information is publicly available
3.15 ACVs		x				0.00	0.00				Service not provided, information is publicly available
<b>Land Charges Total</b>				<b>254,747</b>	<b>253,750</b>				<b>50,000</b>	<b>303,750</b>	

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<b>Parking Services</b>											
Business Permits D043		x		7,792	12,710	100.00	100.00	0.00%		12,710	
Residents Permits D065		x		88,340	85,440	25.00	25.00	0.00%		85,440	Maximum of two residents permits, third (Visitors Permit) is £50
Visitors Permits D066		x		100,830	83,240	25.00	25.00	0.00%		83,240	Maximum of one per property
3rd Permit [resident / visitor parking]		x				50.00	50.00	0.00%			Applied to 3rd permit where applicable
Replacement Permits/Duplicate Permits D067	*	x		683	780	10.00	10.00	0.00%		780	(For lost Permits)
Carers Permits - Organisation D050	*	x		6,052	1,290	20.00	20.00	0.00%		1,290	
Carers Permits - Individuals		x				0.00	0.00	0.00%			Currently not charged
School Permit	*	x				10.00	10.00	0.00%			Bulk issue only
<b>Dispensations and Waivers D061</b>				14,644	2,560					2,560	
Waivers/Work permits [max 1 day]	*	x				11.00	11.00	0.00%			
Waivers/ Work Permits [max 1 week]	*	x				33.00	33.00	0.00%			
Waivers/ Work Permits [max 3 months]	*	x				55.00	55.00	0.00%			
Dispensations [max 1 day]	*	x				11.00	11.00	0.00%			
Dispensations [max 1 week]	*	x				33.00	33.00	0.00%			
Dispensations [max 3 months]	*	x				55.00	55.00	0.00%			
Cones/ Suspension administration Fee	*	x				70.00	70.00	0.00%			(Plus any bay charges for Pay & Display)
PCN Low - Statutory D042		x		884,204	864,660	50.00	50.00	0.00%		864,660	Discounted by 50% if paid within 14 days.
PCN High - Statutory		x				70.00	70.00	0.00%			Discounted by 50% if paid within 14 days.
<b>Season Tickets - Car Parks</b>				137,246	67,670					67,670	
3 Month 5 days Mon - Fri	*	x				250.00	250.00	0.00%			
3 Month 7 days Mon - Sun	*	x				303.00	303.00	0.00%			Changed to 7 days Mon - Sun
6 Month 5 days Mon - Fri	*	x				440.00	440.00	0.00%			
6 Month 7 days Mon - Sun	*	x				540.00	540.00	0.00%			Changed to 7 days Mon - Sun
12 Month 5 days Mon - Fri	*	x				770.00	770.00	0.00%			
12 Month 7 days Mon - Sun	*	x				930.00	930.00	0.00%			Changed to 7 days Mon - Sun
<b>Season Tickets - Car Parks (Mote Park Only)</b>				2,136	5,000					5,000	
One Year	*	x				40.00	40.00	0.00%			

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<b><u>PAY AND DISPLAY</u></b>											
<b><u>On Street D060</u></b>				245,410	235,180					235,180	
30 mins		x				0.70	0.70	0.00%			
1 hr		x				1.50	1.50	0.00%			
1.5 hr		x				2.00	2.00	0.00%			
2 hr		x				2.50	2.50	0.00%			
3 hr		x				3.50	3.50	0.00%			
4 hr		x				4.50	4.50	0.00%			
<b><u>Off street</u></b>				1,842,751	1,842,330					1,842,330	
<b><u>Short Stay</u></b>											
<b><u>Medway St</u></b>											
1 hr	*	x				1.50	1.50	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				4.00	4.00	0.00%			
<b><u>Brewer Street [E]</u></b>											
30 mins	*	x				0.50	0.50	0.00%			
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
<b><u>King Street</u></b>											
1 hr	*	x				1.50	1.50	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				4.00	4.00	0.00%			
<b><u>Wheeler Street</u></b>											
30 mins	*	x				0.50	0.50	0.00%			
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
<b><u>Palace Avenue</u></b>											
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				4.00	4.00	0.00%			
<b><u>Mote Road</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
<b><u>Mill Street</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			

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<b><u>Long Stay</u></b>											
<b><u>Barker Road</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*					5.00	5.00	0.00%			
Over 5 hours						6.50	6.50	0.00%			
<b><u>Brooks Place</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
<b><u>Brunswick Street</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours						6.50	6.50	0.00%			
<b><u>College Road</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
<b><u>Lucerne Street</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
<b><u>Sittingbourne Road</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
<b><u>Union Street [E]</u></b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			

**Medium Term Financial Strategy 2018/19**  
**Fees Charges**  
**Strategic Planning, Sustainability Transportation Committee**

Fees and Charges April 2017 - March 2018	* Includes VAT	Discretionary Fee	Statutory Fee	2016-2017 Actuals	2017 -2018 Current Estimate	Current Charges 2017-2018	Proposed Charges 2018-2019	% Change	2017-2018 + / - Income	2018 - 2019 Estimate	Comments
<b>Union Street [W]</b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
<b>Well Road</b>											
1 hr	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
5 hr	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
<b>Lockmeadow</b>											
1 Hour -	*	x				1.00	1.00	0.00%			
3 hr	*	x				2.50	2.50	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
Up to 5 hours	*	x				5.00	5.00	0.00%			
Over 5 hours	*	x				6.50	6.50	0.00%			
Overnight charge all off-street car parks (6.30pm to 8am)	*	x				2.00	2.00	0.00%			
<b>Mote Park</b>											
Up to 6 Hours	*	x		126,953	191,430	2.00	2.00	0.00%		191,430	
Over 6 Hours	*	x				12.00	12.00	0.00%			
<b>Parking Services Total</b>				<b>3,457,041</b>	<b>3,392,290</b>				<b>200,000</b>	<b>3,592,290</b>	
<b>Sandling Road Car Park</b>											
				0	151,000					151,000	
1 Hour -	*	x				1.10	1.10	0.00%			
3 hr	*	x				2.20	2.20	0.00%			
4 hr	*	x				3.50	3.50	0.00%			
Up to 5 hours	*	x				6.00	6.00	0.00%			
Over 5 hours	*	x				6.00	6.00	0.00%			
<b>Sandling Road Car Park Total</b>				<b>0</b>	<b>151,000</b>				<b>0</b>	<b>151,000</b>	

**Medium Term Financial Strategy 2018/19**  
**Fees Charges**  
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Fees and Charges April 2017 - March 2018	* Includes VAT	Discretionary Fee	Statutory Fee	2016-2017 Actuals	2017 -2018 Current Estimate	Current Charges 2017- 2018	Proposed Charges 2018- 2019	%	2017- 2018 + / - Income	2018 - 2019 Estimate	Comments
<b>Park and Ride</b>											
<b><u>On Bus Charges</u></b>											
Peak Day Return (up to 9am inclusive, Mondays to Fridays)	x			215,777	214,760	2.60	2.60	0.00%		214,760	Budget does not Include Concessionary Travel income
Off-Peak Day Return	x					1.60	1.60	0.00%			
10 Single Trip Ticket -10 singles	x					10.30	10.30	0.00%			
<b><u>Season tickets</u></b>											
Twelve-Week Season Ticket	x			16,840	22,070	103.00	103.00	0.00%		22,070	
Annual Season Ticket	x					412.00	412.00	0.00%			
<b>Park and Ride Total</b>				<b>232,617</b>	<b>236,830</b>				<b>0</b>	<b>236,830</b>	